

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
August 24, 1995  
ROOM 132 WHITEWATER HALL  
10:30 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Baker, D.; Baldwin, L.; Bandish, C.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakey, G.; Breitenbach, G.; Brown, E.; Browne, W.; Browne, C.; ; Chandler, David; Chandler, Dianne; Clark, K.; Craig, L.; Dalphin, J.; Dees, M.; Dempsey, K.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Fopma-Loy, J.; Frantz, D.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, R.; Hufford, L.; Jackson, D.; Jayasuriya, Johnstone, M.; K.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Logston, J.; Ludlum, C.; Mahoney, M.; McCarty, J.; McFadden, S.; McNutt, J.; Merrill, H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pandya, V.; Payne, L.; Rankin, S.; Rao, V.; Riggle, C.; Rivard, T.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stolle, C.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyett, J.

#### I. Call To Order

The meeting was called to order at 10:30 am by Senate President Joan Lafuze.

#### II. Approval of Minutes

Randall Osborne moved to accept the minutes of the May 2, 1995 meeting. George Blakey seconded. Minutes approved.

#### III. President's Business - Joan Lafuze

A. Joan Lafuze thanked members the Retreat Committee, Mary Fell, Neil Sabine and Cathy Ludlum for their work in planning the all day, Community Building, Faculty Senate retreat . The focus of the day will be to improve communication across the campus.

B. Joan Lafuze introduced Karen Clark, who represented AAA Committee, and George Blakey, the 1995-1996 Parliamentarian, seated at the front table.

C. Joan Lafuze asked for a report from the Handbook Committee. Tom Osgood said he and Bill Browne have completed a review of the faculty portion and updating is in progress. They will meet with the administration to update the joint responsibilities of faculty and administrators. The process should be completed this semester.

D. Joan Lafuze explained that the Senate meeting is a kick-off for the day's events aimed at building campus community. Everyone is invited to all events. New personnel will be introduced by unit supervisors at the luncheon on Hayes Hall patio scheduled for noon.

E. Joan Lafuze thanked the people who agreed to serve on UFC committees. She announced there will be an Agenda meeting of all UFC committee chairs on Friday, August 25, in Indianapolis. Jane Vincent has agreed to serve as the IU East representative to UFC.

F. As of today there are 113 adjunct faculty members. Joan Lafuze and Neil Sabine, as Chair of the Nominating Committee, will see that an election is held to select the appropriate number of Adjunct voting members.

#### IV. Student Government - Misty Dees

A. Misty Dees introduced herself as the newly elected Student Government President. She also serves as Vice President of the all campus student organization.

B. She reported that Student Senate members had been on working during the summer. A list of all Senators and committee members will be distributed.

C. Some of her goals for the year include; bridging the gap between the campus and the community, establishing a Student Advisory Council to the Richmond City Council, and working to ensure IU East students are taken care of in any alliance between IU East and IVTC.

#### V. Standing Committees

AAA - Karen Clark

A. The Committee heard one grade appeal, which was denied, and two suspension appeals in which the students were re-instated with conditions.

Budgetary Affairs - Larry Englert

No Report

Curriculum Committee - Randall Osborne

No Report

Faculty Affairs - Mary Ann Morse

No Report

Nominating Committee - Neil Sabine

A. A list of names to serve on Senate Standing Committees was presented, moved and seconded, from the Nominating Committee. Mary Fell noted that the motion to create a Workload Committee as a Senate Standing Committee had been tabled at the May meeting. George Blakey, as Parliamentarian, was aware that the motion needed to be untabled before a vote could be taken. Joan Lafuze said the motion to untable would be made under Old Business.

B. The Nominating Committee brought, moved and seconded, the list of names for AAA Committee. Larry Englert called the question. Walter Wagor noted that there should be only one ex officio member on a Standing Committee, and both David Silberstein and M.L. Smith were listed as ex officio on AAA. George Blakey said the two were invited to attend committee meetings because of their position at the University but they do not have to be listed as ex officio. The names approved for membership on AAA were: V. Rao-Dev (BEST), J. McNutt (BSS), J. Wyett (EDUC), R. Hertzog (HFA), L. Baldwin (LIB), M. Folkerth (NUR), K. Jayasuriya (NSM).

C. The Nominating Committee brought, moved and seconded, the list of names for Faculty Affairs Committee. Kris Dhawale asked to have his name removed since he will be on sabbatical during Spring semester 1996. Judith Roman-Royer said Kris could serve for one semester and a replacement would be elected in January. Tom Osgood noted that Jane Vincent, as UFC representative, was an ex officio member of Faculty Affairs. Larry Englert called the question. The names approved for membership on Faculty Affairs were: D. Chandler (BEST), J. Blake (BSS), A. Szopa (BSS), M. Morse (EDUC), G. Blakey (HFA), S. Rankin (NUR), K. Dhawale (NSM), Jane Vincent, ex officio.

D. The Nominating Committee brought, moved and seconded, the list of names for Curriculum Committee. Brad Stull noted there was no committee representative from Education. Julia Logston asked that her name be withdrawn since she will be serving as Nursing representative to the Budgetary Affairs Committee. George Blakey said the committee is not required to have divisional representation and does not have to have seven members. The names approved for membership on Curriculum Committee were: G. Weber (BEST), P. Barton-Kriese (BSS), R. Osborne (BSS), C. Ludlum (HFA), J. Fopma-Loy (NUR), G. Avirappattu (NSM).

E. The slate of names for Budgetary Affairs was presented for approval. The names approved for membership on Budgetary Affairs were: L. Englert (BEST), S. Shapiro (BSS), C. Browne (EDUC), T.J. Rivard (HFA), L. Baldwin (LIB), Julia Logston (NUR), N. Sabine (NSM).

F. Bill Browne moved to untable items relating to the Teaching Load Committee report at the May 2, 1995 meeting. Judy McCarty seconded. Joe Blake reviewed the items: 1. To restate the previous year's committee position. 2. A Constitutional Amendment to establish the Workload Committee as a Standing Committee of the Faculty Senate. 3. To amend XI-20 of the Academic Handbook relating to "Policy and Procedure for Faculty Reassigned Time".

Joe Blake brought, moved and seconded, the motion to amend the Constitution making the Workload Committee a Standing Committee of Faculty Senate. In a vote by show of hands the amendment passed by more than a 2/3 vote of Senate members.

Joe Blake moved to approve the changes in reassigned time. Rob Tolley seconded. Motion passed.

G. Neil Sabine, Nominating Committee, then brought, moved and seconded, the slate of names to serve on the Workload Committee. The names approved for membership on Workload Committee were: P. Nwobodo (BEST), E. Brown (BSS), E. Walter (EDUC), M. Fell (HFA), S. McFadden (LIB), J. Vincent (NUR), J. Lafuze (NSM).

#### VI. Chancellor's Business - David Fulton

A. The Chancellor welcomed everyone back for the new year.

B. A special thanks went to all departments for keeping their budgets in check last year.

C. The enrollment numbers look good for fall and the Chancellor thanked everyone for their efforts during the summer in New Castle and Connersville.

D. The renovation projects in Whitewater will be delayed for another month.

E. The Chancellor stated his #1 goal is to improve communications across the campus. All units will be asked to discuss the problems and possible solutions.

F. Members of the University Task Forces will be attending a Retreat on Saturday, August 26, to go over a new draft of the Strategic Directions being developed by President Brand.

G. The Chancellor will be asking Divisions how they plan to increase retention.

H. A finalize proposal for the IVTC-IUE alliance has been sent to the presidents. President Brand will be at IU East on September 25th.

I. Lilly Grants for Mentoring Minority Students are available through Jesse Dansby's office.

J. The IU East Scholarship Endowment fund has surpassed its one million dollar goal.

#### VII. Academic Affairs - John Dalphin

A. Vice Chancellor Dalphin reported that currently there are 2331 students enrolled for fall, taking 20,986 credit hours. He is optimistic that enrollment will be above last year. He noted that about 100 students had signed up in New Castle.

B. Nominations for Honorary Degree recipients should be sent to the Academic Affairs office by September 15.

C. Just as a reminder, the North Central focus visit is scheduled for February 1997.

#### VIII. External Relations - Sandy Lingle

No Report

#### IX. Old Business

#### X. New Business

#### XI. Announcements

A. Cathy Ludlum reported on the Campus Compact. Grants are available for Service Learning Projects and also for Curriculum Development. More information is available from Cathy.

B. Tom Thomas said the All Campus Art Show begins Friday, August 26 at several Indianapolis locations.

C. Kurt Acton announced that \$500 in Professional Development money is available through Lilly Ethic Grants.

D. Lora Baldwin said Library Mini Grants will be available this year. Information will follow.

E. Joan Lafuze urged the new standing committees to get together with her to elect a Chair and set a meeting time.

#### XII. Adjournment

Ashton Veramally moved to adjourn. John McNutt seconded. Meeting adjourned at 12:00 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
October 3, 1995  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Ayton, E.; Baker, D.; Bandish, C.; Barton-Kriese, P.; Blakey, G.; Breitenbach, G.; Browne, W.; Browne, C.; Brumbaugh, N.; Chandler, David; Corder, S.; Dacosta, C.; Dalphin, J.; Dees, M.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Henry, M.; Hufford, L.; Jackson, D.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; McCarty, J.; McFadden, S.; Merrill, H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pandya, V.; Rankin, S.; Rao, V.; Rivard, T.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stolle, C.; Stull, B.; Szopa, A.; Thomas, T.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Walter, E.; Weber, G.; Worpenberg, B.; Wyett, J.

#### I. Call To Order

The meeting was called to order at 11:05 am by Senate President Joan Lafuze.

#### II. Approval of Minutes

Joan Lafuze said she had been informed that the attendance list for the August 24, 1995 meeting was incorrect. The correct list will be printed in the October 3, 1995 Minutes. Randall Osborne moved to accept the minutes of the August 24, 1995 meeting as corrected. Eleanor Turk seconded. Minutes approved.

Correct attendance for August 24, 1995:

Acton, K.; Avirappattu, G.; Baker, D.; Baldwin, L.; Bandish, C.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakey, G.; Breitenbach, G.; Brown, E.; Browne, W.; Browne, C.; Chandler, David; Chandler, Dianne; Clark, K.; Craig, L.; Dalphin, J.; Dees, M.; Dempsey, K.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Fopma-Loy, J.; Frantz, D.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, R.; Hufford, L.; Jackson, D.; Jayasuriya, K.; Johnstone, M.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Logston, J.; Ludlum, C.; Mahoney, M.; McCarty, J.; McFadden, S.; McNutt, J.; Merrill, H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pandya, V.; Payne, L.; Rankin, S.; Rao, V.; Riggle, C.; Rivard, T.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stolle, C.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyett, J.

#### III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged Jerry Wyett, representing AAA Committee, and George Blakey, the 1995-1996 Parliamentarian, seated at the front table.

B. Joan Lafuze announced new Adjunct voting members of Faculty Senate: Tamara Arment, Eugene Ayton, Neal Brumbaugh, Sharon Corder and Jean Harper.

C. Joan Lafuze suggested that Senate go into Executive Session at the end of the meeting instead of at the point where it would normally come during the agenda. Eleanor Turk so moved. Randall Osborne seconded. Motion passed.

D. Chancellor Fulton would like an affirmation of his Vision Statement from Faculty Senate as early as possible, certainly by the end of the Fall semester. Senate President, Joan Lafuze, asked for a motion. Judy McCarty moved to accept the Chancellor's Vision Statement for the campus. Ashton Veramallay seconded. Discussion. Tom Osgood said he did not want to vote on it as the final version without considering any changes. David Fulton said it would be appropriate to wait for a new draft to incorporate wording changes. Judy McCarty withdrew her motion.

E. There was discussion about conducting a Senate meeting on November 7, since there are no classes that day. Joe Blake said it is a faculty work day so it would not be a problem to hold Senate. George Blakey said a motion is necessary only to change a meeting. Hearing no motion, the Faculty Senate will meet on November 7, as scheduled.

F. Joan Lafuze noted that the election of a Faculty Senate President for 1996-97 will be in February 1996, and urged faculty to consider accepting the responsibility.

G. There have been inquiries about an all-campus mailing list. A list is available from External Relations. Any changes should be given to External Relations in order to keep the list current.

#### IV. Student Government - Misty Dees

A. Misty Dees thanked the BEST Division for helping get students appointed to three Chamber of Commerce committees - Small Business Development Center Advisory Board, Membership Committee and Breakfast Briefing Committee. Phi Beta Lambda is serving as the liaison between the Chamber and IU East.

B. She also reported on the Third Annual Midwestern Professional Women's Conference to be held on November 9 and 10, sponsored by the Chamber.

#### V. Standing Committees

AAA - Jerry Wyett

No Report

Budgetary Affairs - Larry Englert

A. The Committee is currently looking at the Salary Policy, the Merit Policy, the hiring policy and summer salaries.

Curriculum Committee - Randall Osborne

A. The Committee is working on a request for a BS in Economics from the BEST Division. Open meetings will be held to discuss the degree request.

Eleanor Turk reminded Senate that it still needs to be decided where the process for approval of assessment plans in new programs takes place. Joan Lafuze had asked Faculty Affairs to look into it. Faculty Affairs recommended that she meet with the Chair of Curriculum Committee.

Faculty Affairs - Mary Ann Morse

A. The Committee meets the 3rd Tuesday of the month from 11:00AM - 12 15 PM.

B. The Committee is continuing discussions o P & T. No immediate changes seem to be required.

C. The Committee is discussing Division Chair Review process and UFC items.

Nominating Committee - Neil Sabine

A. A list of Tenured and Tenure-Track faculty was distributed for P & T Committee selection. Two tenured and one tenure-track faculty are to be elected. In addition to current members of the committee, Kris Dhawale, Judy McCarty and Neil Sabine, several people asked to have their names removed from the list – Bill Browne, Tom Osgood, Judith Roman-Royer, Jane Vincent, George Avirappattu, Cathy Ludlum, John McNutt, Peit Nwobodo, Anne Szopa, and Greg Weber. Faculty members on Sabbatical were also removed – Marilyn Watkins, Ron Carter, Mike Foes. In a written ballot, Carol Browne, Susan Shapiro and Vandana Rao-Dev were elected to the P &T Committee.

B. A list of Tenured faculty was distributed for the Faculty Review Board election. The names of faculty on sabbatical and the newly elected P & T Committee members were deleted. In a written ballot, Bill Brown, Mary Fell and Joan Fopma-Loy were elected to the Faculty Review Board.

Workload Committee - Peit Nwobodo

A. The committee met to work on defining criteria for reassigned time.

VI. Chancellor's Business - David Fulton

A. The Chancellor thanked everyone who participated in making his installation so successful.

B. Draft copies of President Brand's Strategic Directions document will be distributed this week. The Chancellor urged everyone to review it thoroughly and give him their thoughts and feedback. There is some money involved in creating proposals to correspond with the objectives of the eight task forces. All material relating to the Strategic Directions process will be available in the Library. Tom Osgood suggested using E Mail to send feedback. Kris Dhawale asked if there would be a central clearing committee to keep records of proposals. David Fulton said there would be route sheets to the appropriate campus authorizations and he would receive all proposals. Eleanor Turk suggested proposals be coordinated. Joan Fopma-Loy asked how this would fit into the Long Range Planning Committee.

C. Chancellor Fulton said a central committee will be appointed to set guidelines for the IVTC/IUE consolidation. There will also be a local steering committee. Eleanor Turk said there should be a meeting of the faculty of both institutions. David Fulton suggested the possibility of a Retreat. Brad Stull asked how the status of proposed course changes would be affected. The Chancellor said Divisions could go ahead with changes.

D. The Chancellor's document on Communication will be reviewed at the November Chancellor's Cabinet meeting.

#### VII. Academic Affairs - John Dalphin

A. Vice Chancellor Dalphin reminded faculty of the November 1 deadline for Sponsored Research Services, Intercampus Research Funds, FACET nominations, and Distinguished Faculty Awards.

B. AAC has been discussing retention, advising and remediation strategies.

#### VIII. External Relations - Sandy Lingle

No Report

#### IX. Old Business

A. Eleanor Turk said IU East in the implementation period of assessment plans. She asked Divisions to keep their assessment representative apprised of what is being done and any problems which occur.

B. Bill Browne and Joan Lafuze met with Executive Council regarding the Handbook. Administrators will review the Handbook for corrections. Hopefully the updated version will be brought to Senate in November.

#### X. New Business

A. Eleanor Turk is serving as the overseas studies coordinator. There is financial aid available to IU East students to study abroad. There are also international opportunities for faculty available through President's Council for International Programs. Eleanor Turk is available for help and information.

#### XI. Announcements

A. Cathy Ludlum reported that course development grants are available for Service Learning Projects. Adjuncts may also apply. Cathy will have meetings this Wednesday and Thursday for anyone wanting further information.

B. Tom Thomas said the Whitewater Valley Art Competition will be on November 4 and 5, in Middlefork Hall. Tom Armstrong will jury the show.

C. As a reminder, Tom Osgood said he will be going forth with the campus world web page.

D. Kurt Acton announced that the Ethics Committee will be sponsoring a speaker, Dr. David Denz, this Thursday, October 7, at 7:00 PM in Vivian Auditorium. He will be speaking on Character Development and Ethics. New members of the Ethics Committee are Randall Osborne, Bill Browne, Bob Hertzog and Peit Nwobodo.

Carol Browne moved to extend the Faculty Senate meeting time in order to have an Executive Session. Jane Vincent seconded. Motion passed. Executive Session held.

#### XII. Adjournment

Larry Englert moved to adjourn. Randall Osborne seconded. Meeting adjourned at

12:20 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
November 7, 1995  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Baldwin, L.; Bandish, C.; Bergen, M.; Blakey, G.; Brown, E.; Browne, W.; Browne, C.; Brumbaugh, N.; Chandler, Dianne; Clark, K.; Corder, S.; Crowell, R.; Dacosta, C.; Dalphin, J.; Dempsey, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Fopma-Loy, J.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, B.; Hufford, L.; Jackson, D.; Jayasuriya, K.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; Mahoney, M.; McCarty, J.; McFadden, S.; McNutt, J.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rao, V.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Shepherd, T.; Spencer, S.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Walter, E.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyatt, J.

I. Call To Order

The meeting was called to order at 11:03 am by Senate President Joan Lafuze.

II. Approval of Minutes

Tom Osgood pointed out two typos; one in V. B, Faculty Affairs to "on", and in XI, C, to "world wide web". Randall Osborne moved to accept the minutes of the October 3, 1995, meeting as corrected. Larry Englert seconded. Minutes approved.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged Larry Englert, Chair, Budgetary Affairs Committee, and George Blakey, the 1995-1996 Parliamentarian, seated at the front table.

B. Joan Lafuze said that FACET dossiers are due to her or to John Dalphin by November 17, 1995, for review before being sent to the FACET Committee.

C. Joan Lafuze thanked Randall Osborne for representing Faculty Senate at the October 17, 1995, AAC meeting in her absence.

D. Lynn Hufford, Kris Dhawale and Eleanor Turk will represent IU East at the Higher Education Commission Faculty Leadership Conference on November 16, 1995 in Indianapolis.

E. Two recently elected committees have met and selected chairs; Faculty Review Board - Bill Browne, P & T - Suzi Shapiro.

F. Due to the Thanksgiving break, Joan Lafuze announced that the Agenda Committee meeting is scheduled for Wednesday, November 15, at 10:00 AM in Whitewater #260. Anyone having items for the agenda should send them to Joan Lafuze prior to the meeting.

G. Joan Lafuze read a faculty resolution in support of Dr. Carol Browne's nomination for the all university Distinguished Teaching Award. Eleanor Turk moved to accept the resolution. Tom Thomas seconded. The resolution will be attached to Carol's dossier.

#### IV. Student Government - Misty Dees

No Report

#### V. Standing Committees

AAA - Jerry Wyett

No Report

Budgetary Affairs - Lora Baldwin

A. A Merit Sign Off Sheet was distributed for approval. If approved the form will be part of the annual review. Judith Roman-Royer felt the Divisions should have some written guidelines in determining merit. Mary Fell said the updated Handbook may explain the new merit policy passed by Faculty Senate. George Blakey moved to add "Signature indicates only that the employee has been informed of merit ranking." under the signature line on the form. Seconded. Motion passed. The whole document was then approved.

Curriculum Committee - Randall Osborne

A. The Committee brought, moved and seconded, from the BEST Division, three items for approval.

a. The first is a new course proposal COLI B330, Computerized Statistical Analysis.

b. The second to change the course description in the Business

Administration degree to add COLI B330 as a co requisite with E270.

c. The third to add COLI B330 as a computer literacy requirement for Business degree. Approved.

B. Information Items

a. The BSS Division is requesting to activate P412, Laboratory of Human Performance, from the Master Course List.

b. The HFA Division has requested to activate several courses in Theater. List attached.

Faculty Affairs - Mary Ann Morse

A. The Committee is discussing increased release time for the Faculty Senate President.

B. The Committee will also review the process/procedures of Division Chair Evaluation.

C. There is a list of items from UFC for discussion. The top items to be discussed include clinical ranks, procedures relate to sexual harassment and faculty misconduct issues.

Nominating Committee - Neil Sabine

A. No Report

Workload Committee - Peit Nwobodo

A. The Committee brought a motion to have the IU East representative to the university wide Workload Committee become an ex-officio member of the IU East Workload Committee. Since it involves a Constitutional Amendment, Tom Osgood recommended there be a written item presented for a vote. Walter Wagor wanted to know more about the University Workload Committee, i.e., who is the IU East representative, is it analogous to the IUE committee, and are we guaranteed a representative. The IUE representative, Judith Roman-Royer, said that both committees have information which needs to be shared. Bill Browne noted that Standing committee meetings are open to anyone wishing to attend. Carol Browne suggested that the Workload Committee inform Judith Roman-Royer of the meetings.

VI. Chancellor's Business - David Fulton

A. The Chancellor distributed copies of the revised Vision Statement. After some discussion of the revisions, Tom Osgood made a motion to accept the revised Vision Statement. Ashton Veramallay seconded. Motion passed.

B. As an update, the Chancellor reported that the IVTC-IUE consolidation process has slowed while IVTC top administrators re think the reasons for and implications of the proposal. Each institutions has selected a steering committee and will meet when the questions and concerns are resolved. The Chancellor indicated that the consolidation is not likely to be implemented in Fall of 1996 as earlier indicated.

C. The Trustees have proposed three policies on grade indexing; asking each campus to use grade indexing, asking what is the grading policy to guide faculty, and endorsing the grade indexing policy already adopted for use on internal transcripts at Bloomington UFC

will be discussing these items. The Trustees have also asked for discussion of the idea of setting aside a portion of annual merit increase to be used specifically to reward teaching performance.

## VII. Academic Affairs - John Dalphin

A. The Vice Chancellor thanked Carol Browne for organizing the morning program relating to professional development and to the Strategic Directions Initiative.

B. The Academic Handbook revisions are in progress and the target date to be sent to the printer is November 20th. Copies of the Handbook will be distributed to faculty in time for a vote at the December 5th Faculty Senate meeting. Faculty were asked to hold these copies since any corrections will be reprinted and can then be inserted.

C. The Strategic Directions Initiatives are still being studied in AAC, with the focus on advising, persistence, remediation and how they all interact.

D. Vice Chancellor Dalphin announced the appointment of Varsha Pandya as Assistant Professor effective January 1, 1996.

E. Eleanor Turk reported that there was an assessment workshop Indianapolis on Sunday, November 5, 1995. Faculty who attended included Bob Hertzog, Kurt Acton, Carmen DaCosta, Molly Murphy, Bill Worpenberg, David Chandler, Suzi Shapiro, and Kay O'Brien. She reminded faculty that there is money available for funding proposals.

F. Lynn Hufford said that room 119 (Whitewater) is set up to use for meetings and distance education workshops and courses. Training sessions on how to use the equipment are held every Friday morning at 10 AM. until the end of the semester. On Friday, December 8, there will be a half day workshop for faculty.

G. Carol Browne felt the Faculty Development meeting went well and information from the meeting will be distributed to the campus.

H. John Dalphin will be serving on the Administrative Computing Advisory Committee and will be interviewing candidates for the Vice President for Information Systems, which is a university wide position.

Since it was 12:15 John McNutt moved to extend the meeting to complete the Agenda. Jane Vincent seconded.

## VIII. External Relations - Sandy Lingle

No Report

## IX. Old Business

## X. New Business

A. Walter Wagor made a motion, to be referred to the appropriate Standing Committee, that the name for the Fall Break on Election Day be changed to Faculty-Student Reading Day and be free of classes or other obligations, to make it a true "break". Joan Lafuze will determine which committee should consider the motion.

## XI. Announcements

A. Dianne Chandler announced that November is the month for Open Enrollment for the Health Plan. Open meetings with representatives from the Bloomington Benefits Office will be on Thursday, November 9, at 9:30 and 11:00 in the Distinguished Alumni Room. There is a small change in the Acordia Plan and no change in the PCN Plan, but it is necessary to re-enroll in the Tax Saver Benefit program or to add insurance.

Dianne also announced that she is, again, the campus chair for the Pinell Award, for faculty service. More information is available from Dianne Chandler. The deadline for nominations is before Christmas.

B. George Blakey, Co Chair of the United Way Campaign, encouraged everyone to complete their pledge cards. Donations are below last year so far.

C. Suzi Shapiro reported that the Computer Committee has received the requests for computer upgrades and additional equipment. The committee will work with the Long Range Planning Committee to prioritize the requests.

D. Tom Thomas announced that the Indiana University All Campus Art Show will be at Miami University beginning November 27.

E. Carol Browne said that FACET Faculty are organized and have developed four initiatives for the campus: establish FACET dialogues to share and discuss teaching; establish mini grants development of instructional strategy; establish annual meetings for university wide; establish a scholarly publication to support instruction. The group received a \$2000 grant from FACET plus a matching amount from the IUE Chancellor to implement initiatives.

F. Judith Roman-Royer said she and several others had helped with the Whitewater Valley Art Show and urged everyone to take time to look at the exhibit and consider purchasing the book.

G. Chancellor Fulton congratulated Tom Thomas for the article about him in the Palladium-Item. Congratulations also were extended to Paul Barton-Kriese who has had a book published and to George Blakey who has an article in Traces. The Chancellor reported that the food service/community room area will be completed soon and food service operations are scheduled to begin January 8, 1996. The Chancellor announced a

Holiday Party for IUE employees and community supporters on Friday, December 8, from 6:00-8:00 in Whitewater Hall.

H. Joan Lafuze requested that input for the Strategic Directions be given to her as UFC representative.

## XII. Adjournment

George Blakey moved to adjourn. Larry Englert seconded. Meeting adjourned at 12:35 PM.

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11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Avirappattu, G.; Ayton, E.; Bandish, C.; Barton-Kriese,P.; Bergen, M.; Blakey, G.; Branstrator, P.; Breitenbach, G.;Brown, E.; Browne, C.; Chandler, David; Chandler, Dianne; Corder,S.; Dalphin, J.; Dees, M.; Dhawale, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, B.;Hufford, L.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Lewandowski,M.; Lingle, S.; Ludlum, C.; McFadden, S.; McNutt, J.; Merrill,H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood,T.; Pandya, V.; Payne, L.; Rao, V.; Rivard, T. J.; Sabine, N.;Shapiro, S., Spencer, S.; Stull, B.; Szopa, A.; Thomas, T.; Tolley,R.; Turk, E.; Veramallay, A.; Wagor, W.; Walter, E.; Williamson,T.; Worpenberg. B.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:03 am by Senate President Joan Lafuze.

II. Approval of Minutes

Tom Osgood moved to accept the minutes of the November 7, 1995, meeting. Mary Ann Morse seconded. Minutes approved.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged Randall Osborne, Chair, Curriculum Committee, and George Blakey, the 1995-1996 Parliamentarian, seated at the front table.

B. Joan Lafuze opened discussion for a January Senate meeting. Hearing no comments, she announced that the first Senate meeting of 1996 will be Tuesday, February, 6th.

IV. Student Government - Misty Dees

No Report

V. Standing Committees

AAA - Jerry Wyett

A. The AAA Committee has been asked to respond to the Board of Trustees regarding the initiatives regarding IU East grading policies. In order to do that the Committee is

asking faculty to complete a questionnaire which will be distributed through Division Chairs at January Division meetings. The results will be reported at a subsequent Faculty Senate meeting.

#### Budgetary Affairs - Larry Englert

A. The Committee asks that Divisions forward priority lists for the next fiscal year. John Kauffman reported that there is, as of October, an excess of income over expenses. Depending on enrollment second semester, overall income for the year should be more than expenses.

B. Walter Wagor asked about the status of the Merit Policy. Carol Browne noted that Budgetary Affairs had reviewed the definitions for merit and it was now the responsibility of Division Chairs to have the Divisions come up with criteria to meet the definitions. The criteria will be reviewed at AAC meeting to ensure equity across Divisions. Tom Osgood asked about the Salary Policy. Larry Englert said the Committee was still working on the policy.

C. Eleanor Turk noted that this is the first year for implementation of assessment in the budgets. She asked that priorities reflecting assessment be included in Divisional budgets, and also that she be informed as to what they are so she can include them in her report.

#### Curriculum Committee - Randall Osborne

A. The courses activated from the Master Course List at the last meeting are attached to the minutes.

B. The Committee is working on three proposals: The BS in Economics; the minor in Theater and Drama; and the concept of Computer Literacy.

C. The Committee brought, moved and seconded, a new course proposal, COLI S360, Computers in the Behavioral and Social Sciences, from the BSS Division. Motion carried.

John Dalphin congratulated Divisions/Departments on putting together COLI courses in their programs. However, students have noted a lack of courses including data base systems (information storage and retrieval techniques). The Vice Chancellor encouraged faculty and/or Divisions to look into adding such courses in the future.

#### Faculty Affairs - Mary Ann Morse

A. The Committee presented the following Resolution, moved and seconded, in regard to activities held on the Tuesday Fall Break/Election Day. "Be it resolved that: there be no events or activities scheduled for students or faculty on the first Tuesday of each November (designated a no-class day)." Discussion. Walter Wagor suggested that the day be given a name, such as Reading Day, which is used on some campuses, to designate the

purpose of the day as opposed to just a "day off". Mary Ann Morse said the committee had discussed a name for the day, but decided to leave it open. Tom Osgood asked about committee meetings being scheduled for the day. Mary Ann Morse said it was not the intent of the Committee to preclude a group of faculty getting together if everyone agreed. The intent was to say there will not be called meetings. Chancellor Fulton asked about holding Administrative meetings. George Blakey noted that this is a "resolution" and does not have legal backing, but does represent the collective will of the group. He also pointed out that the day was initially voted on by Senate to be a Fall Break day but had become a Professional Development day. Eleanor Turk called the question. Resolution passed.

Nominating Committee - Neil Sabine

A. No Report

Workload Committee - Peit Nwobodo

A. No Report

VI. Chancellor's Business - David Fulton

A. There has been no Trustee Meeting to report.

B. The Self-Study Report is due to the North Central Association this summer, addressing the concerns raised in the 1992 visit. The report will be the subject of a Focus Visit in March of 1997. The three items to be addressed are: the ability to assess student outcomes; the extent to which strategic planning has been built into operation of all campus units; and evaluate the status of the current baccalaureate programs. All units will be asked to write a response of what they have done since the 1992 visit and Eleanor will coordinate the report.

C. The Chancellor congratulated the BSS Division on their external review.

D. The Requests for Proposals for the Strategic Directions Charter will be reviewed by the Long Range Planning Committee and forwarded to the Chancellor's Office to be sent on to the University process. The one page proposals need to include the intent and cost of the proposal. Lynn Hufford said that copies of guidelines have been given to members of the Long Range planning Committee and sent to Division Chairs on E-Mail. There will be a televised meeting on December 13, at 2:00 in room 255 of the Library. Carol Browne mentioned some faculty members who have submitted proposals- Cathy Ludlum, Service Learning - Carol Browne and Eleanor Turk, Portfolio Research - Lynn Hufford, Instructional Technology -M.J. Henry, Individual Technology - Carol Browne, Faculty and Staff Development - David Silberstein, Holistic Student Support- BSS faculty, Mentoring.

E. Larry Englert asked the status of the IU East-IVTC Consolidation. The Chancellor said the process has slowed. The IVTC Central Administration has the case statement on consolidation and will present it to the Board in the next month or so for their acceptance. In the meantime the process is on hold.

## VII. Academic Affairs - John Dalphin

A. The Academic Handbook will be ready by the February meeting.

B. The Degree programs in Communication and History have gone forward for discussion in Academic Officers Committee in January. There has been no feedback on the Political Science proposal yet.

C. The list of tentative December graduates was reviewed for approval. The Vice Chancellor reminded faculty about confidentiality in this issue. John McNutt moved to approve the list of proposed graduates. Mary Fell seconded. Motion passed.

## VIII. External Relations - Sandy Lingle

A. The United Way Campaign total was \$9,890, which was above last year.

B. Sandy Lingle reported that the Scholarship Endowment had reached more than one million dollars. She said that the Foundation will focus on increasing unrestricted gifts. Ashton Veramally commended Sandy for her fund raising efforts.

## IX. Old Business

A. Joan Lafuze reminded members to sign the attendance sheet.

## X. New Business

## XI. Announcements

A. Eleanor Turk announced that International Enhancement Grants are available on regional campuses and asked faculty to encourage students to apply. There is about \$22,000 available

B. Carol Browne reminded faculty of the Teaching Research Forum in Middlefork, Room 215, on Friday, December 8.

## XII. Adjournment

Jerry Wyett moved to adjourn. Mary Fell seconded. Meeting adjourned at 12:35 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
February 6, 1996  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Ayton, E.; Baldwin, L.; Bandish, C.; Bergen, M.; Blake, J.; Blakey, G.; Bolling, G.; Breitenbach, G.; Browne, B.; Browne, C.; Chandler, David; Craig, L.; Dalphin, J.; Dempsey, K.; Dhawale, K.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fopma-Loy, J.; Frantz, D.; Fulton, D.; Henry, M.; Hertzog, B.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; McCarty, J.; McFadden, S.; McNutt, J.; Morgan, J.; Morse, M.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rao, V.; Rivard, T. J.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stauber, R.; Stolle, C.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagon, W.; Walter, E.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyett, J.

I. Call To Order

The meeting was called to order, on time, at 11:00 am by Senate President Joan Lafuze.

II. Approval of Minutes

Joan Lafuze moved to accept the minutes of the December 5, 1995, meeting. George Blakey seconded. Suzi Shapiro noted that her name was omitted from the attendance list. Minutes approved as corrected.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged staff members who were present. She also acknowledged Neil Sabine, Chair, Nominating Committee, and George Blakey, the 1995-1996 Parliamentarian, seated at the front table.

B. Joan Lafuze announced the names of the five Adjunct Representatives to Faculty Senate and introduced those present - Eugene Ayton, Grant Bolling, Sharon Corder, Jon Morgan and Rory Stauber.

C. The Faculty Senate Agenda Committee made recommendations and Joan Lafuze announced that Suzi Shapiro has been appointed to the Research and Development Policies Committee of University Faculty Council.

D. Bill Browne reported for the Distinguished Teaching Awards Committee that faculty should note the Sylvia E. Bowman Award winner.

E. Carol Browne gave an update from the Vice Chancellor Search and Screen Committee. The large ad placed in the Chronicle for Higher Education generated 54 responses. The committee screened all the applicants down to a group of 15. The committee then narrowed the list to nine candidates and is in the process of contacting those references. Following consultation with the Chancellor, the committee anticipates being able to conduct on-campus interviews in late February or early March.

#### IV. Student Government - Misty Dees

No Report

#### V. Standing Committees

##### AAA - Jerry Wyett

A. Relative to the Trustee's request, the AAA Committee distributed questionnaires to faculty to determine if there is grade inflation on the campus and the need for grading policies in general. The survey, presented by John McNutt, revealed that in two categories- grade inflation and the need for a grading policy, faculty were pretty much undecided. There was less support for a grade indexing system. Some faculty agreed that there is a relationship between grade inflation and retention. John Dalphin reviewed a comparison study of grades on the IU East campus between 1990 and 1994 which showed a small overall decline in grades. Contact Division Chairs for more detailed information. In order to determine a course of action, Jerry Wyett said the committee will hold open meetings to get faculty input on February 13th at 9:00 AM, in Whitewater 260 and February 15th at 1:30 in Hayes Conference room. A recommendation will be presented at the March Senate meeting.

##### Budgetary Affairs - Larry Englert

A. The Committee will be meeting today. The budgetary hearings for next year will be held February 20-21.

##### Curriculum Committee - Randall Osborne

A. The Committee is still working on a proposal for a BS degree in Economics.

B. The Committee is looking at changes to Education degree and endorsements, and a minor in Theater and Drama.

C. In response to several faculty requests regarding the Computer Literacy requirement at IU East. The Committee brought, moved and seconded, proposed changes to Computer Literacy requirements. There was much discussion about creating a process to go beyond G100, procedures, expanding requirements and standardizing proficiency tests. Motion carried.

Faculty Affairs - Mary Ann Morse

A. The Committee will meet Wednesday, February 7. Some of the items to be discussed include Clinical Ranks, Chair Evaluations and release time for Senate President.

Nominating Committee - Neil Sabine

A. The Committee brought, moved and seconded, one nominee for Faculty Senate President, 1996-97, Walter Wagor. Jane Vincent moved the nominations be closed. Walter Wagor was unanimously elected.

B. Jane Vincent has agreed to continue as IU East Representative to the University Faculty Council.

Workload Committee - Peit Nwobodo

A. The Committee reminded faculty that the deadline to apply for reassigned time is March 1. The criteria for reassigned time will be distributed in faculty mailboxes. The Committee would appreciate feedback and comments.

VI. Chancellor's Business - David Fulton

A. The Trustees are asking each campus to look at ways to reward teaching excellence.

B. The Chancellor talked about the status of the Strategic Direction Initiative. Some proposals have already been reviewed by the Long Range Planning Committee, but there is plenty of time to submit proposals - the Committee will be reviewing proposals for the next 18 months. The President sent a summary of the 85 recommendations/initiatives in the Charter listing the people responsible for implementation, who is in an advisory role and who has to be informed, about each initiative in the document. This summary will impact the Long Range Planning Committee's work relative to the plan for the campus since they will have to follow the Charter. There were some questions raised about the budgetary impact the Charter will have on the campus.

Due to time, Joan Lafuze asked for a motion to extend the meeting to complete the agenda. Eleanor Turk so moved. Randall Osborne seconded. Motion passed.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor announced that there are 3 fewer students enrolled this Spring than were enrolled Spring 1995. He thanked everyone who helped with registration.

B. The Faculty Handbook will be distributed soon and discussed at the March Senate Meeting.

C. The IU East Honorary Degree has been approved and will be awarded during Commencement ceremonies.

D. The History and Communication degrees have been approved by Academic Officers Committee. They will now go to the Board of Trustees and then to the Higher Education Committee for review.

E. The Vice Chancellor reminded faculty that the deadline for Intercampus Research Grant Opportunities and Graduate Faculty Status is March 1.

F. Eleanor Turk reminded Divisions to be working on their Assessment Reports which are due the end of February. The Assessment Committee is looking at ways to improve the Skills Review test for math and writing reviews. If there are any items in Divisional budgets that are assessment related, please contact Eleanor Turk.

G. Carol Browne reminded faculty that Suzi Shapiro will be giving a presentation on Using Technology in Instruction, Friday, February 9, in Middlefork Auditorium. She added that two FACET dossiers are being sent forward to the FACET University Committee.

#### VIII. External Relations - Sandy Lingle

No Report

#### IX. Old Business

#### X. New Business

#### XI. Announcements

A. George Blakey announced that the deadline for nominees for the Outstanding Teacher Awards is Friday, February 9.

B. John Kauffman said the Campus Cafe is now open. In addition to the usual Subway items the menu includes breakfast selections and soups. They will also do catering. The Business office is also exploring the possibility of an on campus ATM machine and a postage vending machine.

C. Jesse Dansby announced that Judge Z. Mae Jimison will be speaking in Vivian Auditorium on Thursday, February 8th at 7:00 PM in connection with African American History Month.

D. John Dalphin said that Honor's Day will be March 24th. If anyone has a recommendation for a speaker they should let the Vice Chancellor know.

*University Committees*

A. Joan Lafuze said she and Walter Wagor will get University committee members together.

B. Joan Lafuze reported that the issue of Clinical Ranks will come before UFC in February and will be voted on at the March meeting.

## XII. Adjournment

Larry Englert moved to adjourn. Mary Folkerth seconded. Meeting adjourned at 12:20 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
March 5, 1996  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Ayton, E.; Baker, D.; Bandish, C.; Bergen, M.; Blakey, G.; Bolling, G.; Breitenbach, G.; Brown, E.; Browne, B.; Browne, C.; Chandler, Dianne; Craig, L.; Corder, S.; Dalphin, J.; Dansby, J.; Dhawale, K.; Fell, M.; Folkerth, M.; Foos, M.; Fopma-Loy, J.; Frantz, D.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, B.; Jackson, D.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; McCarty, J.; McNutt, J.; Morgan, J.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rao, V.; Rivard, T. J.; Roman-Royer, J.; Shapiro, S.; Spencer, S.; Stauber, R.; Stolle, C.; Stull, B.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Wagor, W.; Walter, E.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:03 am by Senate President Joan Lafuze.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the February 6, 1996, meeting. Mary Fell seconded. Minutes approved.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged staff members who were present. She also acknowledged Mary Ann Morse, Chair, Faculty Affairs Committee, and George Blakey, Parliamentarian, seated at the front table.

B. Joan Lafuze congratulated Dr. Carol S. Browne who was the recipient of the Sylvia E. Bowman Award for outstanding teaching at Founders Day ceremonies in Bloomington on March 2, 1996.

C. Joan Lafuze reminded faculty of Honors Day, Sunday, March 24, at 2:00 P.M. at Civic Hall. Dr. Randall Osborne will be the speaker.

D. Eleanor Turk welcomed and introduced visitors from the Bloomington campus: Dean Patrick O'Meara, Dean of International Programs; Charles Hoyt, Associate Dean of International Programs; and Roxanna Newman, Assistant Dean of International Programs. Dean O'Meara expressed his pleasure in visiting the campus and explained, briefly, the various opportunities provided by the office of International Programs such as

the Overseas Conference Fund, collaborative research and exchange programs. He noted that President Brand is very committed to international activities.

#### IV. Student Government - Misty Dees

No Report

#### V. Standing Committees

AAA - Jerry Wyett

A. The AAA Committee brought, moved and seconded, a resolution regarding grading. There were some questions regarding the the wording of the resolution and if the policy actually was in the Faculty Constitution. Following lengthy discussion, two friendly amendments to delete parts in the grade indexing and grade policy sections of the resolution were made. Randall Osborne called the question. Motion passed. The revised version, which will be forwarded to the Board of Trustees, follows.

**"The following resolutions were approved by the Indiana University East Faculty Senate at its meeting of March 5, 1996**

AAA Committee Proposal  
Re: Grade Inflation, Grade Indexing, Grade Policy

Regarding:

Grade Inflation:

Whereas data compiled by the Vice Chancellor for Academic Affairs during the period of 1990-1994 shows no significant trend toward grade inflation on the IUE Campus, it is recommended that no action be taken in regard to this resolution except to continue to monitor future grades to determine if any changes occur.

Grade Indexing:

Whereas the indexing of grades does not account for the particular philosophy and/or standards which underlie the assignment of the grade, and therefore, is potentially misleading, it is recommended that this policy not be employed on the IUE Campus.

Grade Policy:

Whereas many factors enter into the assignment of grades and university procedures provide instructors with the prerogative to establish criteria as they deem appropriate, it is recommended that no further action be taken to establish uniform policies. "

Budgetary Affairs - T.J. Rivard

A. As an information item, T.J. noted that the next phase in the summer salary policy is to be implemented.

#### Curriculum Committee - Randall Osborne

A. Randall Osborne announced that the B.S. in Economics will be tabled until the April Senate meeting.

B. The proposed changes to the Elementary Education program and Endorsements came, moved and seconded, from the Curriculum Committee. Mary Folkerth applauded the Division of Education for the thorough presentation and updating of their program. Motion passed.

Carol Browne explained that changes in Language Arts, Science, Math and Social Studies Endorsement areas were made in response to field representative suggestions, group discussions with appropriate discipline faculty and students. The proposed Endorsement changes came, moved and seconded, from the Curriculum Committee. Judith Roman-Royer said she had not been involved in any discussion of Language Arts changes and questioned who in the HFA Division had been included in discussions relating to Language Arts change. She moved to table the Language Arts section of the program until the English faculty has an opportunity to discuss it. It was explained that the revisions had begun over two years ago with Ron Carter who was then the Chair of the Division. Mary Fell voiced concerns for the additional courses the English faculty would have to staff. Carol Browne noted that not all the courses would have to be offered all the time and courses could be added or deleted to be in line with subsequent English program revisions. After much discussion, Judith Roman-Royer's request to table the Language Arts sections was seconded by Robert Hertzog . Motion failed. President, Joan Lafuze, then called for a vote on approval of the original Endorsement changes proposal. Motion passed

c. A proposal for a Minor in Theatre and Drama came, moved and seconded, from the Curriculum Committee. Motion passed.

#### Faculty Affairs - Mary Ann Morse

A. The Committee had discussed the issue of Clinical Ranks. These apply more to Medical School and Schools of Nursing where faculty are in clinical settings and are not tenurable, but there is some concern of the effect on university faculty governance. Mary Ann Morse said that the latest document relating to Clinical Ranks will be placed on Reserve in the Library for faculty to review. UFC will vote on it at the end of March.

B. The Committee continues to discuss Chair evaluation procedures. Additional administrators may be involved in the discussions and, if necessary, open meetings may be held. Mary Ann Morse said the Committee meets on Wednesday from 12:30-1:30 in Whitewater 137 if anyone wishes to attend.

Nominating Committee - Neil Sabine

A. No report

Workload Committee - Peit Nwobodo

A. Peit Nwobodo reported that draft copies of forms to be used to apply for reassigned time have been distributed. Faculty comments and suggestions should be forwarded to his attention. Walter Wagor suggested the request deadline be moved up so faculty will know in plenty of time if they will receive reassigned time in order to eliminate staffing problems.

Due to time, President Joan Lafuze asked for a motion to extend the meeting. Kris Dhawale made

a motion to extend the meeting to complete the Agenda. George Blakey seconded. Motion passed.

VI. Chancellor's Business - David Fulton

A. Chancellor Fulton gave a report on the status of issues from IU East which have been forwarded to the University Policies Committee to be addressed by the Trustees. The Workload Report that Judith Roman-Royer developed has been accepted by the Trustees. The report relating to how IU East manages and supports adjunct faculty was also accepted on the condition that an Adjunct Faculty Handbook will be available for distribution this fall semester. The resolution just passed on Grade Inflation will be submitted for the March meeting. Carol Browne, Judith Roman-Royer and Kris Dhawale will write a summary statement of the report to provide additional rewards for excellence in teaching which will be sent to the March Trustees meeting.

VII. Academic Affairs - John Dalphin

A. The Vice Chancellor invited faculty to lunch for the International Programs visitors, in the Community Room following the Senate meeting.

B. Honors Day will be held on Sunday, March 24 at 2:00 p.m. in Civic Hall. The speaker will be Randall Osborne.

C. The updated Academic Handbook has been distributed. Faculty are asked to get any corrections or changes to Kim Rivard-Ladd. Approval of the Handbook will be voted on at the April Senate meeting. The Vice Chancellor thanked Bill Browne, Tom Osgood and Kim Rivard-Ladd for their work on the Handbook.

VIII. External Relations - Sandy Lingle

No Report

IX. Old Business

X. New Business

XI. Announcements

A. Jesse Dansby said the Campus Climate Commission is presenting speakers monthly during the Spring - Paul Barton-Kriese spoke on Political History of Diversity in the U.S. on February 29 and Joan Lafuze will give a presentation on Biological Perspectives from the Multicultural View in March. The Spring Campus Climate Workshop will be on April 12, at the IU Southeast campus. The next Commission meeting will be March 28, 1996.

B. Dianne Chandler has information about Gender Equity Mini Grants available to faculty who include gender related materials in their classes.

C. Liz Craig said there are several focus programs to help determine distinguished students. Please contact her for further information.

*University Committees*

A. No UFC report.

B. Carol Browne announced that the Edward C. Moore Symposium, a teaching conference sponsored by F.A.C.E.T., will be held March 22nd in Indianapolis open to all IU faculty. Further information will be distributed soon.

XII. Adjournment

Jerry Wyett moved to adjourn. Randall Osborne seconded. Meeting adjourned at 12:35 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
April 2, 1996  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Bandish, C.; Barton-Kriese, P.; Blakey, G.; Breitenbach, G.; Browne, B.; Browne, C.; Chandler, Dianne; Corder, S.; Dansby, J.; Davenport, B.; Dees, M.; Dhawale, K.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fopma-Loy, J.; Gallo, E.; Henry, M.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; McFadden, S.; Morgan, J.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Rankin, S.; Rao, V.; Rivard, T. J.; Shapiro, S.; Shepherd, T.; Spencer, S.; Stauber, R.; Stolle, C.; Stull, B.; Thomas, T.; Veramallay, A.; Wagor, W.; Walter, E.; Weber, G.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:02 am by Senate President Joan Lafuze.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the March 5, 1996, meeting. Cheryl Stolle seconded. Minutes approved.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged staff members who were present. She also acknowledged Peit Nwobodo, Chair, Workload Committee, and George Blakey, Parliamentarian, seated at the front table. She also acknowledged Walter Wagor, President Elect, who is already accepting responsibilities.

B. Joan Lafuze congratulated Dr. Randall Osborne who received the Helen Lees Award for outstanding teaching at Honors Day ceremonies Sunday, March 24, at 2:00 P.M. at Civic Hall.

C. Joan Lafuze announced that there is a faculty position available on the Commission for Higher Education. Contact her for more information.

D. There was discussion about the need and time for an additional Faculty Senate meeting. Lora Baldwin moved to have the last Senate meeting of the semester on Tuesday, April 30, at 11:00 AM. T.J. Rivard seconded. Motion passed.

E. Bill Browne reported that he had received some minor changes for the Academic Handbook. One revision, for consistency, will be replacing "Executive Secretary" with "President" of Faculty Senate. In the interest of having the Handbook ready for distribution by fall semester, Bill Browne moved to adopt the Handbook and send it to Faculty Affairs for final review. Tom Osgood seconded. Motion carried. Faculty Affairs will then notify Academic Affairs of any changes.

#### IV. Student Government - Misty Dees

No Report

#### V. Standing Committees

AAA - Jerry Wyett

No Report

Budgetary Affairs - Larry Englert

A. Budgetary Affairs brought, moved and seconded, a Constitutional By-Law change regarding release/reassigned time for the Faculty Senate President. Mary Ann Morse added that Faculty Affairs Committee has been working on the same issue and supports the proposed change. Question. Motion passed.

"Constitution By-Law change for Section III: Officers

1. The President of the Faculty Senate shall receive 0.5 reassigned time to fulfill his/her duties during the academic year and be compensated at the rate of \$3000.00 during the summer term. The full summer compensation, however, shall not exceed the limit on summer salaries. The President's compensation for summer is part of the regular allocation from the Academic Affairs budget. During the transition from one President to another, the President and President-elect shall determine who is to be primarily responsible for the summer responsibilities and that is the person who will receive compensation."

B. A survey will be distributed soon dealing with priorities for biennial budget.

C. The committee is also working on the salary policy to present at the next meeting.

Curriculum Committee - Randall Osborne

A. The Curriculum Committee brought, moved and seconded, the proposal for a Bachelor of Science in Economics. Question. Motion passed.

Faculty Affairs - Mary Ann Morse

No Report

Nominating Committee - Neil Sabine

No report

Workload Committee - Peit Nwobodo

A. Revised forms to be used to apply for reassigned time will be distributed and voted on at the next Senate meeting.

B. The committee is working on equivalencies of credit hours calculations across divisions to meet the 12/12 or 12/9 credit hours.

VI. Chancellor's Business - David Fulton

No Report

VII. Academic Affairs - John Dalphin

A. In Vice Chancellor Dalphin's absence, Carol Browne, Assistant Vice Chancellor for Faculty Development, announced that Anne Szopa is the new FACET member at IU East. There will be a reception on Friday for her in Hayes Hall Lounge followed by the FACET dialogue on, What have we done this semester to impact student learning?.

B. The tentative May graduate list was presented. The approval of students listed will depend upon successful completion of coursework Spring semester. There were questions relating to a Business student and Nursing students not on the list. Larry Englert moved to accept the list. Ashton Veramallay seconded. List approved.

VIII. External Relations - Sandy Lingle

No Report

IX. Old Business

X. New Business

A. George Blakey asked about the recent article in the Palladium Item reporting that a Masters degree would be offered at IU East. Randall Osborne said that Curriculum Committee had received the proposal from Continuing Studies and Chancellor Fulton offering access to courses from IUPUI at IU East but had not been notified of any courses being activated from the master course list. Curriculum Committee will be discussing the issue. Cathy Ludlum said it was her understanding that the degree would be offered by IUPUI but what courses would be offered at IU East is unclear. Tom Osgood asked who was registering the students and Randall Osborne said IU East.

B. Walter Wagor suggested Faculty Affairs draft a Constitutional amendment to equate IU East legislative authority with University authority.

#### XI. Announcements

A. Tom Thomas announced the High School Art Competition on Thursday, April 4, at 7:00 PM in Middlefork Hall. There are 35 schools participating.

B. Bette Davenport said the Alumni Council will host a dinner for the 25th graduating class at the Clarion-Leland Hotel on Friday, May 3. She also distributed information about Alumni Scholarships.

C. Cathy Ludlum asked that Service Learning Grant recipients meet following the Senate meeting. Also, Cathy Ludlum has registrations forms for the Campus Compact Conference on Service Learning in Indianapolis on June 20. She reminded faculty that the call for Curriculum Development Grant proposals will be in August, due in October. The call for summer proposals will be before Christmas.

D. Dianne Chandler announced the Faculty/Staff Luncheon will be on Friday, April 26.

E. Ashton Veramallay thanked the Senate for supporting the BS in Economics.

F. Suzi Shapiro announced that an independent Research and Development (ARTI) department was being formed at Bloomington. She is on the Policy Committee which is the link between faculty and ARTI to share information and support of technology across campuses.

G. Kurt Acton said that the Ethics Committee was presenting a speaker on Ethical Issues Related to Computer Use & Technology on Friday, April 12, from 10:00-12:00.

H. Ed Gallo announced the High School Math Contest on April 20.

I. George Blakey reported that T.J. Rivard is now officially tenured. T.J. also has had a short story accepted.

J. Brad Stull said he will be leaving IU East at the end of the semester and expressed his appreciation for the faculty here.

#### *University Committees*

#### XII. Adjournment

Larry Englert moved to adjourn. Randall Osborne seconded. Meeting adjourned at 11:45 PM.

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
April 30, 1996  
ROOM 132 WHITEWATER HALL  
11:00 AM

Presiding: Joan Lafuze, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Ayton, E.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Chandler, David; Chandler, Dianne; Clark, K.; Corder, S.; Dansby, J.; Dees, M.; Dhawale, K.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Frantz, D.; Fulton, D.; Gallo, E.; Henry, M.; Hertzog, R.; Hufford, L.; Jackson, D.; Kauffman, J.; Lafuze, J.; Lewandowski, M.; Ludlum, C.; McFadden, S.; McNutt, J.; Merrill, H.; Morgan, J.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pandya, V.; Rankin, S.; Rao, V.; Rivard, T. J.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Spencer, S.; Stolle, C.; Stull, B.; Szopa, A.; Turk, E.; Veramallay, A.; Wagor, W.; Williamson, T.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Joan Lafuze.

II. Approval of Minutes

Carol Browne moved to accept the minutes of the April 2, 1996, meeting. Randall Osborne seconded. Minutes approved.

III. President's Business - Joan Lafuze

A. Joan Lafuze acknowledged staff members and the Purdue representative who were present. She also acknowledged George Blakey, Parliamentarian, Walter Wagor, President Elect and Mary Robertson, Faculty Senate Secretary, seated at the head table.

The Chairs of Faculty Senate Standing Committees were recognized for their service during the past two years - Ron Carter and Jerry Wyett, AAA; Larry Englert, Budgetary Affairs; Randall Osborne, Curriculum; Mary Ann Morse, Faculty Affairs; Neil Sabine, Nominating; Joe Blake and Peit Nwobodo, Workload. Jane Vincent was acknowledged as representative to University Faculty Senate, and Paul Barton-Kriese and George Blakey were acknowledged as Parliamentarians. Joan Lafuze thanked the Natural Science and Math Division for its support during her terms as Faculty Senate President. In reviewing her two years as President she spoke to the necessity of members of Faculty Senate to communicate with one another and realize that IU East is part of a larger community where education can make a difference.

B. Joan Lafuze asked that standing committee Chairs turn in their committee's annual reports to Mary Robertson by May 10, 1996.

C. Walter Wagor read a proclamation commending Joan Lafuze for her visionary two years of Faculty Senate leadership. Applause, applause!

#### IV. Student Government - Misty Dees

A. Misty Dees expressed her appreciation in working with faculty this year to "bridge the gap" between faculty and students. She said the new Student Vice President, Pam Fine, will take office on May 13, 1996.

B. Chancellor Fulton thanked Misty Dees for the effectiveness with which she has carried out the role and responsibilities of student body president. Joan Lafuze added that Misty has represented IU East Student Government well on a university wide level.

#### V. Standing Committees

##### AAA - Jerry Wyett

A. AAA received an appeal from a student in General Studies who was denied transfer credit which resulted in his being two credit hours short of graduation requirements. The Committee felt the student might have been disadvantaged since his appeals had not been handled in a timely fashion and it was unclear if AAA had jurisdiction in this case even though it had been referred by the Division Chair and the Vice Chancellor. The following recommendation was made by the Committee:

"It is unclear that the AAA Committee has any jurisdiction in this matter. This recommendation, therefore, is only advisory. We find no reason to overturn the decision to deny the two hours of transfer credit. The time delay, however, in resolving this matter and rendering this decision, may have placed the student at a disadvantage in terms of correcting the deficiency. A written policy governing this type of decision for Indiana University East should be adopted in order to prevent this situation from occurring in the future. Therefore, in order to redress the potential unfairness of this situation, we recommend that the administration use equity powers and grant the student his degree with the 118 hours he has earned. This decision is not intended to establish precedence in such matters, our recommendation is limited to this specific case and it is expected that future cases will be determined by a written policy."

Joan Lafuze asked whether graduation is a faculty or administrative decision. The Parliamentarian noted that faculty approve or disapprove the list of graduates but the Registrar has the final say regarding if the number of hours are sufficient.

Judith Roman Royer noted that the student is in General Studies and the General Studies degree is granted by Bloomington and it would be Bloomington's decision whether this student could graduate with 118 credit hours. She also asked that the student not be

notified until further discussion between appropriate parties, possibly Kay O'Brien, AAA and herself, to resolve major problems and incorrect assumptions in this situation. Tom Osgood asked exactly what "policy" the Committee was recommending. Jerry Wyett responded, a policy governing how credits transfer back and forth between campuses. Bob Hertzog pointed out that the Committee's recommendation was only advisory. The Parliamentarian, George Blakey, said that in past situations representatives from units involved have met and worked things out. Judith Roman-Royer said she didn't think it appropriate to discuss the details of the situation in Faculty Senate. Mary Folkerth, an AAA member, said she would like to know if the Committee even should be involved. Joan Lafuze acknowledged that probably the Senate would have gone into executive session had she known the details to be discussed. She urged future discussion of this matter be in general terms. Judith Roman-Royer said that although she was not familiar with the jurisdiction of AAA, she assured the Committee that the student was given an answer in a timely fashion and informed by his advisor that he needed to achieve these two additional credits and that the student knew this well before Christmas. However, the student pursued resolution of the issue and that is why it was referred to AAA, which was considered the final court of appeal. Judith Roman-Royer said that there is a clear policy on every campus in the IU system and Purdue, regarding acceptance of transfer credit only for coursework taken, not for local placement tests taken. Tom Osgood offered a motion that AAA consider development of a policy regarding the issue of transfer credit from other institutions. Larry Englert seconded. Discussion. Mentioned were; the vagueness of transfer credit policy in the IU and IU East Bulletins, transfer credits applied for through Admissions Office and decided on by Chair of Divisions, the possibility of lawsuits if there is no clear policy. Motion carried by show of hands vote.

Jerry Wyett reminded faculty that AAA still needed to notify the student of its decision on his graduation. David Fulton offered to meet with the persons involved, excluding the student, to resolve the issue and notify the student. Tom Osgood said he thought the situation had been determined to be an issue for Bloomington since it was their General Studies degree. David Fulton added that there needed to be some disposition of the case, get it off the Senate floor and respond to the student, even if it is a referral to the School of Continuing Studies. George Blakey again suggested that AAA meet with the appropriate units to discuss all aspects of the case and arrive at appropriate conclusion. Tom Osgood moved that Senate urge AAA to follow all the avenues that have been suggested, including enlisting the Chancellor's services, to recognize that the IU East Faculty Senate does not have jurisdiction over this particular degree and it is not our purview to either grant or deny that degree. Larry Englert seconded. Walter Wagor said he was still unclear about who does have jurisdiction over the General Studies students for graduation. Does IU East have any jurisdiction over the BGS or AGS degrees? Joan Lafuze said that UFC is looking at similar issues. Henry Merrill said there is a governance structure in place - the Council for Extended Studies - in the School of Continuing Studies, with a local committee at IU East. John McNutt noted that IU East faculty vote on Social Work and Nursing degrees which are systems schools. Judith Roman-Royer said Kay O'Brien approves the list of General Studies graduates and forwards the list to Bloomington for certification. She also felt that Faculty Senate could not vote to give a degree to someone who had not been approved by the degree granting

unit. Eleanor Turk called the question and asked for a reading of the motion. Motion carried.

Jerry Wyett said he would accept the Chancellor's offer to try to resolve this issue and will set up a time to meet.

#### Budgetary Affairs - Larry Englert

A. Larry Englert reviewed some of the recommendations for the operating budget - 4% salary increase, 4.5% increase in tuition and scholarship, Adjunct Faculty positions will be funded, printing costs will increase 10% and other S&E money will not go up 10%, Perkins Grant funded, Computing Services funded for personnel and equipment, Library acquisitions, Middlefork Hall clerical support, Physical Plant for maintenance and custodial work, and advertising deficit taken care of.

B. There will be another salary policy survey in Fall 1996.

C. Chancellor Fulton said the tuition increase was not definite. The Budgetary Affairs recommendation for Salary Policy implementation of the next phase has been accepted and will affect Summer I and II pay. T.J. Rivard explained that there is 10% for the first course and 6.5% for the second course. Dianne Chandler asked if paperwork for the new rates were in the payroll and John Kauffman said Kim Rivard-Ladd was working on them.

D. Mary Fell commented that she felt the budget document was clear and well written.

#### Curriculum Committee - Randall Osborne

A. As an information item, courses being activated from the Master Course List were reviewed.

B. The revised BA in English was brought forward, moved and seconded, for approval. Tom Osgood commented that he was bothered by the somewhat noncommittal language in the degree description. After some discussion of the intent of the degree, Joe Blake suggested changing the word impulses to goals and the word wants to will. Suzi Shapiro suggested that the assessment plan be re-examined. The rationale for course requirement changes were reviewed.

Larry Englert called the question on approval of the degree. Proposed revised BA in English degree passed.

George Blakey noted that it was 12:15 and suggested moving to Faculty Affairs since there was an item that needed a two thirds vote of the Senate. Jerry Wyett moved to extend the meeting. Ashton Veramallay seconded. Motion passed.

#### Faculty Affairs - Mary Ann Morse

A. Faculty Affairs proposed a Constitutional Amendment to adopt a list from the University Faculty Constitution to replace the current Legislative Authority powers listed in the IU East Constitution. Discussion. Larry Englert called the question. Constitution amendment passed. (New Amendment attached at end of minutes.)

D. The Committee continues to work on Chair evaluations. They have talked with several Division Chairs and the Vice Chancellor and plan to talk with the Chancellor. This item will be turned over to next year's committee for further review.

C. The Committee has reviewed the IU East Academic Handbook and will get their changes to Kim Rivard-Ladd.

B. Faculty Affairs Committee proposed, moved and seconded, a new By-Law to the IU East Constitution that language employed in the IU East Handbook be gender neutral. Motion passed (New By-Law attached at end of minutes.)

#### Nominating Committee - Neil Sabine

A. Committee preference lists were distributed for faculty to complete for 1996-97. George Blakey suggested that the updated committee description sheet be attached to the committee list and then be re-distributed. Faculty should return their completed preference forms to the Nominating Committee.

B. Neil Sabine distributed a list of faculty to elect the new Nominating Committee. It was suggested that a slate of nominees be presented. Nominations were requested. Judith Roman-Royer said she and Rob Tolley would be willing to continue on the Nominating Committee. Lora Baldwin said she would like to serve. Larry Englert moved the nominations be closed. Kris Dhawale seconded. Nominations closed. Committee elected by acclamation – Judith Roman-Royer, Rob Tolley and Lora Baldwin.

#### Workload Committee - Peit Nwobodo

A. As an information item the credit hour equivalencies for each division was distributed.

B. A survey on faculty workload was distributed to be completed and returned to Peit Nwobodo as soon as possible.

#### VI. Chancellor's Business - David Fulton

A. In response to requests from Wayne County businesses and the Tourism Bureau, the Chancellor requested that six courses from the Master Course List be offered in the areas of Hospitality, Restaurant, and Tourism Management. He would like to package the courses as a certificate program for one cohort group of students which would be enrolled this summer. Ultimately the Chancellor would ask the Senate and Curriculum Committee to review a complete proposal to determine if it is a valid area for IU East to be involved in and whether the particular courses are appropriate to be used for credit for other IU

East degrees. The Chancellor explained there is some urgency to respond to the Tourism Bureau to allow time for students to be recommended by employers and enrolled. Additionally, the Chancellor has received a donation of \$10,000 to help defray the costs involved. Chancellor Fulton asked Senate for approval of the model project which would go ahead with 20-25 students. The success of recruiting those students over the summer would be reviewed and IU East would work with the industry to see if there is need for such a project. If the demand is there, a complete certificate proposal would be presented to Senate in the fall. If the proposal is not approved by the Senate, the cohort group would be allowed to complete the 18 hour program and receive a certificate. Discussion. Since this program was in response to requests from area businesses Suzi Shapiro asked what exactly did the businesses expect their employees to have - a degree or a list of courses. The Chancellor responded that the ultimate goal would have the courses applicable to a degree program, but this initial program would provide content relative to more effective job performance. George Blakey expressed concern because he had not seen any description of the certificate program. Lora Baldwin asked who would be teaching the courses. The Chancellor said he hoped faculty from Indianapolis might be available or use local adjuncts. Judith Roman-Royer said she would like to have Curriculum Committee bring some type of recommendation for a one time only certificate program for summer 1996, for Senate approval, and anything after that would have to go through the required curricular process. Randall Osborne said that Curriculum Committee did not have enough time to adequately prepare anything for presentation to Faculty Senate at this time. The Committee did feel that the program might be worth trying one time but they would want to have a full proposal, open discussions and analyze the issues involved. Eleanor Turk asked if there were any comparable programs in Continuing Studies. Henry Merrill said not within Indiana University program, but that Purdue had Continuing Studies programs in Tourism and Food Service Specialist.

In an attempt to move forward on this, Jerry Wyett moved to try the program one time. Ashton Veramally seconded. Discussion. Chancellor Fulton said that notation of this certificate program would not appear on transcripts until after the full approval by Curriculum and Faculty Senate. George Blakey again expressed his concern of bypassing procedures and the regulation process which has maintained quality control over IU East programs and degrees simply in response to community request. Mary Fell noted that since notation of the certificate would not go on transcripts, it would not be necessary to get Senate approval of the program. The Chancellor agreed, saying that he wanted Senate to have the knowledge that the program and these courses were going to be available, and that students were going to be accepted into it, then further discussions could take place in the fall. Tom Osgood said he was comfortable giving endorsement to this idea as an informational item, not a curricular issue. He also felt IU East has responsibility to respond to community requests. Joe Blake noted there are several issues that need to be discussed, such as where this program would be housed and how do credits apply in other areas. Randall Osborne said the Curriculum Committee felt if the Chancellor wanted to offer a group of courses and give a "piece of paper" upon completion, that was not a voting item. However, it was in his best interest for the Chancellor to ask for program support. Joan Lafuze asked to have the exact motion stated. The Chancellor stated: "To approve the offering of a certificate indicating

completion of six courses which will not carry a notation on the student's transcript."  
Motion carried.

B. The Vice Chancellor Search Committee reported that Gloria Nemerowitz had turned down the offer from IU East and accepted a position with another institution. Since there were no other acceptable candidates the Committee recommended re-opening the search using a search firm. The Committee will continue working and would hope to have candidates visit campus in September/October and a person in place January 1, 1997. As an interim arrangement, an internal search will be conducted. Nominations of candidates, or self nominations, should be forwarded to the Chancellor by May 10. There will be a one day "search" conducted with each qualified nominee. Chancellor Fulton will select an interim person to assume the responsibilities of Vice Chancellor for Academic Affairs on July 1, 1996.

C. The Chancellor announced that enrollment numbers are down 250 from the same period last year.

#### VII. Academic Affairs - Eleanor Turk (in John Dalphin's absence)

A. Eleanor Turk announced that IU East had received \$12,000 in Divisional support funds from the Office of Research and Grants, University Graduate School. The money is to be used for proposals to initiate research that will result in some type of external funding, or have the potential for external funding. They will go through the usual Research and Grants process.

B. Eleanor Turk thanked Divisions for their Assessment reports. The Assessment Committee will compile an annual report and return them for comments. Divisions should continue to emphasize the eight learning objectives in syllabi. The Committee was thanked for all their hard work.

#### VIII. External Relations - Sandy Lingle

No Report

#### IX. Old Business

#### X. New Business

A.

#### XI. Announcements

A. Lynn Hufford announced a teleconference on Friday, May 3, 1996, with President Myles Brand relative to tuition costs.

B. Judith Roman-Royer clarified how composition course W135 is being done differently. W135 is now a 5 credit course, replacing two courses. Three credits will count as regular college credits. Two credits will count for financial aid purposes, but not as regular college credits.

C. Walter Wagor announced that the Agenda Committee will meet in Middlefork 215, following the Senate meeting to discuss the Fall Retreat.

D. George Blakey announced that he is retiring as Parliamentarian. Anyone interested in the position should contact Walter Wagor.

E. Jesse Dansby thanked this year's Mentors. He encouraged more faculty to participate in the Mentor program next year.

F. Joan Lafuze officially passed the Faculty Senate Gavel to Walter Wagor, President for 1996-97.

#### *University Committees*

#### XII. Adjournment

Randall Osborne moved to adjourn. Cathy Ludlum seconded. Meeting adjourned at 1:30 PM.