

The Special Libraries Association - Student Group Constitution

Objectives:

- To raise awareness of opportunities in the special libraries environment.
- To develop mentorship programs with professionals in the field.
- To provide opportunities for students to connect and collaborate with one another.
- To plan programs, seminars, and presentations for student growth and development.
- To organize tours of special libraries in environments not typically included elsewhere in the program.

Membership

SLA-SG allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. Membership dues are a one-time \$5 fee.

If for any reason a person no longer wishes to be a member, he/she must indicate to the secretary that he/she wishes to be removed from the membership list.

University Compliance

This organization shall comply with all Indiana University regulations, and local, state, and federal laws.

Executive Officers

This group will have up to four officers: President, Vice President, Treasurer, and Secretary. The term for all executive positions will be for one year. Elections will take place in September for Vice President and in January (or as needed) for Treasurer and Secretary. Officers may run for re-election. The roles of each position are described below.

Roles of the Officers

All positions should be prepared to regularly communicate/coordinate with fellow executive members, attend all SLA-SG events/meetings, and properly represent the group at additional ILS, SICE, and IU events.

President

Basic responsibilities:

- Serve as the main point of contact for the group
- Plan events and meetings for members
 - Coordinate with professionals and other student groups
 - Reserve locations
- Represent SLA-SG in Student Advisory Council meetings

Vice-President: recommended that they be in their 1st semester of ILS

This position will transition into President throughout spring semester

Basic responsibilities:

- Support the work of the President
- Plan events and meetings for the chapter
 - Coordinate with professionals and other student groups
 - Reserve locations
- Manage the IU BeInvolved page

Treasurer

Basic responsibilities:

- Collect dues
- Manage the budget/funds
- Coordinate event costs and make purchases
- Attend any required ILS student group financial meetings

Secretary

Basic responsibilities:

- Take attendance/notes, as needed
- Social media and group-wide email outreach

Advisor

The group will have an ILS faculty member and/or an IU library staff member as its advisor(s).

Meetings

Meetings are open to members and non-members; however, only members may vote. Meetings will be held monthly. If additional meeting time is needed, a feasible time will be agreed upon by members. Privilege to make a motion is not limited to the executive council. Any attendee may make a motion in addition to those that are set in the agenda.

Anti-Hazing Policy

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Any additions or changes to this constitution must be discussed by the group and voted on by members.