

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
August 19, 1997
Room 124 Middlefork Hall
3:00 PM

Presiding: Walter Wagor, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Clark, K.; Dalphin, J.; Day, P.; Dempsey, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Frantz, D.; Gallo, E.; Goerss, B.; Haas, K.; Henry, M.J.; Hertzog, B.; Jayasuriya, K.; Lafuze, J.; Larger, M.; Ludlum, C.; McFadden, S.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Rains, J.; Roberts, D.; Rankin, S.; Rao-Dev, V.; Rivard, T.J.; Roman-Royer, J.; Sabine, N.; Scherer, S.; Spencer, S.; Stolle, C.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Worpenberg, B.; Wyett, J.

I. Call To Order

The meeting was called to order at 3:10 pm by Senate President Walter Wagor.

II. Approval of Minutes

Ed Brown moved to approve the minutes of the May 6, 1997 Faculty Senate Meeting. Tom Osgood seconded. Minutes approved.

III. President's Report - Walter Wagor

A. Summer Update

1. Walter Wagor presented, for Senate approval, the following dates for Faculty Senate meetings during 1997-98: September 23, October 21, November 18, December-no meeting, January 20, February 17, March 24, April 21, May 5. The meeting time would be 11:00 am - 12:15 pm. Walter explained these dates were selected to avoid conflicts with the Election Day holiday and Christmas vacation. Greg Weber moved to accept the times. Discussion. Larry Englert called the question. Meeting dates for 1997-98 approved as presented.
2. Walter Wagor welcomed and introduced the two new Vice Chancellors who have joined IU East: Diane Roberts, Vice Chancellor for Academic Affairs and Ben Young, Vice Chancellor for Enrollment Services and Dean of Students.
3. Walter Wagor reported the following IU East faculty members participated in the Summer Institute at IU Bloomington: Judy McCarty, Neil Sabine, Mary Fell, Bill Browne, Bob Hertzog.
4. The Legislature passed the State budget. The biennial budget for IU was approved as submitted. The implications of the budget will continue to be discussed.
5. Following consultation with Agenda Committee during the summer it was decided not to discuss restructuring at the Senate Retreat. The restructuring issue will not be discussed in a direct sense and any further discussions will focus on leadership and budget issues.

B. UFC Update

Walter Wagor announced that Mike Foos will be the IU East representative to UFC and has also been elected to serve on the UFC Agenda Committee as regional campus representative. Some of the topics to be discussed by UFC this year include Post Tenure Review and the issue of tenure eligible ranks. President Brand and UFC will participate in the discussions of these important issues.

- C. Michael Klein, former Department Chair and Professor of Economics, currently a lawyer with the University Counsel Office, will be at IU East on Tuesday, October 7, to conduct an open forum from 11:00-12:15, relating to P&T issues and processes. He will also meet with the Faculty Affairs Committee.

- D. Walter Wagor reminded Senate members that it is his duty as Senate President to convene the first meeting of Senate Standing Committees for the purpose of electing a Chair. He announced that AAA Committee would meet directly following this Senate meeting, and Budgetary Affairs 20 minutes later. Then on Thursday, August 21, Curriculum Committee will meet at 11:00 am, Faculty Affairs Committee at 11:30 am, and Workload Committee at noon.
- E. Walter Wagor added that it is also the in the duties of the Senate President to present some of the issues which Standing Committees might address during the year. He listed the following:
- AAA - Develop a set of procedures on how the committee works, to be made available to faculty and students.
 - Budgetary Affairs - Develop the budget for 1998-99 as well as long range budgetary planning.
 - Curriculum - Discuss how to deal with the changing curriculum scene as it relates to distance education and transfer of grades.
 - Faculty Affairs - Revisit the Sexual Harassment Policy, Review TERA criteria, Post Tenure Review, P&T Changes, and Constitutional changes.
 - Workload - Collect, monitor and analyze workload data and make recommendations based on that data.
 - Faculty Board of Review - Review committee composition, terms of service and a set of procedures.
 - P&T - Discuss what, if any, revisions need to be made to the P&T process.
- For all faculty and staff - to pay attention, get involved, become future oriented - Look ahead!

IV. Student Government - No Report

V. Standing Committees

AAA - Vandana Rao-Dev

The committee will meet August 21 for student appeals

Budgetary Affairs - Lora Baldwin

No Report

Curriculum Committee - Cathy Ludlum

- A. Cathy Ludlum reported that in talking with University Enrollment Services she found out the IU East campus is in non-compliance with University policy in reference to courses from the Master Course List. Bringing courses from the Master Course List as information items and adding them to programs and/or degrees is not the correct procedure. She found out that courses from the Master Course List must be put through the full, new course approval process. New course proposal form must be completed and circulated to each campus for approval. Ashton Veramallay asked about courses already listed in the Spring schedule. Cathy Ludlum said courses already approved are fine, but from now on the full approval process will have to be implemented. Curriculum Committee will review the process and Walter Wagor said he would contact his counterparts on other campuses to find out how they are working with the Master Course List. Bob Hertzog said he thought IU East could decide what courses it wanted to offer. Cathy Ludlum said the University Faculty has authority over all courses. Walter Wagor pointed out that students could have problems transferring credits to other campuses. Jerry Wyett said in the Education Council, every Education Division brings courses from the Master List and circulates them to all other Education Divisions for approval. Greg Weber noted the purpose of the approval process is for consistency and IU East does a good job with course descriptions, but some campuses do not. Ron Carter said there could be gaps in some courses.

Faculty Affairs - Joan Lafuze

No Report

Nominating Committee - Lora Baldwin

- A. Lora Baldwin announced that five Standing Committees need to be elected and presented the slates of candidates for AAA, Curriculum and Faculty Affairs Committees. The other two committees, Workload and Budgetary Affairs, require Divisional selection and Senate approval.
 - a. The slate presented for approval for **Budgetary Affairs**: Larry Englert, Ed Brown, Kurt Acton, Ron Carter, Lora Baldwin, Mike Foos, Kelly Dempsey. Cathy Ludlum moved to accept the slate. Ashton Veramallay seconded. Slate approved.
 - b. The slate presented for **Workload Committee**: Peit Nwobodo, Joe Blake, Mary Fell, Sue McFadden, Peggy Branstrator, Carmen DaCosta, Education to be selected. Greg Weber moved to accept the slate. Ron Carter seconded. Slate approved.
The slate of nominees for the remaining Standing Committees was distributed.
 - c. **AAA** - Mary Fell asked that her name be removed from the AAA Committee slate due to other committee assignments. There were no additional nominations. Walter Wagor noted that the Constitution states there could be no more than seven members on a Standing Committee, but the Committee could be elected with fewer than seven. Eleanor Turk moved to close the nominations. Ron Carter seconded. Slate elected. Paul Barton-Kriese, Phyllis Day, Kumara Jayasuriya, Vandana Rao-Dev, Susan Sherer, Greg Weber
 - d. **Curriculum** - Eleanor Turk moved to close the nominations for Curriculum Committee. Paul Barton-Kriese seconded. Slate elected. Kris Dhawale, MJ Henry, Cathy Ludlum, Sue McFadden, Laverne Nishihara, Joanne Rains, Rob Tolley
 - e. **Faculty Affairs** - Paul Barton-Kriese moved to close the nominations for Faculty Affairs Committee. T.J. Rivard seconded. Slate elected. George Avirappattu, Ed Fitzgerald, Michele Larger, Tom Osgood, T.J. Rivard, Anne Szopa, Jerry Wyett, Mike Foos, ex officio

IV. Chancellor's Business - David Fulton

- A. Chancellor Fulton thanked Senate President, Walter Wagor, and the Agenda Committee for the good job they did on the Retreat.
- B. The Chancellor reported that he met with the Nominating Committee regarding Administrative Committee selections. Due to one new Vice Chancellor and two Vice Chancellor vacancies, some committee selections have been delayed. The Long Range Planning and Research & Grants Committees selection will be delayed. The Marketing Committee will be selected when the Vice Chancellor for External Relations is on board. The Scholarship and Financial Aid Committee will be chosen with input from the Vice Chancellor of Enrollment Services. The Computer and Technology Committees have been combined and will be Chaired by Vice Chancellor Diane Roberts. IU Vice President for Technology, McRobbie, has asked to have a representative on this committee.
- C. Chancellor Fulton announced a Lilly Endowment Grant for \$8 million over five years, awarded to IU. The grant, to increase retention rate at all campuses, will give IU East \$120,000 over five years. Mary Mahank, Jesse Dansby and Carol Browne worked on the grant.
- D. The Chancellor reported he is pleased with renewed negotiations with IVTC. These led to an administrative agreement in shared planning and new agreement in Bookstore, Library and Security services. An articulation agreement between the IU East and IVTC Business Departments will be finalized in the next few weeks.
- E. The IU East Education and Nursing Divisions have finalized articulation agreements with Sinclair Community College in Dayton, Ohio, which will provide Scholarship support for Sinclair graduates living in Ohio who wish to pursue a 4 year degree at IU East.

- F. The Chancellor announced that M.L. Smith had accepted a position as Director of Enrollment Management at Urbana College. Kurt Acton agreed to serve as Interim Director of Admissions. Sherrie Chandler and Pam Lipps were commended for their assistance in ensuring the department ran smoothly. Interviews for a new Director of Admissions will begin in September.
- G. Chancellor Fulton introduced the new Vice Chancellor for Enrollment Services and Dean of Students, Ben Young. Vice Chancellor Young has extensive experience in enrollment management, student recruitment and as a student advocate, with both regional campuses and four year degree institutions. Vice Chancellor Young said he was pleased to be at IU East and hopes to make a positive contribution. He explained that his emphasis will be on enrollment management in the areas of: comprehensive student recruitment; better and more efficient customer service to serve individual needs; work with Diane Roberts and faculty on retention; use of skills review and student orientation; look at the quality of IU East literature and work with External Relations. Vice Chancellor Young presented the enrollment report, as of August 18.
The Vice Chancellor noted that he had already worked with the Bursar's Office to send notices to students who had enrolled but had not paid fees. It is important to hold on to students and help them through the financial aid process.
- H. George Blakey asked about the healthcare agreement with Acordia and Reid Hospital. The Chancellor said IU East employees could go to Reid until the end of December for emergencies. He recommended everyone pay attention to the enrollment process for healthcare in October/November.

Noting the time was 4:15 Diane Roberts asked for a motion to extend the meeting 10 minutes. Ron Carter so moved. Paul Barton-Kriese seconded. Meeting extended.

VII. Academic Affairs - Diane Roberts

- A. She reported that she is here to serve IU East and help the Chancellor move the University into the 21st century. She explained that she came to IU East because she wanted a faculty who would actively work toward change; a Chancellor who did not micro-manage; and a place willing to reallocate resources to get where it wanted to go. She explained her motto is LOTS (or SLOTS) which stands for learning, optimism, teamwork, and service to the mission.

VIII. Old Business
None

IX. New Business

- A. Ashton Veramallay announced that B.E.S.T. program had received accreditation.

X. University Committees

- A. Walter Wagor encouraged faculty to serve on UFC Committees. He would like to have an IU East representative on most, if not all, University Committees.

XI. Announcements

- A. Eleanor Turk said AAUP meetings were held over the summer and were very productive. Open discussion meetings will continue.
- B. Cathy Ludlum announced that Campus Compact will have funds available for Service Learning.
- C. David Fulton reminded everyone of the Staff Council Craft Fair on Saturday, August 23rd, from 9-5. Proceeds from the Craft Fair support the Staff Council Endowment Scholarship Fund and Staff Scholarships.
- D. The Chancellor announced the IU East Homecoming Weekend, September 20th, which includes a Lively Arts Program, Ice Cream Social, and Community Reception for the new Vice Chancellors.

XII. Adjournment

Paul Barton-Kriese moved to adjourn. Ron Carter seconded. The meeting was adjourned at 4:25 pm.