

NOSA Constitution and Bylaws



Title:

The name of the organization shall be the National Optometric Student Association; hereafter called the NOSA.

Purpose:

Section 1

The association shall strive to stimulate and encourage high professional, intellectual, and social relationship with members of optometric programs as well as other health professional student organizations.

Section 2

This Association shall strive to engage in and encourage the recruitment and retention of minority students into optometric programs.

Section 3

This Association shall strive to aid the National Optometric Association in its activities and to be active participants therein.

Section 4

This Association shall strive to give professional service through involvement in community affairs.

Article I: Membership

The membership of this Association shall consist of matriculated students of optometry and other persons whose classifications, privileges, and obligations shall be established in the bylaws of this Association. Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. [section I.D.3(c).]

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Government

Section 1: Officers

The Officers of the NOSA shall be President, Vice President, Corresponding Secretary, Recording Secretary, and Treasurer. Their qualifications, duties, and terms of office shall be established in the bylaws of the Association.

Section 2: Appointed Positions

The President shall appoint two members to the positions Parliamentarian and Historian.

Article IV: Advisor

Duties and responsibilities of the advisor include being an overseer on financial aspects of the organization, working with the executive board to provide insight and ideas on programs and events and providing overall enthusiasm and support for the organization's commitment toward assisting minority and underserved communities.

Article V: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VI: Amendments

Section 1

Any portion of this Constitution may be amended.

Section 2

Amendments may be proposed by any officer.

Section 3

A proposed amendment must be presented in writing to the Corresponding Secretary.

Section 4

The Corresponding Secretary shall distribute copies of the proposed amendment to the Officers.

Section 5

An affirmative vote of three-fourths (3/4) of the Officers is required for passage of an amendment.

Article VII: Bylaws

Section 1

To make this Constitution flexible, a set of Bylaws shall be attached.

Section 2

A measure can be adopted into the Bylaws by a majority vote.

Section 3

No measure adopted into the Bylaws shall contradict, rescind, or nullify any article or section of this Constitution.

Section 4

A current copy of this Constitution must be kept on file for review by any member upon request by each chapter.

Section 5

All revisions of this Constitution and its Bylaws must be immediately registered in the file copy of the Corresponding Secretary.

Article VIII: Impeachment

An Officer can be impeached from office for dereliction of duty by an affirmative vote of two-thirds (2/3) of the remaining Officers.

Article IX: Personal Gain Clause

This organization, if raising funds, shall ethically accrue and distribute profits from organizational functions to either the organization itself or to members who provide a service

that directly benefits the organization. Individual members may not receive compensation from **for-profit companies** or partnerships if acting as a representative of a student organization. Should the organization partner with an outside vendor or **for-profit** entity for an event on campus, no credit card companies will be allowed to partake or be in any way involved in the event. In the event that IU has a contract for a specific product or service with a vendor, this organization will not sponsor other vendors who offer that same service or product.

Bylaws of the National Optometric Student Association

Article I: Affiliation

All active and associate members of the chapter are required to pay national dues as specified in the Bylaws in Article II, section 2: Dues

Article II: Membership

Section 1: Classification and Qualifications

A. Active members

A student in Optometry school who is a member in good standing with the local student chapter and whose dues are received by the NOSA shall be an active member of this Association. Each active member is entitled to full privileges of the Association.

B. Honorary members

Honorary membership without voting rights may be granted to those individuals who are of assistance to the Association and its student chapters for such time as determined by the Board of Legislators.

C. Associated members

Students enrolled in Optometric technician programs are eligible for associated membership.

D. Affiliated members

A student in optometry school who is not represented or is not an active member of a local affiliated chapter, whose dues are received by the NOSA, shall be an affiliated member of this Association.

Section 2: Dues

A. The chapter shall assess a monetary amount designated by the chapter officers for each active member and for each associate member as annual local dues.

B. Annual dues, separate from chapter local dues, shall be TWENTY (\$20) dollars for each active member and shall be forwarded, as one whole chapter check, to the Treasurer of this Association by each chapter before November 1st of each year.

C. Honorary members shall pay no annual dues.

Article III: Officers and Duties

Section 1

A. All officers shall be elected by the active general NOSA membership while appointed positions set by President.

B. Upon election, these officers shall assume the positions of President-elect, Vice President-elect, Corresponding Secretary-elect, Recording Secretary-elect, and Treasurer-elect and shall be charged with developing programs, appointing committees, and developing a budget for the next year.

C. Newly elected officers and appointed positions shall assume office at the beginning of the annual Convention.

D. Officers and appointed positions shall serve for a term of one year.

Section 2: Duties

A. The duties of the President shall be to:

- a. Plan and facilitate monthly meeting general meetings and preside over all Executive Board meetings
- b. Work with body to develop an activities calendar for each semester
- c. Work with Treasurer to organize fundraisers
- d. Act as the official representative of the NOSA, or to appoint members to act as representatives in all affairs
- e. Attend (or send a delegate) annual NOA Convention and make a report to the chapter

B. The duties of the Vice President shall be to:

- a. Assist the President in all organizational affairs
- b. Preside over meetings during the absence of the President
- c. Assume the office of the President should it become vacant for any reason

- d. Act as chairman of all committee and report to President
- C. The duties of the Corresponding Secretary shall be to:
 - a. Keep a permanent file of all pertinent records
 - b. Review all correspondence and make a report at each meeting
 - c. Reply to correspondence as directed by the President
 - d. Maintain correspondence with local NOSA chapters
 - e. Send out copies of proposed amendments.
 - f. Inform Executive Board members of special meetings
- D. The duties of the Recording Secretary shall be to:
 - a. Record the proceedings of all organizational meetings
 - b. Maintain an accurate list of members and their attendance records
- F. The duties of Treasurer shall be to:
 - a. Attend required university seminar
 - a. Ensure all debts are paid on time
 - b. Be responsible for all financial transactions of the NOSA
 - c. Collect all dues and submit nationally
 - d. Submit a financial report at each meeting
 - e. Maintain a reasonable balance between expenditure and income
- G. The duties of the Parliamentarian shall be to:
 - a. Help guide convention business meetings using Robert's Rules of Order
 - b. They will be responsible for enforcing the conduct of the meeting
- H. The duties of Historian shall be to:
 - a. Create and maintain a NOSA scrapbook
 - b. Take pictures and collect member photos illustrating NOSA activities
 - c. Pass along material from year to year