

Deans Council Minutes 10-2-08

Deans Council Minutes

October 3, 2008

Present: Steve Sarratore, John Wellington, Linda Ficht, Sue Sciame-Giesecke, John Hughey,
Patricia Swails, Diane Bever, Robert Dible, Linda Wallace

Guests: Gerry Stroman, Tim Sehr, Fred Hakes

1. Reappointments: VC Sarratore added some wording to the memo that goes out to the Deans along with reappointment paperwork to let the tenure-track faculty know where they are towards tenure.

Note: Dean Cantu did not do the annual reports last year for the Education faculty.

2. Advertising for faculty positions: VC Sarratore handed out a chart showing how the different positions should be advertised and in what media. We need to have the majority of the information on our web site and direct interested parties to that web site. The redesign of our web site should make it much easier for these positions to be found.
 3. Diversity Proposals should be in by October 31.
4. Advising Restructuring: The Director of Advising position, advising models, centers, and developing a process to do this were discussed. Different scenarios were discussed as to the criteria for grouping departments together in an advising cluster and determining how many advisers would serve them; where the advisers should be housed, etc.

The consensus was that the following clusters would work the best: Business/SPEA with 1.5 advisers; Education/Continuing Studies with 2.5 advisers; Nursing/Allied Health with 2.5 advisers; and Arts & Sciences with 2.0 advisers. Some of the UDIV students would be allocated to other departments. The still really undecided students could remain with the Director of Advising.

It was discussed that orientation, disability services, and convocation should be under the direction of Student Services. Recruiting should be under Admissions. Stroman feels strongly that orientation needs to stay with advising since it is an integral part of advising functions. Where does Campus Climate fit? Last year there were 220 transfer students. What happens with them?

If these advising clusters are implemented, what happens to all the other duties the advisers were performing? We need to know what other duties they have so we know what we will have to cover differently and figure out who will take on these additional

duties. Send VC Sarratore a list of what your advisers are doing other than advising so he can see what is involved.

It was suggested that we wait until after the accreditation team's visit before making any changes.