

## **Constitution of Food Education (Fed)**

Fed is focused on creating a fam (food awareness movement). We're about learning the importance of food in our lives: how to cook, sustainable and local farming, impact on mental health, and taking time out of the day to enjoy a real meal with the people that matter to us.

### **Article I: Membership:**

Our membership is geared around having an open, friendly organization. There is no formal recruitment process in place that will prevent someone from joining the organization. The only real requirements are 2 hours of your time a month, and a desire to make an impact in the greater Bloomington area with food. The beginning target for recruitment is around 20-25 people, in order to assure a quality experience for students and bloomington alike.

Membership Classes:The only division of membership will be between the executive board and general membership. All of the requirements of the executive membership are listed below.

Recruitment and Revocation: Membership is open to the general student base. Once an individual shows interest, they will fill out a general survey (first, last, how they found Fed). Once filled out, we are going to send them emails and notifications about meetings on campus. The maximum time commitment for a general member will be two hours a week with an average of one meeting per month.

Revocation of membership will be applied for someone that is acting outlandish and disrespectful as determined by the executive board. Should someone meet this criteria, there will be an executive meeting and with a majority consensus they will be revoked from Fed.

**Article II: University Compliance:** This organization shall comply with all Indiana University regulations, and local, state and federal laws. We will abide by IUs health and safety guidelines with regards to food.

**Article III: Executive Board:** There will be three main positions on the Fed Executive Board. There will be an expansion of the executive board should there be a need.

### Positions:

**President-** The president role will oversee the organization, acting as the main liaison between the Bloomington community, IU, and the faculty advisor. The president will be operations focused, making sure that all of the initiatives within the organization are in line with the goals of Fed and Indiana University. The president will be responsible for summer responsibilities and re-registering the organization with the office of Student Life and Learning.

**Vice President-** The Vice president is focused primarily on event management of the organization. They will be working with logistics to assure that all of the events will run smoothly. These duties include: recruiting events, marketing events, and general organization events. They will be overseeing the internal aspects of Fed, while the president has an external facing role.

**Treasurer-** The Treasurer will be overseeing all of the finances of the organization. They will be involved in the following major initiatives: fundraising, sponsorship (should that be necessary), maintaining finances, and event budgets. They will act as a financial advisor to the organization.

Executive Requirements: To be an executive within the Fed organization, they will be required to have at least one semester of active membership, and give a ten minute speech explaining why they believe they are the best fit for the position. The president's role will have one more additional requirement, and that is a "passion project" that they will need to put on for the organization. This is abstract on purpose to allow the potential president to show their passion for food and the organization. This can be as simple as creating a dinner for the organization or creating something on a larger scale to prove their true passion.

All of the rolls for the executive board will be a one year term, and as more executive positions are created, they will be on offset terms. There will be 3 rolls that go up for election in May and an additional number of rolls that are up for election in December. This will ensure that there is never an executive board without an experienced member on it.

Once executive members retire from their position, they will act on an advisory board and be a resource for current executive members. The advisor board will not have any final say in a decision, but they will be required to aid their new executives when they should need it.

Executive Lineage: Should a situation arise that the president is unable to continue their term, the following order will be used to fill the position: President, Vice President, and Treasurer.

Should an executive position go unfilled, the role will be filled by the above lineage for a semester, in which a regular election will take place.

Executive Meetings: Meetings will occur at least once a month with all of the executive board, and will be called by the president. The faculty advisor will not be in attendance for every meeting, but will be in constant contact with the president.

Executive Removal: In the event that an executive needs to be removed from their term, the remaining executive board will have to call a meeting to make any issues aware to the specific individual(s) involved. They will be put on a probational period to allow them to fix the stated problems and will be showing tangible progress to the rest of the executive board.

Should that probational period prove not to help, the executive board will meet with the Fed faculty advisor to make a final decision on the impeachment of the individual.

**\*Executive Voting Clause:**

**In the event that there are less than 5 members on the executive board, the advisor will act as an additional vote on executive matters.**

**Article IV: Advisor:**

Our advisor will be selected for their interest and knowledge in food, sustainability, and the Bloomington community/ the student population. Our advisor serves as a mentor, consultant, resource, and voice for the organization. For now, there is no set period of time that an advisor must serve, and as the organization develops, multiple advisors may join.

**Article V: Meetings:**

There will be an average of one membership meeting per month. The basis of these meetings will be the following: The meetings will be educational and application meetings varying by the topic needed to be covered. Members will receive emails or notifications on meetings. The executive board must be present

during meetings, and will be able to call meetings if appropriate. The executive board will also set the agenda for the meetings together. In the case of an emergency, executives have the authority to call special meetings as they see fit. Only one executive member has to be present for these meetings, but a majority of the executive members must agree on it. Members will be notified of these meetings through email, notifications, or by phone if necessary. Attendance will not be recorded for meetings.

#### **Article VI: Elections:**

The elections process will serve as the formal guidelines that take place during the end of semester vote for executive positions.

To run for a position, the individual running will nominate themselves at the time of election. All of the nominated individuals will then leave the meeting room, one at a time coming back into the room to present their election speeches. All speeches will be approximately five to ten minutes, and will be presented in front of the organization members. Should a position go un-nominated, any member in the organization can nominate someone else within Fed, but that individual has the opportunity to reject or accept the nomination.

Voting: In order to have a vote, there will need to be a Quorum of at least 75% of chapter. This assures that all members are present for important decisions. All voting will be done anonymously through a blind vote (paper or digitally). Voting for elections will be held one month before the semester ends.

Before the semester ends, a mandatory executive meeting will be held with senior executive members and upcoming executive members to transfer responsibilities as well as control of the **beinvolved** account.

#### **Article VII: Non-Hazing:**

**Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.**

#### **Article VIII: Dues & Budgets:**

Dues will not be charged for the organization. If possible, funding will be done on a per event basis. The treasurer will collect money, handle Fed's budget, and revise it on a semester basis.

#### **Article IX: Finances:**

All of the financial decisions will be overseen by the Treasurer. To hold the finances of the organization, Fed will use a Student Organization Account. Fed will uphold all of the accordances with IU and the SOA office policies.

Should the organization dissolve, Fed will donate all of their acquired funds to the IU Food Project on campus.

#### **Article X: Personal Gain Clause:**

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

#### **Article XI: Amendments:**

Eligible voting members will be notified of proposed amendments at meetings.  $\frac{3}{4}$  of the votes need to be in favor of an amendment for it to be included.

**Article XII: Ratification:**

A 60/40 vote is required to ratify this constitution. It will have the same voting process as above.

**Article XIII: Food Regulation:**

**Fed will be complying to all of Indiana University's Food and Safety guidelines.**

**Article XIV: Travel Policy**

We will utilize INLOCC to ensure the safety of our members during travels.