

**Indiana University Kokomo - Staff Council**  
**Financial Assistance Request for Campus Projects/Activities**  
**Submission due dates: February 1 and September 1**

Requestor's name or group, address and phone: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact name, address, phone, and email: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of request: \_\_\_\_\_  
\_\_\_\_\_

Date of need: \_\_\_\_\_

Describe the purpose/event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional comments for consideration: \_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*For Internal Use\*\*\*\*\*

Log Number \_\_\_\_\_

---

**Please send one copy to Terri Butler, School of Business and once copy to the Staff Council President**

Disclaimer: While all financial requests will be considered, this application does not assure the request will be awarded.
---