

CONSTITUTION OF NEGOTIATION CLUB

PREAMBLE

This is the constitution for Negotiation Club. This club's aim is to aid students in practicing, studying, and learning about the practice of negotiating. The topics of interest are; full-time offer negotiation, business negotiating, history, and academic study of negotiation. This club should provide students with an interest in negotiation an outlet to learn and study the practice.

Negotiation Club's primary goal is to make a social impact. Social impact is defined as the difference in people's lives due to the work the Negotiation Club does.

ARTICLE I: MEMBERSHIP

Section A: Non-Discriminatory Clause

Negotiation Club allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

Section B: Limitation of Membership

Most members must be enrolled in Indiana University. Due to limitations of time and resources a maximum of 40 members will be admitted the first semester. This will be reevaluated each semester as the club expands.

Section C: Classes of Membership

The classes of membership are as follows; Inactive, Member, Officer. Inactive is for previously committed members who have disclosed their want to be inactive, or members who have failed to meet membership requirements. Inactive members will not be included/removed from the roster but remain on the mailing list. Members are the non-executive officer members in the club. Members should not miss more than 30% of the semester meetings unexcused¹. and events in order to maintain status as a member. The Officers are elected positions that serve a pre-determined purpose and will be held accountable to that role as stated in the constitution.

Section D: Application and Acceptance for Members

All members are chosen through an application process. Recruitment is done in the fall and in the spring. Members will apply through an online application and submit short responses to prompts that will be reviewed by the executive board and their GPA. The minimum GPA accepted is 3.0. The executive board will make decisions based on an anonymous review of the submissions. The executive board will update

¹ Excused absences are at the discretion of the secretary.

and renew the standards of acceptance every semester. Not every applicant will be accepted, as the process is meant to be competitive in order to produce high caliber members.

Section E: Termination of Membership

Every member reserves the right to leave the organization at any time.

Members will not need to re-apply each semester to stay in the organization.

ARTICLE II: UNIVERSITY COMPLIANCE

This organization shall comply with all Indiana University regulations, and local, state, and federal laws.

ARTICLE III: EXECUTIVE OFFICERS

All officers will serve for (1) academic year starting in the fall and terminating at the end of the spring semester. Elections will be held (2) months before the end of the spring semester. All executive positions will start with an application designed and amended each term, an applicant is slated by the executive board, then all applied parties will present for (2) minutes to at least (70%) of the organization. The entire membership present will then cast an anonymous vote to elect the positions in question.

President

Responsibilities: The President oversees all executives, creates tentative semester schedules for all executives/team leaders/consultants/clients, approves all clients and projects, approves all financial purchases, ensures all members are benefitting from Negotiation Club, communicates with all of the organization frequently, meets once a week with all officers, assists with any other executive responsibilities, establishes and monitors a system/application of task and project management to be shared amongst the executive board and team leaders, will attend and speak at all Negotiation Club events, etc. The President works in conjunction with the Vice President to establish a semester plan to take the club in a progressive direction.

Requirements: Must be a member for 1 semester not separated by an inactive semester.

Vacancy Process: Duties assumed by Vice President.

Vice President

Responsibilities: is responsible for recruiting members each semester, acquiring sponsorship deals (in forms of training, donations, etc.), and obtaining new clients for semester projects. Vice President is also responsible for taking minutes and uploading them to the designated all-access club file-share. The Vice President works in conjunction with the President to establish a semester plan to take the club in a progressive direction.

Requirements: Must be a member for 1 semester not separated by an inactive semester.

Vacancy Process: Re-elected

Treasurer

Responsibilities: oversees the budget and is responsible for running the student bank account, approving all financial decisions, applying for funding and grants, establishing a budgeting forecast spreadsheet, and putting together a cost structure for events.

Requirements: Must be a member for 1 semester not separated by an inactive semester.

Vacancy Process: Re-elected

Event Strategist

Responsibilities uses/requests all materials from the Marketing Director, coordinates and applies to all IU/Kelley events, organizes event structures, works hand in hand with the Finance Director over the events budget, plans recruitment events for the first three weeks of every semester, submits events to IU events calendar.

Requirements: Must be a member for 1 semester not separated by an inactive semester.

Vacancy Process: Re-elected

Marketing Officer

Responsibilities: in charge of all aspects of social media, creates and implements on-going campaign strategies, designs graphics and flyers for all recruitment events, is in charge of the website, works very closely with the Events Director.

Requirements: Must be a member for 1 semester not separated by an inactive semester.

Vacancy Process: Re-elected

All executive members are responsible to meet once a week with the entire board. All members are also responsible for training next-in-line members once their term has expired.

Negotiation club does not plan to operate during the summer; however, executive officers are required to meet requirements over the summer. The specific Executive positions are as follows:

ARTICLE IV: ADVISOR

The president meets with the advisor(s) bi-weekly and updates them on current executive board topics and club proceedings.

ARTICLE V: MEETINGS

The executive board will meet every other week. Member event schedule is tentative each semester. The president and club advisor have the ability to call or cancel a meeting at any time.

ARTICLE VI: NON-HAZING

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

ARTICLE VII: PERSONAL GAIN CLAUSE

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

ARTICLE VIII: AMENDMENTS

The Executive Board has the power to amend the constitution. $\frac{3}{4}$ vote from the Executive Board is required in order to ratify an amendment.