

AGENDA
FACULTY SENATE
August 22, 1996
11:30 a.m.
Clarion Leland Hotel Ballroom

- I. Call to Order - Walter Wagon
- II. Approval of Minutes of Faculty Senate Meeting - April 30, 1996
- III. President's Report - Walter Wagon - 10 Minutes
- IV. Student Government - Deana Goodwin
- V. Committees
 - A. Standing Committees
 - 1. *AAA Committee* - Jerry Wyett - 5 Minutes
 - a. Student Appeals
 - b. Grade Replacement Policy Update
 - 2. *Budgetary Affairs Committee* - Larry Englert - 5 Minutes
 - Information Items
 - 3. *Curriculum* - Randall Osborne - 0 Minutes
 - No Report
 - 4. *Faculty Affairs* - Mary Ann Morse - 0 Minutes
 - No Report
 - 5. Nominating Committee - Lora Baldwin - 5 Minutes
 - Approval of 1996-97 Faculty Senate Standing Committees
 - 6. Workload Committee - Peit Nwobodo - 5 Minutes
 - Release Time Form
- VI. Chancellor's Business - David Fulton - 10 Minutes
- VII. Academic Affairs - Carol Browne - 5 Minutes
- IX. External Relations - Sandy Lingle
- X. Old Business
- XI. New Business
- XII. Announcements
 - University Committees*
- XIII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

August 22, 1996
Faculty Retreat
Clarion Leland Hotel
11:30 AM

Presiding: Walter Wagon, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blakey, G.; Branstrator, P.; Breitenbach, G.; Brown, E.; Browne, B.; Browne, C.; Chandler, David; Chandler, Dianne; Carter, R.; Connelly, P.; DaCosta, C.; Dolphin, J.; Dempsey, K.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Frantz, D.; Fulton, D.; Gallo, E.; Goerss, B.; Henry, M.; Jackson, D.; Jayasuriya, K.; Lafuze, J.; Ludlum, C.; McCarty, J.; McFadden, S.; Merrill, H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pandya, V.; Rankin, S.; Rains, J.; Roman-Royer, J.; Shapiro, S.; Shere, S.; Stolle, C.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagon, W.; Watkins, M.; Weber, G.; Worpenberg, W.; Williamson, T.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:45 am by Senate President Walter Wagon.

II. Approval of Minutes

Tom Osgood moved to accept the minutes of the April 30, 1996, meeting. Mary Folkerth seconded. As a point of correction, Walter Wagon noted that in section VI., A., Chancellor's Business, it should read "no notation of the certificate program" instead of "no notification of grades" in reference to report on transcript. Also, as clarification, Joan Lafuze noted that in section IV., B., Student Government, Misty Dees had represented IUE on a "university" wide level. Minutes approved as corrected.

III. President's Business -Walter Wagon

- A. Walter Wagon welcomed new members to Faculty Senate
- B. Ed Brown was recognized as the new Faculty Senate Parliamentarian.
- C. Walter Wagon reminded faculty that adjunct representatives to Faculty Senate would be elected soon and to encourage adjuncts within their divisions to seek nomination.
- D. Walter Wagon reported that in order to improve communication among constituent groups, (Faculty Senate, Student Government, Staff Council and Professional Council) two meetings were held over the summer to discuss ways this might be accomplished. It was determined that minutes and agendas of the various meetings would be exchanged among the leaders of each group and also that minutes of meetings would be available in notebooks placed in the lounges of all three buildings. Additionally, there will be an open invitation for representatives to attend each group's meetings as a visitor and report back to their respective group. Walter Wagon also urged faculty to consider who else or what other group might have information that could be useful in developing Senate policies. George Avirappattu is initiating plans for a Faculty Senate Home Page.
- E. The floor was open for discussion of Faculty Senate meeting dates for the 1996-97 year. Joan Lafuze moved to have meetings the first Tuesday of the month, from 11:00am - 12:15pm. Jane Vincent seconded. Mary Ann Morse pointed out that the first Tuesday in November fell on Election Day which is a day when there are no classes, and also a day on which Faculty Senate voted to have no organized committee meetings. Lora Baldwin noted that the first Tuesday in September is the day after Labor Day. Greg Weber offered an amendment to have meetings on the first Tuesday of the month except on the second Tuesday in November and no meeting in September. Ron Carter seconded. Walter Wagon noted that he would be attending UFC which meets on the second Tuesday of the month. Greg Weber then withdrew his original amendment and changed it meet on the third Tuesday in November. Judith Roman-Royer seconded. Bill Browne asked if this was for the semester or the entire year. Mary Fell called the question. The amendment on the floor, no September meeting, meet the third Tuesday in November and first Tuesday of all other months from 11:00-12:15, for the months of September

through May, passed. George Blakey called the question on the motion. The amended motion "to meet the first Tuesday of every month, the third Tuesday of November, from 11:00-12:15 pm, for the entire academic year", passed.

IV. Student Government - No Report

V. Standing Committees

AAA - Jerry Wyett

- A. The committee met on Tuesday, August 20, to review 22 student suspension appeals. All appeals were approved with recommendations for career and personal counseling, restricted course load and continuing follow-up.
- B. Jerry Wyett reported that the grade replacement policy passed by Senate cannot be implemented due to a problem with the computer data base. Students should be advised that the only grade replacement policy in effect currently is the FX policy. Academic Affairs will continue looking into an alternative policy. Eleanor Turk wondered if the grade could be changed to W, then proceed from there. Ed Fitzgerald thought the committee should look into stopgap measures until the policy can be implemented. John Dolphin said the programs need to be re-written. It can be done but it is a costly process.
- C. Pursuant to a situation brought to the April 30, 1996, Senate meeting, the AAA Committee will meet to discuss a policy for transferring credit.

Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin said she has detailed copies of the 1996-97 budget which will be distributed at the first Budgetary Affairs meeting. She advised faculty to check with their divisional representative to Budgetary Affairs. IU East lost \$36,750 in enrollment change dollars due to lower enrollment than the previous two years. The budget also contains a request for money to be used on Strategic Direction and Technology initiatives.

Curriculum Committee - No Report

Faculty Affairs - No Report

Nominating Committee - Rob Tolley

- A. Rob Tolley distributed ballots with a slate of candidates for each Standing Committee. The slates came, moved and seconded from the Nominating Committee. HFA Division presented the name of Ron Carter for Budgetary Affairs Committee. The floor was open for nominations. Joan Lafuze clarified that new faculty did have the vote on committee selection. Bill Browne moved to close the nominations. Randall Osborne seconded. The five Standing Committees were unanimously elected.

AAA	Mary Fell	Curriculum	Workload
	Mary Folkerth	George Avirappattu	Ed Brown
	Ed Gallo	Joe Blake	Joan Lafuze
	Kumara Jayasuriya	Cathy Ludlum	Sue McFadden
	Anne Szopa	Sue McFadden	Peit Nwobodo
	Vandana Rao-Dev	Mary Ann Morse	Tom Thomas
	Jerry Wyett	Laverne Nishihara	Jane Vincent
		Greg Weber	Marilyn Watkins

Budgetary Affairs

	Faculty Affairs
Kurt Acton	Bill Browne
Lora Baldwin	George Blakey
Larry Englert	M.J. Henry
Neil Sabine	Joan Lafuze
Suzi Shapiro	Randall Osborne
Kelly Dempsey	Sherry Rankin
Ron Carter	Judith Roman-Royer
	Jane Vincent, ex-officio

Workload Committee - Peit Nwobodo

- B. A survey on faculty workload and release time was distributed at the April meeting. Peit again asked that these be completed and returned to him as soon as possible.

- VI. Chancellor's Business - David Fulton
- A. Chancellor Fulton welcomed everyone back after the summer break. He announced that there will be an All Campus Luncheon on Friday, September 6, in the lobby of Whitewater Hall.
 - B. The Chancellor reported on some of the faculty's international travel: Ron Carter has completed his Fulbright Scholarship/sabbatical in Poland; Ashton Veramallay conducted another economic tour in England; Eleanor Turk did research in Germany and announced that the University of Oldenburg will continue to offer summer courses there for IU students for the next three years; Marilyn Watkins spent her sabbatical in Alexandria, Egypt; and Suzi Shapiro is conducting a class on the Internet which includes 11 Russian students. President Brand held a reception in Warsaw during the summer which Ron Carter attended.
 - C. Chancellor Fulton reported that he is excited about the new leadership team put in place over the summer. Some of the goals for the campus will be to look more carefully at the Vision Statement and work on improved campus communications.
 - D. Campus committee assignments have been completed and letters will be sent out soon.
 - E. The Chancellor explained that the Strategic Directions Charter is basically the long range strategic plan for Indiana University. There will be much discussion on how it relates to IU East goals and can be integrated on the IU East campus. (The two parts to the Strategic Directions project are receiving grants and the management plan.)
 - F. Work was begun over the summer developing a Technology Plan for IU East. A consultant visited the campus and looked at the current status of technology. That resulted in an excellent report and set of observations. Steps have been taken to implement a lot of the recommendations establishing a baseline for the future. John Dolphin is in charge of the plan and will be in touch with other campuses to create a relatively comprehensive and consensus based technology plan by the end of fall semester.
 - G. The Chancellor reported that enrollment is looking OK. Even though it is down a little, it is still within budget.
 - H. The Vice Chancellor search process is beginning again. An outside search consultant will be working with the committee to identify candidates.
 - I. The State Board of IVTC has decided not to participate in the proposed consolidation. The IU President is reviewing the whole relationship between IU East and the local IVTC..
 - J. There is an MBA program available at IU East through an arrangement with Ball State.
 - K. The Indiana Senate Budget Agency will meet tomorrow in Muncie to approve the money for the construction of the fourth building at IU East.
 - L. Eleanor Turk asked the status of the History and Communication degrees. The Chancellor responded that they had been submitted to the Higher Education Commission but there has not been much progress.
 - M. Jerry Wyett asked about the status of a search for a Vice Chancellor for Student Affairs since the position had hinged on the outcome of the IVTC consolidation. The Chancellor said there had been no decision on how to move on that position.
- VII. Academic Affairs - Carol Browne
- A. The Vice Chancellor noted the growth and changes occurring on the IU East campus as evident in the Internet class being conducted by Suzi Shapiro.
 - B. Vice Chancellor Browne has met with other Vice Chancellors in the IU system regarding the tracking of degree proposals. There will be more contact with Vice President Gros-Louis' office to see what can be resolved in the routing and status of degrees.
 - C. Faculty are reminded that nominations for FACET are due October 1, 1996, to either the Vice Chancellor or the Senate President.
 - D. Deadlines for letters of intent for 1997-98 sabbaticals and 1997 Summer Fellowships will be announced soon.
 - E. Promotion and Tenure dossiers are due in September. Because there are so many going through the P & T process this year it will be necessary to adhere closely to the deadlines.
 - F. Searches for one new faculty member each are being conducted in Natural Science and Math, Social Work, Humanities and Fine Arts, and for two faculty in Nursing.

- G. Judy McCarty will be working with the LEAD Center and plans to distribute a newsletter explaining the function, goals and planned activities for the center. One of the major purposes for the year is adjunct faculty development. Cathy Ludlum will be working on the Service Learning component of the LEAD Center. A workshop is planned for September 6, to assist faculty in applying for Service Learning Grants. Cathy Ludlum is also accepting Campus Compact Faculty Fellows applications. In response to a question, Carol Browne explained that the LEAD Center is to promote faculty development and the upcoming newsletter will further explain its purpose. The center was one of the Strategic Directions Initiatives which was funded for this campus. She also noted that additional Strategic Directions proposals are due in early November.
- H. Ron Carter asked about the Lilly Conference. Carol Browne said the information will be distributed soon. The Academic Affairs office will again help send one full time and one adjunct faculty member per division.
- I. The Adjunct Faculty Handbook is ready for distribution to fall adjuncts.
- J. Members of Academic Affairs and Student Services attended a two day retreat last week. The theme was Dynamic Thinking and Reflective Action Using a Holistic Approach. This theme will be used throughout the year. A Task Force will be appointed by Academic Affairs to look at what a Freshman experience should be in addition to actual coursework.

VIII. External Relations - No Report

IX. Old Business

- A. Mary Fell asked when the updated Faculty Handbook would be available. It should be ready within weeks.

X. New Business

XI. Announcements

- A. In order to select the chairs, Walter Wagon called a meeting of Standing Committees, in alphabetical order, on Tuesday, August 27, at 15 minute intervals. Members will be notified of the exact times via E-Mail.
- B. Ashton Veramallay reported that BEST Division will have a preliminary accreditation review this fall.
- C. Suzi Shapiro announced that a group met over the summer to develop documents on the World Wide Web.
- D. Lora Baldwin announced that there will be Library Training Sessions on E-Mail, Internet and on line catalog again this fall. Watch for further notice about mid September. Judith Roman-Royer asked how to get E-Mail access for students. Contact Tom Osgood. Faculty were also reminded about Library Mini Grants. Grant requests should be submitted to Sue McFadden by October 1, 1996.
- E. Judy McCarty said a Women's Retreat was scheduled for September 13.

University Committees

- A. Walter Wagon announced that University Committee appointments had been made and thanked those who volunteered to serve.

XII. Adjournment

Jerry Wyett moved to adjourn. Ron Carter seconded. Meeting adjourned at 1:05 pm.