

**AGENDA**

**and**

**PRIOR NOTICE OF PROPOSED  
CHANGE TO CONSTITUTION AND BYLAWS**

**IU EAST FACULTY SENATE**

**March 4, 2008**

**11:00 – 12:15**

**132 Whitewater Hall**

- I. Approval of minutes—Faculty Senate meeting of February 5, 2008
- II. President's report
- III. Standing Committee
  - A. Nominating Committee – Greg Barton

**Voting Items:**

Slate Selection for Promotion and Tenure Committee, Lecturer Long Term Review Committee, and Nominating Committee

- B. Faculty Affairs Committee – Laverne Nishihara

**Voting Items:**

Change to Constitution (Cir E18-08)  
Change to Bylaws (Cir. E19-08)

- C. Curriculum Committee – Bob Ramsey

**Information Item:**

Master Course Inventory Course Activation  
ENG-G 600 History of the English Language (Cir. E20-08)

- IV. Chancellor's Report—Interim Chancellor Paydar
- V. Academic Affairs Report—Executive Vice Chancellor Richards
- VI. Old Business
- VII. New Business

**Adjourn 12:15 P.M.**

**INDIANA UNIVERSITY EAST  
2007-08 FACULTY SENATE  
February 5, 2008  
Whitewater Hall Room 132  
11:00 AM**

**Presiding:** Markus Pomper, Faculty Senate President

*Present:* Baker, D.; Baldwin, L.; Barton, G.; Baumann, P.; Beach, D.; Beck, V.; Blakefield, M.; Bingaman, R.; Branstrator, P.; Braxton-Brown, G.; Bullock, D.; Chang, W.; Clark, K.; Curry, M.; Dempsey, K.; Desantis, K.; Dulemba, L.; Fell, M.; Felton, K.; Folkerth, M.; Frantz, D.; Harper, J.; Helton, E.; Henderson, T.; Humphries, P.; Kirk, B.; Kriese, P.; Kunshek, R.; Lafuze, J.; Mahaffey, J.; Maurer, J.; Morse, M.; Nishihara, L.; Passet, J.; Paydar, N.; Pomper, M.; Ramsey, R.; Rankin, S.; Rao, V.; Richards, L.; Rivard, T.; Roswell, R.; Sabine, N.; Scales, T.; Scane, M.; Scott, W.; Seddighin, M.; Shapiro, S.; Shyan-Norwalt, M.; Slattery, E.; Stolle, C.; Watkins, M.; Weber, G.; Whitt, P.; Wilde, J.; Williamson, M.

*Absent:* Armstead, S.; Battraw, J.; Bergen, M.; Bow, C.; Breymier, T.; Buckner, B.; Clapp-Itynre, A.; Cooksey, A.; Dhawale, K.; Fitzgerald, E.; Huffman, E.; Jayasuriya, K.; Knuths, J.; Ludlum Foos, C.; Lundy, D.; McFadden, B.; McFadden, S.; Osgood, T.; Peacock, F.; Roberts, M.; Simon, J.; Stanforth, D.; Thomas, T.; Thomas-Evans, M.; Tolley, R.; Winburn, E.; Winton, K.

*Guests:* Dennis Hicks, *Registrar*

**Call to order**

Quorum was reached and the meeting was called to order at 11:02am by Markus Pomper, Faculty Senate President.

**I. Approval of Minutes**

A motion to accept the minutes for the December 4, 2007 meeting was made. The minutes were approved as presented.

**II. President's Report**

UFC business –

The P&T document from David Malik's office that was originally listed as "policy" has been downgraded to a "report". After his visits to the regional campuses two of the other campuses have put a resolution on the UFC agenda asking for an official resolution stopping the document. The fact that this document was under discussion was news to President McRobbie since he has not been able to attend the last few meetings. He asked for time to become familiar with the document and address the matter appropriately. Since then UFC has been staffing the UFC Faculty Affairs Committee. Markus has been asked to represent IU East on this committee. Markus asked whether there were any concerns about him representing the campus on this committee. No opposition was voiced.

The UFC will be voting on a Course Transfer Policy that would limit the number of courses transferred from community colleges that can be applied to baccalaureate degrees to 64 credit hours. The version of the policy that was discussed would also allow for the Executive Vice Chancellor for Academic Affairs to make exceptions. Our Curriculum Committee has reviewed the document and is in support of it. However, the final version of the policy is likely to limit the vice chancellor's ability to grant exceptions. Markus will argue for a little more flexibility on our behalf.

Faculty Support Document has been reviewed by the Budgetary Affairs Committee. They have raised some concerns about implementation. It has been decided to allow the divisions to review the document then pass it on to the Faculty Affairs Committee if needed.

The President has decided to initiate an official search for a Chancellor in hopes the search will be completed by Spring 2009.

Student Retention is a top priority. The Curriculum Committee has been asked to come up with a Freshman Seminar. We will be consulting with Scot Evenbeck from IUPUI.

### III. Standing Committees

#### A. Nominating Committee – Greg Barton

Faculty Senate President - Markus Pomper turned the meeting over to Faculty Affairs Committee Chair, Laverne Nishihara.

Ballots were distributed for candidate selection. Two nominees: Markus Pomper and Mort Seddighin. No additional nominees were presented from the floor. Markus Pomper was reelected as IUE Faculty Senate President for the 2008-2009 term.

Markus resumed presiding over the meeting.

University Faculty Council Representative – Ballots were distributed for candidate selection. Nominees: Greg Braxton-Brown, Cathy Foos and Emily Winburn. No additional nominees were presented from the floor. Cathy Foos was elected as IUE UFC Representative.

#### B. Curriculum Committee – Bob Ramsey

**Voting item** - Bachelor of Science in Communication Studies was presented in Circular E17-08. The emphasis of this degree is on Communication Media Skills and will better prepare our students for graduate programs. The main difference between the BA and BS is the foreign language requirement. The BS focuses on technical and statistical skills.

The degree comes moved and seconded by the Curriculum Committee.

Discussion: Confirmation was requested regarding the availability of both Communication degrees. A BA as well as the BS will be available to students.

The motion to approve the Bachelor of Science in Communication Studies passed without opposition.

**Information item** - The Curriculum Committee has reviewed the proposed policy on transfer credits from Community Colleges. They have heard some resistance to the resolution basically that we should not treat transfer credits from community colleges any differently than other transfer credits. The Curriculum Committee believes we should go with the other campuses on this. The current document allows the Vice Chancellor for Academic Affairs to grant some exceptions. A new version may be coming forward.

Discussion: The current residency requirement is 30 credit hours and the proposed policy would not change that.

#### C. AAA – Michelle Curry

The committee heard suspension appeals on January 7, 2008. The committee reviewed 21 cases: 8 were denied and 13 were approved. The next appeals court will be April 15, 2008. Last year it was reported that Honors Cords may be worn at May Commencement by July and August graduates. The report was corrected: Summer graduates are actually in June and August.

#### D. Budgetary Affairs Committee – Vandana Rao

The committee has reviewed the Faculty Support Document and forwarded its comments to the Faculty Affairs Committee.

### IV. Chancellor's Report

The Trustees' visit went very well. The Social Work Graduate Degree program (MSW) was given approval. It now goes to the Higher Education Commission. We are looking for more

graduate programs that don't require a huge upfront investment. Markus and a student did a nice job addressing the trustees.

We received approval to go to "Schools" from "Divisions. The two will be used interchangeably until July 1<sup>st</sup>. We won't shift to "deans" until July 1<sup>st</sup>.

We made a request to borrow \$800K to go through an energy savings project. The request was approved. We will pay the money back over the next ten years from the savings.

Alumni Association Session – the trustees are pleased with what they are seeing at IU East. The President indicated he will begin his search for Chancellor.

As we moved toward the mission to offer Bachelors and Masters degrees we are not eliminating the Associate degrees but we are not admitting to them either. The plan is to eliminate or drastically reduce the number of associate degrees from 4-year institutions state-wide. We are down to one remedial course (Math M007) that we will continue one more year. That doesn't mean students no longer need this course; it means more students will need to take the courses from Ivy Tech. We need to work with them to help them prepare students for our classes.

The Chancellor is very happy with the progress this campus has had. The Trustees are also pleased. There is one area that needs more attention: the first year experience of our students. There is room for improvement in advising students, the retention rate and the first year experience. Of the students who are going to leave 60% leave in the first year. We need to begin dialoguing and learning from those who have already created similar programs.

**V. Academic Affairs Report** – Executive Vice Chancellor for Academic Affairs

Dr. Larry Richards offered thanks to Mary Blakefield and Mary Ann Morse for their hard work. We are looking at ways to be more efficient and more effective as the demands from outside the campus grow.

The MSW does have to go through the Commission of Higher Education because they do not recognize system schools. It's not a new program for IU but we have to send it through the system for approval anyway. The first cohort we hope will be 35 students and lasts for three years. We will not start a new cohort for three years after that.

**VI. Old Business**

None.

**VII. New Business**

None.

Meeting adjourned at 11:35am.

## Constitution Indiana University East Faculty Senate

*[Proposed revisions are marked with underlining or strikethroughs. Explanatory comments are italicized; they will not appear in the IUE Constitution revisions if and when Faculty Senate passes the revisions. Only sections with proposed revisions are included in this document. Only changes to Articles 1, 3 and 4 are proposed. The remaining articles remain unchanged.]*

### Article 1. The Faculty

#### Section 1.1 Source of Powers

Subject to the limitations imposed by the Board of Trustees of Indiana University, the laws of the State of Indiana, and the Indiana University Faculty Constitution, this constitution confirms and establishes in the Faculty the powers and duties herein specified.

#### Section 1.2 The Faculty

The Chancellor, the Executive Vice Chancellor for Academic Affairs, and all full-time employees holding academic rank (including full-time professional librarians ~~and~~ lecturers and ~~emeritus-clinical~~ faculty) shall constitute the faculty at Indiana University East.

#### Section 1.3 Associate Members

Persons who serve as part-time teaching staff ~~and~~ adjunct, visiting and emeritus faculty shall have all rights and privileges in the Senate meetings except the vote. *[Comments: The Constitution of the Indiana University Faculty states, "Visiting and Adjunct appointees do not have voting rights in faculty governance" (p. 59 of the IU Academic Handbook). The IU Faculty Constitution also states, "The Emeritus faculty member has some of the rights and privileges of regular faculty members. See campus-specific documents for specific procedure" (p. 61 of the IU Academic Handbook). The IU East Policy on Emeritus Faculty states, "Retirees awarded the title may be accorded the following privileges: . . . 7. With the recommendation of the faculty senate, voting privileges in the faculty senate."]*

#### Section 1.4 Voting Members

~~Persons who serve as administrative officers, adjunct faculty, and part time teaching staff shall have all rights and privileges in the Senate meetings except the vote.~~

- ~~A. All faculty as defined in Article 1, Section 1.2 shall be voting members of Faculty Senate.~~
- ~~B. Associate members who are part time teaching staff with an academic year appointment of at least 50% FTE will be granted the right to vote in the Faculty Senate.~~
- ~~C. All other associate members may elect a representative(s) to vote in the Faculty Senate. The number of voting members will be established as follows:~~

- ~~1. The total number of adjunct and part-time teaching staff, excluding those already granted voting rights under Article 1 Section 1.4.B, will be certified to the President of the Faculty Senate by the Vice Chancellor for Academic Affairs within two days of the beginning of each semester.~~
  - ~~2. One voting member may be elected for the first twenty-five members of the certified list or part thereof.~~
  - ~~3. An individual representative's right to vote terminates at the end of one semester.~~
  - ~~4. The President of the Faculty Senate, in conjunction with the nominating committee, will be responsible for seeing that this election is carried out.~~
- All faculty, as defined in Article 1, Section 1.2, shall be voting members of the Faculty Senate.

**Article 3. Officers**

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**Section 3.2 -President**

A President shall be elected from the Senate members by a majority vote at the February meeting. The President-Elect shall assist the President, attend meetings with the President as possible, and perform other duties as appropriate. At the first Senate meeting of the subsequent fall semester, the President-Elect will assume the position of President. The President may choose to be exempt from all other Senate committee assignments. The rights and responsibilities of the President are:

- ~~A. To serve as Chairperson of the Agenda Committee.~~
- ~~B. To serve as official spokesperson and corresponding secretary for all Senate affairs.~~
- ~~A. C. To keep and circulate minutes of each Senate meeting.~~
- ~~B. D. To act as repository of the records and transactions of the Senate and its committees.~~
- ~~C. E. To appoint a senate member parliamentarian prior to the first senate meeting.~~
- ~~D. F. To preside at Faculty Senate meetings as outlined in Article 3, Section 3.1~~
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**Section 4.4 -Quorum**

Fifty percent (50%) of voting members shall constitute a quorum. Faculty members on leave will not be counted toward the quorum for the duration of the leave. Those faculty members on leave who intend to vote in person at Faculty Senate meetings should give

advance notice to the Faculty Senate President that they wish to be counted towards the quorum. *[Comments: Ordinarily, faculty members who have been granted leaves have not attended Faculty Senate meetings. However, they have continued to be listed in the Faculty Senate sign-in sheets, and have continued to be counted as “absent” in calculating the quorum for each meeting. This has contributed to problems with Faculty Senate’s ability to meet its quorum. The proposal to exclude faculty members on leave from quorum calculations will not prevent those on leave from voting in absentia if they wish. The IUE Bylaws state that “Submission of an absentee vote does not allow the member to be counted towards a quorum.” In other words, submission of an absentee vote does not mean that the absent person will be counted towards the quorum of the meeting. Those faculty members on leave who intend to vote in person at Faculty Senate meetings should give advance notice to the Faculty Senate President that they wish to be counted towards the quorum.]*

BYLAWS to the INDIANA UNIVERSITY EAST  
FACULTY SENATE CONSTITUTION

*[The proposed revisions are marked with underlining or strikethroughs. Explanatory comments are in italics; they will not appear in the Bylaws revisions if and when Faculty Senate passes the revisions. Only changes to Section III are proposed; the remaining sections will remain unchanged]*

**Introduction**

The Bylaws to the Faculty Senate Constitution represent procedural rules and organizational practices which have been adopted by the Faculty Senate but fall outside the framework of the Constitution. The Bylaws are organized into sections corresponding to the articles of the Constitution. A final section of miscellaneous bylaws contains those bylaws which are not related to a specific article.

**Section I: The Faculty**

No bylaws have been passed for this section.

**Section II: Powers and Responsibilities**

No bylaws have been passed for this section.

**Section III: Officers**

~~The President of the Faculty Senate shall receive .50 reassigned time to fulfill his/her duties during the academic year and be compensated at the rate of \$3,000 during the summer term. The full summer compensation, however, shall not exceed the limit on summer salaries. The President's compensation for summer is part of the regular allocation from the Academic Affairs budget. During the transition from one President to another, the President and President-Elect shall determine who is to be primarily responsible for the summer responsibilities and that is the person who will receive compensation. [Passed: 4/2/96]~~

The President of the Faculty Senate shall receive .50 reassigned time to fulfill his/her duties during the academic year and be compensated at the rate of \$5,000 during the summer term, to be adjusted annually by the percentage increase determined for full-time faculty. The full summer compensation, however, shall not exceed the limit on summer salaries. The President's compensation for summer is part of the regular allocation from the Academic Affairs budget. During the transition from one President to another, the President and President-Elect shall determine who is to be primarily responsible for the summer responsibilities duties and that is the person who will receive compensation. [Comment: The summer compensation approved in 1996 did not include the percentage increase determined annually for full-time faculty. Although the percentage increase has been allocated every summer, the Faculty Senate President has only been able to use the amount exceeding \$3000 for Faculty Senate business, ex., photocopying and travel. If approved, the proposed summer compensation will not increase the amount currently allocated in the Academic Affairs budget.]

EXISTING COURSE ADOPTION PROCEDURE (ECAP)  
REVISED PROCEDURE FOR BRINGING COURSES OFF THE MASTER COURSE LIST  
Drafted by Curriculum Committee, Indiana University East

PART 1:

Course number: ENG G600

Course Title: History of the English Language

Credit hours: 3

Division offering: Humanities and Social Sciences

Faculty member submitting this proposal: Edwina Helton

PART 2:

Have you contacted all campuses in the IU system who are currently teaching this course and examined their methods of teaching this course? (you should consult the office of the Vice Chancellor of Academic Affairs for help in contacting campuses and procuring sample syllabi)

Yes

Below, please list all those campuses which teach the course in question:

IUSB

PART 3:

Please provide the following elements to the model framework as required by the University Faculty Council (you may attach additional pages):

1) Describe the course content and your rationale for bringing it forward:

The course provides a cultural, historical, literary, and rhetorical overview of the history of the English language.

Bringing ENG G600 forward will provide a graduate level option for students in the alternative routes program and for current Elementary and Secondary teachers who take courses to maintain their teaching license.

2) Describe the course's placement in the program, including its intended audience and any prerequisites.

ENG G600 is intended for students interested in learning about the history of the English Language through literary study.

Because of the course focus on literature from Old English, Middle English, and Early Modern English with attention to cultural and historical context, the course provides ideal background study for future teachers of British literature at the secondary level as well as background for English majors preparing for graduate school.

The course is also intended for students in Education programs. Graduate level status is the only prerequisite for ENG G600.

3) List the anticipated student learning objectives and outcomes.

**COURSE OBJECTIVES:**

This course will offer teacher preparation in development of:

- reflective scholarship (abilities to explain your beliefs about language learning supported by theory and research),
- instructional leadership (describing approaches you would use in incorporating children’s literature into teaching), and
- global citizenship (planning how you will integrate teaching of diversity into your courses).

**CAMPUS LEARNING OBJECTIVES:**

This course will help you become an educated person who can:

- express ideas clearly, completely, and accurately;
- develop skills to understand, accept, and relate to people of different backgrounds and beliefs;
- and develop informed opinions, to comprehend, formulate, and critically evaluate ideas.

4) Discuss any special features of the course (eg. a service learning component)

The course is taught as an online component course.

The course is to be concurrently taught with ENG G301 – History of the English Language (as is the practice at IUSB).

Reading and writing are connected within the course through a writing and research intensive approach.

5) Proposed syllabus for the course as it would be taught on the IU East campus is attached.

**PART 4:**

Representatives of your Division need to examine the sample syllabi and other materials from these campuses and determine whether your approach will be comparable. Please describe below your Division’s final determination on this point and provide the chair’s signature.

I approve the above-mentioned course as following the model framework given by other campuses in the IU system.

\_\_\_\_\_  
Division Chair

\_\_\_\_\_  
Date

**HISTORY OF THE ENGLISH LANGUAGE, ENG G600  
ONLINE COURSE  
INDIANA UNIVERSITY EAST**

**INSTRUCTOR** Dr. Edwina Helton

**TEXTS** *Biography of the English Language, C.M. Millward* and provided materials as detailed on your schedule.



**COURSE DESCRIPTION**

ENG G600 is a course of discovery and exploration on the historical study of the English language including Old English, Middle English, and Early Modern English. The course will emphasize social, political, and other external historical events influencing language change, as well as the internal history of the language. We will explore language systems as well as to the literature of the different historical periods. Course requirements include reading, writing, and research activities.

**COURSE OBJECTIVES:**

This course will offer teacher preparation in development of:

- reflective scholarship (abilities to explain your beliefs about language learning supported by theory and research),
- instructional leadership (describing approaches you would use in incorporating children's literature into teaching), and
- global citizenship (planning how you will integrate teaching of diversity into your courses).

**CAMPUS LEARNING OBJECTIVES:**

This course will help you become an educated person who can:

- express ideas clearly, completely, and accurately;
- develop skills to understand, accept, and relate to people of different backgrounds and beliefs;
- and develop informed opinions, to comprehend, formulate, and critically evaluate ideas.

**Final Grades:** Writing Prompts—20%  
Chapter Paragraph Summary—20%  
Literary Responses—20%  
Projects—30% (15% for each project)  
Active and Invested Participation—10%

Note: Graduate level credit in this course requires that those students taking the course for graduate credit will complete a seminar paper project as well as additional research. Topics will be selected in consultation with myself.

History of the English Language  
English ENG G600

**Course Syllabus**

**UNIT ONE—EXPLORING THE HISTORY OF THE ENGLISH LANGUAGE**

**Week One—August 30-September 6—Introduction to Exploring the History of Language and Phonology**

- A) Read: “Introduction” and “Phonology” (pp. 1-32)
- C) Writing Prompt #1

**UNIT TWO: EXPLORING OLD ENGLISH**

**Week Two—September 6-13—Old English, A.D. 450-1100**

- A) Read: “Old English” (pp. 75-140)
- B) Complete Literary Response on Review: Anglo Saxon Poems
- C) Writing Prompt #2

**Week Three—September 13-20—Old English (continued)**

- A) Complete Literary Response on *Sir Gawain and the Green Knight* or *Beowulf*
- B) Writing Prompt #3

**Week Four—September 20-27 and Week Five—September 27-October 4—Reflecting on Language History and Old English**

- A) Complete Project #1 Draft and Final Copy
- B) Writing Prompt #4
- C) Writing Prompt #5

**UNIT THREE: EXPLORING MIDDLE ENGLISH**

**Week Six—October 4-11—Middle English, A.D. 1100-1500**

- A) Read: “Middle English” (pp. 141-222)
- B) Complete Chapter Summary on “Middle English”
- C) Complete Literary Response on Middle English Lyrics
- D) Writing Prompt #6

**Week Seven—October 11-18—Middle English (continued)**

- A) Complete Literary response on excerpts from *The Book of Margery Kempe*
- B) Writing Prompt #7

**Week Eight—October 18-25—Middle English (continued)**

- A) Complete Literary Response on *Canterbury Tales Prologue*
- B) Writing Prompt #8

**Week Nine October 25-November 1 and Week Ten—November 1-November 8**

**Reflecting on Middle English**

- A) Complete Project #2 Draft and Final Copy
- B) Writing Prompt #9
- C) Writing Prompt #10

**UNIT FOUR: EXPLORING EARLY MODERN ENGLISH**

**Week Eleven—November 8-15—Early Modern English—16<sup>th</sup> Century Renaissance**

**(1485-1603)**



- A) Read: “Early Modern English” (pp. 223-300)
- B) Complete Chapter Summary on “Early Modern English”
- C) Complete Literary Response on Shakespeare’s Sonnets and Edmund Spenser’s *Sonnets and Fate of the Butterlie*
- D) Writing Prompt #11

**Week Thirteen—November 22-29—Have a Good Fall Break!**

**Week Fourteen—November 29-December 6—Early Modern English—Restoration**

**and 18<sup>th</sup> Century (1660-1785)**

- A) Complete Literary Response on Poems by Aphra Behn, Anne Finch, and John Dryden
- B) Writing Prompt #13

**Week Fifteen—December 6-13—Revision and Writing Week  
December 13, Thursday—Final Day to Submit Work**