

**AGENDA  
FACULTY SENATE  
DECEMBER 7, 1999  
MIDDLEFORK HALL Room 124  
11:00 am - 12:15 pm**

- I. Call to Order - Michael Foos
- II. Approval of Tentative December Graduate List - Vice Chancellor Young
- III. Approval of Minutes - Faculty Senate - November 2, 1999
- IV. President's Report - Michael Foos  
Announcement
- V. Student Government Announcements
- VI. Faculty Committees
  - A. AAA Committee - Mary Blakefield  
No Report
  - C. Budgetary Affairs - Larry Englert  
Report
  - D. Curriculum Committee - Cathy Ludlum Foos  
Voting Items
    - IIM, I491 Integrated Information Management Project
    - NSM, L452, Capstone in Biology
    - Minor in Political Science
  - E. Faculty Affairs - Robert Hertzog  
Review of Vice Chancellor Policy (Circular E7-00)
  - F. Workload - Greg Weber  
No Report
- VII. Chancellor's Business - David Fulton  
Remarks
- VIII. Academic Affairs - Diane Roberts  
AOC Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
December 7, 1999

**Middlefork Hall Room 124**  
11:00 am – 12:15 pm

**Presiding: K. Michael Foos, President of Faculty Senate**

Present: Present: Acton, K.; Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Blakefield, M.; Branstrator, P.; Carter, R.; Chandler, David; Clapp-Itnyre, A.; Corder, S.; Dennis-Bay, L.; Englert, L.; Fitzgerald, E.; Folkerth, M.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goble, C.; Hamilton, S.; Helton, E.; Henry, M.; Hertzog, R.; Humphries, P.; Kauffman, J.; Martin, Matika, J.; M.L.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Sharma, S.; Stanforth, D.; Stump, C.; Sundaram, D.S.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.; Matika, J.; Young, B.; Hicks, D.; Kauffman, J.; Stewart, C.;

Absent: Bergen, M.; Blake, J.; Blakey, G.(Sabbatical); Browne, B.(Sabbatical); Brown, E.; Clark, K.; DaCosta, C.; Dempsey, K.; DeSantis, K.; Dhawale, K.; Fell, M.; Goerss, B.; Hufford, L.; Jackson, D.; Jayasuriya, K.; Lafuze, J.; Larger, M.; Marling, V.; McCarty, J.(Sabbatical); McFadden, S.; Roman-Royer, J.; Shapiro, S; Stolle, C.; Turk, E , Wyett, J.;

I. Call to Order

The meeting was called to order at 11:06 am by President Michael Foos. President Foos asked that the Senate go into Executive Session for the purpose of reviewing and approving the list of tentative December graduates. The list was reviewed for accuracy. It was noted that the Registrar will confirm that all graduates have met all graduation requirements. The Senate voted unanimously in favor of approval of the December graduate list. The Senate came out of Executive Session at 11:15 am.

II. Approval of Minutes

President Foos asked for approval of the November 2, 1999 Minutes. Walter Wagor said that in Section V., D. a., the fifth line from the bottom, to add “the campus and” Divisions shall be required . . . Larry Englert moved to accept the Minutes as amended. Minutes of November 2, 1999 approved.

III. President’s Report – Michael Foos

- A. President Foos said he had received a letter from Governor O’Bannon in response to the letter IU East faculty had sent regarding the Community College Initiative. The letter was projected on the screen for all to read.
- B. President Foos suggested that a beginning of semester get together be planned again this year. Last year’s event was not well attended due to bad weather, but faculty expressed their thoughts that it was a good idea. The Agenda Committee suggested that full time IVTC faculty also be invited as an opportunity to open communication between the two campuses. President Foos said the Leland had been tentatively reserved for Friday, January 14<sup>th</sup> for the event.

- IV. Student Government – Carrie Stump
- A. Student Government President, Carrie Stump reported that the Constitution will be revised to better fit the needs of the students.
  - B. Jessie Dansby has asked Student Government to look at diversity issues on the IU East campus.
  - C. Student Government will welcome students the first day of the Spring Semester with doughnuts in the morning and snacks in the afternoon and evening.
- V. Faculty Senate Committees
- A. AAA Committee – Mary Blakefield  
No Report
  - B. Budgetary Affairs Committee – Larry Englert  
Larry Englert reported that the Executive Council has had preliminary talks relating to the budget and has asked Division Chairs to submit their budgets in January. The Budgetary Affairs Committee will meet with John Kauffman in January.
  - C. Curriculum Committee – Cathy Ludlum Foos  
Voting Items
    - a. A new course proposal from B.E.S.T Division, came moved and seconded from the Committee. The course, I491, will be the final course in the IIM Degree. This capstone course will be taught by Jerry Cruz. Walter Wagor asked if the course description in the proposal would supercede or be subservient to the description in the Bulletin, since they are different. Gregory Weber said the description in the Bulletin was ten years old. Robert Hertzog called the question. The Parliamentarian stated that the course proposal approved by Faculty Senate would supercede the description that appeared in the Bulletin. I491 course proposal approved.
    - b. The course L452, Capstone in Biology, to be offered for variable credit, came moved and seconded from Curriculum Committee. L452 course proposal approved.
    - c. A Minor in Political Science came, moved and seconded, from the Curriculum Committee. Cathy Foos explained that the Minor would focus on various topics and includes courses already offered. Therefore no additional full time faculty will be added. Minor in Political Science approved.
  - D. Faculty Affairs Committee – Robert Hertzog  
The Circular, E7-00, pertaining to the Review of Vice Chancellors, was brought, moved and seconded, by the Faculty Affairs Committee. Robert Hertzog explained that in the past Faculty Affairs Committee had overseen the review of the Vice Chancellor for Academic Affairs. This year the Chancellor asked Faculty Affairs to recommend guidelines for the review of all Vice Chancellors. Circular E7-00 which, if approved by the Faculty Senate, will be given to the Chancellor to implement. The guidelines came moved and seconded from the committee. The vote in favor of the recommended guidelines passed.  
The next issue to be addressed by the Faculty Affairs Committee will be P & T guidelines.
  - E. Workload Committee – Gregory Weber

## No Report

### VI. Chancellor's Business

- A. Chancellor Fulton said there does need to be serious review of the P & T process and improvement in that process.
- B. The Chancellor said he felt inviting the IVTC faculty to the beginning of the semester get together was a good idea.
- C. The Chancellor reported that there was a positive meeting with architects, IVTC and IUE representatives relative to land for a new building. Due to the topography of the area, the only satisfactory location for a building is the site of the current TV antenna.. The site would also integrate both campuses and provide additional parking. Academic issues and degrees were also included in the discussions.
- D. The 2000-01, Biennial Budget has been submitted to the General Assembly. Discussion of the 2001-2003 budget will begin in late spring of early summer. Issues relating to the Community College Initiative will need to be included in these budget discussions.
- E. Final draft documents for regional campus excellence projects are being completed. Chancellor Fulton will try to have a set put on reserve in the Library for review. Chancellors will meet December 14, to discuss the priorities of the campuses. One initiative by the Teaching and Learning Committee is a grant proposal for a model project on teaching at regional campuses.
- F. Chancellor Fulton thanked Sue McFadden and Varsha Pandya, Co Chairs of the Women's Commission, and commission members, for their hard work on a policy dealing with Sexual Harassment Procedures. The procedures have been approved and are in place, and the project is complete.
- G. Chancellor Fulton said he has taken the IU East Post Tenure Review Policy to the Board of Trustees and its attorneys for their review. However, there are three other campuses' policies to be reviewed prior to IU East.
- H. Walter Wagor asked about rumors of property near the campus being annexed. The Chancellor said he could not comment.

### VII. Academic Affairs – Vice Chancellor Roberts

Vice Chancellor Roberts reported that the Academic officers from the 8 IU campuses meet monthly to approve programs, certify programs, change program names, etc. Some of the issues they have or will be discussing include;

- They will begin looking at criteria for Teaching Awards.
- They have also talked about People Soft, a relational data base which would include purchasing, advising, courses, etc. for all campuses.
- They have discussed the issue of untenured faculty appointments, an issue also discussed by UFC and Ed Greenbaum.
- The Associate of General Studies degree has been changed to: Arts and General Studies.
- The South Bend and Southeast campuses would like to discuss changing the names of Academic Units from "Divisions" to "Schools".

### VIII. Old Business

### IX. New Business

#### Committee End of Year Reports

##### Faculty Board of Review – T.J. Rivard

T.J. Rivard reported that the Board reviewed one case this year and sent its recommendation to the Chancellor on December 6, 1999.

X. Announcements

- A. James Bland, Financial Aid Specialist, explained the verification of enrollment and the FN grade. He stated that if students do not attend class their financial aid is adjusted and stressed the importance of accurate reporting of attendance. Faculty need to note if the student never attended and also the date the student last attended class. Robert Hertzog commended Financial Aid for doing a good job of monitoring attendance, which was long overdue.
- B. Mary Folkerth said the Library Committee met and Library Mini Grant recipients have been notified.
- D. Vandana Rao reported that the Teaching Awards Committee has submitted the name of Marilyn Watkins for the Distinguished Teaching Award. Suzy Shapiro's name has been submitted for the Teaching Innovation Award.
- E. Walter Wagor said Joan Lafuze, Randall Osborne, Robert Hertzog and David Frantz have taught VIC courses and will be available to talk with faculty who are interested in finding out more about these classes.

XI. Adjournment

Paul Barton-Kriese moved to adjourn. Seconded. Meeting adjourned at 12:15 pm.