

# Constitution of Patriots at IU

Patriots at IU (PAIU) is an organization that spreads patriotism and support for our first responders and military. PAIU appreciates the sacrifices these men and women make every single day.

## Article I: Membership Status

Membership is for an unlimited amount of years only if you are a full or part time student or employee of Indiana University. To maintain membership, one must attend at least 70% of meetings per year to vote in elections unless in certain circumstances in a case by case basis. There are 5 leadership positions within PAIU. One that meets the prerequisites may apply for at the beginning of each school year. The revocation of membership must be reviewed by the Executives and a majority decision must be made. Reasons of revocation can be from disrespect shown to other members or any other actions that PAIU does not condone.

## Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

## Article III: Executive Officers

There shall be five Executives of PAIU that serve a year each. These Executives shall include President, Vice President, Chief Officer, Financial Officer, and Social Media Officer. All PAIU members present shall popularly elect these Executives at the specified time and place of the election. Duties and requirements of each position are as what follows-

- President
  - Requirements-
    - Must be involved in PAIU for at least two years before being able to be a candidate for this position.
    - Must previously held a leadership position in PAIU
    - Must be an active member of PAIU
  - Duties-
    - To preside over all meetings of PAIU
    - Administer the PAIU program
    - Serve as official spokesman of PAIU
    - Has final say over all matters which do not require a vote by the board.
    - Shall be able to file for removal of any of the other Executives or Directors.
    - Coordinate efforts with allied organizations
    - In the event the President cannot attend a meeting, he must provide one of the Vice-President with the agenda for the meeting.
    - Supervising officers and/or committees
    - Keeping advisor current on organization
    - Calling general and Executive meetings
    - Allowed to executively fill a vacant office
    - Re-registering the organization each year
    - Shall be able to file for removal of any of the other Executives.

- Vice President
  - Requirements-
    - Must be involved in PAIU for at least one year before being able to be a candidate for this position.
    - Must be an active member of PAIU
    - Must be able to multitask and communicate effectively
  - Duties-
    - Presiding in the absence of the President
    - Setting organization goals (short and long term)
    - Maintaining person lists of organization
    - Shall be able to file for removal of any of the other Executives.
- Chief Officer
  - Requirements-
    - Must be an active member of PAIU
    - Must be able to multitask and communicate effectively
  - Duties-
    - Developing meeting agendas
    - Communication of meeting time, dates, and location
    - Shall be able to file for removal of any of the other Executives.
    - Collect the mail of PAIU
    - Take meeting attendance
- Financial Officer
  - Requirements-
    - Must be an active member of PAIU
    - Have Excel experience
  - Duties-
    - To make financial reports to the Executives at meetings and distribute funds upon authorization of a majority vote of Executives and Directors.
    - Responsible for the maintenance of financial records.
    - Shall also coordinate fundraising events and correspond with donors.
    - Shall be able to file for removal of any of the other Executives.
- Social Media Officer
  - Requirements-
    - Must be an active member of PAIU
    - Able to keep up with social media and posting
  - Duties-
    - Responsible for online content that is published
    - Must come up with one fundraiser or event
    - Shall be able to file for removal of any of the other Executives.

## Article IV: Removal of Officer

The majority of Executives must vote to remove an officer from his/her position. Reasons may include negligence of duties and the Executives are held at the same standards members are held by.

## Article V: Advisor

The advisor of PAIU shall be kept up to date on any advancements or any news associated with this organization. PAIU will allow as many advisors as necessary or wanted and they shall have an active role in the organization.

## Article VI: Meetings

Meetings shall be held at least once every month. The social media officer shall email, text, and any other relevant communication. The president and vice president both have power to call meetings, in emergency need or not. If an emergency meeting was to happen, all member shall be notified by the social media officer as soon as possible. Attendance is recorded for all meetings and for the whole year at least 70% of meetings shall be attended by any member unless in certain circumstances. Attendance shall be taken by the Chief Officer. Below is PAIU's typical meeting procedure.

### Meeting Procedure

1. Take Attendance
2. Review past news that pertains to PAIU's cause
3. Discuss any problems within PAIU or any suggestions
4. Go over material designated to cover for the assigned week
5. End on any lasting thoughts or questions

## Article VII: Elections

Elections are held in the ending of every school year. Any person meeting the prerequisites can run for any position. Voting may be done by secret ballot or by open show of hands.

To be claimed as the winner of an election, the person must have the majority of the votes over any other candidate.

Elections shall be told publicly to all members at least one month before the date.

## Article VIII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

## Article IX: Dues & Budgets

The PAIU shall not charge, collect, or require any payment to join PAIU, monetary or otherwise. Membership to PAIU shall be free of charge to all interested students at Indiana University.

The budget shall be decided by the executive offices at the beginning of each semester by a majority vote.

## Article X: Finances

The financial officer shall oversee PAIU's finances with over sight by those above him/her. PAIU will apply for then maintain a Student Organization Account. PAIU is in accordance with the Student Organization Accounts office policies and procedures.

If PAIU dissolves as an organization, all monetary assets must be donated to the Sgt. Tim Lewis Memorial Fund.

### **Article XI: Personal Gain Clause**

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

### **Article XII: Amendments**

Amendments to this Constitution must be submitted at least one week before a regular meeting to the President. The proposed amendment shall be adopted if 3 of 5 officers.

### **Article XIII: Ratification**

This Constitution shall be adopted upon a positive vote 3 of 5 officers vote to adopt.