

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
January 20, 1998  
Room 124 Middlefork Hall  
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Barton Kreise, P.; Blakey, G.; Branstrator, P.; Browne, B.; Corder, S.; Dalphin, J.; Dansby, J.; Dempsey, K.; DeSantis, K.; Fahl, D.; Fell, M.; Fitzgerald, E.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goerss, B.; Helton, E.; Henry, M.; Hertzog, R.; Jackson, D.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Larger, M.; Matika, J.; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; O'Brien, K.; Osborne, R.; Osgood, T.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.; Roberts, D.; Shapiro, S.; Sherer, S.; Spencer, S.; Stolle, C.; Suhrheinrich, J.; Szopa, A.; Thomas, T.; Tollery, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Williamson, A.; Williamson, T.; Wyett, J.; Young, B.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Randall Osborne moved to approve the minutes of the November 18, 1997 Faculty Senate Meeting. Ashton Veramallay seconded. Minutes approved.

III. President's Report

- A. President Wagor said he had intended to E-mail his remarks prior to the meeting. However, in preparing to leave for a conference, his message, inadvertently, had not been sent. He said the message had been sent this morning.
- B. President Wagor announced that the Parliamentarian, Ed Brown, had a class scheduled on Tuesday morning and will not be able to serve in that capacity. Anyone interested in serving as Parliamentarian should contact the Senate President.

IV. Student Government

No Report

V. Standing Committees

AAA - Rao Dev/Jayasuriya

- A. Kumara Jayasuriya reported that the Committee had met on January 8, 1998, to hear 11 student appeals. All students were reinstated and letters to that effect had been sent to their advisors.

Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin explained that the Budget Hearings would be conducted differently this year. In this new system, the Division Chairs will meet, at the end of January, with Vice Chancellor for Academic Affairs, Diane Roberts, to discuss Divisional budget cuts, increases and proposals. Prior to that time, faculty members should talk with their Chairs, either individually or in Division meetings, about their budget suggestions. Budgetary Affairs will meet with Chancellor's Cabinet on February 9, 1998, to discuss the budget. Performance Appraisals will be completed in February and Budget building will begin in March. Lora Baldwin encouraged faculty to look at ways to make cuts since the IU East campus is anticipating a \$200,000 deficit. She added that there are no "Sacred Cows" and that all aspects of the budget will be reviewed for savings.

Curriculum Committee - Cathy Ludlum Foos

- A. The Committee meets on Thursday mornings at 9:00 AM in the new Conference Room, 200C, in Whitewater Hall.
- B. Several courses are being brought from the Master Course List as information items; The BSS Division intends to activate S112 Freshman Seminar, as part of the First Year Experience.  
Continuing Studies plans to add the following courses to the Hospitality & Tourism Management Certificate program: RHI 272, The Tourism System; RHI 191 Sanitation; RHI 171 Introduction to Convention/Meeting Management; RHI 311, Purchasing for Restaurants, Hotels, and Institutions.  
English courses being offered this Spring which were scheduled for presentation at the December meeting include: L374 Ethnic American Literature, L380 Literary Modernism and W250 Writing in Context.. (Descriptions attached)
- C. Continuing Studies proposed a change in the core course requirement for the Hospitality & Tourism Certificate which came, moved and seconded, from the Committee. The change would replace RHI 221, Customer Relations with RHI 272, The Tourism System. Approved.

#### Faculty Affairs - Jerry Wyett

- A. Jerry Wyett reminded faculty that Minutes of Faculty Affairs meetings are available in each building lounge and on the file server.
- B. A proposal relating to amending the Bylaws of the Constitution was presented. Tom Osgood explained that the addition of the line "when a quorum is present . . ." would eliminate the necessity of having paper ballots to approve a change. President Wagor will distribute paper ballots for the approval of this proposed change. A 2/3 majority of the voting members of Senate is required for approval.
- C. Mike Foos reported that Faculty Affairs has been looking at the committee structure at IU East and hopes to have a Constitutional amendment ready by the next meeting to address the changes. He asked faculty to send their suggestions and comments to the Committee. Some of the changes the Committee is discussing include Senate Committee members serving 2 year terms, with half of the members being elected each year and, Senate committees will be elected in April, with service beginning in the middle of summer. Discussions will be included in Committee minutes.  
Faculty Affairs is also reviewing the structure of all IU East committees, Senate and Administrative. Letters have been sent to 16 committee Chairs requesting their input by February 23, 1998, about how committee structure might be changed.
- D. Walter Wagor asked where Faculty Affairs is on looking at the TERA process. Jerry Wyett said the process is being discussed and they should have a proposal ready by the February Senate meeting. He added that there would be no changes which would affect material faculty would include in their annual reviews. Mary Fell asked exactly what TERA stood for - Teaching Excellence Recognition Award.

#### Workload Committee - Sue McFadden

- A. The Committee reviewed two applications for Professional Development Reassigned time. Marty Pentz and Cathy Ludlum Foos were granted reassigned time.
- B. The Committee hopes to have revisions to their By Laws by the next Senate meeting.
- C. A reminder - Professional Development Reassigned Time applications for Fall are due March 1, 1998.
- D. The Committee meets in Hayes Hall Lounge at 3:15 PM on Thursdays.

#### Faculty Board of Review - Mike Foos

- A. Two voting items were brought, moved and seconded by the committee, for a vote. The Committee has been working on re-drafting Constitution and By law statements. There was a meeting in December and University attorneys were consulted regarding clarification of certain issues.  
The Amendment proposal revised in November was not changed. In that proposal the current sections 2 and 3 were eliminated, Section 1 was revised, and Section 2 expanded

the reference to faculty in the current #4. (See attached) Robert Hertzog asked who can bring a complaint. In #2 it refers to "any" faculty member may request or any member of the Board may bring a complaint. Mary Folkerth asked why "professional conduct" had been removed. Mike Foos said the committee felt that conduct issues were addressed in other areas of the Constitution.

Mike Foos suggested that this item be placed on the paper ballot with the vote on the Constitution Amendment change because if the Constitutional Amendment did not pass the By-Laws would be affected. Mike Foos explained that changes in the attached By Laws had been discussed at the November meeting and all changes had been underlined. Robert Hertzog suggested voting on the Constitutional Amendment and the Amendment relating to revisions to the Faculty Board of Review on paper ballots by the February meeting and then vote on the By Law changes at the February meeting. Faculty agreed. If the By Law changes pass then there will have to be an election to add 2 additional members to the Board. George Blakey noted that changes were long overdue and encouraged faculty to vote on these new guidelines. Walter Wagor added that in the past paper ballots had not been returned in a timely fashion and urged faculty to return the votes promptly.

VI. Chancellor's Business - David Fulton

- A. The Chancellor reported that the architects are coming along with plans for Building 4. The bidding documents should be out in February and a contractor selected by March. Plans are being initiated for a community open house/ground breaking and reception late in March. The building is scheduled for occupancy in Fall 1999.
- B. Chancellor Fulton reported on the status of the 3rd round of SDI proposals. One proposal is to acquire two additional VIC units for the IU East campus, one in Hayes Hall and one in Connersville. The proposal has gone to Budgetary Affairs for consideration. The other proposal comes from the Chancellors of the regional campuses who are requesting funding to identify quality measurements on similar campuses around the country. These qualities will provide goals for regional campuses so that they will be able to meet the standards of excellence set by President Brand.
- D. The Chancellor shared an overhead on retention rates at IU campuses. IU East has made great progress from fall 1996 to fall 1997, and is no longer rated at the bottom of the list. The number of returning students increased from 48.3% to 54.0%. (Attached)
- E. Enrollment statistics for the current semester were reviewed by Vice Chancellor Benjamin Young. He reported that the headcount for Spring semester was slightly below last year, but credit hours were slightly higher than a year ago. He thanked the people who worked with advising to increase these numbers.
- F. Chancellor Fulton expressed his thanks to Neil Sabine for his work with the United Way Campaign. There was a 10% increase in giving.
- G. The Chancellor reminded everyone of the reception for Herman Blake, Vice Chancellor for Undergraduate Education, this afternoon at 3:00, in the Community Room.

VII. Academic Affairs - Diane Roberts

- A. Diane Roberts presented a list of peer institutions under consideration by IU East. (Attached) The institutions have similar numbers of faculty, students, degrees, salaries, etc., and all but one is on the North Central accreditation list. There are no other IU campuses included in the list. She will report further decisions.
- B. Chancellor Fulton reported that the name IU East submitted for an Honorary Degree was turned down. He said that if anyone had a name they would like to submit, to forward it to the Chancellor's Office. Walter Wagor added that often names are submitted and approved ahead of the year the degree is actually granted.

VIII. Old Business - None

IX. New Business - None

X. University Committees

- A. UFC - None

- B. Joan Lafuze said she serves on the President's Financing Committee for 18/20. The Committee is looking at ways to finance the plan, not do away with it.
- C. Mary Fell said she had been appointed to the committee to see what faculty do, but the committee has not met.

XI. Announcements

- A. Lora Baldwin, Nominating Committee, said the election of Faculty Senate President will be conducted next month.
- B. George Blakey said that Professor Ron Carter had received recognition for his work in translating Jack London books into Polish.
- C. Jesse Dansby said Rev. David Young would be presenting a Martin Luther King program on Thursday, January 22, at 7:30 PM, in Vivian auditorium.

XII. Adjournment

Jane Vincent moved to adjourn. Randall Osborne seconded. Meeting adjourned at 12:00 noon.