

Report : Assessment Cycle Details for : Career Service & Accessibility Ctr

Report Generated by Taskstream

Workspace : Co-Curricular Unit Assessment and Planning Workspace

Assessment Plan: 2018-2019 Assessment Cycle: Assessment Plan and Assessment Findings

Assessment Plan Template : IU Kokomo Non-Academic Assessment Template

Report Generated : Friday, October 26, 2018

Measures and Findings

Career Service & Accessibility Ctr Outcome Set

Outcome

Prepare students for future employment

To prepare students for future employment by providing personalized support and professional development services, through one-on-one appointments, interactive workshops, and classroom presentations.

Mapped to:

No Mapping

Measure

How to obtain employment

PROGRAM LEVEL; INDIRECT - SURVEY

Details/Description:

The externship will be assessed from the aspect of students learning more about career options in their field. They will go to North Carolina and connect with alumni within their major specific area.

Acceptable Target:

All students who go on the trip will complete a reflection/survey.

Implementation Plan (timeline):

The trip will be during spring break 2018. reflections will be done throughout and a final survey/reflection is given at the end.

Key/Responsible Personnel:

Career Center staff

Supporting Attachments:

Findings

for How to obtain employment

Summary of Findings:

Overall students were pleasantly surprised how their particular major fit in with all the organizations visited. Most mentioned the networking is how almost all the alumni's got their job (through someone they knew). After going on this trip a student said " The most powerful moment was knowing that I really want to be in radio or the sports world as a dream job in the future. It made them powerful because I have decided on exactly what i want to do now. They learned about certain skills that are need to obtain the jobs. They realized internships were a huge part of how to gain those skills. In

additional to learning what skills they need, they reflected on what skills they need to develop in their selves. Besides networking more, a few mentioned self-confidence was a skill they needed to develop.

Acceptable Target Achievement:

Met

Ideal Target Achievement:

Exceeded

Reflections/Notes:

Overall, this program has provided students with exactly what we would like them to experience. To see different occupations that may be outside the box when they think of their particular major. To see a different city and network with alumni.

Substantiating Evidence:

Action

in 2018-2019 Assessment Cycle - Action Plan

2019 externship

No Status Added to 2019 externship

Action details:

Externship has proved to be a great program and the university will continue with expanding more internships among academic departments.

Implementation Plan

(timeline):

Faculty will begin planning and organizing the externships for their respected area. Starting in the fall 2018, the computer science major will plan a trip to San Francisco. The career center and interviewing committee will still be involved as far as advertising the trip, interviewing, selecting, and conducting the orientation.

Key/Responsible

Personnel:

Academic departments/faculty, career center and alumni.

Measures:

Students will be evaluated

on what they learn from the trip.

Supporting Attachments:

Measure

Identify Career Goals

PROGRAM LEVEL; INDIRECT - SURVEY

Details/Description:

The externship will be assessed from the aspect of students learning more about career options in their field. They will go to North Carolina and connect with alumni within their major specific area.

Acceptable Target:

All students who go on the trip will complete a reflection/survey.

Implementation Plan (timeline):

The trip will be during spring break 2018. reflections will be done throughout and a final survey/reflection is given at the end.

Key/Responsible Personnel:

Career Center staff

Supporting Attachments:

Findings

for Identify Career Goals

Summary of Findings:

Overall, this experience seemed to help each student understand their selves better and helped set career goals. Each student mentioned something about growing and having more self-confidence in what they are capable of doing. Some mentioned goals they have are selling/marketing their self better. They had a better understanding of what the career entailed and what skills they would need to do the job. This opened their eyes to opportunities they had never thought about before.

Acceptable Target Achievement:

Exceeded

Ideal Target Achievement:

Exceeded

Reflections/Notes:

Overall, this program has provided students with exactly what we would like them to experience. To see different occupations that may be outside the box when they think of their particular major. To see a different city and network with alumni.

Substantiating Evidence:

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Key/Responsible

Personnel:

Academic departments/faculty, career center and alumni.

Measures:

Students will be evaluated on what they learn from the trip.

Supporting Attachments:

Measure

Networking and Professionalism

PROGRAM LEVEL; INDIRECT - SURVEY

Details/Description:

The externship will be assessed from the aspect of students learning more about career options in their field. They will go to North Carolina and connect with alumni within their major specific area.

Acceptable Target:

All students who go on the trip will complete a reflection/survey

Implementation Plan (timeline):

The trip will be during spring break 2018. reflections will be done throughout and a final survey/reflection is given at the end.

Key/Responsible Personnel:

career center Staff

Supporting Attachments:

Findings

for Networking and Professionalism

Summary of Findings:

This experience has fostered relationships for the students that they never would have had without going on this trip. The networking and conversations with each alumni, has increased their awareness of possible employers. When asked how will you use what you have learned in the future, students stated: "I am already starting to use what I have learned. I have emailed a couple of the people we met hoping to receiving some feedback soon." and I will use what I learned to better understand myself and how i can build myself professionally. "

Acceptable Target Achievement:

Ideal Target Achievement:

Reflections/Notes:

Overall, this program has provided students with exactly what we would like them to experience. To see different occupations that may be outside the box when they think of their particular major. To see a different city and network with alumni.

Substantiating Evidence:

 Externship reflection results (Word Document (Open XML))

Action

in 2018-2019 Assessment Cycle - Action Plan

2019 externship

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Supporting Attachments: