

FACULTY SENATE MINUTES

August 31, 1993

Faculty Retreat

Hueston Woods State Park

Presiding: John Dalphin

Present: Acton, K.; Adams, L.; Avirappattu, G.; Backmeyer, G.; Baker, D.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Backmeyer, G.; Bergen, M.; Blakey, G.; Boley, P.; Bosnoyan, E.; Branstrator, P.; Breitenbach, G.; Browne, B.; Browne, C.; Carter, R.; Chandler, David; Chang, V.; Chimenti, P.; Craig, L.; Crowell, R.; Dalphin, J.; Dempsey, K.; Dhwale, K.; Englert, L.; Fell, M.; Fisher, H.; Folkherth, M.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kelly, T.; Kinnett, B.; Ludlum, K.; Mahank, M.; McCarty, J.; McNutt, J.; Morse, M.; Moyer, T.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Spencer, S.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Vincent, J.; Wagor, W.; Walter, E.; Watkins, M.; Weber, G.; Worpenberg, W.; Wyett, J.; Yanos, S.

I. Call To Order

The meeting was called to order at 3:25 pm by Vice Chancellor Dalphin.

II. Approval of Minutes

Larry Englert moved to approve the minutes of the April 27, 1993 meeting. Mary Fell seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Bebe Kinnett and Liz Craig submitted letters requesting Senate voting privileges. The requests were granted.

B. Senate meeting times for Fall semester 1993-94 were discussed. David Chandler moved to have the meetings on the first Tuesday of the month from 9:00 - 10:15 am. Larry Englert seconded. There was discussion about the fact that this time cut across two class periods. Motion failed. George Blakey moved to have the meetings on the first Tuesday of the month from 8:00 - 9:15 am. T.J. Rivard seconded. Motion passed.

C. Lora Baldwin reviewed changes in Library circulation policies and budget.

The Library Committee met during the past year and recommended the following changes:

a. The Library will no longer automatically renew faculty books.

b. Fines will be imposed on all overdue books.

c. The committee reviewed how the acquisition money had been divided. The new plan will have half of the budget divided equally among the 6 Divisions and the Library; 40% of the money will be used for criteria based allocation; 10% of the money, plus a supplemental amount from the Chancellor, will be used for collection enhancement, or "mini grants", which include one time expenses to support new degrees. Division Chairs have application forms for these "mini grants" which should be submitted to the Library Committee in October.

D. Bill Worpenberg reported on the UFC Fringe Benefit Committee. Other campuses are exploring alternate health care plans, such as HMOs, but there is nothing new for the East campus. A booklet will be distributed in mid October with changes and new enrollment policies. David Fulton announced that new faculty members will be able to sign up for benefits at the New Faculty Orientation on Wednesday, September 1.

IV. Student Government

No Report

V. Standing Committees

AAA - Karen Shepherd

No Report

Budgetary Affairs - T.J. Rivard

No Report

Curriculum Committee - Rob Tolley

No Report

Faculty Affairs - Lora Baldwin

No Report

Nominating Committee - George Blakey

The Nominating Committee had distributed Senate standing committee preference sheets to faculty in late Spring. The list of nominees for committees was established from those sheets returned. George Blakey asked if there were any nominations from the floor. Peit Nwobodo asked to have his name added to the Curriculum Committee. Walter Wagor moved to close the nominations. A written ballot was conducted. The following committees were elected:

AAA; Ed Fitzgerald, Chris Riggle, Neil Sabine, Karen Shepherd, Anne Szopa, Marilyn Watkins, Susan Yanos

Curriculum; Eddie Bosnoyan, Carol Browne, Randall Osborne, Peit Nwobodo, Jackie Rogers Rob Tolley, Greg Weber

Faculty Affairs; William Browne, Larry Englert, Mary Fell, Lynn Hufford, Tish Kelly, Mary Ann Morse, Susan Shapiro, Tom Osgood, *ex-officio*

Budgetary Affairs; Larry Englert(B.E.S.T), Walter Wagor(BSS), Carol Browne(Education), T.J. Rivard(HFA), Lora Baldwin(Library), Mary Folkerth(Nursing), Kris Dhawale(NSM)

The Budgetary Affairs Committee representatives were selected by Divisions earlier. The Chancellor will make appointments to Administrative Committees soon. Promotion and Tenure and Faculty Review Board nominees will be voted on at the October Senate meeting.

George Blakey said there is an informal "rule" that no first year faculty serve on standing committees. He suggested that Faculty Affairs look in to standing committee service by associate faculty.

VI. Chancellor's Business - John Dalphin

A. John Dalphin reminded faculty of the Chancellor's challenge for "quality not quantity" in IU East proposals for improvement of education.

VII. Academic Affairs - John Dalphin

A. John Dalphin asked that nominees for Honorary Degrees be sent to him by mid September.

VIII. Administrative Affairs - David Fulton

A. Construction of the third parking lot will begin this week with completion expected by November 1.

B. Due to new building construction and road construction on Chester Blvd., traffic in and out of IU East will be disrupted. Some traffic lanes may be closed, a temporary gravel parking lot will be installed near the ball diamonds and the circle will be closed, to both parking and people entering the building. Escort service will be available for those persons leaving after dark.

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Ron Carter introduced Brad Stull, the Writing Across the Curriculum Director. Each Division should appoint a representative to the WAC seminar to be held in January. Money will be available for travel expenses after the seminar.

Announcements

A. Lora Baldwin said the Library is processing books on Reserve.

There will be a Library orientation for new faculty on Friday, September 3rd at 10:00 am.

B. Mike Foos asked faculty to complete the Assessment Survey and return it. The results will be compiled in Bloomington for distribution at the Assessment Conference November 9.

XIV. Adjournment

Larry Englert moved to adjourn. Paul Barton-Kriese seconded. Meeting adjourned at 4:15 pm.

FACULTY SENATE MINUTES

October 5, 1993

Room 132

8:00 am

Presiding: Charlie Nelms

Present: Acton, K.; Adams, L.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Bosnoyan, E.; Branstrator, P.; Browne, B.; Browne, C.; Carter, R.; Chandler David; Chandler, Dianne; Chang, V.; Dalphin, J.; Dansby, J.; Davenport, B.; DeVries, J.; Dhawale, K.; Ebersole, T.; Englert, L.; Fell, M.; Folkherth, M.; Foos, Fulton, D.; Gallo, E.; M.; Hertzog, R.; Hufford, L.; Kinnett, B.; Kluseman, W.; Ludlum, C.; Mahank, M.; McCarty, J.; McNutt, J.; Morse, M.; Moyer, T.; Nelms, C.; Nwobodo, P.; Osborne, R.; Osgood, T.; Oziri, N.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Spencer, S.; Sullivan-Cooper, M.; Szopa, A.; Tolley, R.; Turk, E.; Vincent, J.; Wagor, W.; Walter, E.; Watkins, M.; Weber, G.; Williamson, T.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:05 am by Chancellor Nelms.

II. Approval of Minutes

Walter Wagor moved to accept the minutes of the August 31, 1993 meeting. David Chandler seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Wayne Klusman volunteered to be an Adjunct representative to Senate with full voting privileges.

B. The Executive Secretary brought from UFC, as an information item, the new language regarding the balance case for Promotion and Tenure. The new language being considered is "in exceptional cases a candidate may present evidence of highly satisfactory performance in all three categories such that a balanced case of strengths promising comparable benefits to the university overtime is implied." Walter Wagor asked if there should be campus wide discussion or if Faculty Affairs should be reviewing the changes. Bill Browne said Faculty Affairs will discuss the changes and report to Senate for a vote.

IV. Student Government - Tonya Ebersole

A. Student Government held their Annual Retreat at Quaker Hill Conference Center to discuss plans for the year.

B. Student Government is working with Ball State to implement a ROTC program at IU East.

C. The possibility of installing a Teller Machine on campus is being investigated.

D. The Child Care issue will continue to be discussed.

E. There are plans to install a microwave and a phone for student use in the Hayes Hall Student Lounge

F. Student Government groups on all campuses in the IU system are asking for at least two student representatives on the Presidential Search Committee being formed.

There was discussion of the make-up and selection process for the Presidential Search Committee. Robert Hertzog said the Agenda Committee of UFC was asked to nominate three faculty members for each faculty position on the committee. Chancellor Nelms said the committee will be comprised of 3 Bloomington faculty, 2 Indianapolis faculty, 1 branch campus faculty, 2 IU graduates, 2 from the public sector, 1 professional/support staff, 1 student, 1 Chancellor and 1 Dean. Trustee Harry Gonso will chair the committee assisted by Trustee P.A. Mack. Since IU East was not contacted to submit names of faculty for committee consideration Eleanor Turk moved that Robert Hertzog, Executive Secretary, write a letter to the Agenda Committee Chair expressing IU East faculty concern about the selection process. George Blakey seconded. Mary Folkerth moved to amend the motion to include more equal representation from all campuses. The motion was approved with the amendment.

V. Standing Committees

Nominating Committee - George Blakey

A. A proposed change to Section VIII-3.6 of the IU East Academic Handbook was distributed to faculty with the unanimous support of the Nominating and current P & T Committees. The proposed change would increase membership from 6 to 7 and the number of tenure track faculty on the P & T Committee from 2 to 3. The number of tenured faculty would remain at 4. Discussion. Bill Browne questioned the timing of the change without prior notice and that Faculty Affairs Committee had not been contacted. The rationale that serving on the P & T Committee was good "training" and more tenure track faculty should be afforded the opportunity was discussed. Tom Osgood moved to amend the change to have 2 tenured faculty and 5 tenure track faculty on the P & T committee. Larry Englert seconded. Motion failed. Bill Browne moved to table the issue. Motion passed. It was recommended for review by Faculty Affairs Committee.

A list of candidates eligible to serve on the P & T Committee was distributed. The vote for P & T Committee continued. Several faculty asked to have their names removed from the slate: David Fulton, Mary Fell, Kurt Acton, Mike Foos, Tom Osgood, Eleanor Turk, Ron Carter, and Larry Englert. New faculty elected to P& T Committee are Carol

Browne, Judith Roman-Royer and T.J. Rivard. The current members of the committee are Jane Vincent, Anne Szopa and George Blakey.

B. The slate of faculty eligible to serve on the Faculty Review Board was distributed. Three tenured faculty to be elected. The Review Board hears appeals, can initiate discussions and reviews any matter regarding faculty where there is a conflict or grievance. Due to election to P & T, Carol Browne and Judith Roman-Royer were removed from the slate. Other faculty withdrawing included; Kris Dhawale, Larry Englert, Tom Osgood and David Fulton. Val Chang, Judy McCarty and Eleanor Turk were elected to Faculty Review Board.

AAA - Anne Szopa and Neil Sabine

A. Anne Szopa reported the committee has worked to clean up the admission policy. Open meetings will be held to discuss policy changes. The committee hopes to present the final draft of the policy for a vote at the December Senate meeting so policies for implementation can be set up during the Spring and in place for the Fall semester.

B. Neil Sabine reported that last year 18 students were reinstated and 16 took Spring classes. Students who met with Student Development personnel received better grades than those did not.

Budgetary Affairs - T.J. Rivard

A. Budgetary Affairs has open meetings at 8:00 am every Wednesday in the Administrative Conference Room.

B. The merit policy is currently being discussed.

C. The committee will be looking at the General Fund for the first time this year.

D. The budget building process for 1994-95 will begin this year and a questionnaire will again be distributed to faculty for their budget priorities.

Curriculum Committee - Rob Tolley

A. Meeting times will be posted in faculty lounge.

B. Rob Tolley reminded Senate that courses brought from the Master Course List which have not been taught at IU East before must be presented to Curriculum Committee as an information item.

C. The Curriculum Committee will be responsible for receiving changes and corrections to the current Bulletin. Rob Tolley reminded faculty that the update of the Bulletin is only 18 months away.

D. A degree and course proposal will be forthcoming.

Faculty Affairs - Bill Browne

No Report

VI. Chancellor's Business - Charlie Nelms

A. The Chancellor announced that Rob Tolley and Kim Rivard-Ladd will be Co-Chairs of the United Way drive this year. The goal is 100% participation from the campus.

B. A new Chair was elected at the Board of Trustees meeting. The Trustees are asking for greater accountability in individual administrators, chancellors and faculty. In the past the President has drafted goals for Indiana University and submitted them to the Trustees. President Ehrlich has asked each campus Chancellor to submit campus objectives for 93-94. Chancellor Nelms said IU East will distribute more defined goals asking for specific strategies and deadlines following discussions between divisions and the Vice Chancellors.

C. With regard to retention the Vice Chancellor for Administrative Affairs will, by the next Senate meeting, have presented a request to AAA Committee to modify the withdrawal procedure so that faculty can administratively remove non-attending students from class. Faculty can indicate non-attending students on midterm grade reports. The students will be contacted by the Registrar's office so they can withdraw instead of receiving an F. Eleanor Turk suggested some structure to require that new students come in at mid term to talk with advisors.

VII. Academic Affairs - John Dalphin

A. John Dalphin asked that nomination letters for Honorary Degree candidates be sent to him within the next two weeks. The IU East graduation will be the last IU graduation for President Ehrlich before he retires.

B. The Vice Chancellor has asked faculty to give oral reports of their sabbatical activities when they return. He will try to arrange reports following the next Senate meeting.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Eleanor Turk thank all who returned the assessment survey and asked others to complete it as soon as possible. She also said there is an Assessment Conference November 1, 2 and 3 in Indianapolis. Three members of the Assessment Committee will attend and faculty interested in attending should contact Eleanor. She will check on the possibility of the conference being taped so it is available to all faculty.

XIII. Announcements

A. Kurt Acton thanked everyone for their cooperation during the recent NCATE accreditation visit.

B. Rob Tolley will send out United Way materials and asked for everyone's participation.

C. Eleanor Turk will post information regarding scholarships available to IUE students for overseas study. Also there is an endowment fund scholarship for IU East overseas study if anyone is interested in contributing.

D. Tom Osgood, the UFC representative for IU East, asked faculty to share their concerns, suggestions etc., with him. He serves on the University Structure Committee. Bill Worpenberg serves on the UFC Fringe Benefit Committee.

E. Jesse Dansby announced there will be an Hispanic Heritage program on October 13.

F. Bette Davenport will be interviewing students to serve as Student Alumni Counselor ambassadors on Wednesday and Thursday. She would appreciate having faculty members sit in on the interviews.

G. Chancellor Nelms announced the death of Wanda Hayes, wife of Brice E. Hayes. Funeral services will be Thursday, October 7. In lieu of flowers, donations to the IU Foundation Scholarship Fund were suggested.

XIV. Adjournment

Larry Englert moved to adjourn. George Blakey seconded. Meeting adjourned at 9:30 am.

FACULTY SENATE MINUTES

November 2, 1993

Room 132

8:00 am

Presiding: Charlie Nelms

Present: Acton, K.; Adams, L.; Avirappattu, G.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Breitenbach, G.; Bosnoyan, E.; Branstrator, P.; Carter, R.; Chandler, Dianne; Chang, V.; Dalphin, J.; Davenport, B.; Dhawale, K.; Fell, M.; Fitzgerald, E.; Folkherth, M.; Foos, Fulton, D.; Gallo, E.; Groome, A.; Hertzog, R.; Jacobsen, P.; Jayasuriya, K.; Kauffman, J.; Klusman, W.; Ludlum, C.; McNutt, J.; Mullins, T.; Nelms, C.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Rule, S.; Shapiro, S.; Shepherd, T.; Silberstein, D.; Spencer, S.; Stafford, C.; Stull, B.; Sullivan-Cooper, M.; Tolley, R.; Turk, E.; Vincent, J.; Walter, E.; Watkins, M.; Williamson, T.; Worpenberger, B.; Wyett, J.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:05 am by Chancellor Nelms.

II. Approval of Minutes

T.J. Rivard moved to accept the minutes of the October 5, 1993 meeting. Randall Osborne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. The 1992-1993 P & T Committee will be hosting an informal workshop on Tuesday, November 16th at 8:30 am in Whitewater 206.

B. As an information item, the Executive Secretary received a letter from IUPUI stating that the Balanced Case language had been removed from its Faculty Handbook.

C. The Executive Secretary reported that a member of the Faculty Review Board had submitted her resignation due to a question of her eligibility because of release time for administrative duties. Several faculty noted that previous members of the committee had release time and served on the committee. David Fulton moved to not accept the resignation. Seconded. Motion passed. Dr. Turk will remain on the committee.

IV. Student Government - Tonya Ebersole

No Report

V. Standing Committees

Nominating Committee - George Blakey

No Report

AAA - David Silberstein

A. The latest changes in the Admissions Policy were distributed to faculty

October 28, 1993. In the conditionally admitted section, the word "developmental" should be deleted in section 7, C, the sentence beginning with "Until competency is . . . ". Eleanor Turk suggested that advisors have syllabi of all 100 level courses. Val Chang asked David Silberstein to put together a list of 100 level courses appropriate for conditionally admitted students. Tom Osgood asked for a list of "informal" prerequisites. The AAA Committee brought to Senate, moved and seconded, the changes in the Admissions Policy. Motion passed.

Budgetary Affairs - T.J. Rivard

No Report

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a degree proposal for a Minor in Psychology. Motion passed.

B. The Curriculum Committee brought to Senate, moved and seconded, a course proposal, COLI S330, Computerized Statistical Analysis. Motion passed.

C. The Committee is discussing a Philosophy Minor proposal.

Faculty Affairs - Tom Osgood

A. Tom Osgood reported that the committee is working on the Chair Evaluation Form.

B. The committee is also putting together a document to evaluate the Vice Chancellor for Academic Affairs.

C. The committee met with the Chancellor to discuss restructuring.

D. There was an open meeting on November 1, to discuss the Balanced Case options.

E. The committee will need to revisit the P & T Committee membership. George Blakey also recommended the committee take a look at the wording of procedure for amending the constitution.

VI. Chancellor's Business - Charlie Nelms

A. The Chancellor announced that the IUE United Way drive has reached almost 50% donor contributions. Since IU East uses United Way services the Chancellor encouraged all to contribute.

B. The Chancellor is on a task force of the Higher Ed Commission which is writing mission statements for all the colleges and universities in Indiana. The Commission has established 6 parameters and is asking each campus to submit a two page mission statement for its campus.

C. The IU East objectives for 1993-94 have been circulated to faculty. The Chancellor asked faculty members to submit a better proposal if they disagree with a particular campus objective.

D. Early registration for Spring classes will begin next week for current students.

E. The Search Committee for the new President will hold its first meeting on Thursday, November 4.

F. Kathy Krendl has been appointed the new Dean of Continuing Studies at the Bloomington campus.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor suggested faculty post their office hours, especially during pre-registration weeks. Faculty commented that students seem to prefer to make individual appointments.

B. The Agenda Committee will review Honorary Degree nominees.

C. The Partnership for Statewide Education met on October 29 to discuss Distance Education.

D. A national meeting on assessment is being held in Indianapolis today. The state assessment meeting will be tomorrow (November 3) in Indianapolis. Several IU East faculty are attending.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Bette Davenport reported that Bob Chamness, President of the IUE Alumni Association, will be recognized by the national president of Indiana University Alumni as the outstanding alumni volunteer for the IU East campus.

XIII. Announcements

A. Dianne Chandler reminded faculty that November is re-enrollment month for the Health Care Plan. There will be two open meetings to explain and/or answer questions, one on Wednesday, November 3, from 2:00-3:00 and the other on Tuesday, November 9, from 11:00-12:00, in room 136.

B. Tom Osgood asked for a standing time on the Senate agenda for the UFC report. He reported that UFC is looking at the Balanced Case issue. The Agenda Committee is considering wording changes in the current document. UFC is also discussing intellectual property rights as they affect royalties, copyrights, etc. The Commission on Health Care is still working on possible alternative plans.

C. David Fulton said the new parking lot should be available for daytime parking next week. The lights are ordered and will be installed soon.

D. Tom Thomas announced that Diane Waldman, the head of the Guggenheim Museum, will judge the Whitewater Valley Art show November 13 and 14.

E. Tom Osgood said Lee Caldwell had been selected for the Information Technology position.

F. Sylvia Rule announced that E-mail workshops will be held during November.

G. Rob Tolley said there will be a slide presentation by Archeology students on Thursday, November 11, at 12:30, in room 132.

H. George Blakey announced that the Improvement of Learning Committee brought to Senate, moved and seconded, the nomination of Kris Dhawale for a University Distinguished Teaching Award. The Senate unanimously endorsed Kris' candidacy.

I. Eleanor Turk thanked the Assessment Committee for their work during the recent survey. She also reminded faculty of financial support available to students for overseas study. The History Club will meet on Sunday, November 7, at 2:00 to tour the Gaar House. Robert Frowick will be on campus Monday, November 15, at 8:00 pm.

J. Larry Baker introduced Paul Jacobsen, the new counselor in Student Services.

XIV. Adjournment

David Fulton moved to adjourn. Ron Carter seconded. Meeting adjourned at 9:10 am.

FACULTY SENATE MINUTES

December 7, 1993

Room 132

8:00 am

Presiding: Charlie Nelms

Present: Acton, K.; Adams, L.; Avirappattu, G.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Boley, P.; Breitenbach, G.; Browne, C.; Browne, W.; Bosnoyan, E.; Carter, R.; Chandler, David; Chang, V.; Chimenti, P.; Dalphin, J.; Davenport, B.; Dhawale, K.; Ebersole, T.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkherth, M.; Foos, Fulton, D.; Gallo, E.; Groome, A.; Hertzog, R.; Jayasuriya, K.; Kauffman, J.; Kinnett, B.; Lemmons, P.; Ludlum, C.; McNutt, J.; Merrill, H.; Morse, M.; Moyer, T.; Nelms, C.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stafford, C.; Stull, B.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Tolley, R.; Turk, E.; Vincent, J.; Wagor, W.; Weber, G.; Williamson, T.; Worpenberger, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:10 am by Chancellor Nelms.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the November 2, 1993 meeting. Ron Carter seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Judith Roman-Royer was elected Chair of the P & T Committee

B. The Executive Secretary sent a letter to the President of University Faculty Council listing the IU East recommendations for qualifications of the new University President. However, the qualification list distributed by the Board of Trustees was compiled before campus input was received.

C. Robert Hertzog suggested eliminating the January Senate meeting since the first Tuesday of the month is before classes begin. Stan Spencer moved to have the next meeting on February 1st. Rob Tolley seconded. Motion passed. George Blakey moved to have the meeting time for second semester at 8:10 am. Bill Browne seconded. Motion passed.

D. There has been a lot discussion about the teaching load for faculty and what the Higher Education Commission and Board of Trustees are going to do about it. The Chancellor wanted to speak to the issue.

The Chancellor said he wished people would raise the question of a four course teaching load with him so that there could be open discussion. He had some comments.

"Suffice it so say at the moment is that I think one of the things that is very important for us to consider is that all of the campuses of Indiana University are different. All are in different stages of development, the mission is different, etc.. So what Dan Cohen - to the South Bend faculty, what Jerry Bepko - to the people at IUPUI may not be the same as what other campuses. So we get different pressure points on us as campuses, as Chancellors, etc. And so it is my responsibility to represent the institution for which I am responsible. . I feel comfortable that I am able to do that and if there is anyone who has questions or concerns about that I will be happy to discuss that. But I think that the direction in which I have proceeded in the past, and will in the future, is in keeping with our vision. There are a lot of things that people don't tell you about the differences that exist on the campuses right now. And when people find it convenient to pretend that campuses are all the same, they do that. But when no one wants to admit that there are some serious funding differences in institutions, serious facilities, there are a lot of differences and that's what I find - that they want to contend that we're one university with 8 front doors, that there is this great institutional equity, when in fact that is not in existence. And when we get serious about standardizing salaries, missions and so forth, then I think we can have some serious chance at -. But I would welcome anyone to raise any questions with me one on one. I think as I've met with the faculty this fall, we've had some discussions on teaching load, administrative structure and a host of activities. And I want to continue."

A question was asked if it was time for discussion. The Chancellor replied he would like to go through the agenda and then would present some comments later. Since the faculty member had a class at 9:00 she asked if the discussion could be moved up on the agenda. Agreed. A faculty member raised the question that, in conversations with other faculty, it is perceived that this campus is the only one whose Chancellor was not providing any resistance to the Board of Trustees' request for a 4 course teaching load. Faculty felt that the Board of Trustees are making unreasonable demands, do not understand everything faculty do and the time involved. Faculty are dismayed and felt Charlie should know about it.

The Chancellor responded by inviting faculty to go to Board of Trustee and/or Higher Education Commission meetings to get information first hand and understand the contextual framework in which the discussions take place. He also had remarks prepared to share with faculty.

"At no point during my twenty-five year tenure in higher education, and 15-years in some capacity with Indiana University on three different occasions, have I witnessed the level of frustration and uncertainty on the part of students, lawmakers, governing boards, and faculty as I have witnessed during the past twelvemonths. Students are frustrated because of the rising costs of education and the inability to get into selected courses and majors. They are also frustrated because they can't find decent jobs with decent wages. Lawmakers are frustrated because they believe college administrators are ignoring their

pleas to hold down tuition increases and to raise faculty productivity. Governing Boards are frustrated because they are convinced that colleges and universities are inefficient, that administrators are managers of the status quo, and faculty do not teach enough. I'm not saying that I share their views. Faculty are frustrated because many of their students are unmotivated and academically under prepared; they teach too much and are paid too little; and many believe the university administrators, including this administrator, neither value nor support research and professional development. Administrators are frustrated because they are convinced that legislators simply don't understand what colleges and university campuses are all about, don't value higher education and far too many students are only half-committed to obtaining an education; some of us also believe that faculty do not appreciate the challenges that today's university administrators face in trying to address the challenges that beset us.

My reading of the "tea leaves" would have me believe that these frustrations are real and that we are not alone. According to Campus Trends 1993, an annual American Council on Education Survey - I plan to order copies and have them on reserve at the library to understand the complexity and extent to which this issue is occurring -

Two-thirds of public institutions had no real increase in their operating budgets last year, when adjusted for inflation, they had no increase;

4 in 10 public institutions reported mid-year budget cuts in 92-93;

Among 4 year public institutions only 29% of administrators gave strong ratings to their institution's overall financial condition; (contrasted to 46% for independent institutions)

During the last year almost 2/3 of all colleges and universities increased their total FTE enrollments; (33% of all colleges and universities reported decreases in enrollment)

79% of all colleges and universities appointed full time faculty during the last year, only 16% and 7% of independent and 2 year colleges reported doing so respectively;

53% of all institutions increased their use of part-time faculty...while 52% reported making substantial use of part-time faculty;

(25% of four year institutions have retrenchment procedures underway to cutback on their total faculty...77% not filling vacant positions...65% are targeting certain schools or departments for retrenchment.)

Authors of the Trends Report reached four conclusions;

1. American higher education appears to be facing the need for a major adjustment; this is not a short-term, transitory situation. Institutions need to consolidate programs, re-focus their missions, and develop new initiatives that respond to changing clientele needs and priorities.

2. Both public and independent institutions will have sparse resources available to cope with seemingly expanding expectations.

3. The nature of the faculty role is under serious challenge. In response to financial constraints, many institutions are pressing faculty to teach more with fewer resources. Some institutions are pressing faculty to teach more with fewer resources. Some institutions are cutting back on part-time faculty appointments.

4. Financial constraints are posing a threat to goals of access and equity in higher education. In Indiana, the situation is equally as dismal. At its December meeting, scheduled for Thursday and Friday of this week, the Indiana Commission for Higher Education will continue its discussion of four policy papers that will have a profound impact on higher education in this state. These discussions will occur against the backdrop of this headline that appeared in yesterday's Palladium Item, proclaiming a \$154 million shortfall for colleges and universities in 1995-97. The policy papers include;

a. Assessing the needs for capital. The way capital projects have been funded is under assault. We will be asked in 1995-97 to underwrite a part of the cost of building.

b. Measuring campus level productivity

c. Mission statements for Indiana's public college and university campuses. I have never been so frustrated. I am on the taskforce to look at missions. We thought we had worked out a compromise. All the miles spent on trips to Indy. The Higher Ed. Commission did not change a single thing in its approach to writing mission statements. There is a boiler plate mission statement for every campus in Indiana. It is not going to pass.

d. Indiana funding for post secondary education outlined measures about how we're going to get funding - how successful we are in helping students to graduate.

While few of the policies contained in these papers will be passed as proposed, I am certain that we will see, for the first time in Indiana, a policy on campus level productivity as measured by teaching loads and student persistence as well as major changes in the way capital projects are funded. While it's no consolation, it's worth noting that 1/3 of all state legislatures (nationally) recently passed or are in the process of considering faculty productivity measures. The legislature in Florida recently enacted legislation mandating a 20 hour per week contact load for all faculty. Compliance with the requirement will be audited annually. Only the President can grant exceptions.

Budget - Despite the enrollment success that we have enjoyed at Indiana University East over the past seven years, this fall's shortfall resulted in a deficit of about \$280,000, assuming, of course, that we reach our enrollment projections for spring and summer. We are managing the current deficit by not filling several vacant positions that were authorized in the 1993-94 budget. Effective July 1st, we are scheduled to receive a \$330,000 special appropriation. I believe it would be irresponsible for us to use these

funds to balance the budget when they are appropriated for improving the quality of the institution. I want to reiterate it here... we will not use these funds to balance the budget!

I have asked each of the Vice Chancellors to work with their respective chairperson and directors to prepare a list of possible cuts to be considered as we prepare the 1994-95 budget. Likewise, I am preparing a list of potential cuts for consideration. However, we must not cut faculty positions.

First:

Believing as I do that we cannot continue to do business as usual, every non-instructional position will be reviewed for continuation. Also, I will be taking a careful look at the central level administration of the campus with an eye toward refinement and consolidation. This will include Vice Chancellor positions as well as support staff positions. We need to do that. I don't think there is anything sacred about the number of administration positions that we have at this institutions. To be honest we need to ask ourselves "How can we do things differently?" Including from the Chancellor's office up and down the institution.

Second:

Barring an unforeseen budget catastrophe, I plan to proceed with making division chairs twelve month appointees effective July 1, 1994. The Vice Chancellor for Academic Affairs, in consultation with chairs, will begin immediately to work on position descriptions and divisional goals. Chairs will be appointed for a five-year period with a review in the fifth year. The review procedures will be developed and implemented in consultation with chairs, the Vice Chancellor for Academic Affairs and the Faculty Affairs Committee. The majority of the persons on the review committee will be faculty from the chairperson's division. Division chair replacement would take the form of an internal search. Should our projected deficit increase by virtue of a Spring and Summer enrollment shortfall this initiative will be deferred until a later date."

Third:

In view of the growing concern among faculty about the lack of administrative support for professional development, as represented by the teaching load differential for tenured and non-tenured faculty on the one hand and the proposal by the Commission on Higher Education for a four coarse load on the other, I have decided to appoint an ad hoc committee to consider strategies for dealing with this dilemma. Today I am asking for volunteers. I anticipate having 8-9 people serve on the committee...balanced by divisions, tenured, untenured and gender. (The Vice Chancellor for Academic Affairs will be a member of the committee though not necessarily the chair.) I am pursuing the ad hoc committee avenue because of the need for a rapid response time, and my desire not to ask the Faculty Affairs Committee to rearrange an important and already full agenda. Further, I will ask that the committee make its recommendations to me by January 31st, before the fall schedule is finalized and before budget preparations are finalized.

The desire of the faculty on our campus is diametrically opposed to the direction of the Commission of Higher Education. I would rather have us come up with a solution than have someone else (Commission) design it for us. On one end of the continuum we have the Commission saying 4 courses for the members at community based institutions. And on our campus we have had a 12 semester hour (or 4 course) teaching load. The Commission is going to establish a target. I don't think it's going to be 8 courses per year. I really don't. I think it will be between 7 and 8. So there will be some room for some flexibility. I'm convinced that we will not be able to support bringing everyone back to 9. The thing people have to remember is that Kokomo is already at 9. They're funded that way. South Bend is already at 9. The difference is we're trying to come back. Somewhere there is the reality. How can we design a response for us, appropriate to us, without saying the campus must be like everyone else. This is the first time in my 17 years at Indiana University where I see the governor, legislature and Commission for Higher Education unified - so there will be some action. The question is do we design it, are we a part of the design or do we have it imposed on us. A final word about retention and overall enrollment. I believe it would be unethical and unprofessional for us to retain students who are unmotivated and who are not making academic progress. However, I ask each of us, administrators, faculty, and advisors, registrar staff, financial aid staff, student support staff, etc., to make certain that we do everything within our power to help the committed student to succeed. And where students are not being successful, that we are able to document that, because that's going to be a basis for the Commission making decisions about whether or not we're going to be "docked" so to speak, in terms of our state appropriation. We have to be able to document where a student entered and where a person exited and how we made an impact. If we didn't have to be able to document that a student didn't take his or her responsibilities seriously.

As we struggle with the challenges and opportunities before us I ask several things: that we try harder to understand and have compassion for one another; that we resist the temptation to reach shortsighted conclusions; that we resist the temptation to view things from our personal perspective only; that we remain flexible; that we resist seeing each other as the enemy; that we seek to discover and to do what is right and in the best interest of the place we call Indiana University East... which, by the way, is all of us!"

The Chancellor opened to any questions.

The Ad Hoc committee will deal with how people perceive the whole issue, and input from faculty, about the make up of teaching loads. The Chancellor would like the committee to deal with how to make the teaching load equitable. A question was raised if the committee also might look at the policy of administrative reassigned time. All types of reassigned time would be considered.

Getting back to the question of feeling that the Chancellor does not represent faculty to the Higher Education Commission and Board of Trustees - the Chancellor said he had never been afraid to speak mind - he believes people can disagree without being disagreeable. He will take the most responsible position with consultation from faculty.

Discussion:

The Chancellor appreciated the opportunity to talk with divisions, faculty, people one on one, Faculty Affairs and Division Chairs. He listened. . he thought effectively . . and feels he made significant movement from where he started. He listened to Division Chairs' concerns and the Natural Science and Math concerns about the Med Tech program. But he thought IUE has outgrown the time when Division Chairs can leave in May and return in September. If Division Chairs served a 12 month appointment and each produced at least one external grant proposal in a 5 year period, averaging \$20,000, it would more than satisfy the concerns about the cost. Some category grant deadlines are not responded to due to Chairs' time constraints. Faculty raised the question of larger campuses having Development Offices to monitor grant requests. Faculty also raised the question of administrative reassigned time and how it affects faculty course load and adjunct replacement costs. It was suggested that in the future some administrative reassignment include a financial stipend, if economically feasible, instead of time off. The Chancellor said he is prepared to consider everyone with any kind of reassigned time whether it is teaching or administrative purposes; he is prepared to consider all types of reassigned time, not just time for professional development and administrative work. But the demands of some administrative duties, such as assessment, need to be considered.

At 9:00 am George Blakey suggested that, due to the length of the discussion, a January meeting would be necessary to cover items on the current meeting agenda. He moved to have a meeting on Tuesday, January 18, at 8:00 am. Cathy Ludlum seconded. Motion passed.

IV. Student Government - Tonya Ebersole

No Report

V. Standing Committees

AAA - Neil Sabine - Ann Szopa

A. The new Admissions Policy implementation was discussed at Executive Council.

B. The FX policy is being clarified and an open meeting will be held in January to review the changes.

Budgetary Affairs - T.J. Rivard

A. Budgetary Affairs brought to Senate, moved and seconded, a Merit Raise Policy. Motion passed.

B. The Budget Priority survey will be distributed to faculty in January. Tom Osgood suggested that some re-allocation might be necessary to more effectively spend the available dollars. David Fulton concurred. Walter Wagor explained that an amount of

money the legislature allocated to IU East has specific purposes and should not be used to cover items such as inflation increases etc. John Kauffman said the money should not be used to increase salaries or S & E, but to improve the quality of services offered by IUE. The Chancellor added that he felt the best way to increase quality was to have more full time faculty.

Curriculum Committee - Rob Tolley

A. The Curriculum Committee brought to Senate, moved and seconded, a degree proposal for a Minor in Philosophy. Tom Osgood expressed some concern that the lower level required courses were weak. Bill Browne asked if the advisor and reader of the portfolio would be the same person since there is only one Philosophy professor. Motion passed.

B. The Curriculum Committee brought forward from the Master course list several courses as information items.

Faculty Affairs - Bill Browne

Report to be presented at the January 18th meeting.

VI. Chancellor's Business - Charlie Nelms

A. The Chancellor thanked Rob Tolley and Kim Rivard-Ladd for their efforts in the successful United Way campaign.

B. Faculty were reminded to sign up for the Writing Across the Curriculum workshop Friday, January 7, 1994.

C. The Chancellor thanked the advisors who signed up to help the Advising Center. David Silberstein will distribute an advising pamphlet to faculty.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor presented the list of December graduates for approval. Cathy Ludlum moved to approve the list. David Chandler seconded. Two students' eligibility will be checked. List approved.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

XIII. Announcements

XIV. Adjournment

Larry Englert moved to adjourn. Ron Carter seconded. Meeting adjourned at 9:35 am.

FACULTY SENATE MINUTES

February 1, 1994

Room 132

8:10 am

Presiding: John Dalphin

Present: Acton, K.; Avirappattu, G.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Boley, P.; Breitenbach, G.; Browne, C.; Browne, W.; Bosnoyan, E.; Carter, R.; Chandler, David; Chang, V.; Dalphin, J.; Dansby, J.; Dhawale, K.; Fell, M.; Folkherth, M.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Groome, A.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Kelly, P.; Kinnett, B.; Lemmons, P.; Ludlum, C.; Mahank, M.; McNutt, J.; Merrill, H.; Morse, M.; Moyer, T.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Roman-Royer, J.; Rule, S.; Shapiro, S.; Stafford, C.; Stull, B.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Williamson, T.; Wyett, J.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:10 am by Vice Chancellor John Dalphin.

II. Approval of Minutes

Mary Fell moved to accept the minutes of the December 7, 1993 meeting. George Blakey pointed out that the time for Senate meetings should be 8:10 am on page 6 of the minutes. Minutes approved as corrected.

III. Executive Secretary's Business - Robert Hertzog

A. The Executive Secretary introduced Mark Thomas, Managing Editor of the student newspaper. Mark said that the newspaper is trying to cover a wider variety of news. The newspaper's faculty advisor, Don Fasnacht, suggested that Faculty Senate meetings be included. Mark would like to attend the meetings and write a report for the New Voice. Robert Hertzog moved to allow a New Voice reporter to cover Senate meetings except when in Executive Session. Val Chang seconded. Discussion. Mary Fell expressed concern that discussions might be inhibited. Ed Gallo pointed out that the President of Student Government already attends Senate meetings. Tom Osgood suggested giving a copy of minutes to the reporter. Robert Hertzog contacted University attorneys and Sunshine Laws do not apply in this case but the minutes of the meeting are open and available to everyone. Val Chang felt students had a right to be informed. In view of past reporting, Ron Carter felt the newspaper's level of discretion was questionable. Call for vote. Motion passed.

B. Randall Osborne announced the Random Acts of Kindness awards being instituted. These will recognize people who give extra help to students.

C. Val Chang announced that the Committee on the Status of Women would be distributing a Sexual and Gender Harassment survey next week to all Monday and Tuesday classes.

D. Robert Hertzog received a FAX from University Faculty Council regarding the response made by the Committee on Intellectual Property to Board of Trustee member Gonzo's changes to the Indiana University Intellectual Property rules. Walter Wagor suggested that Chairs receive copies.

IV. Student Government - Tonya Ebersole

No Report

V. Standing Committees

Nominating Committee - George Blakey

A. Joan Lafuze expressed interest in being Executive Secretary for 1994-95. There was a question about Joan being on sabbatical and how that would affect her "internship". Hearing no nominations from the floor, Joan Lafuze was elected unanimously.

B. Tom Osgood said he was interested in continuing as the IU East representative to UFC. Elected unanimously.

AAA - Neil Sabine - Ann Szopa

A. The committee will hold open forums on the proposed revisions for the FX policy.

B. A report from David Silberstein on the re-admission policy for students showed that the students who re-enrolled and attended weekly counseling session showed improvement. All re-admitted students are given the opportunity to receive counseling, not all students take advantage of it.

Budgetary Affairs - T.J. Rivard

A. Three new positions have or will be funded effective July 1, 1994.

Director of Admissions

Assistant Professor of Social Work

Part-time Business Outreach Director

B. T.J. Rivard thanked people for returning the Budget Priority surveys. The surveys will be compiled and presented during the budget hearings February 21-25.

Curriculum Committee - Rob Tolley

No Report

Faculty Affairs - Bill Browne

A. Later this week, after meeting with the Vice Chancellor for Academic Affairs, the Faculty Affairs Committee will put forth the evaluation of the Chairs of the Divisions of Natural Science and Math, Behavioral and Social Sciences and Humanities and Fine Arts according to policies adopted by the Senate. The results of the surveys will be shared at Division meetings.

B. The evaluation of the Vice Chancellor for Academic Affairs will be completed this week. Faculty Affairs will meet to finalize questions for the interview phase of the evaluation. A summary report will be submitted at one of the April Senate meetings.

C. A memo regarding Promotion and Tenure has been distributed to faculty. Please return your comments/suggestions to Mary Ann Morse or Suzi Shapiro.

D. Chancellor Nelms met with Faculty Affairs to discuss the reorganization of the central administration.

E. The "Balanced Case" proposal for P & T continues to be discussed at various levels. A letter, signed by every Chancellor in the IU system, opposing the Balanced Case was sent to UFC. Two issues, to accept the proposal and the exact terminology of the proposal, have been placed on the UFC agenda. Tom Osgood asked faculty to share their thoughts with him. Discussion cited the need clarification of terminology. A straw vote taken showed 10 favored the concept of Balanced Case, while 16 did not favor of the concept.

VI. Chancellor's Business - Charlie Nelms

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor thanked faculty for their help in getting the semester re-started after weather cancellations and voting to extend the semester to cover missed classes.

B. March 1 is the deadline for applications to RUGS and Graduate Faculty Fellowships

C. The Vice Chancellor suggested re-visiting the idea of Senate as a representative body or body of the whole and also look at committee structure. Mary Fell said faculty had voted not to change Senate make up.

George Blakey commented that there are rumors of a new degree. He said he could not remember getting a new baccalaureate degree without the process going through divisions, Curriculum Committee, and Senate. Bill Browne commented that the Bachelor of Social Work degree was passed in the BSS Division and sent to Curriculum

Committee. John Dalphin said discussions with the School of Social Work have been ongoing and as IUE has grown it has been possible to offer courses toward the degree on this campus. Val Chang added that the School of Social Work had to agree to offer the degree at IUE. Tom Osgood felt the problem was more in the perception than operation but that a plan to hire faculty before degree approval is not proper procedure.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

A. Eleanor Turk said members of the Assessment Committee are developing a timetable. Faculty input will be appreciated.

B. George Blakey announced that the Improvement of Learning Committee is accepting nominations for the Helen Lees Award for Excellence in Teaching for full time faculty, and the Adjunct Teaching Award for 1994. Application deadlines are February 18 and 21.

C. Bill Browne said the Institutional Review Board will meet every other week, beginning Thursday, February 3, to review human subject research.

XIII. Announcements

A. Ashton Veramallay suggested the University should have universal parking decals to eliminate confusion when visiting other campuses.

B. Henry Merrill said Kathy Krendle, the new Dean of Continuing Studies, will visit IUE on Wednesday, February 16, to discuss Distance Education and Interactive initiatives.

C. Jesse Dansby said there are several activities planned during February for Black History Month.

D. Lora Baldwin reminded faculty that the deadline for library mini grants is today.

E. Walter Wagor asked when the report from the As Hoc Committee on Teaching Loads would be completed. Joan Fopma-Loy, Chair, said they had extended the deadline and would be meeting on Thursday at 8:00 am in Hayes Hall Conference Room to complete a draft document.

F. There were some questions regarding how the extended semester might affect students graduating from Bloomington and the School of Social Work. It was also noted that all deadlines have been moved back a week. Walter Wagor said students should not be penalized if they could not attend the extended semester.

G. Lynn Hufford asked about administrative changes. John Dalphin said the Chancellor had hoped to attend the meeting and discuss changes himself.

XIV. Adjournment

Rob Tolley moved to adjourn. Walter Wagor seconded. Meeting adjourned at 9:25 am.

SPECIAL FACULTY SENATE MEETING
Ad Hoc Committee Report

February 15, 1994

Room 132

8:00 am

Presiding: Charlie Nelms

Present: Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blakey, G.; Browne, C.; Browne, W.; Bosnoyan, E.; Carter, R.; Chandler, Dianne; Crowell, R.; Dalphin, J.; Dhawale, K.; Fell, M.; Folkherth, M.; Foos, M.; Fopma-Loy, J.; Gallo, E.; Hertzog, R.; Hufford, L.; Kauffman, J.; Kelly, T.; Lafuze, J.; Ludlum, C.; McNutt, J.; Morse, M.; Nelms, C.; Osborne, R.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Spencer, S.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Walter, E.; Williamson, T.

I. Call To Order

The meeting was called to order at 8:05 am by Chancellor Nelms.

II. Purpose of the meeting

The special meeting of Faculty Senate was convened to consider the report of the Ad Hoc Committee on Faculty Teaching Loads. The Chancellor expressed his appreciation to Joan Fopma-Loy, Chair of the committee, and members of the committee for their fine work. He said he felt the committee's recommendations were excellent and there was nothing to which he was opposed. In fact he felt the proposal should support professional development and help attract and retain faculty. There is one item that needs some attention relating to the IU East relationship with the IU system and the Board of Trustees and that is the role of the Vice Chancellor for Academic Affairs. The Chancellor hoped there port would be approved as presented, in principle, or modified and approved at this meeting. His second hope is to get from the faculty a sense of how to proceed from a priority point of view. He plans to share the final document with the University President and Board of Trustees as the route IU East will pursue to support faculty professional development and comply with University goals to increase fulltime faculty over part time faculty.

III. Report from Ad Hoc Committee Chair - Joan Fopma-Loy

Joan Fopma-Loy thanked committee members - Robert Hertzog, Kurt Acton, Kris Dhawale, John Dalphin, Sherry Rankin, Walter Wagor, Judith Roman-Royer and David Chandler - for their efforts. She explained that it was a group process; first deciding the essential questions, then drafting three tentative proposals which were returned to Divisions for feedback. While this initial proposal does not address all the fine points, it

is intended to provide an opportunity for agreement in principle. The Chancellor asked Joan Fopma-Loy to serve as facilitator for the meeting.

IV. Discussion

The Chancellor had asked John Dalphin to create a chart to demonstrate current reassigned time and what would be the impact if it was changed to 9/12 or 12/9. In the current year there are 23 tenure track faculty receiving release time for professional development. For 1994-95 the number of new faculty is estimated to be 3 which would bring tenure track faculty to 23 assuming that 3 are moved to tenured faculty. This is implementing the 9/12. In 1995-96 assuming 3 new tenure-track faculty, the total would be 51 fulltime faculty.

Mary Fell asked how administrative reassigned time figures into course reduction and how tenure-track faculty feel about the 9/12 plan. Joan responded that administrative time was intended to be covered in #8 "elected representative committee will articulate criteria and guidelines for how all reassigned time, including time for service and administrative activities granted by the administration, is used." Feedback from tenure-track faculty supported the 9/12 plan and felt it to be equitable.

There was some discussion about how the differences in loads would be evaluated during the P & T process. Ron Carter explained that parameters under which a person worked are specifically noted in attached letters. Eleanor Turk asked if any other campuses were considering this type of proposal. John Dalphin said he talked with Southeast and they may be tightening the release time given faculty.

Carol Browne had questions about implementation. Would Divisions have the opportunity to define what a 12 credit hour load is? Joan said that was the intent - to be divisional. Secondly, Carol asked about #7, assigning release time proportionately by divisions. Joan said the intent was to be assigned to the number that applied (are eligible), not total faculty numbers. Judith Roman-Royer noted that the faculty elected (Divisional) representative committee was designed to address the individual cases and resolve the issues. Suzi Shapiro was concerned about pitting divisions against each other, i.e., if one division had several legitimate reasons for release time and another had few or none.

For clarification, referring to #8, Bill Browne asked who would approve what the committee generates as criteria? and who will validate if faculty fulfill accountability guidelines? Joan said the Division Chair should validate faculty accountability as part of the evaluation process. Robert Hertzog said the Vice Chancellor would be included in establishing criteria.

Joan Fopma-Loy suggested that points of agreement be identified. Mary Fell proposed that discussion center on or some consensus be reached on the main point of the proposal, which is the change to a 9/12 load.

George Blakey felt the proposal was an improvement in the areas of equity between tenured and tenure-track faculty, in reducing the reliance on adjuncts and putting responsibility for release time on a faculty body. Speaking from a minority point of view, he felt it probably reflected the majority point of view because it makes positive strides forward. From what he heard today, it certainly reflects the Administrative point of view. He was disturbed by the feeling that the proposal accelerates the direction IUE has been going for several years - the diminishment of the concept of professional development. It says, almost specifically, that professional development is not deemed as important as release time for working on curricular matters, designing three year plans and working on new courses. Built in to the proposal is the assumption that one needs release time to do the things that should be part of the job. He cited in #3 that "Faculty may choose to use reassigned time for service or course development ..." and #4 "used to develop three year plans and prepare course materials." Joan said that was not the intent of the proposal and that particular release time was for first year faculty only. Judith Roman-Royer felt the release time for course development would be for a short time on special projects. Walter Wagor said he thought that #3 related to tenured faculty only.

Mary Fell understands the intent of the committee to recognize the importance of professional development and to equalize the opportunity for professional development. She supports the proposal in principle but questions giving assigned time for professional development, then "taking it away" by saying it can be used for teaching and/or service and would be "accompanied by a reduced professional development expectation".

Mary Fell moved to accept paragraph #1. Seconded. Motion passed.

The Chancellor stated that he had absolutely no discussion with the Chairperson or the committee about the proposal. This proposal came directly from the committee. Secondly, he fully supports professional development for all faculty at Indiana University East within the context of available resources. He is prepared to support and lobby for this proposal or in what ever modified form. This was not an administrative proposal. This administration does support professional development.

Joan Fopma-Loy stated that the committee was not a figure head committee. It worked very hard to represent feedback from faculty.

Mary Fell moved to amend paragraph #2 with the sentence "It is possible for a tenured faculty member to choose not to accept reassigned time for professional development." Seconded. Motion passed.

Judith Roman-Royer moved to accept paragraph#2 as amended. Seconded. Motion passed.

Mary Fell moved to delete paragraph #3. Seconded. Motion passed.

Judith Roman-Royer moved to accept the first #4 and renumber it #3. Seconded. There was discussion about the term "firstyear faculty" as opposed to "first year teacher". Motion did not pass.

Randall Osborne moved to strike the last sentence in #4. Seconded. Discussion about giving faculty time off to "adjust". Judith Roman-Royer made a friendly amendment to "Teaching load for all lecturers and tenure-track assistant professors intheir first year as full time faculty should be1 2/12 with 3 credit hours (delete-per semester) assigned (insert-in their first semester) to (delete-professional development activities and course development)develop initial three year plans and to prepare course materials. Randall did not accept Judith's amendment. Randal Osborne's original motion to drop the last sentence in #4 passed.

Judith Roman-Royer moved to accept the second #4. Seconded. Motion passed.

It was noted that as some faculty members left for classes, there was no longer a quorum.

George Blakey proposed an unofficial straw vote to get the sense of the people present if they accept the principal and concept of the proposal. If the vote is positive then the committee could meet and work on some of the troublesome details and present it at the next Senate meeting. Seconded. Motion passed.

XIV. Adjournment

Meeting adjourned at 9:35 am.

FACULTY SENATE MINUTES

March 1, 1994

Room 132

8:10 am

Presiding: Charlie Nelms

Present: Acton, K.; Avirappattu, G.; Barton-Kriese, P.; Blakey, G.; Branstrator, P.; Breitenbach, G.; Browne, C.; Browne, W.; Bosnoyan, E.; Carter, R.; Chandler, Dianne; Chang, V.; Chimenti, P.; Dalphin, J.; Dansby, J.; Dhawale, K.; Fell, M.; Fitzgerald, E.; Folkherth, M.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Groome, A.; Hertzog, R.; Hufford, L.; Kauffman, J.; Kelly, P.; Kinnett, B.; Ludlum, C.; Mahank, M.; McNutt, J.; Morse, M.; Nelms, C.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Shepherd, K.; Spencer, S.; Stull, B.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Thomas, M.; Tolley, R.; Turk, E.; Wagor, W.; Walter, E.; Watkins, M.; Williamson, T.; Worpenberg, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:10 am by Chancellor Charlie Nelms.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the February 1, 1994 and February 15, 1994 meetings. Carol Browne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Following the Senate meeting there will be an open meeting to discuss the renovation of Whitewater Hall.

B. Due to the extension of the semester because of weather closings the Executive Secretary asked about future dates for Senate meetings. Ron Carter moved to have meetings on April 5 and May 3. Seconded. Motion passed.

C. The Executive Secretary noted the Trustees' Resolution designating the role and mission of the IU campuses; Bloomington and IUPUI as research campuses; IU Northwest, South Bend and Southeast as comprehensive; and IU East and Kokomo as general baccalaureate.

IV. Student Government - Tonya Ebersole

A. An open forum for students to discuss the renovation of Whitewater Hall will be held this afternoon at 3:30. Items to be discussed include food service and moving the Student Activities office.

B. Student Government is planning a Spring Fling for mid April- dates to be determined.

C. Tonya is a member of the University Joint Committee for Learning, Teaching and Scholarship.

D. Student Government will distribute a monthly Calendar of Student Activities.

E. The IUE students are concerned about possible tuition increases.

V. Standing Committees

AAA - Neil Sabine - Ann Szopa

A. Proposed revisions to the implementation of the FX policy were discussed. The committee proposed removal of "must secure approval", "the Vice Chancellor of Academic Affairs" and "prior to repeating the course" and the addition of "may use the FX policy", "or dean" and "The student must invoke the FX policy prior to approval for graduation". There were questions about the possibility of UFC abolishing the FX policy, some misconceptions about the policy regarding when to file for removal, why remove the Vice Chancellor from the process and differences in the policy across the IU system. Question called. The motion passed.

B. The status of the New Admission Policy was reviewed. Due to problems with "rolling admissions" and synchronizing the skills review process the policy has not yet been implemented. The AAA committee is charged to develop detailed guidelines for implementation of the policy and asked for Senate suggestions. John Dalphin explained that the delay between the time when skills review tests are taken and when comprehensive results are available is too long and somehow the process needs to be changed. Judith Roman-Royer suggested having adjunct instructors read the writing samples. Mary Fell felt consistency in grading the writing samples was important. Charlie Nelms pointed out that while other campuses use a wholistic grading approach to skills review testing, IU East is the only campus that requires a placement test before a student is admitted. Other campuses use rank, courses etc., for admission. George Blakey felt the concept of "rolling admissions" and the admission policies established by IU East are not compatible. Eleanor Turk said that admission policies should have faculty input. Judith Roman-Royer brought up the Underprepared Task Force directives which tried to address the problem of how to best serve the students who were so underprepared by assessing skills prior to admission and routing them to appropriate levels. David Silberstein said the intent of the original policy was not to deny admission, it was to clarify advising so students would be placed in correct courses and get tutoring if needed. When skills review was moved to the Admissions Office there was no additional direction or support personnel added. Walter Wagor felt the problem was with implementation snags not policy deficiencies. Charlie Nelms suggested that the Vice Chancellor for Academic Affairs work with the director of the writing program, admissions and advising and appropriate offices to figure out how to implement the current policy. The Chancellor added that it is not a problem with the policy, but rather the implementation, and when a

Director of Admissions is hired the Vice Chancellor for Institutional Support will work with the new person. Judith Roman-Royer summarized the discussion by saying it was the will of the Senate to affirm the policy, that the Senate did not want the policy sent back to committee to be rewritten. She felt the problem could be solved with hiring two people to read essays in the fall, spring and summer. George Blakey made a motion that the Co-Chairs of AAA meet with John Dalphin on a temporary basis to assist Admissions Office representatives in implementation of the current IU East admissions policy. Seconded. Discussion. Bill Browne asked if there is an Admissions Committee. The Chancellor said the AAA Committee is responsible for the admissions policy of Indiana University East, there is no administrative admissions committee. Motion passed.

Due to time limitations, the Executive Secretary suggested adjourning the meeting and continuing the agenda at a special meeting next Tuesday. Since some committee reports needed to be addressed the Chancellor felt the meeting should continue this morning.

Budgetary Affairs - T.J. Rivard

A. T.J. Rivard reviewed/explained the results of the survey. The results of the Budget Priority Survey will be used by Budgetary Affairs to put together a "vision" or "visions" for the campus.

Curriculum Committee - Rob Tolley

A. As an information item, three courses will be brought from the master course list by the Natural Sciences and Mathematics Division - P100 Physics in the Modern World, G210 Oceanography and B351 Fungi.

B. The HFA Division has asked to eliminate Minors in Mass Communication and Business Communications because no one has participated. Senate approval is necessary to add courses and degrees but is not required to eliminate courses. Divisions make that decision.

C. Curriculum Committee is discussing the Bachelor degree in Social Work. More open meetings will be scheduled.

Faculty Affairs - Bill Browne

A. The committee is completing the review of the Vice Chancellor for Academic Affairs. Divisions have been asked to review a set of questions regarding the Vice Chancellor's performance. Individual faculty and staff members will have the opportunity to meet with committee members by appointment.

B. The committee will bring to future meetings issues dealing with composition of the Senate and P & T.

VI. Chancellor's Business - Charlie Nelms

A. The revised proposal from the Ad Hoc Committee on Teaching Loads was presented. Joan Fopma-Loy noted that the statement " Teaching loads for fulltime lecturers should be 12/12" was inadvertently left out. Mary Fell moved to accept the proposal as written with the addition of 3a. Seconded. Motion passed.

B. The Chancellor explained proposed administrative reorganization. As of

July 1, the positions of Vice Chancellor for Student Services and the Vice Chancellor for Administrative Affairs will be eliminated and the position of Vice Chancellor for Institutional Support will be created. David Fulton will assume this responsibility which combines administration, Student Services and Area 9. Academic Affairs will assume responsibility for the Registrar's office; Student Activities and Alumni have been combined in the External Relations Department.

C. Budgetary Affairs results will be discussed March 7.

D. Because of budget considerations the Chancellor said he would not move forward with the 12 month appointments for Chairs at this time. He will continue to review the term of appointment.

E. The Chancellor thanked the P & T Committee for their work. He congratulated Kris Dhawale on receiving the recommendation to rank of full professor and Marilyn Watkins, Mary Ann Morse and David Chandler who received recommendation for promotion and tenure. The recommendations will be forwarded to President Ehrlich.

F. The Indiana University Presidential Search Committee has interviewed a total of five candidates and will interview two in Indianapolis this week. The committee is moving toward a March 31 deadline and hopes to have a list of 3 - 5 names of people coming for full interviews with committee members and faculty. There are quality people in the pool of candidates. An outside consulting firm has assisted in the search.

G. The Chancellor encouraged faculty to talk with the Budgetary Affairs committee regarding the allocation of resources. He is also open to suggestions.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor thanked faculty and staff involved in recent Adjunct Faculty meetings.

B. Today is the deadline for Intercampus Research Grants.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. Tom Osgood reminded the Executive Secretary that copies of motions passed and voted on by Senate should be attached to the minutes of Senate meetings.

XII. New Business

A. Robert Hertzog asked about implementation of new teaching load policy. Ron Carter suggested implementation Spring 1995 since schedules are already set through Fall 1994. Mary Fell made a motion to move ahead with implementation of 9/12, 12/9 teaching load effective fall 1994. Seconded. Motion passed.

XIII. Announcements

A. Bill Browne announced that the Institutional Review Board will meet Thursday, March 3, at 8:30 am to discuss the document regarding research approval.

B. Tom Osgood said the February UFC meeting was cancelled due to weather.

C. George Blakey announced that the Library Committee approved special collection enhancement grants this semester totaling \$14,000.

D. The Chancellor announced that Kris Dhawale will be honored Saturday, March 5th at Founders Day for receipt of the Indiana University Distinguished Teaching Award. A luncheon, the awards ceremony and the reception will be held in Bloomington.

XIV. Adjournment

Moved to adjourn. Seconded. Meeting adjourned at 10:05 am.

FACULTY SENATE MINUTES

April 5, 1994

Room 132

8:10 am

Presiding: Charlie Nelms

Present: Acton, K.; Adams, L.; Avirappattu, G.; Baker, L.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Branstrator, P.; Breitenbach, G.; Browne, C.; Browne, W.; Bosnoyan, E.; Carter, R.; Chandler, David; Chang, V.; Chimenti, P.; Dalphin, J.; Dansby, J.; Dhawale, K.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Groome, A.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Kelly, P.; Kinnett, B.; Lafuze, J.; Ludlum, C.; Mahank, M.; McFadden, S.; McNutt, J.; Morse, M.; Moyer, T.; Nelms, C.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Rankin, S.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Shepherd, T.; Spencer, S.; Stafford, C.; Stull, B.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Thomas, M.; Tolley, R.; Turk, E.; Vincent, J.; Wagor, W.; Walter, E.; Watkins, M.; Williamson, T.; Worpenberg, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:10 am by Chancellor Charlie Nelms.

II. Approval of Minutes

David Chandler moved to accept the minutes of the March 1, 1994 meeting. Randall Osborne seconded. Minutes approved.

III. Executive Secretary's Business - Robert Hertzog

A. Bill Worpenberg reminded faculty of TIAA-CREF meetings on personal finance and a pre-retirement workshop on Tuesday, April 12, 1994. He also said the IU retirement plan has been modified and that information will be distributed later.

B. Henry Merrill introduced two members of the Continuing Studies External Review Committee - Don Lane, IUK and David Justice, Depaul University. There will be an open meeting at 2:30 this afternoon.

C. Robert Hertzog announced that he had reserved Springwood Park for the Fall Retreat. He is trying to contact a New York University-Stoneybrook faculty member to present a program on teaching ethics.

IV. Student Government - Tonya Ebersole

A. A survey of student suggestions for the renovation of Whitewater Hall included a quiet study area, computer room and food service.

B. Elections begin Friday for Student Government President and Senators.

C. Spring Fling will be Tuesday, April 12, from 12:00 until 6:00pm.

D. Student Life Banquet will be Friday, April 29 at 6:00 pm in the lobby of Whitewater Hall.

E. Student Government is checking on implementing the Activism Scholarship at IUE. The scholarship would be awarded to students who are active in campus activities.

V. Standing Committees

AAA - Neil Sabine - Ann Szopa

A. No Report

Budgetary Affairs - T.J. Rivard

A. All of the 6 final budget priorities except the speech position should be funded based on the same enrollment as this year and a 7% fee increase. The IU Cares and Med Tech positions should be partly funded.

B. The committee has been discussing the Salary Policy. The Merit Policy is in place.

Curriculum Committee - Rob Tolley

A. Curriculum brought for review and comment the BA degree in Social Work. The committee had concerns about the lack of a math course and the number of new courses to be added. The committee also felt the assessment plan was incomplete. There was some concern within the committee that Curriculum Committee would become the "gatekeeper" on assessment and would be doing the reviews. Val Chang said the additional courses would be senior level courses from the Master Course list. Discussion. Ron Carter moved that Faculty Senate append a statement that the assessment component needs real enhancement, more depth and breadth. Motion passed.

B. As an information item, the BA in Communication will be discussed at a future meeting.

C. The committee will also discuss if system degrees brought forth from system schools need to be voted on by Faculty Senate.

Faculty Affairs - Bill Browne

A. Information Items

1. The committee brought as an information item the P & T waiver of rights form which pertains to the inspection of materials in a personnel file. It is a standard form used on all IU campuses. Discussion. Mary Fell asked when it started being used because she did not remember signing it. Judith Roman-Royer had concerns about signing and not knowing who would be writing letters for P & T. John Dalphin will check on the required use of the waiver. George Blakey moved not to use the waiver on the IUE campus until such time as additional information is available to indicate it must be used. Motion passed.

2. The committee also discussed the composition of the P & T committee and felt there was no reason to make changes. However, Divisions will be asked to discuss if a third year review should be required for P & T.

3. The evaluation of the Vice Chancellor for Academic Affairs is in the final stages. The committee will meet on Monday to finalize the report which will be presented at the May Senate meeting.

B. Voting Items

1. The committee is proposing a change in the title for the presiding officer of the Senate from Executive Secretary to President of the Faculty Senate.

2. Some changes in the ranking of presiding officer of the Senate and in the composition of the Agenda Committee are also being proposed.

3. The committee is proposing an amendment to clarify voting membership in the IU East Faculty Senate.

Due to the lack of 2/3 of the voting members of Senate these items will be voted on at a future meeting.

C. In order to maintain a current Academic Handbook the committee suggested that the Executive Secretary of Faculty Senate WILL appoint a faculty member to update the Handbook, acting as liaison with the Vice Chancellor for Academic Affairs' office, and report yearly to Senate on changes.

VI. Chancellor's Business - Charlie Nelms

A. At the Board of Trustees meeting in Gary last week the missions of regional campuses were discussed. There is a need to clarify the mission differences and the relationship between teaching and research. Other business included the Board approval of the recommendation for Promotion and Tenure for Marilyn Watkins, MaryAnn Morse and David Chandler. Kris Dhawale received promotion. The Board also approved a 3% merit pool for continuing employees and a 7% tuition increase for Indiana residents. Some

campuses wanted a larger tuition increase to provide funds for hiring more full-time faculty.

B. The Search Committee for the new President completed review of candidates and submitted a list of five names to the Board of Trustees for consideration. A decision is expected before graduation.

C. The Commission for Higher Education approved a \$350,000 contract for the partnership for statewide education to deliver associate degrees through electronic means to southeastern Indiana. IUPUI and Ball State will provide most of the courses. Resource centers will be located in Lawrenceburg, Batesville, Madison, Versailles and other sites to be determined.

D. The Chancellor reported reduced enrollment for Summer and Fall classes and urged faculty to encourage students to register.

E. The results of a salary equity study conducted by Shirley Boardman and Dan Reeves, consultants from Bloomington, indicated no intentional inequities at IU East. However, nine positions will be reviewed for adjustment. Any adjustments will take effect on May 1, 1994. A written report should be released by April 15.

F. The June meeting of the Board of Trustees will be at IU East.

VII. Academic Affairs - John Dalphin

A. Honors Day will be Sunday, April 10, at 2:00pm in Richmond Civic Hall. The speaker will be IU East Professor of English, Judith Roman-Royer. Sociology Professor Anne Szopa will receive the Helen Lees Award for excellence in teaching. The Outstanding Adjunct teaching award will be presented to Jennifer Oakes, Speech.

B. The Vice Chancellor announced an 11.4% decline in enrollment from last year (160 fewer students) and a 7.7% reduction in credit hours. Fall admissions are down 24% from last year. Summer I continuing students are down 35%. Summer II continuing student enrollment is down 44%.

VIII. Administrative Affairs - David Fulton

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

XII. New Business

XIII. Announcements

A. Kathy Ludlum, representative to Indiana Campus Compact, announced that a guest speaker will be at the April 14 luncheon for student organizations, speaking on Service Learning.

B. Lora Baldwin announced the Faculty luncheon will be April 29. More information to follow.

C. Stan Spencer is working on a marketing plan for IU East.

University Committees

A. Tom Osgood - UFC Report

a. The UFC endorsed the Balanced Case proposal. The Board of Trustees must endorse it. The language may be clarified.

b. Other items discussed included: the addition of a faculty member to the Board of Trustees; grade indexing; multiple P & T cases on campuses; withdrawal dates; termination of FX Policy

XIV. Adjournment

David Chandler moved to adjourn. Seconded. Meeting adjourned at 10:00 am.

FACULTY SENATE MINUTES

May 3, 1994

Room 132

8:10 am

Presiding: Charlie Nelms

Present: Acton, K.; Adams, L.; Avirappattu, G.; Baldwin, L.; Blakey, G.; Boley, P.; Bosnoyan, E.; Branstrator, P.; Breitenbach, G.; Browne, C.; Browne, W.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, V.; Chimenti, P.; Crowell, R.; Dalphin, J.; Dansby, J.; Davenport, B.; Dempsy, K.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fopma-Loy, J.; Gallo, E.; Gongwer, S.; Groome, A.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Kelly, P.; Lafuze, J.; Lemmons, P.; Ludlum, C.; Mahank, M.; McCarty, J.; McFadden, S.; Merrill, H.; Morse, M.; Nelms, C.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Riggle, C.; Rivard, T.; Rogers, J.; Roman-Royer, J.; Rule, S.; Sabine, N.; Shapiro, S.; Shepherd, K.; Silberstein, D.; Spencer, S.; Stull, B.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Walter, E.; Watkins, M.; Weber, G.; Williamson, T.; Worpenberg, B.; Yanos, S.

I. Call To Order

The meeting was called to order at 8:15 am by Chancellor Charlie Nelms.

II. Approval of Minutes

T.J. Rivard moved to accept the minutes of the April 5, 1994 meeting. Randall Osborne seconded. Corrections were noted in: V., Curriculum Committee, A. - courses; V., Faculty Affairs A., 1. - indicate and C. - insert "will" appoint; VII., B. - change "new" to "continuing". Minutes approved as corrected.

III. Executive Secretary's Business - Robert Hertzog

A. Robert Hertzog presented flowers and a plaque to Kathi Riggs in recognition and appreciation of her years of helpful service to Faculty Senate.

B. Robert Hertzog thanked members of Faculty Senate and standing committee Chairs for their help and support during his two years as Executive Secretary.

C. The Executive Secretary put forth a motion to implement the assigned time teaching load plan passed by the Senate at the March 1, 1994 meeting. Joan Fopma-Loy seconded. George Blakey asked for clarification of "names of persons who will serve". It was noted that meant one person. Motion passed. Ron Carter made a friendly amendment to change the wording to read "one person per division". Motion passed. Robert Hertzog asked for the names as soon as possible before the end of the semester so that the committee can complete their work by fall semester.

IV. Student Government - Tonya Ebersole

No Report

V. Nominating Committee - George Blakey

A. Divisions were reminded to submit the name of a representative to serve on the Budgetary Affairs Committee for next year.

B. George Blakey announced that three new members need to be elected to serve on the Nominating Committee. The slate of five nominees who indicated interest in serving was presented. Ballots were distributed. Mary Fell, Neil Sabine and Jane Vincent were elected to the Nominating Committee

Standing Committees

AAA - Neil Sabine - Ann Szopa

A. The committee brought two items to Senate for discussion. The first was the implementation of the new IU East admission policy. A task force, chaired by John Dalphin and including representatives from advising, was formed to review the policy. John Dalphin summarized their work in resolving issues. The complex details of the policy were reviewed and differences from the IU admission policies were noted. Overall, most the problems seemed to be resolved and the policy is going well.

B. The second item related to revisions to the Honors policy. One change is to raise the required GPA for Dean's List from 3.3 to 3.5 to be in line with other IU campuses. The other change is to add a Chancellor's List for those students achieving a 4.0 GPA during both fall and spring semesters. There was discussion about clarifying the credit hour load required for Honor's recognition. It was suggested to replace the word "completion" with the word "carrying" 12 letter-grade credit hours. Ron Carter moved to table the revised policy and send it back to committee for further review. Greg Weber seconded Motion passed.

Budgetary Affairs - T.J. Rivard

A. T.J. Rivard reviewed changes that were made to clarify the Merit Policy. The Budgetary Affairs Committee brought to Senate, moved and seconded, changes to the Merit Policy. Motion passed.

B. There was discussion about the proposed increase in number of definitions of the Merit Categories from three to five. Since the categories are part of the policy some faculty questioned how the policy could be passed separately from the merit categories. Ron Carter suggested the terms needed clarification. Eleanor Turk said Division Chairs should discuss criteria with divisions. Mary Fell moved to change wording in the Highest Merit category from "most" to "all" job responsibilities. Eleanor Turk seconded. Motion

did not pass. George Blakey called the question. The changes to the Merit Policy, including the definitions of the five merit categories, passed, 29 to 14.

C. T.J. Rivard asked John Dalphin to explain the difference in pay increases for 10 and 12 month salaries. The Vice Chancellor said the merit amounts are added to base salary and the increases are based on a 20% increment between the 10 and 12 month. There was some discussion about how the salary for teaching summer school figures in.

Mike Foos suggested that, in the interest of time, the Senate vote now on approval of the May graduate list. Faculty voted agreement. John Dalphin presented the list for changes. There were questions about one student receiving two degrees and a student listed receiving a History Minor which does not exist. Neil Sabine moved to approve the graduate list. Ron Carter seconded. Motion passed.

Curriculum Committee - Randall Osborne

A. Curriculum Committee brought to Senate, moved and seconded, a new course proposal from the Division of Education, X050 Basic Study Skills. George Blakey questioned a "0" level course being offered for credit. It was explained that credit for "0" level courses counts toward financial aid but not toward graduation. There was a question about the course being graded instead of P/F. David Silberstein wondered if a precedent was being set for all developmental courses. It was suggested that AAA look in to the issue of P/F for developmental courses and perhaps at the entire developmental program. Motion passed. Chancellor Nelms asked the Vice Chancellor for Academic Affairs to work with faculty to review developmental programs at IU East.

B. As an information item, four courses from the Master Course List will be included in course offerings for Social Work; S433,S422, S472, S482.

Faculty Affairs - Bill Browne

A. Bill Browne said that mail ballots relating to Constitutional changes were distributed to voting members of Faculty Senate. However, since the 33 ballots returned did not meet the required 2/3 majority of 50, it was determined to be a non vote. It was recommended that there is a need for expanded governance discussions, possibly at the Faculty Retreat in August. Judy McCarty moved that the agenda for the Faculty Retreat include discussion of Ethics in the morning and a discussion of Senate Governance at the afternoon session. George Blakey seconded. Motion passed

The Senate went in to Executive Session at 10:00 am for review of the performance evaluation of Vice Chancellor John Dalphin. The Executive Session ended at 10:15 am.

B. In the interest of time, Bill Browne suggested the Senate adjourn and reconvene next Tuesday to complete the agenda. Faculty voted to continue the meeting.

VI. Chancellor's Business - Charlie Nelms

A. The Chancellor thank Robert Hertzog for his work on Faculty Senate for the past two years.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor read a resolution, written by the Humanities and Fine Arts Division, commending Robert Hertzog for his outstanding service as Executive Secretary of Faculty Senate for the years 1992-1994.

B. Faculty were reminded of the picnic to be held at noon today.

C. The Vice Chancellor thanked everyone involved with the special registration on April 26. This enrollment initiative registered an additional 145 students with a total of 1114 credit hours. Summer I enrollment is up but Summer II enrollment is still below previous numbers. There will be another summer "call-a-thon" to contact continuing students who have not yet registered. Efforts continue to increase the number of courses offered in Connersville and also to explore the possibility of having all courses at one location in the old Frigedaire building.

D. John Dalphin said that M.L. Smith has accepted the position of Director of Admissions. He will begin on May 23.

E. The IIM Bacalaureate degree in computer integrated information management development continues. Letters will be sent to computer graduates at Ivy Tech encouraging them to take advantage of this program.

VIII. Administrative Affairs - David Fulton

No Report

IX. Student Services - Larry Baker

No Report

X. External Relations - Sandy Lingle

No Report

XI. Old Business

A. Eleanor Turk thanked Bob Hertzog for designing a survey on speech communication methods in courses to be used in the Assessment Report. She thanked everyone for getting their preliminary reports in. Eleanor also thanked members of the Assessment Committee for their continuing efforts.

XII. New Business

XIII. Announcements

A. Carol Browne explained the requirements of completing W031 and/or X050 before students are eligible for the X151 reading course for college readers.

B. Henry Merrill asked for volunteers to help set up for graduation on Friday, May 13, and for rehearsal on Thursday, May 12.

C. Congratulations were extended to Chancellor Charlie Nelms who will receive an Honorary Doctorate degree from Earlham College.

D. Judith Roman-Royer announced that there will be a Pet Walk fund raiser on Saturday, May 7. Money raised will be divided between the Aids Task Force and HELP Shelter.

E. Chancellor Nelms said there will be a reception honoring President and Mrs. Ehrlich on the patio of Hayes Hall at 4:30 on May 13.

University Committees

A. Tom Osgood - UFC Report

Tom Osgood recommended that faculty review UFC meeting minutes regarding the FX Policy. It appears that each campus has an independent policy.

XIV. Adjournment

Eleanor Turk moved to adjourn. Randall Osborne seconded. Meeting adjourned at 10:40 am.