

Deans Council Minutes 8-28-08

Dean's Council Minutes Indiana University Kokomo August 28, 2008

In attendance: Pat Swails, Linda Wallace, Robert Dibie, John Hughey, Sue Sciame-Giesecke,
John Wellington, Diane Bever, Linda Ficht, Steve Sarratore

1. S. Sarratore welcomed the council and indicated the desire for open communication during the coming year.
2. S. Sciame-Giesecke reminded the council of the importance of the Diversity Plan and indicated that she would distribute an analysis of the faculty diversity reports.
 - a. S. Sarratore distributed a Strategic Plan Annual Agenda document for the council to use to prepare an annual unit agenda for 2008-2009 aligned with the campus strategic plan. Completed annual agendas will be due to Academic Affairs on September 8. Annual Reports following the same format will be expected late next spring.
3. S. Sciame-Giesecke provided the council with a Higher Learning Commission Self-study process update, and reminded all deans to make this process highly visible to all faculty and campus constituents. The council discussed the important opportunity to improve its campus-level planning processes.
4. S. Sarratore asked the council to assure that their RSS feeds are up to date.
5. S. Sarratore reminded the deans of the September 2 visit from the president of Sungshin Women's University in Seoul, South Korea to discuss an exchange agreement.
6. S. Sarratore asked the council to assure that course syllabi are available to students in On-Course.

7. S. Sarratore asked the deans to assign the appropriate CUPA classification to each of their faculty members and return that data to him by September 5.
8. J. Wellington asked about a campus wide system to electronically collect and present information related to faculty scholarly endeavors. Such a system is currently under discussion.
9. The next Dean's Council meeting will be held September 18 at 9:00am in Cole.