

Agenda  
Indiana University East Faculty Senate  
Middlefork Hall 124  
May 4, 1999  
11:00 am- 12:15 pm

- I. Call to Order - Michael Foos
- II. Executive Session  
Approve May Graduate List
- III. Approval of Minutes - April 6, 1999
- IV. President's Report  
Commencement
- V. Student Government  
Report
- VI. Faculty Committees
  1. Nominating - Ed Brown  
Elections      Nominating Committee  
                  UFC Representative  
                  AAA, Curriculum, Faculty Affairs Committees  
                  Faculty Board of Review  
                  Budgetary Affairs and Workload Confirmations
  2. AAA - Kumara Jayasuriya  
No Report
  3. Budgetary Affairs - Lora Baldwin  
No Report
  4. Curriculum Committee - Cathy Ludlum-Foos  
Information Items  
Voting Items  
Three Certificate Programs – B.E.S.T Division  
Minor in Gerontology – BSS Division
  5. Faculty Affairs - Robert Hertzog  
Introduction: Proposal for Review of Chairs and Deans
  6. Workload - Joe Blake  
Report
- VII. Other Committee Reports
- VIII. Chancellor - David Fulton  
Budget Update
- IX. Academic Affairs - Diane Roberts  
Advising Review  
VCIT Search Report
- X. Enrollment Services - Ben Young
- XI. Old Business  
Circular E7-99 Program Assessment Task Force Recommendations  
<http://www.iue.indiana.edu/senate/cir/cire7-99.html>
- XII. New Business  
Calendar Committee – Proposal
- XIII. Announcements
- XIV. Adjournment

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES

May 4, 1999

Room 124, Middlefork Hall

11:00 AM

Presiding: Michael Foos, President of Faculty Senate

Present: Baldwin, L.; Blake, J.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Carter, R.; Chandler, David; Clark, K.; Dalphin, J.; Dempsey, K.; Fahl, D.; Fitzgerald, E.; Folkerth, M.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goble, C.; Goerss, B.; Hamilton, S.; Helton, E.; Henry, M.; Hertzog, R.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; McCarty, J.; McFadden, S.; Miller, R.; Morse, M.; Nishihara, L.; Osgood, T.; Pandya, V.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Shapiro, S.; Stolz, C.; Sundaram, D.S.; Szopa, A.; Thomas, T.; Turk, E.; Veramally, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.; Wyett, J.; Young, B.

Absent: Acton, K.; Barton-Kriese, P. (Sabbatical); Bergen, M.; Blakefield, M.; Corder, S.; DaCosta, C.; DeSantis, K.; Dhawale, K.; Englert, L.; Fell, M.; Hampton, B.; Hufford, L.; Humphries, P.; Jackson, D.; Larger, M.; Marling, V.; Matika, J.; Osborne, R.; Roman-Royer, J.; Scott, W.; Stanforth, D.; Stolle, C.; Tolley, R.; Waltermann, F.

I. Meeting called to order at 11:01 am by President Michael Foos

President Foos said it would be necessary for the Senate to go into Executive Session to approve the tentative list of May graduates and asked if there were objections. Hearing none, he declared the Senate in Executive Session. Vice Chancellor Diane Roberts presented the list of May graduates. The vote to approve the tentative list of May graduates, pending satisfactory completion of current work, passed. President Foos then declared the Executive Session ended and the Faculty Senate meeting open.

II. Approval of Minutes

President Foos asked for approval of the April 6, 1999 minutes. Walter Wagor noted a correction in VI., to read: "UFC guideline emphasize the review by peers. IU East currently does not include peers in the review process." Minutes approved as corrected.

III. President's Report – Michael Foos

President Foos encouraged faculty to attend Commencement. He stressed the importance of supporting the students. In order to provide adequate seating for faculty, a sign up sheet was passed around so faculty could sign if they planned to attend Commencement.

IV. Student Government – Sarah Watson

Sarah Watson, Vice President of Student Government presented the first Student Choice Award for Outstanding Faculty to Peggy Branstrator who was unable to attend the Student Recognition Dinner to receive the award.

V. Standing Committees

Nominating Committee – Ed Brown presented the following slates:

Workload Committee – Ed Brown announced Division representatives to Workload Committee: Library, Sue McFadden; BSS Division, Joe Blake; HFA Division, Edwina Helton; BEST Division, Larry Englert, came moved and seconded from Divisions. Education Division declined to nominate a representative. Slate elected. Continuing members are Peggy Branstrator, NSM, Carmen DaCosta, Nursing, and Greg Weber, BEST. Walter Wagor raised a question relating to the election process for Workload Committee and suggested the Constitution be consulted.

Budgetary Affairs – The slate, representatives presented by Divisions to replace current members: Education, Jerry Wilde; Library, Sherri Hamilton; BSS, Ed Fitzgerald, HFA, Marty Bergen.

Slate elected. Continuing members are Mary Blakefield, NSM, Larry Englert, BEST and Kelly Dempsey, Nursing

Faculty Affairs – The slate of candidates to fill 2 year terms, presented moved and seconded by the committee, included Neil Sabine, Varsha Pandya, Joan Lafuze, Kurt Acton. Larry Englert moved to close the nominations. Marilyn Watkins seconded. Slate elected. Continuing members are Robert Hertzog, Vandana Rao-Dev, and Walter Wagor.

AAA Committee – The slate of 4 candidates presented for replacement members on the AAA Committee as current members' terms expire: D.S. Sundaram, Sherry Rankin, Laverne Nishihara, Randall Osborne. Slate elected. Mary Blakefield and Ron Carter are continuing members.

Nominating Committee – One member to be selected. Ed Brown and Mary Ann Morse are current members. Ed Brown instructed faculty to vote for all six candidates selected in the slate selection vote conducted at the April 6, 1999 meeting. Candidates should be ranked by 1st through 6th choice. The scores will be tallied to determine those elected. Slate presented for Nominating Committee: Joe Blake, Mary Fell, Marty Pentz, Neil Sabine, Edwina Helton and Rob Tolley. Mary Fell elected.

Curriculum Committee – Four members to be replaced. The slate presented: Varsha Pandya, Cherie Goble, John Dalphin. There were no nominations from the floor. The determination was noted that it was not required for the committee to have 7 members. The slate, as presented, was elected. Continuing members are Cathy Ludlum Foes, Larry Englert, and Lynn Hufford.

IU East Representative to UFC – T.J. Rivard serves as the current representative and indicated his willingness to continue. The floor was open for nominations. Joan Lafuze moved to close the nominations. Marilyn Watkins seconded. Nominations closed. T.J. Rivard elected.

Faculty Board of Review – The election for a partial term necessary due to George Blakey being on Sabbatical during Fall 1999. Ed Brown explained that the election would be by majority vote. The slate presented: Paul Barton-Kriese, Larry Englert, Robert Hertzog, and Joe Blake. The first vote resulted in no clear majority. A run off vote was conducted between Paul Barton-Kriese and Joe Blake. Paul Barton-Kriese was elected. Continuing members are Mary Ann Morse, T.J. Rivard, Marilyn Watkins and Jane Vincent.

AAA Committee – Kumara Jayasuriya  
No Report

Budgetary Affairs – Lora Baldwin

Lora Baldwin announced that the State Legislature had passed the Budget that was in line with what was requested.

The Library is conducting a Library Service Survey. Surveys have been distributed to faculty. Lora encouraged faculty to complete and return them to the library for tabulation.

Curriculum Committee – Cathy Ludlum Foes

- A. As an information item, three courses are being activated from the Master Course List by the HFA Division, L332, L335 and L394.
- B. A change in the Sociology concentration was brought for approval. Cathy Ludlum Foes said the Curriculum Committee determined that the change was non substantive and did not require Senate approval. One course, S210, Social Organization, is being replaced by S217, Social Inequality, to meet the requirement for the Concentration. The Department felt the new course would better serve the students. Greg Weber asked how the Curriculum Committee determined that the changes in the Sociology Concentration were non substantive. Cathy Foes responded, saying the changes did not increase the workload and did not affect other programs.

- C. Three Certificate Programs were presented as voting items from the BEST Division:  
A Certificate in International Business was presented for a vote, moved and seconded, from Curriculum Committee. The Certificate consists of 18 credit hours and has as a prerequisite an Associate Degree in Business. Certificate was approved.  
A Certificate in Small Business and Entrepreneurship, moved and seconded by the committee, consisting of 13 credit hours with no prerequisites. Walter Wagor asked if there were guideline for certificate programs since it appears there are different credit hour requirements. Cathy Foos said that a certificate should not require less than 12 credit hours. Certificate was approved.  
A Certificate in Fundamental Business, moved and seconded by Curriculum Committee, consisting of 15 credit hours, with no prerequisites. Certificate was approved.
- D. A proposal for a Minor in Gerontology, from the BSS Division was presented, moved and seconded by Curriculum Committee. The Minor would complement the Certificate in Gerontology. Hearing no comments, a vote was called. Minor in Gerontology approved. Walter Wagor noted that in reviewing the graduate list, there were only 5 Minors in the list of 200 graduates. It seemed to him that IU East does not do a good job of promoting Minors. Bob Hertzog said it is difficult to get students to complete Minors. Ron Carter commented that it is not unique to IU East, since he has noticed that there are quite a few double majors at Bloomington, but very few Minors. George Blakey noted that the Certificate in Small Business listed foreign language as one elective and said few students want to take a foreign language.

#### Faculty Affairs – Robert Hertzog

- A. Robert Hertzog distributed proposals (Circulars E 15-99, E 16-99, E 17-99) for one Constitutional Amendment and two Amendments to the Bylaws relating to the Review of Division Chairs and Deans, for discussion only, at this meeting. A vote will be conducted in August at the Retreat. Walter Wagor said that the Faculty Affairs Committee had consulted with University attorneys to bring IU East policies more in line with other campuses. President Foos said the proposal will be placed on the Faculty Senate web site for faculty access over the summer.
- B. Robert Hertzog said that the Faculty Affairs Committee had been asked by the Senate President to explore interest in a representative Senate. He reported that the issue of a representative Senate seemed to be divisive, with no clear consensus, so the Committee would not pursue it at this time.

#### Workload – Joe Blake

Joe Blake announced that the corrected version on Administrative Reassigned Time was attached to the Minutes of the April 6, 1999, Senate Meeting and thanked colleagues for participating in providing the information.

#### Chancellor's Business – David Fulton

- A. Chancellor Fulton said the Trustees will meet in Bloomington to discuss the budget passed recently by the State Legislature. The budget is considered very good for Indiana University as an institution, and includes money for new buildings, Health Science Research and Technology. Money for IVTC building planning was approved. The general appropriation for IU East was slightly less than requested. The actual budget should be completed by June 1 and the rates will be known following the Board of Trustees meeting.
- C. The final version for Community Colleges site selection will be resolved by the end of summer. Statements have been made that there will be 10 Community College sites around the state, and 9 cannot be placed in a community where there are IU regional campuses. There continues to be speculation, but it seems a small likelihood that one will be placed in Richmond within the next three years.

#### Academic Affairs - Diane Roberts

- A. The Vice Chancellor announced that the search for a Vice Chancellor for Information Technology continues. Two candidates visited the campus, a third candidate withdrew his name. The Search and Screen Committee recommended forwarding both names. Vice President McRobbie will interview both candidates and it is hoped that a decision can be made to have the new Vice Chancellor in place by July 1.
- B. Searches for two Math positions, one Accounting position and a Nursing position are continuing. Vice Chancellor Roberts thanked the committees for their work. She added that there are plans to discuss the Search and Screen process and procedures this fall.
- C. Consultants visited IU East last week to review advising procedures. Their report should be completed in a couple of weeks and will be discussed in the fall.

#### Enrollment Services – Ben Young

- A. Dr. Young thanked faculty for working with students this year in an effort to increase retention.
- B. Dr. Young encouraged faculty to attend Commencement.

#### Old Business

##### Task Force Reports

Walter Wagor gave the final report from the Assessment Task Force, noting there were some minor changes since the December report. Robert Hertzog moved to accept the Assessment Task Force Report. Tom Thomas seconded. The call to accept the report passed by a voice vote.

#### New Business

##### Calendar Committee – Tom Osgood

Tom Osgood said the committee had met to work on the issue of beginning the Spring Semester a week later to allow more time to enroll students. Spring Break would remain the same. This final version of the calendar would begin in Spring 2001. Tom Osgood moved to accept the new calendar. Tom Thomas seconded. Discussion. D.S. Sundarum asked if a shorter Thanksgiving break had been discussed. Tom Osgood said the committee only made changes for Spring, and added the Thanksgiving break had already been voted and approved. Sharon Corder asked about eliminating the 10 week Summer II session. Tom Osgood said it would not be eliminated. Rob Tolley noted that some Divisions use the two weeks between the end of Spring and beginning of Summer Session for special programs. Suzi Shapiro asked about how the shorter time would affect getting final grades in before Commencement. Tom Osgood said the Registrar served on the Calendar Committee and felt it was doable. Kris Dhvale said there had been mention of having two five-week summer sessions or one 12 week summer session. There had also been some thought given to starting Summer II after July 4. Walter Wagor asked how the July 4<sup>th</sup> holiday would be made up. Dr. Young mentioned that the AAA Committee had endorsed the plan to have an additional week before Spring Semester to help with student recruitment. The revised calendar for Spring 2001 was passed as presented.

##### Women's Commission – Sue McFadden

Sue McFadden reported that the Women's Commission had been working on a document of procedures to implement the policy against sexual harassment. A copy of the document is available on the server or from Sue McFadden. Walter Wagor asked when the policy would be brought for approval by Senate. Sue McFadden said Federal law requires some set of procedures in place but that it does not necessarily need Senate approval. Walter Wagor asked the Senate President to check to see if faculty approval was needed. Chancellor Fulton said this is just to notify people that the document is available, it will be brought for approval early next year.

#### Announcements

- A. Tom Thomas said that a former IU East student, Greg Hall, had one of his works displayed at the Indianapolis Art Center
- B. Kurt Acton said the dedication of the Danielson Center in New Castle will be Friday, May 21.
- C. Joan Lafuze said she is completing her three year appointment to the Graduate Council and encouraged faculty to consider serving. She will meet with George Walker to generate interest in getting graduate faculty together.
- D. Joanne Rains, Nursing, announced that the Elizabeth Grosman Award for the highest G.P.A went to IU East student, Jeannie Wells. Also, the University Council of Nursing Award for Service went to IU East nursing faculty member Karen Clark.
- E. Walter Wagor thanked everyone who helped with the Teaching, Learning Technology Fair and all those who stopped by.
- F. Walter Wagor announced that, following the Senate meeting, there would be a Conversation With FACET meeting in Middlefork, room 127, to congratulate the newest member, Ed Brown.
- G. Cathy Ludlum Foos said the Indiana AAUP had formed a committee to look at the Community College plan. The committee would investigate what they could do to make it work well and how to provide input.
- H. Chancellor Fulton encouraged faculty to inform Suzanne Derengowski of their academic achievements so that she can put together another pamphlet.
- I. Senate President Michael Foos again asked faculty to notify Kim Ladd if they plan to attend Commencement.

#### Adjournment

Larry Englert moved to adjourn. Marilyn Watkins seconded. Meeting adjourned at 12:35 pm.