

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES

October 1, 1996

Room 132 Whitewater Hall

11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Baldwin, L.; Bandish, C.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakey, G.; Branstrator, P.; Breitenbach, G.; Brown, E.; Browne, B.; Browne, C.; Chandler, David; Clark, K.; DaCosta, C.; Dalphin, J.; Day, P.; Dempsey, K.; Dhawale.; Englert, L.; Fell, M.; Fine, P.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Frantz, D.; Fulton, D.; Gallo, E.; Goerss, B.; Henry, M.; Jackson, D.; Jayasuriya, K.; Johnson, S.; Kauffman, J.; Lafuze, J.; Larger, M.; Lehman, J.; Ludlum, C.; Mahoney, M.; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; Nwobodo, P.; O'Brien, K.; Osborne, R.; Osgood, T.; Pandya, V.; Rankin, S.; Rains, J.; Rao-Dev, V.; Roman-Royer, J.; Sabine, N.; Shapiro, S.; Shere, S.; Spencer, S.; Stolle, C.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Worpenberg, W.; Williamson, T.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the August 22, 1996, meeting. Kurt Acton seconded. Minutes approved

III. President's Business -Walter Wagor

- A. Walter Wagor welcomed representatives from Staff Council and Professional Staff Council who have been invited to attend Senate meetings.
- B. Walter explained that the notebooks with minutes from Faculty Senate, Professional Staff, Staff Council and Student Government which were placed in the lounge of each building are missing from Hayes and Whitewater lounges. He asked that the notebooks be returned and, in the future, be read in the lounge.
- C. Walter Wagor announced the adjunct representatives to Faculty Senate for the Fall 1996 semester are: Greg Karch, BSS; Sharon Corder, NSM; T. Grant Bolling, NSM; Jana Lehman, BEST.

IV. Student Government - Pam Fine

- A. Pam Fine, President of Student Government, said they are reorganizing and elected a full Student Senate two weeks ago. She is looking forward to working with faculty this year and expressed her appreciation for being included in Senate meetings.

V. Standing Committees

**Budgetary Affairs - Lora Baldwin**

- A. Lora Baldwin said the committee meetings are every Monday at 1:00 PM, in the Hayes Conference Room and are open to anyone. In addition to Standing Committee minutes being available in red binders in the lounges, Lora said that she will Email minutes upon request.
- B. The committee is currently re-working the Salary Policy.

### Nominating Committee - Rob Tolley

- A. Rob Tolley distributed ballots with a slate of candidates for the P & T Committee and explained that two new Tenured and one new Tenure Track faculty need to be elected to the committee for a two year term. Also, one Tenured faculty member needs to be elected for one year to fill a vacancy. The slate was brought forth, moved and seconded from the Nominating Committee. The floor was open for adding or withdrawing of names. Joan Lafuze clarified that new faculty did have the vote on committee selection. Bill Browne moved to close the nominations. Randall Osborne seconded. In the vote for the replacement on P & T, Joan Lafuze was elected to a one year term. New members elected to P & T Committee were; Tenured faculty - Mary Fell and Marilyn Watkins and Tenure Track - Kumara Jayasuriya. Continuing members of the P & T Committee are Vandana Rao-Dev and Suzi Shapiro.
- B. Slates for Faculty Board of Review were distributed. The names of Joanne Rains and Phyllis Day were added. Due to their election to the P & T Committee, the names of Joan Lafuze, Mary Fell and Marilyn Watkins were deleted from the slate. Rob Tolley instructed faculty to vote for three members. George Blakey, Judy McCarty and Tom Osgood were elected to the Faculty Board of Review.

The following is a list of Faculty Senate Standing Committees for 1996-97(\* Denotes Chair)

AAA	Curriculum	Workload
Mary Fell	George Avirappattu	Ed Brown
Mary Folkerth	Joe Blake	Joan Lafuze
Ed Gallo	*Cathy Ludlum	Sue McFadden
*Kumara Jayasuriya	Sue McFadden	*Peit Nwobodo
Anne Szopa	Mary Ann Morse	Tom Thomas
*Vandana Rao-Dev	Laverne Nishihara	Jane Vincent
Jerry Wyett	Greg Weber	Marilyn Watkins

  

Budgetary Affairs	Faculty Affairs	Nominating
Kurt Acton	Bill Browne	Lora Baldwin
*Lora Baldwin	George Blakey	Judith Roman-Royer
Larry Englert	M.J. Henry	*Rob Tolley
Neil Sabine	*Joan Lafuze	
Suzi Shapiro	Randall Osborne	
Kelly Dempsey	Sherry Rankin	
Ron Carter	Judith Roman-Royer	
	Jane Vincent, ex-officio	

### AAA - Kumara Jayasuriya

- A. The policy relating to transfer of credit will be discussed at the November Senate meeting. The policy has been presented to the ASAC members for initial feedback.

### Curriculum Committee - Cathy Ludlum

- A. The committee meets every Thursday in the Distinguished Alumni Room from 12:30-1:30 PM.
- B. The committee has had discussions on the question of whether IU East can grant minors with associate degrees.
- C. There has been some concerns expressed about curricular offerings not going through appropriate channels since they were initiated off-campus. Two cases cited were the MBA through Ball State and the Masters in Adult Education in the School of Continuing Education which is an IUPUI degree. The committee will hold informational meetings.
- D. The committee brought, moved and seconded, a request from the Computer Science Department for a change in course title and description for CSCI C206 to more accurately reflect course focus as well as allow more flexibility for future course offerings. Bill Browne called the question. Motion passed.

**Faculty Affairs - Joan Lafuze**

- A. The committee meets on selected Thursdays at 2:00 PM.
- B. The committee has been discussing teaching rewards system and whether it is a one time award or if faculty could receive the reward more than once. UFC will begin discussion on this next week. The Board of Trustees is working on a resolution and Joan will distribute it when she receives it.
- C. The committee is working on the Evaluation of Chairs form and hopes to have it completed and ready for Spring 97.
- D. The Faculty Ranks issue is being studied and data is being collected relative to what ranks currently exist.
- E. The committee has met to consider P & T issues and to determine possible policy changes on this campus.

**Workload Committee - Peit Nwobodo**

- A. The committee meets every other Monday from 12:30-1:30 PM.
- B. The due dates for Reassigned Time forms are October 15 for Spring semester, and March 1 for Fall semester. The forms are available from Faculty Secretaries. Walter Wagor noted there was some confusion with the Workload Committees's purpose in the process. First, all faculty requested reassigned time for research time is to go to the Workload Committee for review and approval. Secondly, all administrative reassignments are to be reported to the Workload Committee. Thirdly, the Workload Committee deals with policies relating to faculty work loads and how they are determined.

VI. **Chancellor's Business - David Fulton**

- A. The Chancellor urged faculty to give input relating to work load to the Workload Committee when requested.
- B. President Brand will visit IU East on Thursday, October 3. He will be meeting with faculty in the Community Room at 2:00 PM and with staff at 2:45 PM. There will be a reception for the President at the Wayne County Historical Museum at 4:30 PM in conjunction with the opening of the IU East 25th Anniversary exhibit.
- C. The Omnibus Appropriation Act signed by Congress last week will mean more money in the Perkins Grant, Pell Grants, Trio programs and Service Learning Funding.
- D. The architect for the 4th building have been selected, MSKTD from Ft. Wayne. The design for the building should be ready in the Spring of 1997 and put out for bids. The target date for ground breaking is July 1, 1997. The building will be constructed on the site of the current greenhouse, which will be removed.
- E. There will be considerable renovation of the walk to Whitewater Hall, making it the primary entrance to the campus.
- F. IU East has been very successful in attracting new Grants. The Division of Education is involved with two Education 2000 grants; one is with Centerville Schools for \$50,000 ; the other is a \$55,000 Partnership Grant with Richmond Community Schools. Another Grant, for \$83,000, has been awarded to IU East as a location for the 21st Century Scholars community support program.
- G. The Chancellor thanked Carol Browne for her efforts in completing a new Adjunct Faculty Handbook in time for distribution to Fall Adjuncts. The Handbook was very much needed.
- H. Ivy Tech State College has appointed a new Dean of Instruction - Steve Tincher.
- I. Faculty Fellowships from Campus Compact have been awarded to Kumara Jayasuriya, Vandana Rao-Dev, and Randall Osborne. Cathy Ludlum received a Senior Fellowship.

## VII. Academic Affairs - Carol Browne

- A. Carol Browne noted that IU East is being recognized as an integral factor in the growth of the community as evidenced by the recent Grants.
- B. Greg Weber has been selected Chair of the Research and Grants Committee. The Academic Affairs office and the committee will produce a flyer listing internal grant opportunities and information about available grants.
- C. The Academic Affairs office will still accept corrections for the Academic Handbook. The revised pages are scheduled for distribution by the end of October. The Agenda Committee has decided that revisions should be made and distributed once a semester, in Fall and Spring.
- D. The Adjunct Faculty Advisory Committee has been appointed and meets the first Tuesday of the month.
- E. Due to the growing number of dossiers which must be stored, the archival procedures and policy have been changed to require that a full dossier be kept for two years. After two years the documentation will be returned to the candidate and only the narrative will be kept on file. Dossiers currently stored will be sorted and materials returned.
- F. Tom Osgood noted that a new Operations Assistant, J.D., has joined Computing Services, replacing Cindy Zastawnik.
- G. In Judy McCarty's absence, Carol Browne reminded faculty about workshops offered by the Library, Service Learning and FACET. Faculty should be receiving their first issue of The Professor, from the LEAD Center. The LEAD Advisory Board meeting will be October 8th.
- H. Faculty were encouraged to use the technology available in Vivian Auditorium. Contact Lynn Hufford for further information.

## Assesment

Eleanor Turk said the Assessment Committee meets from 8:00-9:00 AM on Thursdays. The committee is working on the focus visit report which deals with management of baccalaureate degrees, the strategic planning and where IU East is in the Assessment Program. Eleanor noted the new metaphor used is the "Assessment Program" to indicate that the plan is now in place. The committee is collecting data through Spring 1996. Eleanor Turk will attend an Assessment Conference in Indianapolis on November 10-12, 1996 and encouraged others to attend. A list of audio cassettes on assessment is available from Division Chairs.

## VIII. External Relations - No Report

## IX. Old Business

## X. New Business

XI. *University Committees*

- A. Eleanor Turk serves on the Overseas Study Committee. Information about opportunities for overseas study is located on the bulletin board outside her office in Whitewater Hall.

## Announcements

- A. Cathy Ludlum said the Service Learning Committee is having Brown Bag Seminars. The next one will be October 4th at noon in the Community Room to discuss how to assess service learning. The committee will review nominations, due by October 14th, for the George Piennell Award for Service.
- B. Joan Lafuze, United Way Co-Chair with Tammy Williamson, encouraged faculty to complete and return their pledges.
- C. Sue McFadden reminded everyone about Gender Awareness Week, October 7-11, sponsored by the Commission on the Status of Women. Events planned include: Nan Brooks as Eleanor Roosevelt; Peg Brand doing a slide show on Suffrage Art; Gary Breitenbach talking about the Role of Sex and Gender in Some Types of Violent Behavior; and Paul Barton-Kriese and Varsha Pandya presenting a Dialogue on Women in the Third World.

- D. Greg Weber, Chair of the Research and Grants Committee, announced that the deadline for Sabbatical requests is October 14. The deadline for Summer Faculty Fellowship applications is October 25. RUGS has given \$11,000 to distribute as grants, of \$1,000 each, to be used as seed money to help secure outside research funding.
- E. Kurt Acton said that the Ethics Committee will meet on Monday, October 7th, at 11:00 to discuss ethical issues involved in writing letters of recommendation. Lunch will follow the meeting.
- F. Tom Osgood reported that Liz Craig has a list of Email addresses. Anyone interested in obtaining the list should contact Liz Craig or Tom Osgood.
- G. Bill Browne said that nominations for the University Distinguished Teaching Awards are due by December 2nd. Nominees must have been at IU East for a minimum of five years. He added that the Distinguished Teaching Award stipend is a \$2,000 supplement to the salary every year as long as the person is with Indiana University.
- H. Tom Thomas announced that the 18th Whitewater Valley Art Competition will be judged November 2 and 3. Approximately 35 universities will be participating.
- I. Randall Osborne announced upcoming FACET dialogues to be held on October 3rd, November 7th, and December 6th. FACET Teaching/learning forums will be on October 18th, November 15th, and December 6th.

Joan Lafuze noted that it was 12:15 and moved to extend the meeting. Rob Tolley seconded. Motion passed.

- J. David Fulton noted the range of opportunities and money available for faculty as mentioned in the previous announcements reflect the changing role of faculty
- K. The Strategic Directions Initiatives proposal process is : Optional letters of intent are due to George Walker by October 1st. Proposals due to Long Range Planning Committee by November 1.
- L. Carol Browne announced that she would receive an award, on behalf of The Commission on the Status of Women, as the Outstanding Organization in Support of Women and Work at the Women and Work Conference in Indianapolis on October 2. Eight members of the Commission will attend the conference.
- M. John Kauffman said that the ATM machine is up and running in the Whitewater Student Lounge area.  
He said there had been discussions between Subway representatives and IU East relating to service at the facility. The problems are being addressed.  
Bids for voice mail proposals are still out. Spring semester is the targeted date for voice mail installation.
- N. David Fulton said there will be a Homecoming celebration this weekend, marking the IU East twenty-fifth Anniversary. On Saturday there will be a cookout and on Sunday the Singing Hoosiers will perform in Civic Hall at 3:00 PM.

## XII. Adjournment

Larry Englert moved to adjourn. Bill Browne seconded. Meeting adjourned at 12:30 pm.