

Kelley Student Government

Kelley School of Business – Undergraduate

Indiana University

CONSTITUTION

ARTICLE I – MISSION STATEMENT

1) We, the undergraduate student body of the Kelley School of Business at Indiana University, establish this Constitution of the Kelley Student Government (KSG). This organization shall be known as the Kelley Student Government of the Indiana University Kelley School of Business Undergraduate Program and will:

- a. Serve as the voice of the Kelley undergraduate student body in order to improve the overall experience of students throughout their time at Kelley.
- b. Facilitate stronger relationships between students and faculty while providing resources to discuss and improve current Kelley School policies.
- c. Organize collaborative social and educational programs for present, former, and future Kelley students.
- d. Encourage collaboration and information sharing among member organizations.
- e. Responsibly distribute funds allocated by the Kelley Undergraduate Program to member organizations.
- f. Promote the Kelley School of Business in the local community and around the world.

2) Eligibility

- a. Kelley Student Government allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. The Kelley School of Business is composed of many different persons of many different backgrounds. This diversity should be exemplified in KSG, a representative body of the Kelley School of Business.
- b. To that end, we hereby establish the Kelley Student Government in accordance with the criteria set forth herein.

ARTICLE II – MEMBERSHIP

1) The General Assembly will be composed of students and faculty, in categories as follows:

- a. Members shall be:
 - i. General Delegates
 - ii. Student Organization Representatives
 - iii. Executive Committee Members
 - iv. Special Members
- b. Requirements to be a member of the General Assembly
 - i. Each member must be in good standing with Indiana University.

- ii. Members of the General Assembly must be sworn in at the commencement of their term.
 - c. Shared Duties and Powers
 - i. Members of the General Assembly shall have the power to:
 - 1. Author legislation to be voted on by the General Assembly
 - 2. Cast one (1) vote in all matters pertaining to the General Assembly, with the exception of the Advisor
 - 3. Speak in General Assembly Meetings
 - ii. All members must abide by the attendance policy, as outlined in the Bylaws.
 - iii. General Assembly members must abide by all other policies set forth in the Bylaws.
- 2) General Assembly Membership Categories
- a. Executive Members
 - i. The Executive Committee will account for executive seats and members filling these seats shall not be considered General Delegates or Student Organization Representatives.
 - ii. The Executive committee will follow duties and responsibilities as outlined in Article IV of the Constitution.
 - b. General Delegate Members
 - i. General Delegates will be representative of the composition of the Kelley Student Body based on measures of residency, graduation status, and method of admission.
 - ii. General Delegates will be selected to represent the sixty (60) total seats in the General Assembly.
 - iii. Additional Duties and Powers
 - 1. To represent the best interests of the Kelley student body
 - 2. To openly promote the objectives of KSG
 - 3. To maintain active participation in meetings, activities, and committees
 - 4. To vote on funding requests in good faith and with the best interests of Kelley in mind
 - 5. To serve on a standing committee
 - 6. To serve on other committees as needed
 - iv. General Delegate Selection
 - 1. General Delegate selection will take place year round as seats become vacant, with fifteen (15) seats being reserved for fall recruitment.
 - a. Rolling recruitment will fill seats through an application process determined by the Executive Committee.
 - 2. If seats become vacant at any point during the academic year, the Executive Committee shall fill the seat with a qualified, previous applicant for the position, as recorded by the Vice President of Membership.
 - 3. The fall general delegates will make up ten (10) new Direct Admit Seats and five (5) new Standard Admit seats.
 - 4. Fall General Delegates shall be selected by the Executive Committee through a formal, written application and interview process. Each Executive Committee reserves the right to determine their own set of criteria, but characteristics of qualified applicants must include:
 - a. Demonstrated leadership ability
 - a. Academic achievement in the classroom
 - b. Active involvement in extracurricular activities
 - c. Passion for improving the Kelley School of Business
 - c. Student Organization Representatives
 - i. The General Assembly will have one (1) seat available for each Kelley Student Organization.
 - ii. Duties and Powers

1. Organization Representatives shall have one (1) vote per voting measure to cast on behalf of their organization on all voting measures.
 2. Organization Representatives must abide by the attendance policy as outlined in the Bylaws.
- iii. Eligibility for Representation
1. Student organizations are entitled to representation in KSG if the following conditions are met:
 2. Organization must be business-related and represent the best interests of the students within the Kelley School of Business.
 3. Organization must be officially recognized by the Kelley Undergraduate Student Organization Review Board. Active KSG membership is required, effective immediately upon receiving such recognition.
- iv. Student Organization Representative Appointment
1. Each eligible organization will routinely appoint one Student Organization Representative to serve in KSG as its liaison.
 2. Student Organization Representatives shall only represent one Kelley student organization at a time.
- v. Student Organization Representative Responsibilities
1. To represent the best interests of Kelley, specifically within the context of his/her organization
 2. To serve as a voice for his/her organization in KSG
 3. To share important information from KSG with his/her organization
 4. To identify and encourage collaboration opportunities between his/her organization and other Kelley organizations
 5. To vote on funding requests in good faith and with the best interests of Kelley in mind
- vi. Committee Participation
1. Student Organization Representatives may opt to serve in a committee by notifying the Executive Committee.
- vii. Student Organization Representative Removal
1. Breach of the aforementioned responsibilities are grounds for removal of the Student Organization Representative. Student Organization Representatives may be removed by a majority vote of the Executive Officers. In the event of removal, the student organization must appoint a new KSG Representative within 60 days. If the organization fails to appoint a Representative, it is grounds for loss of approved Kelley Student Organization designation and all of the rights and privileges therein.
- d. Special Membership
- i. Kelley faculty will be allotted one seat in the General Assembly with full rights with appointment from the Undergraduate Chair.
 - ii. The KSG Advisor will be allotted one seat in the General Assembly with full rights with the exception of voting rights.
- e. Removal
- i. Breach of any one of the aforementioned responsibilities is grounds for removal from KSG. General Delegates may be removed by a majority vote of the Executive Officers.

ARTICLE III – LEADERSHIP

An Executive Board, composed of four Executive Officers shall lead KSG.

- 1) The officers shall be:

- a. President
 - b. Executive Vice President (EVP)
 - c. Vice President of Finance
 - d. Vice President of Membership
 - e. Vice President of Outreach
- 2) Requirements to become an Executive Officer
- a. Each officer is required to be an admitted student of the Kelley School of Business.
 - b. Each officer must have at least a 2.5 cumulative grade point average.
 - c. The President and Executive Vice President must have served at least two semesters as a KSG General Assembly member in good standing prior to being able to serve in their respective positions.
- 3) Shared Duties and Powers
- a. All Executive Officers retain the right to author legislation.
 - b. All Executive Officers retain speaking rights during the General Assembly.
 - c. All Executive Officers shall serve on Kelley School of Business Committees, as necessary by the Undergraduate Office.
- 4) President
- a. Duties and powers
 - i. Be a non-voting member of the General Assembly, with the following exception of voting to break a tie
 - ii. Preside over KSG meetings
 - iii. Set the official agenda for all KSG meetings
 - iv. Serve as director of the Executive Committee
- 5) Vice Presidents
- a. Shared duties and powers
 - i. Vice Presidents shall serve as voting members of the General Assembly.
 - ii. Vice Presidents shall report to the President.
 - b. The Executive Vice President shall:
 - i. Act as President in the absence of the President, assuming all responsibilities
 - ii. Serve as Director of the Undergraduate Program's Initiatives Committee.
 - c. The Vice President of Finance shall:
 - i. Prepare an annual fiscal budget to be approved by the Executive Committee, presented by the second general meeting at the start of the academic year
 - ii. Distribute funds pursuant to the Bylaws
 - iii. Report material on financial changes from the prior General Assembly meeting
 - iv. Communicate with Undergraduate Office in all matters involving budgets and financing of KSG activities
 - v. Present annual report of the finances
 - vi. Act as Director of the Funding Committee
 - d. The Vice President of Membership shall:
 - i. Record and maintain attendance records of General Delegates and Student Organization Representatives

- e. The Vice President of Outreach shall:
 - i. Serve as the liaison to the Marketing Committee
- 6) Removal of Executive Officers
- a. If an Executive Officer does not perform up to expectations, lacks attendance, or fails to meet reasonable responsibilities of the position, a motion to impeach may be made by any General Assembly member. If such a motion is made and seconded, there will be a special meeting scheduled within one week of the motion to determine the status of the Executive Officer. The person making the impeachment motion will make a case for impeachment, whereas the person up for impeachment may make a case against impeachment. Three-fourths of those present must vote in favor of impeachment to remove the Executive Board Officer.

ARTICLE IV – KELLEY STUDENT GOVERNMENT MEETING POLICIES

- 1) Quorum
 - a. Three-fifths all General Assembly members shall constitute a quorum. KSG meetings shall desist upon request for a quorum if three-fifths of the current members are not present.
- 2) Schedule
 - a. KSG should meet biweekly during the academic year. The President shall announce the date and time of the meetings at the beginning of the semester. Special meetings can be called at the discretion of the President.
- 3) The President will preside over the meeting.
- 4) Robert's Rules of Order shall be the official reference for parliamentary procedure. The Advisor will be responsible for making sure the rules are followed.

ARTICLE V – COMMITTEES

- 1) Definition of Committees
 - a. KSG will achieve its objectives, as articulated in the aforementioned Mission Statement, through a network of individual committees that execute events and research issues facing the Kelley School related to the objectives of committee. Each committee shall be led by a Director.
 - b. Director Selection
 - i. Directors for Standing Committees shall be selected at the discretion of the Executive Officers.
 - c. Committee Member Selection
 - i. Committee members shall be selected at the discretion of the Executive Committee.
- 2) Voting Committees
 - a. Executive Committee
 - i. The Executive Committee shall serve to make decisions for the greater Kelley Student Government General Assembly and ensure that these decisions are carried out and consistent with the Mission and strategic goals of KSG.

- ii. The Executive Committee shall be comprised of all Executive Officers and all Committee Directors.
 - iii. Members of the Executive Committee have voting rights on any matters pertaining to the General Assembly or as outlined in the Bylaws.
 - iv. The President shall serve as the Director of the Executive Committee.
 - v. The Executive Vice President shall serve as the Assistant Director of the Executive Committee.
- b. Funding Committee
 - i. The Funding Committee shall serve as the official funding board for Kelley Student Organizations and shall be the body responsible for reviewing funding requests.
 - ii. The Funding Committee shall be comprised of General Delegates, Student Organization Representatives, and no more than one Executive Officer as voting members.
 - iii. Members of the Funding Committee have voting rights on any matters pertaining to the Committee, as outlined in the Bylaws.
 - iv. The Director of the Funding Committee shall be the serving Vice President of Finance.
 - v. The Assistant Director of the Funding Committee shall be elected by majority vote of Funding Committee members.
- 3) Specialized Committees
- a. There will exist a set of specialized committees, designed to plan and execute initiatives, which will be outlined in the Bylaws.
 - b. Committees are comprised of General Delegates, Student Organization Representatives, At-Large members of the Kelley Student body.
- 4) Committee Director Removal and Replacement
- a. Directors may be impeached by a majority vote of the Executive Officers.

ARTICLE VI – INTERNAL BUDGET

- 1) Kelley Student Government Operating Funds
 - a. Operating funds will be requested from the Undergraduate Program Chair and distributed at the discretion of the Executive Board.
 - b. Funds can only be spent on KSG-related or Kelley School of Business-related activities.
- 2) Student Ethics Committee Funding
 - a. Income from the Kelley School’s IU Foundation “Jeffrey and Martha Comment Endowment Fund” will be made available for the support and maintenance of the Ethics and Social Responsibility Committee.

ARTICLE VII– ADVISOR

- 1) A faculty or staff advisor from the Undergraduate Program will be assigned to work with the Executive Board and supervise KSG activities. The President shall update the advisor on the meeting agendas, minutes, and activities. The advisor shall update the Executive Board on Kelley Administration’s student needs.

ARTICLE VIII – AMENDMENTS

- 1) All motions to amend the Constitution must be on the agenda prior to the meeting. To be placed on the agenda, the President must receive notification at least one week prior to the General Assembly meeting.
- 2) KSG members shall have the opportunity to review proposed amendments prior to the meeting at which voting occurs.
- 3) The Constitution may be amended by vote of 75% of KSG members in attendance at the time of the vote.
- 4) A quorum of three-fifths is required to vote on amendments.

ARTICLE IX – INDIANA UNIVERSITY COMPLIANCE

- 1) Statement of University Compliance
 - a. This organization shall comply with all Indiana University regulations, and local, state and federal laws.
- 2) Anti-Hazing Policy
 - a. Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
- 3) Personal Gain Clause
 - a. This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for profit companies if acting as a representative of a student organization.

ARTICLE X – APPROVAL

This constitution was reviewed, voted upon by KSG, approved and attested by on April 15, 2001; amended on November 5, 2004, January 25, 2008, October 30, 2008, October 15, 2010, September 2, 2016, April 14, 2017, March 23, 2018, September 28, 2018, October 12, 2018, November 9, 2018, December 7, 2018, January 18, 2019, February 1, 2019, and February 15, 2019.

ARTICLE XI – BYLAW

- 1) KSG shall be empowered to adopt its own rules and procedures, through the Bylaws, consistent with the Constitution.
- 2) Bylaws and amendments to the Bylaws may be introduced by any voting member and ratified by a 2/3 majority vote of the KSG members present and voting.