

Staff Council Minutes

May 22, 2018

KC 130B

Submitted by Donna Bevington

Present: LeeAnn Salmons, presiding; Donna Bevington, Tara Bass, Katherine Cope, Christina Fivecoate, Lisa Frank, Sarah Graves, Stephanie Graves, Meghan Green, Valerie Hall, Stan Haynes, Sharon Johnson, Jeremy Kennedy, Cynthia Lipken, Ashley Miller, Bev Ringeisen, and Michelle Rivers

CALL TO ORDER

Staff Council meeting was called to order at 10:30 a.m. by President LeeAnn Salmons.

1st ANNUAL CAMPUS STROLL—June 9

Advertised on the facebook pages of Staff Council, Indiana Vendor Craft Shows, Indiana Vendor Events, Indiana Vendor and DS & Small Business Event Only, Northern Indiana Craft Shows and Bazaars, Handmade Indiana Art & Craft Shows, Craft Shows in Indiana, Greentown Connections, WWKI Community Calendar, Z92.5 Community Calendar, First Farmers Bank and Trust (Greentown), Treasure Mart, and the Original Treasure Mart. Flyers are in the brick-and-mortar stores and venues listed. Facebook charges \$1.00 per day to “boost” the event.

- Kokomo Tribune—we got \$210 advertising free last year because the Tribune failed to send us an invoice.
 - June 1-3--\$795
 - If we run an ad in “Fridays” on June 1 and June 8, it would reach at least 17,000 people.
- Kokomo Clipper (comes in the mail for residents)—would reach 23,000 people
- Miami County Weekly—June 6—would reach 9000 people
- Pharos-Tribune (Logansport)—June 7—would reach 7000 people
- Unanimous vote to run ads in the various publications for \$573

Philemon Yebei, campus financial officer, said that we do not need event insurance at this time.

LeeAnn sent around the sign-up sheet to work the event. People may sign up through email to LeeAnn as well.

We will have someone going around handing out customer satisfaction surveys for a chance to win a prize in a drawing. There will also be flyers for the November show to distribute.

Rozzi's will be open with picnic fare—hamburgers, hot dogs, etc.

John Sarber says that the circle drive will be closed to parking all day Friday and Saturday, June 8 and 9, so that food trucks and boutique campers/trucks may set up there.

NOVEMBER CRAFT SHOW

Committee will meet soon to decide on vendors.

COMMENCEMENT

Voted to sell water at next year's commencement. It must be Dasani, but we can get it at Gordon's Food Services. They refrigerate it and cut us a good deal for quantity.

UPCOMING DEADLINES

Scholarship applications due June 1

Nominations for Staff Council officers due May 31; elections are at the June Staff Council meeting.

ADJOURNMENT

The meeting adjourned at 11:05 a.m.