

AGENDA
IU EAST FACULTY SENATE
OCTOBER 3, 2000
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes - Faculty Senate Retreat, August 24, 2000
Special Senate Meeting, September 26, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. AAA Committee - Sherry Rankin
Grade Policy
 - C. Budgetary Affairs - Mary Blakefield
No Report
 - D. Curriculum Committee - Lora Baldwin
Information Item
 - E. Faculty Affairs - Vandana Rao
No Report
 - F. Workload - Edwina Helton
Reassigned Time Application for Professional Development
 - G. Nominating Committee - Mary Fell
P & T Committee Election
Faculty Board of Review Election
- VI. Chancellor's Business - David Fulton
Information Items
- VII. Academic Affairs - Diane Roberts
Strategic Management
- VIII. Enrollment Services - Ben Young
Enrollment Update
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES

October 3, 2000

Middlefork Hall Room 124

11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A; Clark, Kevin; Corder, S.; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Dooley, D.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hufford, L.; Kauffman, J.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; May, D.; Matika, J; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, M.; Shapiro, S.; Stanforth, D.; Sundaram, D.S.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Acton, K.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Clark, Karen; DaCosta, C.; DeSantis, K.; Fitzgerald, E.; C. Ludlum; Foos, ; Humphries, P.; Jayasuriya, K.; Larger, M.; McCarty, J.; Rains, J.; Rivard, T.J.; Roman-Royer, J.; Stolle, C.; Thomas, T.; Turk, E.; Weber, G.

I. Call to Order

Senate President Susan Shapiro called the meeting to order at 11:04 am.

II. Approval of Minutes

President Shapiro asked for approval the Minutes of the August 24, 2000, Faculty Senate Retreat. Sharon Corder so moved. Seconded. Diana Stanforth asked that her name and Paulette Humphries' name be added to the list of attendees. Minutes approved as corrected.

III. President's Report – Susan Shapiro

A. President Shapiro thanked members of the Nursing Division for attending the Senate meeting and encouraged support for its accreditation visit.

B. Dan Dooley was introduced and welcomed. He will be working with John Kauffman during the next two months before officially assuming the duties of Business Manager.

C. Members of the Curriculum Committee and Divisions were thanked for their efforts in getting the new degree proposals together and approved in a relatively short time frame. The new degrees will enable Divisions to hire additional faculty.

D. President Shapiro also thanked the staff of the IT Division for their efforts in setting up the new computer systems, training people to use them, helping solve problems and answering all the questions.

E. The UFC Meeting will be next week. Following the meeting, President Brand will deliver his State of the University Address that was postponed due to the situation on the Bloomington campus following Bobby Knight's removal as basketball coach. UFC Committees will meet for the first time and President Shapiro reviewed IU East representatives on the various committees. Faculty Affairs and Faculty Council - Michael Foos; Education Policy Committee - Mary Ann Morse; Faculty Compensation and Benefits - Ed Fitzgerald; Faculty Governance - Marty Pentz; Finance and Facilities - Sherri Hamilton; and Student Affairs - Randall Osborne. She added that there are currently no IU East representatives on the Technology Policy Committee, the Library Committee or the University Planning Committee. Anyone interested in serving should contact Senate President, Susan Shapiro.

- F. President Shapiro reported she had attended the Registration Wrap-Up session with Dennis Hicks to critique how the process worked this year and to give faculty input. Overall everyone felt the process went well. More information on this process is forthcoming.
- G. The Indiana Academy of Science will be on Friday, November 3, 2000. Michael Foos, Kris Dhawale and Randall Osborne will be working with them.

IV. Student Government
No Report

V. Faculty Committees

Nominating Committee - Mary Fell

Promotion & Tenure

Mary Fell asked if Nominating Committee could go first since there were two elections to be conducted. She explained that those elected to P & T could not serve on the Faculty Board of Review. Ballots were distributed for election of P & T Committee. Joanne Rains asked to be removed from the ballot. Current members are Ed Fitzgerald, Tenured faculty, and Edwina Helton, Tenure Track faculty. Two Tenured faculty, one Tenure Track faculty and one Tenured faculty as a one-year replacement to be elected. At least four divisions must be represented in the membership of the committee. Results announced later - Tenured faculty elected to two-year terms - Michael Foos and Vandana Rao. Ed Brown elected to one-year replacement term. Cheryl Stolle elected as Tenure track faculty for two-year term.

Faculty Board of Review

Mary Fell distributed ballots for the Faculty Board of Review election. She noted that the names of Michael Foos and Vandana Rao needed to be removed and replaced with Lynn Hufford and Judy McCarty. The results of the election were announced later in the meeting. Mary Fell, Joanne Rains and Neil Sabine were elected to Faculty Board of Review.

Curriculum Committee

Mary Fell said there is no requirement to replace the member of Curriculum Committee who resigned, but asked if there were any nominations from the floor to fill the one-year appointment. She explained that the committee meets Thursdays from 9:30-11:00 am. There were no nominations.

AAA Committee - Sherry Rankin

Sherry Rankin presented revision to the Grade Appeals Policy, brought moved and seconded, from the AAA Committee. The revision is for faculty to have authority to change a student grade as indicated by the underlined portion of the policy.

Current policy states that grade appeals go through the Vice Chancellor for Academic Affairs. Tom Osgood asked why the Vice Chancellor was included in the first place. Marilyn Watkins pointed out that the Vice Chancellor was a person that could be contacted for information about the grade. Larry Englert called the question. Policy changed by a voice vote.

Sherry Rankin then presented the Full Grade Replacement Policy as an information item for re-evaluation. The policy has been voted on but it has never been implemented because the technology was not available. There was much discussion about when technology might be available and alternative methods of auditing student grades. Dr. Young said that the new PeopleSoft system might help clear up problems. Walter Wagor stated that grades needed to be on an official transcript. Walter Wagor felt the issue should to be addressed as to how it would affect students moving to other campuses. Peggy Branstrator thought the policy came from other campuses and all policies were comparable. Sherry Rankin said she would look in to this further.

Budgetary Affairs - Mary Blakefield

No Report

Curriculum Committee - Lora Baldwin

Curriculum Committee has been looking at two policy proposals from HFA Division. One proposal would allow those students who score high on SAT tests to be exempt from W131. The other will create W130 as an alternative to W031. The committee will also explore implementation of a Bachelor of Science in Health Services.

The University will be looking at the intercampus transferability of courses.

Workload Committee - Edwina Helton

Edwina Helton reminded faculty that it is time to apply for reassigned time for professional development. Applications should be made before October 15, 2000.

VII. Chancellor's Business - David Fulton

- A. The Chancellor extended his thanks to Faculty Senate and Curriculum Committee for their work getting the new degree proposals approved and sent forward to the Trustees and Higher Ed Commission.
- B. The Chancellor used overheads (attached to these minutes) to explain the Strategic Management Process. There are three phases:
 - Strategic Assessment, Committee will review documents to establish a case for change; determine the mission; and decide what we want to be.
 - Strategic Planning, should be completed by the end of the year. This includes campus objectives, how we reach the objective, and individual steps to be taken.
 - Strategic Implementation, should begin in about 18 months after determining what was not done well in the past and how it can be improved and how progress can be measured.

IU East will need to look at its competition in the marketplace and determine its value, its strengths and weaknesses, and how it "stacks up" relative to other post secondary education institutions. Neil Sabine wondered if IU East cooperation with IVTC and Vincennes would strengthen its standing. Dan Meyer asked if work with Ohio schools could be included.

One of the critical issues will be the level of quality of our students and concerns about admissions standards. Diane Roberts noted that the Trustees had looked at SAT test scores and, in general, Indiana students tended to score below the national levels, especially in math and verbal skills. David Fulton added that IU East does not admit students based on test scores. Joan Lafuze said she thought IU East students were high quality, adding that with the on line courses there were students from out of state and even overseas participating in classes. Sherri Hamilton asked what IU East was doing to attract home-schooled students. The Chancellor noted that there are strong home school advocates on campus, mentioning Lynnae McConaha specifically. Michael Shapiro felt that the growth of on line courses has progressed quickly and IU East needs to participate.

VIII. Enrollment Services - Ben Young

Vice Chancellor Young thanked faculty and enrollment service personnel for their teamwork in getting students registered for Fall. Using the overhead, he noted that numbers are up for headcount and also credit hours. He reported that African American student enrollment was up and cited assistance from the Office of Multicultural Affairs, Jesse Dansby and Tim Williams.

IX. Old Business

None

X. New Business

None

XI. Announcements

- A. Dianne Chandler announced that November is the time for Open Enrollment for Benefits. She said this year there will be two health plans from which to choose. The new plan will affect Tax Saver decisions. Information packets for enrollment

will be available October 23. There will be an open Enrollment meeting scheduled November 9, 2000

- B. Joanne Matika said the Faculty/Staff Kick-Off for the Annual Appeal will be October 11, from 8:00-9:00 am in the Community Room.
- C. Sheila Armstead announced that the Social Work/Continuing Studies Conference, Sexual Assault 101, would be held October 13, 2000. Marty Pentz and others will be presenters.

XII. Adjournment

Mary Folkerth moved to adjourn. Randall Osborne seconded. Meeting adjourned at 12:15 pm.