

# Indiana University Librarians' Association (InULA) Joint Executive Board Meeting

15 December, 2016

Present: Courtney Block, (IUS), Secretary  
Michelle Hahn (IUB), Vice President/President Elect  
Julie Hardesty (IUB), President  
Monique Threatt (IUB), Treasurer  
Thomas Whittaker (IUB), Representative-at-Large  
Christina Wray (IUB), Immediate Past President

Absent: Michael Courtney (IUB), Representative-at-Large  
Craig Finlay (IUSB), Representative-at-Large

The meeting began at 1:30 p.m. in the Administrative Conference Room of the 2<sup>nd</sup> Floor, West Tower, of the Wells Library.

Items Discussed:

**1. Approve November 2016 meeting minutes.**

- Move to approve; seconded and accepted.

**2. Constitution and Bylaws Questions.**

- Question from 2015-2016 re: membership and board representation - continued discussion from previous meeting.
  - Do we need a change in the Constitution regarding adding a new spot for regional representation or to ensure that a current position is held by regional representation?
    - The board discuss if we need to add an additional board member because in the event of tie breakers, the President makes a decision – for this reason alone it does not appear necessary. It was pointed out, though, that perhaps it would help meet the 2/3 mandated quorum for meetings. The question posed is: do we reserve a current spot or add a new member? Christina says she prefers to add a new spot – because having as many centralized positions makes things flow easier. It was pointed out that historically this issue has been brought up by the regional campuses, and that we have always had some regional representation on the board. The board felt that, if this goes through, it would be better to have it added as a new position.
    - Proposed questions to send to Naz to bring to the Constitution & By-Laws Committee: should there be a spot reserved for regional representation, and should it be a new spot or a reserved current spot? This means there will always be someone on the InULA board from the regional campus and it was brought up by the regional campuses, so the belief is that at some point the regional campuses felt this was important, even though it has not happened that the committee was

only made up of Bloomington personnel. Monique was concerned about how people will know how to run for and be nominated for positions concern, and the board agreed that we should make it clear that regional people can run for any position.

- [InULA Revitalization Committee Report](#) - membership level changes recommended here but no mention of grants/funding available to anyone except librarians
  - Based on our previous conversation from November, if people pay dues, they should have an ability to apply for grants – though we do not wish this to apply to ‘friends’ members. One reason for this discussion is the fact that many positions now do not require MLS’s, but the staff member holds an MLS. Thomas suggested perhaps only having “regular” members and “friend” members – and anyone who is a regular member can apply for funding. The board can determine who is eligible for what within the specific funding opportunities. The question of who will verify this was raised – but it was pointed out that this information is easy to find out. What ideally should happen is that anyone applying for membership is actually employed by IU, though we have never rejected anyone from membership.
  - Essentially, the only key point where a member’s status/rank/level would be considered is when they apply for grants. Perhaps under friends we have a category of “not eligible for funding” and provide detailed explanations of the process on the website. The possibility of just having one category of membership was raised, because if we are making the determination at the grant application level, do we need more than one level? The point was raised that the \$10 fee for students might be a hindrance – so then we questioned if we need to charge students, but the point was also made that dues go into funding opportunities.
  - We discovered that we have three listed members as friend – all from the Bloomington campus. It was suggested that we have the following two categories: regular members and student members.
  - The board discussed that we are beyond the point of needing to distinguish librarians and non-librarians in terms of membership, but these distinctions do apply in terms of grant funding.
  - Voting issues – doing away with associate members and just having regular and students. Also, straightening out eligibility in terms of grant funding. Regular members would be anyone holding an MLS or working at IU. Students would be the other category. Regular members would include what it is now, combined with anyone with an MLS without a librarian position but at IU, and anyone working at IU interested in being an InULA member. Then, to flesh out grant eligibility, we can detail on the website that you have to have certain levels or qualifications. The

question was raised though, if this second point needs to go to a vote. The board decides who is eligible to apply for grants, so maybe the only thing needed for a vote is the membership changes. Right now for grants it says that "any regular member is eligible to apply," so this will be changed, but nothing in the bylaws currently about how eligibility for grant funding is set. Christina will take this to the Scholarship and Grants committee.

- Other Constitution and Bylaws question – changing all places referring to "mail ballot" to just "ballot" to allow for other means of voting (electronic).
  - Courtney has already proposed this to Naz.

### **3. Statewide Libraries Day Discussion**

- The discussion on Libraries Day started by considering if there are any programs we can do that are made available to all staff at all libraries across the state. Michelle suggested transitioning to an online event, and using Amigos - <http://www.amigos.org> as an example to consider ideas. Thomas wondered if we need an ad-hoc committee for this, or if the board will decide it all without input from the larger membership. An ad-hoc committee could explore the viability of an online conference, look at dates, something that the board hasn't had time to go into depth on these things. It was also proposed if this could be in conjunction with the in-house institute. The board knows some members who have already expressed interest – 8 people with Julie as chair. Julie will email Jennifer about the in-house institute to see if INULA members can present or attend virtually. Julie will also get in touch for the librarian's day planning ad-hoc group to see if they're still interested and will they discuss how to move forward with statewide librarian's day for next year (2017-2018). There will be no Librarian's Day this year.

### **4. InULA Code of Conduct Discussion**

- During the last meeting, Julie posed the question of if we wish to post a Code of Conduct, following the examples organizations have been releasing since the election. IU doesn't have an explicit Code of Conduct. Julie helped with DLF's Code of Conduct – so we can peruse this and others as examples. Julie will link the DLF and add to Box. We will look at these and discuss next time.

### **5. Committee Reports:**

- *Book Sale*
  - Thomas says we are still low on donations. We sent a call out in IUL News for donations, but we are hoping to get more involvement in donations from regional campuses so the burden isn't all on Bloomington. There was a discussion about the policy for withdrawn items. Julie says Naz mentioned that our sales are half what they are this time last year. This year, we're estimated to clear \$5000. Last year it was \$14000. But, this year's amount of \$5000 is closer to our typical years. Thomas has suggested more solicitation.

- *Communications*
  - There was a discussion about managing the archives on AIM. We are not currently doing so, and the committee discussed this possibility. Do we just give the secretary the username and password to upload? What other things need to be uploaded and how will they manage consistent uploading? Julie and Courtney will consider the details of this further.
  
- *Constitution and Bylaws*
  - Naz has been notified of questions we want them to consider come January. Julie will write up a more detailed description of our questions about the board representation, and Courtney will send this to Naz.
  
- *Membership*
  - Michael is not here. No update.
  
- *Programs and Social*
  - Craig provided the following update via email:

Well, as y'all know we had the Holiday Luncheon. 25 people attended, including our guest speaker Dawn Bakken. We received \$215 from attendees. And as you may already know, we went over budget. Last year we spent a total of \$878.74 on the luncheon:

**2015 HOLIDAY LUNCHEON**

\$680 Scholars Inn Luncheon on Debit Card  
 \$159 Monique Threatt Holiday Luncheon Prizes (4 - \$25 gift cards, 30 hand sanitizers, tickets, free)  
\$39.74 Scott Sandberg Holiday Luncheon Prizes (5 or 6 small whisks filled with Hershey kisses, wrapped in cellophane)  
 \$878.74

This year, however, we spent this:

**2016 HOLIDAY LUNCHEON**

\$1,000.03 Scholars Café Luncheon (847.60 for the meal, and they tacked on a 20% gratuity for 158.43.)  
 \$46.11 Reimbursement – Finlay  
 \$100 Reimbursement – Threatt  
??? Reimbursement – Sandberg  
 \$1,146.14 sans Sandberg's receipt which is probably @ \$40

So a total of probably \$1,186, give or take a few.

Monique said this was due to Scholars Inn apparently raising their prices pretty

steeply over last year. I just copied the format of the menu from last year. I should have actually crunched the numbers. I did not. For that I apologize. Stupid oversight on my part.

Which means, we have a total of \$14 left over to spend on the business meeting. Last years' meeting cost \$262.40. So I'm going to have to try and raise the remainder of the money somehow. I thought about asking for donations -- if everyone chips in \$10 again, we'll be able to fund it. I don't know what the other options would be. I'd love to hear everyone's thoughts on this.

- Scholarship and Grants
  - Christina posted the grant rubric on Box and on the website.

**6. 2015-16 meeting minutes are all on AIM!**

<http://institutionalmemory.iu.edu/aim/handle/10333/3657/browse>

- This includes May's business meeting minutes.

**7. Board Meetings Scheduled January-April 2017**

- Julie asked if there were any conflicts. All but one meeting is in 531 (the March meeting will meet in a different location). The time of these meetings will be 2 – 3:30. There was some discussion about if this time worked for all members. Members will look into their schedule and let Julie know. Next meeting is January 19.

The meeting adjourned at 2:48 p.m.

Respectfully submitted,

Courtney Block  
Secretary