

AGENDA
INDIANA UNIVERSITY EAST
FACULTY SENATE
August 24, 2000
Vivian Auditorium
10:45 am - 12:00 pm

- I. Call to Order - Suzi Shapiro
- II. Approval of Minutes of Faculty Senate Meeting - May 2, 2000
- III. Approval of August Graduates List (Executive Session)
- IV. President's Report - Suzi Shapiro
- V. Student Government Announcements
- VI. Faculty Committees
 - A. Nominating Committee -
 - B. AAA Committee - Sherry Rankin
 - C. Budgetary Affairs - Mary Blakefield
 - D. Curriculum Committee - Lora Baldwin
 - E. Faculty Affairs - Vandana Rao-Dev
 - F. Workload - Edwina Helton
- VII. Chancellor's Business - David Fulton
- VIII. Academic Affairs - Diane Roberts
- IX. Old Business
- X. New Business
- XI. Announcements
 - A. Matt Marshall - Graf Recreation Center
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
August 24, 2000
Vivian Auditorium Whitewater Hall
10:45 am – 12:00 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakefield, M.; Blakey, G.; Branstrator, P.; Carter, R.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A; Clark, Karen; Clark, Kevin; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hufford, L.; Kauffman, J.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; May, D.; Matika, J; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Reynolds, S.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddinghin, M.; Shapiro, S.; Stolle, C.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Acton, K.; Brown, E.; Corder, S.; DaCosta, C.; DeSantis, K.; Fitzgerald, E.; C. Ludlum; Foos, Hufford, L.; Humphries, P.; Jayasuriya, K.; Larger, M.; Roman-Royer, J.; Stanforth, D.; Sundaram, D.S.; Thomas, T.; Weber, G.

- I. Call to Order
Senate President Suzi Shapiro called the meeting to order at 10:50 am.
- II. Approval of Minutes
Randall Osborne moved to approve the Minutes of the May 2, 2000, IU East Faculty Senate Meeting. T.J. Rivard seconded. Minutes approved.
- III. The Senate went into Executive Session to approve the Tentative August Graduate List. Discussion. Ron Carter moved to accept the August Graduate List, pending satisfactory completion of coursework. Randall Osborne seconded. Executive Session ended.
- IV. President's Report – Suzi Shapiro
 - A. President Shapiro said she has been working on the Senate Listserv and hopes to have everyone included so that it can be used for Senate business. She is also working with Lora Baldwin to get the Faculty Handbook on line so that faculty will be able to print their own copy.
 - B. The President proposed the Schedule for Senate meetings during Fall 2000, on the first Tuesdays of the month, as follows: October 3, November 7, December 5. Meeting dates approved.
 - C. President Shapiro explained that new degree proposals need to be ready for submission to the Higher Ed Commission by October 1, 2000. She encouraged Divisions to get their proposals to the Curriculum Committee immediately if they had not already done so. She proposed a Senate meeting on September 19, to review and approve new degree proposals. Lora Baldwin seconded. She added that anyone unable to attend could submit a proxy ballot. (Paul Barton-Kriese said that had been done before.)
 - D. President Shapiro said she would continue to serve on the UFC Committees.

- E. President Shapiro reported that the Trustees had replaced the TERA Award, with a new Trustee Teaching Award of \$2,500, to be awarded to the top 7% of faculty. The remaining TERA money will be placed in the FACET account. Mary Fell asked how the selections would be made for the new award. Diane Roberts said the award would only be for Tenured or Tenure track faculty. She added that Chancellors will work with faculty about setting up the process and what committee would establish criteria. Eleanor Turk said the criteria would be set locally and assessment of faculty productivity would be one criterion. Walter Wagor asked if it would be tied to the annual review. Vice Chancellor Roberts said that was not stated. Kris Dhawale asked if the award could be used for professional development. Diane Roberts said the Trustees have stated absolutely not. Joan Lafuze asked if there was any way to get money for an award for part time faculty, such as clinical or non-tenured. Chancellor Fulton said that was a good idea and he would look into it. He added that any concerns should be referred to Suzi Shapiro.
- F. The Ceremonies Committee worked over the summer to produce a document relating to the criteria for Distinguished Student, to review the evaluation of the orientation process, and to look at changes in the Honor's Day program.

VII. Chancellor's Business - David Fulton

- A. Chancellor Fulton had asked to give his report first since he would be having lunch with Senator Lugar, who was visiting Richmond for the day.
- B. The Chancellor thanked returning faculty and welcomed new faculty members.
- C. He thanked everyone who participated in the Chancellor Review process this Spring, and the Review Committee for their efforts in conducting the review. He said that the report was forwarded to President Brand and has been discussed with the Vice Chancellors. The Chancellor then spoke to the results of the Chancellor's Review and how he intends to address the areas of concern presented in that review.

One area of concern was the lack of leadership by the Chancellor in defining a meaningful plan that supports the vision for the campus.

A second area identified was his lack of leadership of the Vice Chancellors and directing their activities in relationship to the campus strategic plan. The report also cited some discord among the Vice Chancellors.

A third area of concern was that there was no clear connection between campus budget allocations and the goals for the campus. The Budgetary Affairs Committee was not included in coordinating the budget process. The Chancellor said he would work to improve resource allocation to be more in line with the campus goals.

A fourth area of concern expressed in the review was that the Chancellor should give greater attention to and support for faculty on campus – and also to promote greater diversity among the faculty.

The Chancellor said some actions have already been put in place to address these concerns. A Strategic Management Process, as suggested by President Brand and the Vice Chancellors, will move forward with another phase of strategic planning to determine a consensus of where the campus is going. This will be the vision for the future with an action agenda to provide a foundation for allocation of resources. A Strategic Plan addressing the challenges of the Community College issues in all phases of campus management will be needed. These efforts will need to show results. A Steering Committee has been established to act as a sounding board for faculty and staff. Members of the Committee include: Diane Roberts, Marilyn Watkins, Diana Stanforth, Michael Foos, Randall Osborne, Judy McCarty, Carrie Treager-Huber, Yvonne Washington, Marcy Heminger and Chris Carter. The committee has met with consultant, Michael Canic, to develop a well defined plan

for the IU East campus, with input from the entire IU East community. Chancellor Fulton said he intends to work on developing that plan but that he will need help from all areas of the campus. He added that this is a multi year plan to work on a vision and action plan for the campus. The Chancellor feels IU East is one of the best regional campuses. Eleanor Turk commented that she felt this was an exciting opportunity to combine the vision and planning in a self-study. She added that this is an important time in the life of IU East and it will be a very different place in five years.

V. Student Government
No Report

VI. Faculty Committees

A. Nominating Committee – Mary Fell

Mary Fell explained that a slate of six needed to be selected for the Faculty Board of Review election that will be held at the October Faculty Senate meeting. The list of eligible candidates was distributed. The results were announced later in the meeting – Mary Fell, Michael Foos, Joanne Rains, Vandana Rao, Neil Sabine and Eleanor Turk.

B. AAA Committee – Sherri Rankin

Sherry Rankin reported that the committee met to hear five student appeals. Three appeals were upheld, two were denied.

C. Budgetary Affairs –Mary Blakefield.

Mary Blakefield said the committee met twice during the summer to discuss goals. They also met with John Kaufman to review the budget and met to review a degree proposal.

D. Curriculum Committee – Lora Baldwin

Lora Baldwin said that the Board of Trustees decided to fund additional degree programs. Division Chairs need to forward seven copies of new degrees to her and one electronic copy to the Faculty Senate Secretary. Eleanor Turk said that the Humanities degree has been before the commission for some time and asked if it would be a good idea to go before the Legislature with new degrees. The Vice Chancellor for Academic Affairs said that the Higher Ed Commission was still holding the Humanities degree. She added that there are seven requests for new faculty for current programs and one for each new degree - B.S. in Criminal Justice, B.A. in Fine Arts, B. A. in Natural Science and Math, B.S. in Health Service with IUPUI and a Post Baccalaureate degree in Alternative Routes to Recertification in the Division of Education. In addition, there are 27 degree programs from other campuses going before the Legislature.

E. Faculty Affairs Committee – Vandana Rao-Dev.

The committee Chair reported that they had not met yet, but they will be looking at revisions to the P & T statement that reflect concerns and changes suggested by faculty two years ago. Committee members will be asking for additional input. Committee members include: Walter Wagor, Varsha Pandya, Marty Pentz, Neil Sabine, Tom, Osgood, and Michael Foos, ex officio.

F. Workload Committee – Edwina Helton

The committee will be discussing the workload evaluation of technology. Walter Wagor said that year-end committee reports should have been presented at this meeting but that they never were sent to the Senate President. Suzi Shapiro said that the reports will be on the Senate Web site and she will send a message on the Senate listserv to notify Senate members when they are available.

VIII. Academic Affairs - Diane Roberts

- A. Trustee Teaching Award
- B. The Vice Chancellor said she has to give a report to the Trustees, at the December 1st meeting, about how teaching is evaluated at IU East.
- C. There are 30 new degrees going to the Higher Ed Commission. John Kauffman has worked with the budgets for IU East degrees.
- D. The Vice Chancellor reported that P & T guidelines are being examined.
- E. The Vice Chancellor announced that Ken Gros Louis, the Vice President for Academic Affairs at Bloomington, is retiring. A Search Committee has been formed. There are no regional representatives and no academic person on the committee.
- F. The Vice Chancellor also announced that Eileen Bender, the founder of FACET, is stepping down from that position. A Search Committee will be looking for her replacement.
- G. The Vice Chancellor has been working on the inter campus transfer of credits as mandated by the Higher Ed Commission. Currently there are 23 courses that will transfer. Ron Carter asked about transfer of IVTC credits to IU East. The Vice Chancellor said 60 credits is the usual limit from Community Colleges, but that the discussions are on-going. President Brand has suggested that credit transfers be decided within the University or it will be told what will transfer.
- H. The Board of Trustees has mandated the minimums for class sizes as follows: 100-200 level classes minimum is 15; upper level classes is 12; and Masters level is 8.
- I. A new computer program, PeopleSoft, will be implemented on September 25, to track student information.

IX. Old Business
None

X. New Business
None

XI. Announcements

- A. Vice Chancellor for External Relations, Joanne Matika welcomed everyone back. She reported that the Annual Fund was a success, raising about \$276,000. There were increases in unrestricted funds and faculty development funds. The Vice Chancellor announced a new service to be provided by External Relations that will assist faculty who apply for grants. The office will prepare the University background and other standard information needed on grant applications. The IU East Homecoming will be September 21 - 23, 2000. There will be a free Lively Arts Concert on Thursday; a golf outing on Friday; and, the Chancellor's 5K Walk-Run, fireworks and dance on Saturday. Sponsors will support most of the events.
- B. Vice Chancellor for Enrollment Services, Ben Young, said their mission is to get students into the classrooms and he thanked faculty for their efforts. He added that any questions relating to Technology and GTE should be referred to Vice Chancellor Reynolds since Information Technology (IT) is now in charge of the phones. There are plans for an "IT Week" sometime in the fall to familiarize faculty and students with the services available through the Information Technology Department..
- C. Cheryl Stafford, Student Support Services, explained that her office provides services and accommodations for first generation students, low income students or students with disabilities. She encouraged anyone with questions to contact her office.

- D. Kris Dhawale said the new Research & Grant Proposal forms are available on the web.
- E. Amy Stadick, Director of the Center for Health Promotion, explained a new class that is being offered for Fall semester, E219, Weight Loss and Exercise. The class will include health screening assessment, information on health issues as well as exercise programs and opportunities in the Graf Recreation Center. Contact Amy or Matt Marshall for further information
- F. Dianne Chandler announced that on Wednesday, September 27, representatives from TIAA CREF and the University Benefits office would be on campus to share retirement information. Contact Dianne to schedule individual appointments.
- G. Eleanor Turk said she is acting as the coordinator of the Monterrey Initiative and encouraged faculty to let students know of the opportunity. Over 20 students are interested in the program and 14 are set to participate this year. This program is open to students in all majors and, she added, that the classes would be conducted in English. Laura Dennis Bay will be accompanying the group to Mexico.

XII. Adjournment

Suzi Shapiro moved to adjourn. Meeting adjourned at 12:10