

Steering Committee Meeting 3
October 2, 2007

Present: Cameron, Sehr, Sciame-Giesecke, Leonard, Calhoon, Pati, Chauret, Stachez

Dr. Pati led a discussion of the list of potential evidence for Criterion 5. See attached document. It was decided to move the student teaching and field experiences listed in 5b to criterion 3. We will add partnerships with local schools to 5b. We will add service learning to 5b. In 5c we will add ACP and the Engage Program. In addition we will add applied research. In 5d we will speak to the reasons we dropped the Continuing Education courses by addressing the changing mission of the School of Continuing Studies.

Dr. Chauret led a discussion of the list of potential evidence for Criterion 4. See attached document. Under 4b we will add information on senior seminars. In 4c we will ask Education to also provide testing data. We need to address new programs such as New Media and Informatics. We also noted that we need to include the faculty and student handbooks in the resource room. We discussed that the core component of 4c speaks to those responsible for creating curricula – the faculty. What voices do they listen to as they create their courses and course materials? **We need to address the challenge of producing evidence to support learning outcomes that document that our graduates are prepared to live and work in a diverse world.**

We also need to seek a consistent assessment process for administrative units. It was noted that some units (i.e. Information Technology) process regular customer assessment surveys, yet others do not survey their constituencies at all.

We need to set up a room to begin to store the data that we are collecting. Kirsten Leonard will be asked to address how she wants the data stored at our next meeting. **We need an electronic institutional depository with a consistent reporting form and process. With such a system, searching for data for our next accreditation will be much easier.**