

SICE Consulting Association Constitution

Title

Constitution of SICE Consulting Association (SICECO)

Preamble

The mission of SICE Consulting Association is to empower members with professional skills necessary to succeed in the consulting world. The organization will also provide resources to help members find internships and jobs related to consulting.

Article I: Membership

Participation in the SICE Consulting Association must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

All officers must be students enrolled at Indiana University; any student from any school or degree program can be members or officers.

Members can be recruited however officers deem necessary, and officers will be need to be interviewed by the President and the corresponding officer of the position being interviewed. The President position will be interviewed by the current President and Vice President. In order to remove a person from an executive role, there must be a unanimous vote by all other executive officers, as well as approval by the faculty advisor. To revoke a person's membership, there must be a majority vote (4 out of 7) among officers and approval by the faculty advisor. The faculty advisor has the sole right to remove any person from membership or executive position.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Executive Officers

The Executive Board consists of seven positions: President, Vice President, VP of Finance, VP of Member Engagement, VP of Outreach, VP of Design, and VP of Technology. An Executive officer may have their membership revoked with a majority vote (4 out of 7) of the executive board vote and the faculty advisor's approval.

President: Presides over the club and is the head representative of the club. Works with faculty advisor to give updates on meetings/events, collaborate on strategy, and set short-term and long-term goals for the organization. The President is also responsible for delegating tasks to other executive board members and completing all paperwork for the club. The President oversees and is responsible for all events that the club hosts. A GPA of a 3.0 or higher is required and must demonstrate a high level understanding of the job recruiting process.

Vice President: Responsible for helping and assisting the President with tasks and duties, as well as taking over for the President if necessary. Also, the VP sets agendas for meetings and sends out emails (reminders, weekly newsletter, etc.) to members. Takes attendance at meetings and writes down minutes for each executive board meeting. Responsible for management of the beINvolved account and adding members to the email list.

VP of Finance: Assumes the role of Treasurer for the club. Manages all financial records for the club which includes setting a budget, raising funds, and handling all transactions for the club. Sends out event request forms to advisor for items needed in meetings/events. Also in charge of keeping record of all of the club's financial transactions.

VP of Member Engagement: Responsible for recruiting new members to the club. This may include: class visits, involvement fairs, personal connections, or any other method the officer deems appropriate. Also in charge of increasing member engagement through emails and surveys and sending a welcome email to incoming members.

VP of Outreach: Serves as the liaison between all SICE and non-SICE student organizations on campus. Collaborates with other student groups to host events or school functions/competitions. Also in charge of maintaining corporate relations by emailing companies and alumni to set up events and build relations with them. Has ownership of the alumni database and updates the database as necessary.

VP of Design: Collaborates with the Vice President to create the slides for meetings. Responsible for creating posters, flyers, and electronic advertisements to help market upcoming SICECO events.

VP of Technology: Assumes ownership of social media accounts (Facebook/Twitter) and creates posts to increase member engagement and promote upcoming events. Also responsible for updating the website with upcoming events, job openings, and relevant consulting articles.

Article IV: Advisor

The faculty advisor has authority over all officers and members of SICE Consulting Association. His or her role is to maintain the vision of the organization, provide assistance to the executive officers, and help provide networking opportunities. There shall be one advisor who may until they step down, and he or she is responsible for choosing his or her successor.

Article V: Meetings

Membership meetings will be held every other week during the school year. The VP of Member Engagement is in charge of doing classroom visits at the beginning of the school year to recruit new members. The VP of Design will create flyers and electronic advertisement to be put around campus. The President has the authority to call a meeting at any time, and the Vice President is responsible for emailing members to alert them about events and meetings. The President and Vice President set the agenda for the meetings and the Vice President takes

attendance for the meetings. If the President cannot make the meeting, then the Vice President will take over the meeting.

Article VI: Elections

Elections are held yearly in the few weeks leading up to the end of the fall semester. Members can run for office if they have attended 3 or more meetings and have filled out the application form including a resume. The interview will be run by the President and the officer in the position that the applicant is running for. The interview for the President will be run by the current President and Vice President. Members will be notified about interviews in an email two weeks before interviews take place.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VII: Dues & Budgets

There will be no required dues for members. The VP of Finance is in charge of setting the budget each semester. The VP of Finance may set up fundraisers to help raise funds for the organization.

Article IX: Finances

The VP of Finance is in charge of financial affairs. The organization will be maintaining a Student Organization Account, to be maintained by the VP of Finance and will be abide by the SOA office policies and procedures. If there is remaining money at the end of the semester, it will transfer over to the following semester. If the group dissolves, the money will go towards a charity the faculty advisor deems fit.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI: Amendments

In the case there is an amendment proposed, the executive board will be notified by email. The vote will be conducted during the next executive board meeting and only the officers that attend can vote. The amendment will be passed if 2/3 or more of the executive board members approve the amendment, as well as with the approval of the faculty advisor.