

Acacia Fraternity Indiana Chapter Constitution and Bylaws

PREAMBLE

We, the Active Chapter, being members of the Indiana Chapter of Acacia Fraternity, and in order to provide for the efficient judicial, legislative and executive management of the fraternity do hereby adopt and approve this Constitution.

ARTICLE I: NAME

Section 1. The brotherhood governed by this constitution will be known as the Indiana Chapter of Acacia Fraternity and will have exclusive jurisdiction over the members of the fraternity in attendance at Indiana University in all matters concerning Acacia Fraternity.

Section 2. This constitution will be known as the 2015 Phoenix Constitution.

ARTICLE II: PREVIOUS CONSTITUTIONS

Section 1. All previous constitutions of the Indiana Chapter of Acacia Fraternity are hereby declared null and void.

ARTICLE III: MEMBERSHIP

Section 1. The membership of the chapter shall be governed by the Laws of Acacia with the exception of the Rush Committee as stated below.

Section 2. The Rush Committee shall consist of the members of the Active Chapter specifically selected to assist in Rush. The committee shall have the full power and authority to rush prospective members without the vote of the Active Chapter; however the sole authority to issue bids will remain with the Recruitment Chairs who will be elected by the chapter to lead the Rush Committee.

Section 3. The Recruitment Chairs shall adhere to the requirements set forth in this constitution when offering membership to New Members. They shall endeavor to rush only men who will represent Acacia Fraternity and its values appropriately.

Section 4. The Recruitment Chairs and Committee shall rush men who have demonstrated characteristics suitable to becoming a member, who have suitable academic performance to indicate continued academic success, who have the financial means to pay dues, fees, housing and other payments, and who will commit to living in the Chapter House no fewer than six (6) semesters. If the student is spending a semester abroad, this may be reduced to five (5) semesters. Only when academic issues require other arrangements may this requirement be waived, an example being the recruitment of a student with sophomore or junior standing or graduation occurs early.

Section 5. In order to join the Indiana Chapter of Acacia Fraternity, the prospective New Member must be a full-time registered undergraduate student in good standing at Indiana University Bloomington. Students at Ivy Tech or other related institutions do not qualify for membership.

Section 6. If at any time, up to and including the time of initiation of a New Member, an objection thereto is raised during a regular or special meeting of the Active Chapter, and is sustained by a vote of one-third of those present and voting, the New Member in question shall be removed from the chapter immediately.

Section 7. In order to become a New Member of the Indiana Chapter of Acacia Fraternity, he must have obtained a grade point average of 3.0 in the prior semester. Grades during the New Member semester will be reviewed upon the completion of the semester. If any man fails to attain the aforementioned standard during this semester, social privileges will be removed to help him improve his academic performance. Additionally, the individual must then submit an Academic Improvement Plan (AIP) to the Academic Advisor for approval by the Executive Board of the Active Chapter.

Section 8. Members of the Active Chapter will be expected to have a 3.0 grade point average (or higher) during each semester of membership. Failure to reach this level of academic performance will result in the loss of social privileges during the subsequent semester to help him improve his academic performance. Members that fail to meet the 3.0 grade point average must also submit an Academic Improvement Plan (AIP) to the Academic Advisor for approval by the Executive Board of the Active Chapter.

Section 9. Any member of the Chapter shall, upon severing his connection with Indiana University other than by graduation and not by expulsion, be placed on alumni status. This transition shall only occur if all dues, fees and assessments due the chapter are paid in full. Expulsion or refusal to pay fees will result in a formal loss of membership procedure as outlined in the Laws of Acacia. Resignation, expulsion or any other severing of ties with the fraternity does not release the individual from any debts owed to the fraternity or building corporation.

Section 10. If a member, having been placed on Alumni Status as outlined above, returns to Indiana University as a student pursuing his degree desires, he shall again become active unless he has been an active member of the fraternity for more than seven semesters. A majority vote of the Active Chapter is required to approve the reactivation of the member.

Section 11. The Chapter may elect in any one academic year not more than two honorary members, be they faculty of the University or otherwise. Honorary membership shall be governed by the Laws of Acacia.

Section 12. Loss of membership shall be governed by the Laws of Acacia.

Section 13. Reinstatement of members shall be governed by the Laws of Acacia.

Section 14. The handling of ceremonies and rituals undertaken by this Chapter and its members shall be governed by the Laws of Acacia.

ARTICLE IV: ELECTED OFFICERS

Section 1. The Executive Board of the Indiana Chapter will consist of the Venerable Dean, Senior Dean, two (2) Recruitment Chairs, Junior Dean, Executive Dean, Secretary, Treasurer, Human Service Chair and Senior Steward. All must be members in good standing. The Venerable Dean and Senior Dean positions require the candidate to be a Junior at Indiana University and have served previously in an elected or appointed leadership position in the Indiana Chapter of Acacia Fraternity.

Section 2. Elections will be scheduled by the Venerable Dean as approved by the Executive Board and Active Chapter. An officer will be elected by a simple majority vote of those present and voting at the regular or special Chapter Meeting of the elections.

Section 3. All elected officers are to be chosen by secret ballot during the fall semester and installed no later than the first regular chapter meeting in December. All members of the Active Chapter are eligible to vote unless his right to vote has been removed due to judicial proceedings or financial issues.

Section 4. All elected officers must reside in the house and be a member in good standing of the Indiana Chapter of Acacia Fraternity. Together, they represent the 'Executive Board' and are expected to meet as such on a weekly basis to prepare for the regularly scheduled Chapter meeting and to conduct other business.

Section 5. All elected officers are held personally responsible for the elimination and prevention of any hazing or unsafe activities and to intervene immediately upon receiving knowledge of any such activities. They are also expected to report such activity to a Chapter Advisor immediately. All members of the Active Chapter are expected to do the same, however this specific inclusion in the Constitution is meant to further impress upon the officers that they are personally responsible for this item as a result of being granted the responsibilities and authorities of office. Failure to report hazing or unsafe activities may result in the loss of office, expulsion and/or other sanctions.

Section 6. In the case of a vacancy in any office, the Venerable Dean, with the approval of the majority of Executive Board will appoint a member to assume the duties of that office until a special election is held. The special election will be held at the discretion of the Venerable Dean and Executive Board.

Section 7. In the case of the vacancy of the office of the Venerable Dean, the Senior Dean will serve in the capacity of Venerable Dean until a special election is held. The special election will be held at the discretion of the remaining members of the Executive Board and the Active Chapter.

Section 8. Should any officer be found guilty of incompetence or behavior not becoming of an Acacian as hereinafter described, he may be removed by a two-thirds vote taken by secret ballot of the Active Chapter. A motion to remove an officer from his position may be made at any regular or special Chapter Meeting. The officer in question must have been offered the opportunity to speak his case before the membership. Incompetence and/or behavior not becoming of an Acacian may consist but is not limited to the following: failure to fulfill any duty prescribed his office within the Constitution or By-Laws; conduct impairing the integrity of the office; illegal or immoral behavior; conduct which, in the eyes of outsiders, brings discredit, dishonor, or any negative reflection on the integrity of the name of Acacia.

Section 9. The duties of the Venerable Dean include:

- Presiding at all meetings of the Chapter, both regular and special;
- Serve as ex-officio member of all committees
- Appoint non-elected positions and committee chairmen with agreement of the Executive Board;
- Responsible for knowing the Laws of Acacia, the Indiana Chapter Constitution, By-Laws and other relevant rules and policies and ensuring Chapter and Active Member adherence to all;
- Responsible for all motions made and passed by the Active Chapter;
- Enforce all rules and policies of the Chapter (local and international) at all times;
- Ensure communication between the Indiana Chapter, International Fraternity, with and other fraternities, with Indiana University, IFC and Panhellenic, and with alumni advisors;
- Maintain high chapter morale, standards and behavior;
- Serve as spokesperson for the Indiana Chapter at internal and external events;
- Represent the Chapter at Conclave, the Venerable Dean Summit and Acacia Leadership Academy;
- Attend Acacia Alumni Association/Building Corporation meetings as representative of the Active Chapter;
- Coordinate an annual officer retreat;
- Work closely with other officers to provide leadership and ensure performance;
- Work closely with members of the Chapter Advisory Board, specifically the Chairman of the CAB, to maintain ample communication and to receive guidance;
- Make good decisions.

Section 10. The Venerable Dean will keep in his possession and be responsible to the chapter and International Fraternity, all rituals, constitutions, By-Laws and other ritual collateral materials.

Section 11. The term of the Venerable Dean will be two semesters.

Section 12. The Senior Dean will coordinate all new member education and coordinate the schedule and activities of new members. He will work closely with the Cornerstones Coordinator to ensure the inclusion of the Cornerstones Program in the new member program. He will also act in the capacity of the Venerable Dean upon his absence or disability. The Senior Dean will interface directly with the Membership Development Advisor of the CAB.

Section 13. The Active Chapter will elect two (2) Recruitment Chairmen. The Recruitment Chairmen are charged with identifying, recruiting and offering bids to men who are deemed worthy of joining Acacia Fraternity. The Recruitment Chairmen will act in consultation with the Executive Board to determine the characteristics of the men to be offered membership, within the guidelines set forth by the Active Chapter, Alumni Association, Chapter Advisors and International Fraternity. The Recruitment Chairmen may appoint others to serve as a 'rush committee' as outlined though only the Recruitment Chairmen may offer membership on behalf of the Active Chapter. Accurate records of each bid and the relevant information on each potential member will be kept and shared with the Active Chapter and appropriate Chapter Advisor(s) as they endeavor to rush men of the highest quality. The Recruitment Chairmen will interface directly with the Recruitment Advisor of the CAB.

Section 14. The Junior Dean will act as social chairman. He will be ensure the safe execution of social events that adhere to the risk management practices of the International Fraternity, local chapter, IFC and Indiana University, including notification and registration of all events as warranted. He will be responsible for all Chapter social functions such as events with other fraternities and sororities as well as dances and other activities. The Junior Dean is also responsible for planning 'brotherhood' events that do not include individuals from outside the Chapter or alumni population. At least one brotherhood event is to be coordinated each semester. Additionally, the Junior Dean may work with the Alumni Relations Chairman to plan activities that involve alumni, such as Homecoming and various other events. The Junior Dean will work with the Senior Stewards to ensure compliance with risk management policies. He may establish an Events Committee or otherwise delegate responsibilities to assist with the planning and execution of social and other functions.

Section 15. The Executive Dean will be responsible for the collection of materials for, and the submission of, the Malcolm Award and other awards presented by the International Fraternity and for the application for all appropriate awards at the local and University-level. He will also facilitate an annual Officer Transition Retreat with outgoing and incoming officers to ensure a smooth transition after annual elections are held. The Executive Dean will serve as liaison with all ad hoc committees that are established by the Executive Board to ensure that proper action and completion of committee occurs.

Section 16. The Secretary will be responsible for all administrative record keeping of the Chapter. He will work with the Venerable Dean to provide a weekly update to the International Fraternity and Chapter Advisors on the activities of the chapter in the prior and upcoming week. He will maintain records and ‘scrapbook’ items to assist the Executive Dean in the preparation of the Malcom Award and other items outlined in the duties of the Executive Dean. He will be responsible for business and social correspondence, various reports due to the International Fraternity and Chapter Advisors, and reporting on the activities of the officers and various committees. He will keep the ongoing calendar of all chapter activities (social, academic, Cornerstone Programming, intramural, etc.) and make it available in electronic format to all members of the Active Chapter and Chapter Advisory Board.

Section 17. The Treasurer will be responsible for the collection of all fees, bills and assessments set by the International Fraternity and Active Chapter. He will maintain an accurate set of financial records and, along with the Venerable Dean and alumni of the chapter work to establish a budget as approved by the Executive Board. He will keep account of all monies of the Chapter and ensure that no use of chapter funds will occur without the approval of the Venerable Dean and/or Executive Board. Any objections to the use of chapter funds may be brought to a regular or special meeting of the Active Chapter and may be sustained by a two-thirds vote of those present and voting.

Section 18. The Human Service Chair is responsible for integrating the values of Acacia Fraternity into the daily life of the Fraternity, especially ‘Human Service’ and as such serves as the coordinator of philanthropic projects by the chapter. In addition to activities that originate with the Indiana Chapter and Indiana University, the Human Service Chair will facilitate the philanthropic programs adopted by all Acacia chapters such as “Seven Days of Service”, “Acacia Claus” and “What’s Your 20?” The Human Service Chair will interface directly with the Human Service Advisor of the CAB.

Section 19. The Senior Steward will serve as the house manager and be responsible for the direction and supervision of all activities leading to the maintenance and safety of the Chapter. He will work closely with the House Director and the Active Chapter to ensure the house is kept in clean and working order. He will also maintain currency on best practices in Risk Management and be responsible, in concert with the Junior Deans, for ensuring complete and total compliance with risk management practices. The Senior Steward will develop, implement and enforce a social protocol/strategy that addresses all matters of risk management that may include but not be limited to alcohol, drugs, hazing and more on Chapter property, at Chapter functions and related to other risk management concerns. The Senior Steward will interface directly with the Building Corporation Advisor of the CAB.

Section 20. Upon installation, the elected officers shall immediately schedule a planning retreat to determine and document their strategic vision for their upcoming year in office. This retreat, which may include other attendees at the direction of the Venerable Dean and Executive Board, should be used as a time to reflect on the prior year, identify strengths and weaknesses of the chapter, and to fully document and schedule activities for the coming year. Members of the Chapter Advisory Board are to be invited to the retreat as well.

ARTICLE V: APPOINTED POSITIONS

Section 1. The Venerable Dean and Executive Board shall appoint, with approval of the chapter, Active Members to the following positions: Cornerstones Coordinator, Alumni Relations Chairman, Athletics Chairman, Academic Advisor, Public Relations Chairman, Chaplain and Sentinel. These positions will serve concurrently with the elected officers and shall begin their terms promptly after Officer Elections. Each will serve for one year.

Section 2. Members with appointed positions are encouraged, but not required, to attend meetings of the Executive Board. They are expected to provide weekly reports to the Executive Board and Chapter Advisor(s) and report activities at regular and special meetings of the Active Chapter as appropriate.

Section 3. The Cornerstones Coordinator will work with the Senior Dean as well as the Active Chapter to facilitate a strong new member program and ongoing Cornerstones program. He will be responsible for preparing the New Members for initiation into the Active Chapter according to the conditions established by the Chapter and the International Fraternity. He is responsible for ensuring that New Members are treated appropriately, with respect, and are free of hazing-related activity. He is charged with ensuring proper academic performance and participation in events with the Chapter and the University. This position is also responsible for ensuring that every New Member participates in educational programming related to both alcohol/drug awareness and sexual assault prevention. This must be completed before any individual is initiated into the Indiana Chapter of Acacia Fraternity. The Cornerstones Coordinator will interface directly with the Membership Development Advisor of the CAB.

Section 4. The Alumni Relations Chairman will be responsible for the correspondence and communication with Chapter Alumni. This may include mail, maintaining a web presence, ongoing social media updates, and the preparation and collection of information and stories for the Chapter and International newsletters and electronic communications. He will also work with the Junior Deans to plan and execute Homecoming and other alumni activities to enhance relations with alumni. The Alumni Relations Chairman will interface directly with the Alumni Relations Advisor of the CAB.

Section 5. The Athletics Chairman is responsible for encouraging and coordinating the Active Chapter's full participation in the RecSports programs of Indiana University. He is responsible for identifying athletes to participate in every sport within the IFC/RecSports program to further Acacia's rankings in the overall standings on an annual basis. The Athletics Chairman is also responsible for maintaining a current and accurate calendar of upcoming events and promoting attendance at Intramural competitions by the Active Chapter as well as Alumni. The calendar should be maintained and posted in print and electronic formats. He will also promote and coordinate attendance at IU Athletic Events.

Section 6. The Academic Advisor is charged with maintaining an environment within the Chapter conducive to preeminent academic performance. This includes working with the House Director, Building Corporation and Chapter Advisors to ensure that proper study conditions exist, and enforcing quiet hours as outlined by the Chapter and Advisors. The Academic Advisor serves as a resource for members having academic challenges, either personally finding assistance or identifying ways to improve performance. The Academic Advisor is responsible for providing grade point information to the Active Chapter as it is relevant to the initiation of New Members, and to inform of current performance against university and Greek Community averages. The Academic Advisor will interface directly with the Scholarship Advisor of the CAB.

Section 7. The Public Relations Chairman is responsible for activities which generally improve the perception of Acacia Fraternity by other audiences. This may include the University, the community, alumni, the International Fraternity, other organizations, parents, and more. The Public Relations Chairman is charged with identifying ways to enhance the Chapter's reputation through social media, press releases, activities, consistent participation in university organizations and events, and by any other appropriate means.

Section 8. The Chaplain and Sentinel shall work together to facilitate the coordination and execution of all ritual activities. This includes learning and teaching others the best practices for conducting various rituals in all areas of chapter operations. The Chaplain and Sentinel are responsible for procuring locations and supplies for all ritual activities. The Chaplain and Sentinel will interface directly with the Ritual Exemplification Advisor of the CAB.

ARTICLE VI: EXECUTIVE BOARD

Section 1. The Executive Board shall include all elected officers of the Indiana Chapter of Acacia Fraternity. The Venerable Dean may also appoint any other members to the Executive Board, subject to approval by the other elected officers. Each member of the Executive Board shall have one vote.

Section 2. Any other members of the Active Chapter may attend meetings of the Executive Board. However, attendees who are not elected members shall have no voice at the meeting unless requesting and being granted permission to speak by the Venerable Dean. Refusal to adhere to this rule will result in removal from the Executive Board meeting.

Section 3. The Executive Board shall meet preferably before each meeting of the Active Chapter, regular or special, and at any other time at the discretion of the Venerable Dean. The meetings shall be held in the dining room or other open space.

Section 4. The Venerable Dean or his delegate must post the date, time and location of all Executive Board meetings no less than twenty-four hours in advance. This posting must be both in print in a conspicuous public location in the Chapter House as well as by electronic distribution to all members of the Active Chapter.

Section 5. The Venerable Dean or his delegate must also contact the Chapter Advisor(s) no less than twenty-four hours in advance to provide notice of Executive Board meetings. This may be done via electronic distribution.

Section 6. The Executive Board will discuss and outline matters of business to come before the Active Chapter, to plan the efficient organization and management of chapter affairs, and to create and provide recommendations for the Active Chapter. The Executive Board will perform all functions allocated to them in the Constitution and chapter By-Laws.

Section 7. The Venerable Dean will serve as President of the Executive Board.

Section 8. Officers missing more than two Executive Board meetings without being excused by the Venerable Dean shall be brought before the Active Chapter with an automatic motion for removal from office. A two-thirds vote of those present and voting will result in removal from office.

ARTICLE VII: CHAPTER MEETINGS

Section 1. Regular meetings of the Indiana Chapter of Acacia Fraternity shall be held once weekly, on a Sunday or Monday night as assigned by the Venerable Dean. In the event of emergency or necessity, the day, hour or place of the meeting may be changed by the Venerable Dean.

Section 2. Special meetings may be called at any time by the Venerable Dean or by majority vote of the Executive Board. Active Members may request a special meeting by requesting the meeting in writing with signatures from no less than ten percent (10%) of the Active Membership. During a special or regular meeting of the chapter, the Venerable Dean may suspend normal reporting requirements to address the most pressing matters at hand.

Section 3. The Venerable Dean or his delegate must post the date, time and location of all Chapter Meetings no less than twenty-four hours in advance. This posting must be both in print in a conspicuous public location in the Chapter House as well as by electronic distribution to all members of the Active Chapter.

Section 4. The Venerable Dean or his delegate must also contact the Chapter Advisor(s) no less than twenty-four hours in advance to provide notice of Chapter Meetings. This may be done via electronic distribution.

Section 5. At the discretion of the Venerable Dean, the formal opening and closing ceremonies as prescribed in the Ritual may be waived.

Section 6. It is expected that a formal chapter meeting will be held at least once each month, including all formal ritual activity. All Active Members must attend. Any alumni member (including honorary) of the fraternity is welcome to attend. Alumni and honorary members may speak but not vote.

Section 7. A quorum for the transaction of business shall consist of a majority of the Active Chapter members. When a vote is required, voting must take place according to the Laws of Acacia. Proxy voting is not permitted, as the member must be present and have current standing in the Chapter.

Section 8. The Secretary should conduct open or silent attendance, and maintain records of those missing multiple Chapter Meetings. Members missing consecutive chapter meetings without excuse are subject to sanctions up to and including expulsion from the Chapter.

Section 9. Upon completing the ritual opening and calling the room to order, each elected official should provide brief reports on the activities of the chapter. These reports should be conducted in the following order:

- The Senior Steward should provide an update on the status of the Chapter House and suggest items for improvement as they relate to the physical structure, grounds and cleanliness of the facility;
- The Treasurer should provide a report of the financial status of the fraternity and a call to those with outstanding debts. When individuals are habitually late in paying debt, public announcements may be made and sanctions may follow;
- The Secretary should report on the administrative affairs of the fraternity, including requests or status of various forms, reports and other items;
- The Junior Deans should report on the social activity of the chapter and any items in planning for the future;
- The Recruitment Chairmen should report on the current state of rush, encourage participation in the identification and recruitment of members, and share names and pertinent data about potential New Members;

- The Human Service Chair should report on activities related to Human Service for the chapter and encourage continued participation in upcoming events;
- The Executive Dean should report on progress in the completion and execution of activities related to Indiana Acacia's strategic goals, award material for the Malcolm Award and other local awards, and will update the chapter regarding the state of the International Fraternity and IFC community.
- The Senior Dean should report on the current activities of the New Member class when appropriate and, in concert with the Cornerstones Advisor, of all Cornerstones activity with New and Active Members of the Chapter;
- The Venerable Dean should report on the overall health of the chapter, encourage ongoing participation in all activities and generally lead elections, new business, old business and other activities as warranted.

Section 10. Other appointed officers should report on their activities as appropriate to fully inform the chapter and to encourage participation by all members. Any pertinent committees, be they standing or ad hoc, may report or be called upon to report as well.

Section 11. Any new or unfinished business should be undertaken by the Active Chapter.

Section 12. Any present Chapter Advisor(s) should be given the opportunity to share information for the good of the Chapter or to request additional information as warranted. Chapter advisor may, at any time during a meeting, speak or ask questions to allow for input and clarification as warranted.

Section 13. At the close of chapter, the gavel shall be passed to allow all members an opportunity to speak or share information for the good of the fraternity. Only the holder of the gavel may speak.

Section 14. There being no other business, the Chapter Meeting may be adjourned.

Section 15. There may be special meetings or special orders of business that require different agendas. These may include elections, special speakers, any motions requiring special handling such as motions to remove a member from the chapter, and more. These changes may be made as appropriate by the Venerable Dean.

ARTICLE VIII: CHAPTER ADVISORS

Section 1. The Indiana Chapter will be served by a Chapter Advisory Board. Members of the CAB will be appointed by the Acacia Alumni Association and will serve indefinite terms.

Section 2. The Chapter Advisors may be alumni of any chapter of Acacia Fraternity or, for those with special interests or abilities, a member of the general population.

Section 3. When a member of the Chapter Advisory Board is not a member of Acacia Fraternity, the Active Chapter shall treat him/her with the same respect as they would a fully initiated member. Non-Acacia members of the CAB will understand their necessary exclusion from chapter rituals.

Section 4. The Active Chapter and members of the Chapter Advisory Board are responsible for frequent communication and interaction in person, by phone, by Skype or other appropriate manner depending on the location of the alumnus.

Section 5. Members of the CAB will fill a variety of roles designed to best assist the chapter with ongoing operations.

Section 6. The Chairman of the Chapter Advisory Board will coordinate the activities of the CAB and maintain ongoing contact with both the Active Chapter and the other members of the CAB.

Section 7. Other members of the Chapter Advisory Board will be assigned to the areas of Membership Development, Recruitment, Ritual Exemplification, Human Service, Alumni Relations, and Scholarship. Additionally, there will be a Live-In Advisor and a Building Corporation Advisor on the CAB.

Section 8. Members of the Chapter Advisory Board shall serve as advisors. After consideration by the Chapter, the opinions of the Advisor may be adopted or declined.

Section 9. Chapter Advisors may only overrule the will of the Chapter when the situation at hand will, in the judgment of the Chapter Advisor, result in harm to a member, another individual, or the chapter's reputation or viability. In such cases, he may utilize his position to overrule the chapter will by placing the chapter activity on immediate 'suspension' pending review by the full CAB and Building Corporation membership. The advisor and a duly appointed member of the chapter will be asked to present their opinions and a decision will be made by majority vote of the CAB and Building Corporation membership.

Section 10. Chapter advisors will provide frequent reports on their interactions with members of the Active Chapter to the Chairman of the CAB and the President of the Alumni Association. The Venerable Dean will be copied on all applicable reports.

Section 11. Chapter Advisors will make available copious point of contact to allow for frequent interaction as well as emergency contact twenty-four hours a day in case of a need for immediate response. This contact information will be made available to their respective officer as well as to the Active Chapter and members of the New Member class.

Section 12. The Active Chapter will strive to contact Chapter Advisors during their stated preferred hours except in emergency situations. It is acknowledged that the sleeping patterns of undergraduate students may differ greatly from those of alumni with young children and families.

ARTICLE IX: CORE VALUES

Section 1. The members of the Indiana Chapter of Acacia Fraternity will strive to emulate and represent the core values of the International Fraternity which are Knowledge, Virtue and Truth.

Section 2. The members of the Indiana Chapter of Acacia Fraternity adopt three additional values: Integrity, Excellence, and Human Service. The Chapter commits to maintain a culture of active pursuit of each.

Section 3. For the purposes of this declaration, Integrity may be thought of as the quality of being honest and having strong moral principles. In the fraternity setting, integrity is a measure of accountability, self-awareness, responsibility, and brotherhood.

Section 4. For the purposes of this declaration, Excellence may be thought of as the quality of being outstanding or extremely good and the continuous pursuit thereof. In the fraternity setting, excellence is a measure of personal growth, emotional intelligence, scholastics, etiquette, behavior, and financial stewardship.

Section 5. For the purposes of this declaration, Human Service may be thought of as the action of helping or doing work for the greater good. In a fraternity setting, Human Service is a measure of diversity, community and campus involvement, philanthropy, and charity.

Section 6. In addition to the core values of the local chapter and International Fraternity, the Indiana Chapter is an integral part of the Indiana University Greek Community and will participate and function as a responsible and active member of this community. To this end, it also adopts the core values and requirements of Indiana University including but not limited to:

- i. This organization shall comply with all Indiana University regulations, and local, state and federal laws.
- ii. Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
- iii. This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization.

Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

- iv. The Indiana Chapter of Acacia Fraternity allows any interested student to participate in, become a member or, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, marital status, national origin, race, religion, sexual orientation, or veteran status.

ARTICLE X: FRATERNITY INVOLVEMENT

Section 1. The Indiana Chapter of Acacia Fraternity will be active in the community of both the International Fraternity and the University. It will fulfill its obligations as a chapter, encourage active attendance and participation, and meet the requirements placed upon it by both.

Section 2. The Chapter shall send attendees to the bi-annual Conclave, the Acacia Leadership Academy, Venerable Dean Summit and any other meetings or programming opportunities set forth by the International Fraternity. The Chapter and/or Member will receive monetary assistance from the Building Corporation or Alumni Association as outlined in their respective budgets.

Section 3. The Chapter shall send attendees to various IFC and University-sponsored leadership development programs such as LeaderShape.

Section 4. The Chapter shall encourage widespread participation in campus organizations with the ultimate goal of having members in leadership positions in all such organizations. Examples include IU Student Foundation, IU Dance Marathon, IFC, Junior IFC, Student Alumni Association, Student Athletic Board. This participation is critical to maintain strong campus relations while building leadership skills and resume items for the members of the chapter.

Section 5. The Chapter shall strive to maintain its strong tradition in the Little 500. The chapter will field and fund a team every year, participate in all related activities and represent one of the finest cycling traditions on campus.

Section 6. The Chapter will complete required requests, forms, reports and other related items in full and on time for the International Fraternity, the Chapter Advisory Board, Building Corporation, Alumni Association and all Indiana University departments.

Section 7. The Chapter will fully participate in the Cornerstones Program, a member development program designed to prepare tomorrow's leaders. Cornerstones is a program for the entire fraternity, including both New Members and active members.

Section 8. The Chapter will participate in university and greek-life activities throughout the year including, but not limited to, other fraternity/sorority philanthropic events,

special events sponsored by the campus, and the full recreational sports / intramural sports competitions.

ARTICLE XI: CORNERSTONES AND NEW MEMBER PROGRAM

Section 1. The Indiana Chapter of Acacia Fraternity fully adopts the Cornerstones Program.

Section 2. As outlined in this document, the Cornerstones program is to be maintained by the Senior Dean and Cornerstones Coordinator with the assistance of the Membership Development Advisor or the CAB.

Section 3. The Senior Dean and Cornerstones Coordinator will be responsible for maintaining records, encouraging participation, inviting speakers, and all other duties required to establish and maintain a fully functioning Cornerstones program. The Membership Development Advisor of the CAB will offer ample assistance and assist with identifying key alumni for various programming requirements.

Section 4. The New Member Education portion of the Cornerstones program requires that the New Member program not exceed eight (8) weeks. This edict is adopted by the Indiana Chapter as part and parcel of being a fully functioning Cornerstones Chapter. This also meets the requirements set forth by Indiana University.

Section 5. Educational programming set forth in the Cornerstones program shall be conducted on an ongoing basis. Additional programming appropriate for the fraternity or the university may also be added as warranted.

ARTICLE XII: CONDUCT

Section 1. All members of the Indiana Chapter of Acacia Fraternity will conduct themselves in a manner that will reflect favorably upon the Fraternity.

Section 2. All members of the Chapter will read and understand the Constitution and Bylaws (this document) in order to maintain a fraternal society that operates in an efficient, safe, enjoyable and dignified manner.

Section 3. All members will accept the chapter's 'Membership Contract' acknowledging that they fully understand and agree to live by the Constitution and Bylaws and other related rules and regulations of the Chapter and Housing Unit.

Section 4. All members, as required by Acacia International Fraternity, will sign an acknowledge that they fully understand the Risk Management Policy of Acacia Fraternity and that they accept "An Acacian's Pledge."

Section 5. All members will learn and use proper etiquette and exercise good grace when in the presence of brothers or others.

Section 6. All members will strive to treat all others with respect at all times.

Section 7. All members will strive for academic achievement and practice academic integrity.

Section 8. All members will respect the dignity and protect the health and safety of all persons; they will not physically, verbally, psychologically, or sexually abuse or haze any living being, human or otherwise.

Section 9. Members will respect their property and the property of others, including the Chapter House and its furnishings. Members will not abuse nor tolerate the abuse of property at any time.

Section 10. Members will not use or condone the use of illegal drugs, including marijuana. They will not misuse or tolerate the misuse of alcohol.

Section 11. Members of the Indiana Chapter of Acacia Fraternity will confront any others whose actions conflict with the standards and values of Acacia Fraternity.

Section 12. Members will strive for exemplary status in all areas of the chapter's Core Values Accountability Matrix.

Section 13. While covered in other various portions of this document, members agree to refrain from any activity that is considered Hazing and to immediately confront and stop any such activity from happening.

ARTICLE XIII: HAZING

Section 1. While referenced throughout the constitution and bylaws, it is hereby reaffirmed that the Indiana Chapter of Acacia Fraternity will not accept any instances of hazing of any type.

Section 2. The lack of notification of an officer and also a member of the Chapter Advisory Board will be considered to be an offense as serious as the hazing itself.

Section 3. All New Members as well as members of the Active Chapter will be provided direct phone numbers and e-mail addresses for members of the Chapter Advisory Board, the International Fraternity the anonymous anti-hazing hotline at 1-888-NOT-HAZE. All should be considered as available to report hazing incidents at any time, day or night.

Section 4. All appropriate actions, sanctions and penalties that will be enforced as a result of hazing are to be equally applicable to anyone having participated personally in or to anyone having knowledge yet not reporting a hazing incident.

Section 5. Hazing will not be tolerated and any activity will result in a variety of sanctions up to and including expulsion from the Fraternity, expulsion from Indiana University and legal action.

ARTICLE XIV: CONSTITUTIONAL COMMENTARIES

Section 1. This Constitution of the Indiana Chapter of Acacia Fraternity may be amended in whole or in part at any time by a two-thirds vote of the active members of the Chapter during a regular or special Chapter meeting. However, the amendment shall have originated and discussed at least one full week prior to, and not more than two weeks prior to the time that the vote is taken. The Chapter Advisory Board must first review and approve any proposed amendments to the Constitution or By-Laws.

Section 2. If an amendment is to be presented for discussion pursuant to Article XIV Section 1, written notice of the amendment with rationale must be presented to the Active Chapter and all members of the Chapter Advisory Board. This must be done by placing the required information in printed form in a conspicuous public location in the Chapter House as well as by sending electronically to all members of the Active Chapter and the Chapter Advisory Board.

Section 3. The Chapter shall adopt a set of By-Laws which shall be binding on all active member and New Members living in or out of the Chapter House. Additions or changes to the By-Laws may be made by following the same procedures as set forth for amending the constitution.

Section 4. The Chapter By-Laws will create a binding set of rules and regulations for all aspects of Acacia Fraternity living. All members of the Chapter will be expected to abide by the By-Laws or be subject to sanctions up to and including removal from the chapter.

Section 5. No items set forth in the Constitution or By-Laws may impede or supersede the Laws of Acacia in practice or in spirit.

Section 6. The Constitution and By-Laws will be distributed to all members of the Executive Board and the Chairman of the Chapter Advisory Board. An additional copy shall be filed with the Executive Director of the International Fraternity. Copies must be made available upon demand to any member of the Indiana Chapter of Acacia Fraternity.

ARTICLE XV: STATEMENTS REQUIRED BY INDIANA UNIVERSITY STUDENT AFFAIRS

Section 1. Statement of University Compliance: This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Section 2. Anti-Hazing Policy: Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person

as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Section 3. Personal Gain Clause: This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

ARTICLE XVI: PROGRAMS INVOLVING CHILDREN

Addition of the following sections to Article IX Section 6

Sub-Section v. Programs Involving Children: This organization, when working with children, will be aware of and abide by the University's Programs Involving Children (PIC) Policy

The Indiana Chapter of Acacia Fraternity will comply with all State and Federal regulations regarding issues of child abuse, neglect, and child welfare generally. The Indiana Chapter of Acacia Fraternity endeavors to create a safe environment and will promote the betterment of the lives of children and the overall enrichment of children. Pursuant to the promise to create a safe environment, in no circumstances will a member of the Indiana Chapter of Acacia Fraternity be alone with a minor on the premises of the Chapter House.

Reference and Rationale: <https://studentaffairs.indiana.edu/doc/sll/sll-handbook/constitutions.pdf>