

PHI KAPPA PSI FRATERNITY

BYLAWS OF THE INDIANA UNIVERSITY CHAPTER REVISED 2018, March 25th

Note: Provisions in the Fraternity Constitution, Bylaws & Rules should not be restated in Chapter bylaws. Attorney General submissions 112, 141 Digest of decisions 28, page 7; Chapter members should become familiar with the Fraternity Constitution, Bylaws & Rules, particularly article VI, as well as Chapter Bylaws.

ARTICLE I MEETINGS

Section 1. Regular Meetings

- Clause 1. Regular meetings shall be held weekly, on Sunday evenings at 7:00 p.m.
- Clause 2. At any regular meeting, a quorum needs to be present in order to conduct business and take action. A quorum shall be defined as fifty percent of the Chapter plus one.
- Clause 3. Regular meetings shall be conducted in formal business attire at least once per month.

Section 2. Special Meetings

- Clause 1. Special meetings shall be called and held upon the notice required by the Fraternity Constitution, Bylaws & Rules.

Section 3. Order of Business

- Clause 1. The order of business at regular meetings shall be as follows:

1. Call to Order
2. Opening Roll Call
3. Opening Ceremony
4. Adoption of the Agenda
5. Reading of the Minutes and action thereon
6. Words from the Chaplain
7. Reports of the Officers
8. Reports of the Committees
9. Communications from National, Alumni Associations, or Alumni present
10. Old Business
11. New Business
12. Election and Installation of officers
13. Announcements
14. Passing of the Gavel
15. Closing Roll Call
16. Closing Ceremony
17. Adjournment

Clause 2. The order of business at special meetings shall be as follows:

1. Call to Order
2. Opening Roll Call
3. Opening Ceremony
4. Statement of the Special Business to be considered, and action thereon
5. Closing Roll Call
6. Closing Ceremony
7. Adjournment

Section 4. Voting

Clause 1. Only active members of the Chapter who have met their financial obligations to the Chapter as defined by the Chapter shall be entitled to vote.

ARTICLE II. INITIATION OF MEMBERS

Section 1. Members

Clause 1. Members may be initiated at any regular or special meetings, and such elections shall be by secret ballot. A unanimous affirmative vote shall be necessary for initiation, unless otherwise authorized by the executive board.

Clause 2. No candidate shall be eligible for initiation until he shall have met the requirements of the Bylaws of the Fraternity, and the scholastic requirements of the college and Interfraternity council.

ARTICLE III. ELECTIONS

Section 1. Officers

Clause 1. The officers of the Chapter shall be elected annually, through majority vote, and not otherwise, at the first regular meeting held in December, except as otherwise provided by the Fraternity Bylaws. No member shall serve as an officer or delegate until his initiation shall be reported to the Executive Director together with the proper fees remitted, nor if he has not met his financial obligations to the Chapter as defined by the Chapter.

Clause 2. All elections of Fraternity officers shall be by secret ballot.

Clause 3. In order for a member to assume an executive position, said member must have above a 3.0 cumulative GPA.

Clause 4. A Chapter Officer is not permitted to seek reelection to his position, unless previously elected to his position through a special election.

Clause 5. Upon completion of a full term following a regular election, the GP shall not be permitted to seek election to any Officer position in the following Officer elections.

Section 2. Vacancies

- Clause 1. Whenever a permanent vacancy shall occur in any office, it shall be filled by election at the next regular meeting.
- Clause 2. A temporary vacancy shall herein be defined as a period of time not exceeding 6 consecutive weeks during which an officer will not be able to fulfill the duties of his position. Upon return from his temporary vacancy, the officer shall reassume the duties and responsibilities of his position.
- Clause 3. Whenever a temporary vacancy shall occur in the office of GP, the IVGP will assume the duties and responsibilities of the GP. The EVGP will assume the duties and responsibilities of the IVGP in addition to his own.
- Clause 4. Whenever a temporary vacancy shall occur in the office of either the IVGP or the EVGP, the other VGP shall assume the duties and responsibilities of his counterpart in addition to his own.
- Clause 5. In the event of a temporary vacancy occurring in more than one of the GP and VGP positions, the AG shall assume the duties and responsibilities of the VGP.
- Clause 6. Whenever a temporary vacancy shall occur in the office of AG, the BG will assume the duties and responsibilities of the AG in addition to his own.
- Clause 7. Whenever a temporary vacancy shall occur in the office of BG, the AG will assume the duties and responsibilities of the BG in addition to his own.
- Clause 8. Whenever a temporary vacancy shall occur in any other office, the duties and responsibilities will be either assumed by the Chapter Officers or assigned to another member, at the discretion of the other Chapter Officers.

Section 3. Delegates to Councils

- Clause 1. Delegates to councils shall be elected at least four weeks prior to convening of the council. No member shall serve as a delegate until his initiation shall be reported to the Executive Director together with the proper fees remitted, nor if he has not met his financial obligations to the Chapter as defined by the Chapter.
- Clause 2. At the regular meeting immediately preceding any council, the official delegate shall submit to the Chapter his Chapter report for criticism and approval.

Section 4. Installation

- Clause 1. Officers shall be installed at the meeting at which they are elected, if practicable.

ARTICLE IV. OFFICERS

Section 1. GP (President)

Clause 1. The GP shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules and shall be ex-officio a member of all standing committees.

Section 2. VGP (Vice President)

Clause 1. The VGP shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules.

Clause 2. The role of VGP shall be divided into two roles: Internal (IVGP) and External (EVGP). The IVGP shall oversee internally-focused committees as determined by Chapter Officers, and he shall fulfill the judicial duties of the traditional VGP. The EVGP shall oversee externally-focused committees as determined by Chapter Officers.

Section 3. P (Treasurer)

Clause 1. The P shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules.

Clause 2. The P shall deposit all Chapter funds, immediately upon their receipt by him, in a bank to be designated by the Chapter, in an account in the name of the Chapter.

Clause 3. The P shall be responsible to see that Initiation and Pledge fees are paid prior to those ceremonies taking place and that these moneys are then remitted immediately to the Fraternity headquarters with the appropriate paperwork from the AG.

Clause 4. The P shall take vouchers for all payments.

Clause 5. The P shall keep a receipt book from which he shall give a receipt for all money received by him, entering on the stub the name, date, amount and purpose for which it was paid.

Clause 6. The P shall record all fines at the time of imposition, and all remission of fines, when made by proper authority.

Clause 7. At the first regular meeting of each month, the P shall prepare a written statement of his receipts and expenditures for the preceding month together with a statement of the assets and liabilities of the Chapter.

Clause 8. Upon the first day of each month, he shall render to every member an itemized statement of the member's indebtedness to the Chapter.

Clause 9. Bills shall be defined as dues and other financial obligations owed to the Chapter.

Clause 10. The P shall enforce a regular schedule of billings to include:

1. Bills will be issued the first day of each academic quarter.
2. Bills are payable within ten days from the day they are issued.
3. Eleven days after Bills are issued, they shall be deemed delinquent if not paid and subject to review action.

4. On the twentieth day after a Bill has been issued, a letter (together with a copy of this by law) shall be mailed by the P to the parents or guardians of the delinquent member.
5. Thirty days after a Bill is issued and unpaid a delinquent member must either pay his account in full or present any defense to the nonpayment of the Bill to house corporation which may permit him to sign a note for the unpaid balance, subject to ratification by the board of directors of the house corporation. If he fails to complete the actions described above, the delinquent member shall lose all Chapter and house privileges, which shall include room, parlor, board, voting and social privileges, and be considered as not having met his financial obligations.

Section 4. AG (Corresponding Secretary)

- Clause 1. The AG shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules. These duties include the prompt reporting of any men pledged or initiated. Reporting must take place prior to Pledge or Induction ceremonies.
- Clause 2. The AG shall acknowledge receipt of all communications promptly upon his receipt of the same and shall report the matters contained therein to the Chapter at its next regular meeting, notifying the sender promptly of the any decision made by the Chapter as to the action to be taken. After such decision has been made by the Chapter, the AG shall update the Chapter at each subsequent regular meeting of the Chapter of the status of such action until such action has been completed.
- Clause 3. The AG shall preserve copies of all communications sent by him and keep the same properly posted and indexed.
- Clause 4. The AG shall send all communications, the non-receipt of which might subject the Chapter to a penalty, by registered mail.
- Clause 5. The AG shall report to the Chapter at all regular meetings on all communications received from the Fraternity, Associate Directors, Expansion Consultants, Alumni Associations, and Fraternity officers.
- Clause 6. The AG shall formulate a letter to the alumni, at least once per grading period, and upon its approval by the Chapter shall mail the same to the Chapter's alumni base and to the Fraternity Headquarters.

Section 5. BG (Recording Secretary)

- Clause 1. The BG shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The BG shall keep an accurate and complete record of all proceedings of the Chapter.
- Clause 3. The BG shall keep a scrapbook in which he shall preserve all published matters concerning the Fraternity, the Chapter or any member or alumnus thereof, which may come to his notice.

Clause 4. The BG shall keep a card index of all the alumni and undergraduate members of the Chapter upon which shall be recorded such information about the members as the Chapter may direct.

Section 7. SG (Historian)

Clause 1. The SG shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules.

Section 8. Hod (Messenger)

Clause 1. The Hod shall perform the duties prescribed in the Fraternity Constitution, Bylaws. & Rules

Clause 2. The Hod shall have the Chapter Room suitably prepared for each meeting at least fifteen minutes in advance thereof.

Section 9. Phu (Sergeant-at-Arms)

Clause 1. The Phu shall perform the duties prescribed in the Fraternity Constitution, Bylaws & Rules.

Section 10. Hi (Chaplain)

Clause 1. The Hi shall performs the duties prescribed in the Fraternity Constitution, Bylaws & Rules.

Section 11. Risk Manager

Clause 1. The Risk Manager shall ensure the Chapter is in material compliance with all organizational risk management policies, including FIPG Policy, and campus policies when determining the risk involved for any event.

Clause 2. The duty of the Risk Manager is to ensure the Chapter is hosting safe events by formulating risk management plans prior to all events, observing events, responding during events, and reviewing events following completion. These events can range from community service to social.

Clause 3. The Risk Manager shall ensure Chapter members are educated in risk management practices, as described by the Phi Kappa Psi National Fraternity and the University.

Clause 4. The Risk Manager shall report directly to both IVGP and EVGP regarding committee reports.

Clause 5. The Risk Manager is the chairman of the Risk Management Committee. If he so chooses, he shall have the opportunity to appoint a Risk Management Chairman, directly subordinate to him, to aid with the organization and operation of the Risk Management Committee.

ARTICLE V. COMMITTEES

Section 1. Governing Committee

- Clause 1. The Governing Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The Governing Committee shall pay particular attention to the relations of the Chapter with the college, with other fraternities, and of each member of the Chapter with his fellow students.
- Clause 3. The Governing Committee shall certify to the Grievance Committee the name of any member failing to maintain a proper standing in the chapter, the college, or the community.
- Clause 4. No records, archives, or other Chapter property shall be removed from the Chapter house without the consent and approval of the Governing Committee.
- Clause 5. An appeal shall lie from the decision of any officer of a committee to the Governing Committee, and its decisions shall be conclusive subject to the limitations of the Governing Committee as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 6. Subject to the terms and conditions of these Bylaws, the Governing Committee shall define the financial obligations which the active members must meet to constitute a member in good standing and entitled to vote at Chapter meetings.

Section 2. Grievance Committee

- Clause 1. The Grievance Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The Grievance Committee shall have the power to reduce or remit all fines or penalties imposed by the Chapter or any officer thereof, upon satisfactory cause shown in writing within one week after the imposition thereof, and it shall forthwith certify its action thereon to the P in writing.
- Clause 3. The Grievance Committee shall take official cognizance of the absence, without excuse, of any officer from two consecutive regular meetings of the Chapter.
- Clause 4. The absence, without excuse, of any member of a committee from two successive meetings of such committee shall be certified to the Grievance Committee.
- Clause 5. Unless satisfactory excuse for any absence shall be filed, in writing, with the Grievance Committee by such officer or member, within one week thereafter, the Grievance Committee shall declare such officer or committee membership vacant, subject to review by the Chapter, and certify the same to the GP, and such vacancy shall be filled at the next meeting as herein provided.

Section 3. Membership Committee

- Clause 1. The Membership Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The Membership Committee shall keep a tabulated record of all eligible candidates in college or about to enter, with all ascertainable information about them noted thereon, and report at each regular meeting of the Chapter.
- Clause 3. The Membership Committee shall supervise all recruitment and control all the details thereof and no Chapter funds shall be expended for recruitment purposes without its approval.
- Clause 4. The Membership Committee shall ensure that all appropriate and applicable policies of the Fraternity are observed at any recruitment or recruitment-related event of the Chapter.

Section 4. Scholarship Committee

- Clause 1. The Scholarship Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The Scholarship Committee shall obtain reports on the scholastic standing of each member of the Chapter in each of his studies and shall report the same to the Chapter at the next regular meeting after reports shall be received.
- Clause 3. The Scholarship Committee shall formulate and enforce rules to afford the best conditions for study, and it shall have the power to appoint upperclassmen to coach those members delinquent in their studies.

Section 5. Fraternity Education Committee

- Clause 1. The Fraternity Education Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.
- Clause 2. The Fraternity Education Committee shall have special charge of the pledges and new members and shall formulate and enforce plans and courses for their proper instruction in fraternity history, organization, and ideas.
- Clause 3. Fraternity Education is a mandatory requirement for all pledges to be initiated and to understand the values of the Fraternity. If the pledge has a valid excuse to miss Fraternity Education during the scheduled time, he will be allowed to make up the missed session in coordination with the Pledge Educator. The pledge will be allowed 2 missed fraternity educations before he must attend a conduct meeting with the Governing Committee for discussion of his membership status.

Section 6. Alumni and Public Relations Committee

- Clause 1. The Alumni and Public Relations Committee shall be composed and have the duties as set forth in the Fraternity Constitution, Bylaws & Rules.

Clause 2. No Chapter funds shall be expended for alumni and public relations without the approval of the Alumni and Public Relations Committee.

Section 7. Finance Committee

Clause 1. There shall be a Finance Committee, consisting of at least three members including the P, but the P shall not serve as chairman thereof.

Clause 2. The Finance Committee shall exercise strict and diligent supervision over all financial transactions in compliance with an annual budget which shall be prepared at the beginning of the fall term.

Clause 3. The Finance Committee shall take cognizance of all affairs relating to the office of the P and see that all requirements of that office are met.

Clause 4. The Finance Committee shall meet regularly with a qualified public accountant, to be appointed in conformity with Fraternity requirements, and shall review at least annually all delinquencies on the part of the Chapter members, including alumni members, making recommendations on the same or taking direct action.

Clause 5. At least once per year, the P and said public accountant shall subject the Chapter financial records to a complete audit.

Clause 6. The Finance Committee shall make a monthly audit of the books, vouchers and accounts of the P, and shall report thereon to the Chapter at its next regular meeting.

Section 8. House Management Committee

Clause 1. There shall be a House Management Committee, consisting of no more than five members, which shall have the charge of the Chapter house and grounds and shall see that the same, and the furnishings thereof, are kept in proper condition and repair.

Clause 2. The House Management Committee shall formulate and enforce proper rules for the use of the Chapter house and conduct therein.

Clause 3. The House Management Committee shall notify any member who shall have damaged any Chapter property to repair the same forthwith, with like quality and design, and, upon failure of such member to make such repairs within twenty-four hours, the House Management Committee shall make the necessary repairs and charge the actual cost thereof, plus a penalty of ten percent, to such member upon the Chapter books.

Section 9. Appointment of Committee Heads

Clause 1. All standing committees shall be appointed by the GP, IVGP, and EVGP by the first week of each semester.

Clause 2. Special committees may be appointed from to time by the GP.

Clause 3. All committees shall continue until their successors are appointed or their work is complete, and they are discharged.

Clause 4. All Committee Heads must take a picture of their meetings and send it to their respective VGP for attendance purposes. Additionally, the Committee Heads must fill out the given reports and return them to the VGP by the next meeting. Each Head will be allowed two misses, then will be fined \$10 and face social probation.

Section 10. Reports

Clause 1. All Committees shall submit written reports concerning each of their meetings and shall submit such report or reports to the BG at the next meeting of the Chapter, after having read such report or reports aloud at such meeting.

Clause 2. All Committees reports shall be typewritten or legibly handwritten on official committee report sheets and signed by the committee chairman.

Section 11. Meetings

Clause 1. All standing committees shall hold a regular meeting weekly and such other meeting(s) as may be necessary from time to time.

Clause 2. Special committees shall hold such meetings as may be necessary.

Section 12. Notice

Clause 1. The name of the members of all committees shall be kept by the VGPs and distributed to the Chapter at the beginning of each semester and at any other time as deemed necessary by the Chapter.

ARTICLE VI. FEES, DUES AND PENALTIES

Section 1. Initiation Fee

Clause 1. The Initiation Fee shall be \$250, payable before initiation.

Section 2. Dues

Clause 1. At the time of chartering, each initiate shall be required to pay the amount of \$250.00 payable to the Chapter House Corporation. The purpose of this commitment will be to dedicate moneys for scholarship, endowment and/or a long-term maintenance fund for the Chapter house.

Clause 2. The Chapter dues shall be \$700 per semester (dues are subject to change by the executive board), payable within ten days from the opening day thereof or upon a customized, scheduled payment plan to be determined by the member in question and the P.

- Clause 3. Room rent shall be fixed, both as to amount and time of payment, by the Chapter House Corporation (or other authority) at the beginning of each academic year.
- Clause 4. Beginning with the 2019 Fall Semester, Members of the Chapter not living in the Chapter House shall pay a Parlor Tax of \$750. As out of house members often benefit from the property, whether through events or activities, an informal home away from home, or a more formal meal program, this fee helps to offset costs of maintenance and utilities to keep the house for the use of all Chapter members and pledges. If the Chapter does not have a Chapter house, Clause 4 shall be null and void.
- Clause 5. The cost of all social functions and special obligations, occurring irregularly, shall be met by special assessments by majority vote of the Chapter as they occur.
- Clause 6. All members must work together to raise a total of \$160 per man per year. If this goal is not met, all members who have not raised \$160 individually must collaborate to pay off the remainder. Every member who individually raises over \$160 will be exempt.
- Clause 7. The acting GP will be reimbursed full semester dues during his active term in office.
- Clause 8. The acting VGPs and P of the Chapter will be reimbursed half dues during their active terms.

Section 3. Penalties

- Clause 1. Unexcused absence from opening or closing roll call at any regular or special meeting shall be punishable by a fine of \$50. Unexcused absence from both roll calls at any regular or special meeting shall be punishable by a fine of \$75. Excused absences may include family emergencies, academic exams, or any other satisfactory reason as determined by the BG.
- Clause 2. Neglect of duty by an officer or member of a committee, which shall include unexcused absence from a meeting, shall be punishable by a fine of \$50.
- Clause 3. Failure of a member to observe proper rules of decorum and conduct at chapter meetings shall be punishable by a fine of \$50.
- Clause 4. Penalties for offenses committed at Chapter meetings shall be imposed by the GP.
- Clause 5. Penalties for all other offenses shall be imposed by the Governing Committee, except where otherwise provided.
- Clause 6. In addition to the penalties herein prescribed, every member guilty of an Offense Against the Fraternity or violation of these Bylaws may be duly tried therefor and, upon conviction, may be subjected to such further punishment as the Chapter or the Executive Council may determine.

- Clause 7. All members are required to fill out the Community Service Form and obtain a valid signature from the event coordinator of said Community Service event. That form must then be submitted to the Chairman of Community Service. In order to validate all Community Service hours, he must approve and sign all forms before they are individually inputted by the member into the online Phi Kappa Psi portal. If a member fails to follow this protocol, he will be put on social probation (case by case) and fined \$25 per missed community service hour.
- Clause 8. Absence from Special Events without proper communication with the BG shall be punishable by a fine ranging from \$50-\$150. Special Events shall be determined at the discretion of the Chapter Officers. the Governing Committee shall conduct a conduct meeting with this member to discuss his future with the Fraternity.
- Clause 10. Absence from Ritual Events without proper communication with the BG shall be punishable by a fine of \$150. Each subsequent unexcused Ritual absence shall be punishable by an increase of \$50 to the previous fine amount. Ritual Events include, but are not limited to, pledge induction and initiation ceremonies.
- Clause 11. Any negligence of fraternal obligations will result in a conduct hearing with the IVGP and the Governing Committee. Fines can and will vary based upon the severity of the offense, as determined by the Governing Committee in its sole discretion.

ARTICLE VII. DECORUM

Section 1. Meetings

- Clause 1. All officers shall be addressed by their titles, with the prefix "Brother"; other members, by their last name, with the same prefix.
- Clause 2. Members shall conduct themselves in an orderly and dignified manner and shall refrain from private conversation.
- Clause 3. Alcoholic beverages and tobacco products are prohibited during any official Chapter meeting. Members who appear intoxicated will be denied entry and will be fined for a breach of decorum.
- Clause 4. No member shall leave his seat, except for the purpose of speaking on the floor, without the permission of the presiding officer.
- Clause 5. No member shall speak longer than five minutes upon any subject of debate, nor more often than once, until at least three others have had an opportunity to be heard, without unanimous consent.
- Clause 6. Robert's Rules of Order—Newly Revised shall be the authority on parliamentary procedure.

Section 2. Personal Conduct

- Clause 1. Chapter members and pledges are expected to conduct themselves as gentlemen. Slovenly appearance, gambling, disrespect for the rights or property of others, or abuse of alcohol or other controlled substances is inappropriate.
- Clause 2. All members of the Phi Kappa Psi Fraternity are mandated to join at least one organization outside of Phi Kappa Psi. Failure to comply with this standard results in bad standing with the fraternity and social probation, until member joins an outside organization.
- Clause 3. Every suspended or expelled member shall forthwith surrender his badge and all Fraternity property in his possession or control to the Grievance Committee and shall not hold any conversation with any member on Fraternity topics. Any suspended member shall be liable for the payment of the social function from which he is barred, accruing during the period of his suspension.
- Clause 4. All Fraternity men must attend chapter study tables. GPA rankings and hours based on semester GPA are as follows:
- 3.5 to 4.0 = 3 hours
 - 3.0 to 3.499 = 6 hours
 - 2.75 to 2.99 = 9 hours
 - 2.5 to 2.749 = 12 hours
 - Below 2.5 = 15 hours
- All members must check in and out weekly with a present member of the scholarship committee and/or executive council member. The study hour tracking period begins at the beginning on the first week of each semester and resets at the beginning of each week's regular meeting. Members who fail to meet these requirements by the next regular meeting may not be allowed to participate in any Social or Brotherhood events the following week, as determined by the Scholarship Chair.
- Clause 5. Members must be at or above a 2.5 cumulative GPA in order to remain in Good Standing with the Chapter. Members who fail to do so will be put on a one semester suspension. Those members have one semester to raise their cumulative GPA to above a 2.5. During suspension, suspended members must have a weekly meeting with the Chapter's Health and Wellness chairman, follow the academic support plan (outlined in Section 2.4) and must keep in contact with their executive council mentor. After a full semester of suspension, the member will present their case to the Chapter Officers where the member's progress will be evaluated, and continuing membership will be determined at that time.
- Clause 6. Members must maintain a 2.5 semester GPA (each semester) in order to remain in Good Standing with the Chapter. Members who fall below a 2.5 will be allotted one semester to improve their GPA above 2.5, in order to determine the number of study hours required for each member, refer to section 2.4 of this article.
- Clause 7. All members are required to sign a Code of Conduct at the beginning of each academic year outlining the expectations of a Phi Kappa Psi Brother. The Code of Conduct is as follows:

Phi Kappa Psi Indiana Beta Code of Conduct

The following Code of Conduct will apply to all undergraduate members of the chapter, along with the Constitution, Bylaws, and Rules of the Phi Kappa Psi Fraternity and any laws that govern the conduct of students or organizations at Indiana University. Each member of the Indiana Beta Chapter of Phi Kappa Psi will agree to comply with the following requirements in order to remain a member in good standing with the chapter:

University Duties:

1. All members will remain in good standing with Indiana University.
2. All members will remain full time students of Indiana University meeting the 12 credit hour requirement from the University.

Chapter Duties

1. Members of the Phi Kappa Psi Indiana Beta Chapter will fulfill all financial obligations to the chapter, university, and national headquarters in a timely manner.
2. Chapter members will attend all weekly chapter meetings. Any excuses will be given to the chapter's recording secretary 24 hours prior to the chapter meeting for review. No member may be allowed to miss more than 3 chapter meetings per semester.
3. All members will participate in at least 1 committee and a maximum of 4 committees.
4. Chapter members will maintain a GPA that is equal or greater than the minimum member GPA.
5. Attendance at all chapter-sponsored philanthropy events, community service events, and recruitment events is mandatory.
6. All members must complete 15 community service hours per semester.

Individual Duties

7. All members of the chapter will conduct themselves according to the charges and obligations set forth by the Ritual and Creed of the Phi Kappa Psi Fraternity. Gentlemanly conduct is of the utmost importance.
8. Chapter members will not use or possess illegal substances on or off the chapter premises.

Chapter Fulfillments

1. Participate in the 6 educational programs suggested by the National Fraternity regarding risk management.
2. Host at least one philanthropy event and one community service event per year.
3. Hold one brotherhood and one planning retreat each year that all members are required to attend.

Signature: _____

Date: _____

Witness: _____

ARTICLE VIII. PRIVILEGES AND RESTRICTIONS

Section 1. House Rules

- Clause 1. Quiet hours shall be observed regularly in the chapter house. During quiet hours there shall be no unnecessary noise whatsoever in any part of the Chapter house. These quiet hours shall be from 12 A.M.-8 A.M. from Sunday to Thursday and there shall be no quiet hours on Friday and Saturday. Finals week quiet hours are from 11 P.M.-8 A.M every day of the week.
- Clause 2. Immediately prior to and during final examinations, quiet hours shall be in effect, the time and duration of which the GP shall have power to determine.
- Clause 3. Active members and pledges of the Chapter are prohibited from appearing in the Chapter house in an intoxicated condition and making themselves objectionable, and from bringing into the Chapter house any person or persons not members of the Chapter, if such person or persons are in an intoxicated condition.
- Clause 4. All members shall be obligated to live in the Chapter house, unless they are married or have written permission from the House Corporation one month before the end of the previous semester.
- Clause 5. Consecutive numbers shall be assigned to the incoming members according to [scholastic rank, Initiation exam grades, alphabetically, combination of such, etc.].
- Clause 6. All room assignments shall be determined by the House Management Committee Chairman at least one month before the conclusion of a semester.
- Clause 7. Preference for all rooms shall be granted in order of lowest consecutive number (or by a point system developed by the Chapter).
- Clause 8. Members are allowed to bring male guests to all parties although each guest is limited to two appearances at Greek events (Events with other Greek houses such as pairs, quads, etc.) per semester.

ARTICLE IX. READING OF BY-LAWS

These Bylaws shall be read in full by all members prior to the first regular meeting of each academic year for initiates, and within one week of initiation, for new members. A member is not considered in good standing and, therefore, cannot vote in Chapter affairs until he certifies in writing to the BG that he has done so. Copies of these Bylaws shall be made available to each member in the spring and to pledges at least one week prior to their initiation.

ARTICLE X. REPEAL AND AMENDMENT

Section 1. Repeal

These Bylaws, or any portion thereof, may be repealed at any regular meeting of the Chapter by a two-thirds vote of all the members, provided notice of a motion for such repeal is given at the preceding regular meeting.

Section 2. Amendment

Clause 1. These Bylaws, or any portion thereof, may be amended at any regular meeting of the Chapter by two-thirds vote of all the members, provided written notice of the proposed amendment is filed and read at the preceding regular meeting.

Clause 2. Immediately upon the adoption of any such amendment or amendments or complete revision, the AG shall forward to the Executive Director, for approval, triplicate copies thereof, to which shall be appended a certificate substantially in the following form:

The foregoing amendment(s) to the Bylaws of the Indiana Beta Chapter of the Phi Kappa Psi was (were) duly adopted at a regular meeting held on the ____ day of _____ (month), ____ (year).

Article XI. Impeachment and Removal of Officers

Clause 1. For a Chapter Officer to be removed from his office, he must be found guilty of committing an Offense Against the Fraternity through the Chapter judicial process outlined in the Fraternity Constitution, Bylaws, & Rules.

Clause 2. Upon finding a Chapter Officer guilty of the charge of Misuse of Power, in addition to the penalties available to the Judicial Committee pursuant to the Judicial Process Review Guide, the Judicial Committee alternatively may propose to the Chapter the penalty of removal from office, which shall require a two-thirds vote for ratification.

Dated 2019, January 14

Nathan Alexander Sands
Chapter President (GP)

(Chapter Seal)

Brett Allen Louviere
Recording Secretary (BG)

The foregoing amendment to the Bylaws of _____
Chapter is (are) hereby approved by the Executive Council.

Attorney General

(E.C. Seal)

Executive Director

The amendment shall not be or become effective until approved by the Executive Council. The above form is required for each individual amendment.