

# **Legal Studies Club Constitution**

## CONSTITUTION

### Article I

#### NAME

#### **Section 1.**

The name of the organization shall be known as the Legal Studies Club.

### Article II

#### PURPOSE

#### **Section 1.**

The purpose of the organization shall be to educate students about the study and practice of law, to provide tools for guiding success in the field of law, and to provide an opportunity for social interaction among similarly interested parties.

#### **Section 2.**

Achievement of these purposes shall be attained as may be practicable through meetings, lectures, special events, and other contacts with legal professionals.

### Article III

#### BASIC POLICIES

The following are the basic policies of this organization.

- a. The organization shall be noncommercial, nonsectarian, and nonpartisan.
- b. This organization shall comply with all Indiana University regulations, and local, state and federal laws.
- c. The name of the organization or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the objects of the organization.
- d. The organization shall not participate in any political campaign or devote more than an insubstantial part of its activities to influencing legislation.
- e. The organization shall cooperate with Indiana University to support the improvement of education.
- f. The organization may cooperate with other organizations and agencies, but persons representing the organization in such matters shall make no commitments that bind the organization beyond the present executive term.
- g. The organization and its representatives, in all club dealings, shall not discriminate on the basis of race, color, religion, sex, national origin, age, handicap, marital status, veteran's status, or sexual orientation.

h. This organization shall comply with all Indiana University regulations and local, state, and federal laws.

i. Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

j. This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

#### Article IV

#### MEMBERSHIP

##### **Section 1.**

Active membership is restricted to Indiana University students.

##### **Section 2.**

An active member shall be considered one paying any necessary dues and attending at least two club functions including, but not limited to, business meetings, special events, and lectures, within one executive term.

##### **Section 3.**

The organization shall conduct an annual enrollment of members. Persons may be admitted to membership at any time.

##### **Section 4.**

Active members in the organization shall be eligible to participate and vote in its business meetings and to serve in any of its elected or appointed positions.

##### **Section 5.**

Dues shall be set by a majority of the Executive Board and approved by the majority of the present membership at the first meeting of the year.

##### **Section 6.**

In the event this organization becomes inactive any monies left in the treasury, after all outstanding debts have been paid, will be donated to Middleway House, Bloomington, Indiana.

#### Article V

#### OFFICERS AND THEIR ROLES

a.) The Vice Presidents and other officers shall assist the President in official capacity and other manners as directed by the President.

b.) Executive Vice President

- a. Acts as the President's chief of staff to keep Executive board organized.
- b. Works with the President to ensure all Vice Presidents are completing tasks satisfactory.
- c. Ensures club is consistently meeting established goals.
- d. Responsible for connecting with and inviting speakers to events.

c.) Vice President of Operations

- a. Ensure accurate RSVP counts for all events.
- b. Responsible for logistics of all food and drinks at meetings.
- c. Responsible for booking rooms for events.
- d. Ensures speakers have parking passes and clear directions on where to go.

d.) Vice President of Membership

- a. Responsible for keeping track of members' attendance throughout the year
- b. Email *inactive* members (who have attended less than two events) mid-semester to re-evaluate their membership status
- c. Advocate programming consistent with the desires of the general membership and be responsible for membership development.

e.) Vice President of Marketing

- a. Required to create aesthetically pleasing posters two weeks in advance for every event using Adobe Photoshop/Illustrator/other InDesign tools (\$5 entry fee for non-members)
- b. Responsible to advertise posters on social media (Facebook, Twitter, Instagram, LinkedIn) one to two weeks before the event, and post pictures of the event on or the day after
- c. Responsible for sending relevant information to the **Kelley Newsletter** and **HPPLC** (hpplc@indiana.edu) to expand advertising horizons

f.) Vice President of Treasury

- a. Responsible for maintaining accurate record of the organization's finances, providing accurate records to the Executive Board as reports are requested, for the collection of dues, and any necessary payments

i.) The Student Government Representative shall be responsible for serving as the club's liaison to the Kelley School of Business Student Government.



Article VI  
AMENDMENTS

**Section 1.**

Any amendment must be submitted to the President, who will bring it before the Executive Board at the next business meeting. The amendment must be approved unanimously by the Executive Board and ratified by a majority of present membership.

**Section 1. Officers**

- a.) The officers of this organization shall be a President, a Vice President for Membership, a Vice President for Marketing and a Vice President for Finances. Together they shall form the Executive Board and shall be authorized to conduct the business of the club and properly disburse its funds.
- b.) Officers shall be elected at the end of the academic year or during a special meeting called by the President of majority of executive officers.
- c.) One vote will be given to each active member to submit as an online vote for his or her preferred candidates.
- d.) In the event that two or more candidates receive the same number of votes, the outgoing Executive Board hold a closed-door meeting to select the most qualified candidate.
- e.) Officers shall assume their official duties at the start of the school semester following the election and shall serve for terms of one year or until successors are installed.
- f.) No person is eligible to serve more than one term in a single position.

**Section 2. Vacancies**

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the remaining officers, excluding the President. The President will be responsible for nominating persons to fill a vacancy in any office other than his own. Should the President become unable to fulfill his duties, the Executive Board will consider nominations from among itself for the position. A two thirds majority vote of confirmation by the Executive Board and majority vote of confirmation by all present members shall install the new President.

**Section 3. Removal of an Executive Officer**

A two thirds majority of the members of the Executive Board may suggest removal of an officer. Removal must be approved by a two thirds majority of the present membership.