

Constitution of The Japanese Animation and Culture Club

Preamble

The Japanese Animation and Culture Club's aim is to bring together people with similar interests regarding Japanese culture, including Japanese popular culture forms such as anime and manga. Towards that end, the club strives to foster an enjoyable atmosphere where engaging

discussion about these topics can thrive. A general meeting involves presentation and discussion

of a topic in Japanese culture, a related activity, and show viewings. We watch two episodes a meeting, voted by our members from a list of four shows, with new shows to choose from each week. This group functions as a tight-knit community of people with passions about topics related to Japanese culture. This format has introduced a new format called "Marathon Day" as of 2019 where four episodes of a previously agreed-upon anime is watched for the entire duration of the meeting

Article I: Membership

Membership is open to all people with an interest in the topic, and is *not* limited to only Indiana University Bloomington students or undergraduates, but also to graduate students, previous

students, and more. Attending one or more meetings, or participation on our online formats is sufficient for membership in the JACC. To become further involved in the club, one can join our Facebook group, found [here](#). Club leaders will also add newcomers to our official Indiana

University [belNvolved page](#). There has also been a new addition of a Discord server that has been made available in case there are those who don't use Facebook. The link to the Discord server can be found on the club's Facebook Page. The University requires a minimum membership of six (6)

members, and there is no set maximum number of members. Harassment of other members and committing illegal actions are grounds for membership revocation.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Executive Officers

Our officer positions include President, Vice President, Secretary, and Treasurer.

- The President is responsible for the general running and management of the club, including activity and event planning, material gathering, researching discussion material, completing paperwork, communicating with members both in-person and on social internet platforms such as Facebook, Discord, and belNvolved, as well as receiving and acting on member suggestions and criticisms,

leading club meetings, and all other stray duties that may arise.

- The Vice President assists the President in the above-listed duties, and presides in the President's absence.

- The Secretary maintains a record of topics discussed, suggestions raised, activities used, and shows watched during a meeting, as well as the number of members present at each meeting.

- The Treasurer keeps an organized and detailed account of club expenses, manages the Student

Organization Account, attends the SOA treasurer training sessions, and researches potential grants and rewards the club might qualify for.

In addition to the above duties, these officers **must also lead a presentation and activity**

every meeting for a selected month each semester, as well as select an anime show for viewing each week. This is a *critical duty* for officers of the Leadership Board. Occasional external officer meetings may also be called, to which officers must attend.

Occasionally, club 'chairs' may also be present; these include Advertising Chair, Social Chair, and Anime Chair. The duties of these three are to promote the club externally, interface with club members, and investigate various anime shows respectively.

Officers are expected to have a sense of responsibility and dedication to the club, and a strong work ethic. Previous leadership experience is preferred, but not required. These positions are held for a full academic year, starting the fall semester of the year they are elected, and ending

at the end of the spring semester.

Officer elections are held annually in April, and are conducted in a 'trickle-down' process where candidates for President are voted first, and the candidates not selected for the position are then able to participate in the election for the next role, moving in the order President, Vice President, Secretary, Treasurer, (Advertising, Social, Anime). Members are able to apply for any position, and give a speech to their peers just prior to the voting, which is done via show of hands. Members already occupying officer seats can also be re-elected in the election.

In the event of a seat vacancy, an emergency election can be conducted in the same manner as a normal election.

If an officer consistently fails to perform their duties, is absent for more than five (5) meetings without a valid reason, and/or does not communicate regularly with the rest of the Leadership Board, the officer can be considered for removal from the Board. Removal can be as swift or slow as is necessary for the situation. Removal can be conducted, but is not limited, via majority vote through the other officers. In the event of a removal, an emergency election may be called.

Article IV: Advisor

The advisor should be available for consultation by officers for topics concerning Japanese culture, events, or Indiana University policies.

Article V: Meetings

Full meetings are held weekly, every Sunday in the Fine Arts Building, Room FA010 from 2-4 P.M. A general meeting involves a 10-30 minute presentation concerning a specific topic in the field of Japanese culture, followed by a relevant activity and the selection and viewing of two shows. Officers create a list of four (4) shows that have not been shown previously in the club in the past three (3) years, from which present members vote on to view. The first episodes of the selected shows are shown in club. 'Party' meetings usually occur three (3) times a year: the Sunday before or on Halloween, the Sunday before finals week in the Fall semester, and the Sunday before finals week in the Spring semester. The first two follow the same structure as a general meeting, but adhere to the seasonal theme (Halloween, Christmas), and an anime movie selection is produced and voted on instead of the two show episodes. The Spring Party does not usually include a presentation, and instead features a larger selection of food prepared by the Leadership Board. This party is more skewed towards the social aspect of the club.

On occasion, Leadership Board meetings may also occur, and will be announced to the board at least two weeks in advance via the board's group communication outlet, and will be focused on a project, plan, or discussion relevant to running the club.

Article VI: Elections

Officer elections are held annually in March or April during a general meeting, and are conducted

in a 'trickle-down' process where candidates for President are voted first, and the candidates not selected for the position are then able to participate in the election for the next role, moving in the order President, Vice President, Secretary, Treasurer, (Advertising, Social, Anime). Voting is done through a show of hands with voters' eyes closed or covered. Due to this format, only

members that are present for the election meeting are able to vote. The date of the election meeting is announced ahead of time, generally two or three weeks prior, and reminders are sent out. Members need to announce that they intend to run for a role and complete a basic survey to become a candidate for a position.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

Dues are not collected in this club. The club's budget is mostly maintained by the Treasurer, with assistance by the President and Vice President if need be. The budget is reviewed annually, and can be revised at that point.

Article IX: Finances

The Treasurer is in charge of financial affairs, with assistance by the President and Vice President

if need be. This organization will be maintaining a Student Organization Account, and will operate in accordance with Student Organization Account policies and procedures. If the club dissolves, the remaining money will be given to a related organization or spent on a final club event.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI: Amendments

Amendments to the Constitution can be suggested to leadership, and are initially debated within leadership. If the Amendment debated is of high relevancy and importance to general members, the proposed literature can then be presented to the club members via social media pages and in-person, such as during a meeting. Discussion and integration of member input to the considered

Amendment is then done.

Article XII: Ratification

In the event of a highly important Amendment consideration, a general consensus (80% of members) must be reached for the Amendment to be integrated. In other cases, only a majority of the Leadership Board is required for ratification. Members that have issue with an Article in the Constitution can discuss the matter with the Leadership Board members and bring the issue to a club vote.