

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES

April 1, 1997

Room 132 Whitewater Hall

11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Bergen, M.; Blake, J.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Chandler, David; DaCosta, C.; Dhawale, K.; Fell, M.; Fitzgerald, E.; Foos, M.; Frantz, D.; Fulton, D.; Gallo, E.; Goerss, B.; Henry, M.J.; Hertzog, B.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Ludlum, C.; McCarty, J.; McFadden, S.; McNeil, G.; Merrill, H.; Morse, M.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Phipps, A.; Rankin, S.; Sabine, N.; Shapiro, S.; Spencer, S.; Stolle, C.; Sullivan-Cooper, M.; Szopa, A.; Telfer, K.; Thomas, T.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Worpenberg, B.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:08 am by Senate President Walter Wagor.

II. Approval of Minutes

Mary Fell moved to accept the minutes of the March 4 and 25, 1997, meetings. Randall Osborne seconded. Cathy Ludlum noted that in the March 25th minutes, II. B., she did not make the comment attributed to her and it should be deleted. Suzi Shapiro asked to have the word "hold" changed to "postpone" in section IV. B. of the March 25th minutes. Minutes approved as corrected.

III. President's Report -Walter Wagor

A. Walter Wagor explained that an election needed to be held to replace one member on the Faculty Board of Review. It is important to hold this election since there are items the Board needs to consider immediately. Because Rob Tolley, Chair of the Nominating Committee, was serving on jury duty, Lora Baldwin conducted the election. She presented the list of eligible faculty and reviewed the criteria to serve; Tenured faculty only, Divisional representation is not required, and the Chancellor and P & T Committee members are not eligible. Tom Osgood and Judy McCarty are the current members. Tom Thomas and Ashton Veramallay asked to have their names removed from consideration. Written ballots were distributed to voting members. Michael Foos was elected to the Faculty Board of Review.

B. Walter Wagor asked committees to abide by the time limits assigned for agenda items. It may be necessary to entertain the idea of a special meeting prior to the May meeting. If there is time left over in the meeting, we would return to uncompleted agenda items.

IV. Student Government

No Report

V. Standing Committees

Curriculum Committee - Cathy Ludlum

A. Cathy Ludlum said people have been hearing about the Freshman Year Experience. Divisions have been discussing it and the Freshman Year Experience Task Force has been discussing it. The Task Force and the Academic Affairs office would like to get formal faculty support for pursuing the initiatives connected with the Freshman Year Experience. Open meetings will be held to explain why this is important, what it would mean, and what would be voted upon. The meetings are scheduled for Tuesday, April 8 from 11:00-12:15 in Whitewater Faculty Lounge and Wednesday, April 16 from 11:00-12:15 in Hoyes Hall Lounge. It is hoped that a resolution will be brought to Senate next month for approval.

B. The proposed revisions to the Secondary Education degree were presented, moved and seconded, from the Curriculum Committee. The changes include: replacing the Drug and Alcohol Abuse course with Personal Health; adding K206, a methods course for Children with Special Needs; pairing methods courses; modifying field experiences; and, increasing hours for Student Teaching. Joe Blake noted a change in course title for S100, to Introduction to Sociology. Walter Wagor called for the vote. Secondary Education Degree program approved.

- C. Cathy Ludlum reviewed the Hospitality and Tourism Management program. It was begun about a year ago after Chancellor Fulton and Henry Merrill came to Senate reporting that people from the community had requested a program of study in this area. Senate approved a pilot program and a cohort group is currently enrolled. Last fall Continuing Studies presented a proposal for the Certificate Program to Curriculum Committee. There were some clarifications and revisions suggested, an assessment plan was added and there were some linkages with the B.E.S.T. Division. Although this is a certificate program, the IU learning objectives have been addressed. There is also a partnership with IUPUI, where a full program in Hospitality and Tourism exists. IUPUI instructors would serve as adjuncts in the program. Judy McCarty asked if this would be part of the AGS degree. Henry Merrill said it could be an option. Walter Wagor called for a vote to approve the certificate program. Program approved.

#### Faculty Affairs - Joan Lafuze

- A. Randall Osborne said two issues of the Clinical Ranks proposal come, moved and seconded from the Committee. Attached to the minutes is a summary from the UFC document to help clarify understanding of Clinical Rank issues. The full proposal will be presented at the next Senate meeting. There are two items to be voted upon at this meeting - Appointment to Clinical Ranks and Transition Policies. If approved, these will be added to the items previously passed. Walter Wagor called for a vote. Both motions passed.

#### Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin explained that the Search and Screen Hiring procedures were passed at the last meeting but there was not a quorum, so it is necessary to pass them again. Walter Wagor reported, that after consulting with Robert's Rules of Order following the meeting, he concluded it was his responsibility to check on the quorum. He was aware that there was not a quorum at the time of the vote, and he should have called that. Bill Browne made a friendly amendment to change the title "Division Staffing Committee" to "Division Search and Screen Committee" in the Hiring Procedures to make the wording consistent throughout the proposal. Budgetary Affairs accepted the amendment. Walter Wagor called for a vote on the Search and Screen Hiring Procedures, including the amendment. Motion passed.
- B. Lora Baldwin said the Negotiation Parameters were discussed at the last meeting but were not voted upon. She reviewed the moving expenses, which are not negotiable. The amount is set at \$750 plus 50% of documented moving expenses over \$750, not to exceed \$2,000. Eleanor Turk said it should be made certain that candidates are aware of the parameters from the beginning. Marilyn Watkins was unclear about options available for professional development. Lora Baldwin said professional development is set at \$500 and if a candidate needed additional funds to complete a project they could negotiate for "one time" money. Bill Browne asked about reduced teaching loads. Lora Baldwin said she felt it was in the purview of the Division Chair to decide loads. Mary Fell said the Workload Committee passed a statement on what the teaching load was and under what circumstances exceptions would be made and not feel it was entirely negotiable. Mike Foos asked who and when the \$750 moving expense might be changed or revised. Chancellor Fulton said that Senate did not vote on the change. Joe Blake moved to strike the sentence "Money for professional development, networking, etc. will continue to be negotiable items used as incentives." Seconded. Bill Browne said he felt there needed to be some flexibility in negotiation. Tom Osgood said he was opposed to changing the sense of having no negotiating parameters since faculty could not possibly imagine all circumstances where negotiation might apply. Joe Blake said the word "etc." bothered him. Mary Fell said to add "other incentives will be negotiable" instead of "etc." Walter Wagor said the motion on the floor is to eliminate the sentence and if something else needs to be added there needs to be another motion. Bill Browne called the question on the motion to delete the sentence. Motion passed. Mary Fell moved to add the sentence "Other incentives will be negotiable with Divisional consultation" Joe Blake seconded. Kris Dhawale asked what is division consultation? Vandana Rao-Dev suggested adding "Divisional and Search and Screen Committee consultation". Mary Fell accepted the addition. Discussion. Walter Wagor pointed out that in the previous section on Hiring Procedures the "division and search and screen

committee are notified for input". Mary Fell said "consultation" does not require the entire committee to reconvene, it could be just the Chair. Walter Wagor called for the vote. Motion passed with the amendment.

Lora Baldwin asked if the Senate was ready to vote on all the "Negotiation Parameters" Bill Browne called the question. Motion passed.

VI. Chancellor Business - David Fulton

- A. The Chancellor reported on the SDC process. All three grant proposals from IU East, Freshman Year Experience, Technology in Teaching and the TA/SI, made the cut and will be forwarded to the President for final consideration. The two Excellence Grants, one from the Division of Education and one from the BSS Division, will be considered separately. The Chancellor is optimistic that at least one of the Excellence Grants will be approved. Walter Wagor added that there was discussion in UFC about partial funding of some grants. If that happens, the Freshman Year Experience project will be looked at for funding from both sources. George Blakey asked why, as Curriculum Committee said, that there is not enough information campus wide about the Freshman Year Experience, that open meetings will be held to discuss the program - then what does the grant, which may be funded, propose that the campus do. Cathy Ludlum said that it is important for faculty to approve the plan. There was a grant deadline and by applying for the grant there is time for discussion and the plan would be ready when the grant is approved. The Chancellor said there were other types of activities involved in a Freshman Year Experience besides just courses, which would not need faculty approval. Eleanor Turk thought it would be helpful for faculty to see the grant proposal. The Chancellor said it is available from Curriculum Committee. Carol Browne said that the SDC proposal requested money to develop some of the curricular issues and begin planning the objectives of the First Year Experience.
- B. The Chancellor said that the Strategic Goals had been delayed until the SDC process had been completed, but now hopes the Goals can be coordinated with the SDC Goals to create a central plan for the campus. This Strategic Plan would incorporate the IU East Vision, immediate and long range goals, and will be compatible with the Strategic Directions goals. The Long Range Planning Committee has been working with the Vision Statement and goals. Numerous draft versions have been circulated and discussed by various groups on campus. The Chancellor asked the faculty to endorse the goals statement. Discussion. There were some wording changes suggested. Among them inserting "and providing" after encouraging, in bullet #3 in the Excellence section; correcting access to assess and adding "input" in bullet #2, after incorporate, in Campus Accountability section. The Chancellor will create a document from these suggestions. Bill Browne moved to accept the motion on the floor of the Senate: to endorse the Indiana University Campus Goals for 1997-2002. Tom Osgood seconded. Passed. The Chancellor said the Long Range Planning Committee would be developing an action plan and a document which incorporates these goals and the vision statement.
- C. Honor's Day is Sunday, March 30, at 2:00 in Civic Hall. Faculty were encouraged to participation this important occasion.

President Walter Wagor announced that there was no longer a quorum and no further business could be conducted. The President called a special meeting for April 15 at 11:00 to complete today's agenda and vote on May graduates.

V. Adjournment

The meeting was adjourned at 12:30 pm.