

Steering Committee Minutes

January 15, 2008

Present: Kathy Parkison, Tim Sehr, Sharon Calhoon, Niranjan Pati, Kirsten Leonard, John Stachacz, Sue Sciame-Giesecke, and Christian Chauret

Each Criterion Chair reported on their progress in data collection. It was noted that without Bill Yost on campus full-time we need a contact person for finance and physical plant. Sue Giesecke will contact the Chancellor for a name. Everyone reported that they are on track with data collection. We will send out another reminder to those who still have not responded to our requests with a January 30, 2008 deadline.

We looked at the spring schedule of meetings and decided to meet weekly during the month of April. Tim Sehr encouraged everyone to register for the spring HLC Chicago meeting.

Kirsten Leonard reported that she is still working on the institutional depository project and asked that everyone begin to send materials to her both electronically and in hard copy.

I will try to arrange a trip to IU South Bend so we can chat with their criterion chairpersons about their accreditation process and visit.