

Indiana University Social Work Student Association Constitution

2019-2020

Preamble

The Social Work Student Association of Indiana University Bloomington is a group of students who partner with local organizations for volunteer and social advocacy opportunities. We also function as a resource for students looking to get involved, learn more about the program, and get to know one another. We strive to make our community of learners stronger and foster new relationships within the Bloomington community.

Each year, SWSA hopes to:

- Foster an environment for deeper learning in which dedicated students can work through and act upon pertinent issues in the field of social work,
- Serve community organizations in and around Bloomington through fundraising, volunteer support, and networking opportunities, and
- Further relationships between students and faculty, as well as create a bridge for student feedback to the faculty

Article I: Membership

At the beginning of each semester we will host a call out meeting to welcome new or interested members into the group. All students of the university are welcome to join. There must be at least six student members every year, and there is no maximum on how many students can join.

Members serve on a voluntary basis. We will revoke membership if more than three meetings are missed per semester if notice of that absence is not given to the group within 24 hours.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Executive Officers

This organization has a President, a Treasurer, and a Secretary.

The roles of the President: Creating an agenda every meeting, scheduling and hosting meetings, maintaining a safe and positive environment.

The roles of the Treasurer: To keep up with our organization's finances and report any expenditures that may occur, keeping the EIN up to date, and making annual trips to the IC Credit Union.

The roles of the Secretary: To take notes every meeting and distribute them amongst members.

No experience is required to assume these positions. If a member is interested in holding a role, they will nominate themselves, give a brief speech, and remaining members will elect their top candidate.

If a member wishes to resign from their role, they must give a notice and continue to hold the position for two more meetings until a new officer is elected.

Article IV: Advisor

A faculty advisor nominates themselves and will serve as a mentor for the student organization throughout the school year. Regular meeting attendance is not mandatory for an advisor, but meetings between the advisor and President should occur at least once a month.

Article V: Meetings

Regular meetings are held every other week and are called by the President. They are generally held on the IUB campus and members are alerted through a group messaging

with the schedule and a reminder message the evening before each meeting. Agendas for the meeting are created by the President, but members are allowed to bring what they want to the table. Every meeting starts with a check in and then we go through the agenda list and then ask the group for any additional announcements.

Emergency meetings rarely happen but a message will be sent out to the group 24 hours prior and if a member cannot attend, there will be no penalty for that absence.

Article VI: Elections

Elections are held at the start of each school year and officers are expected to hold their role for the entire year. Nominations for a position are voluntary. Each nominee will make a brief three-minute speech on their interest and experience for the position and after all presentations, elections will be held by show of hands. Nominees will be asked to step out of the room while voting takes place.

Members will be notified a week before elections take place.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

In order to be as low barrier as possible, there are no dues to join the Social Work Student Association. The Treasurer and the President will decide the budget annually.

Article IX: Finances

The Treasurer is in charge of all financial affairs. This organization operates a Student Organization Account with the IU Credit Union. The old Treasurer will go with the new Treasurer to take their name off the account and put the new Treasurer's name on the account annually.

If the group were to dissolve, the remaining money would be donated to the Indiana University Bloomington School of Social Work.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI: Amendments

How will all eligible voting members be notified of proposed amendments (e.g. announcements at meetings, email, posting etc.)? What vote is required to ratify an amendment (e.g. 2/3 or 3/4 of total or present members)?

Members will be notified via the group messaging system a week prior to the voting of proposed amendments. In order to ratify an amendment, 2/3 of present members must vote in favor of.

Article XII: Ratification

Ratifications to amendments will take place the following meeting and an updated constitution will be created by the President.