

AGENDA
IU EAST FACULTY SENATE
DECEMBER 5, 2000
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, November 7, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. AAA Committee - Sherry Rankin
Waiver Requirements
 - B. Budgetary Affairs - Mary Blakefield
Information Items
 - C. Curriculum Committee - Lora Baldwin
Freshman Seminar Proposal
Courses from Master Course List
 - D. Faculty Affairs - Vandana Rao
Information Items
 - E. Workload - Edwina Helton
Information Items
- VI. Chancellor's Business - David Fulton
Biennium Budget
Legislative Forum
- VII. Academic Affairs - Diane Roberts
Sabbatical Approvals
RUGGS Award
Summer Fellowships
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

December 5, 2000

Middlefork Hall Room 124

11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Baldwin, L.; Barton-Kriese, P.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Clapp-Itnyre, A.; Corder, S.; Dennis-Bay, L.; Dhawale, K.; Dooley, D.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Humphries, P.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Matika, J.; May, D.; Meyer, D.; Morse, M.; Osborne, R.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Wagor, W.; Wilde, J.; Young, B.

Absent: Acton, K.; Armstead, S.; Bergen, M.; Blake, J.; Chandler, David; Clark, Karen; Clark, Kevin; Dempsey, K.; DeSantis, K.; Englert, L.; Fell, M.; Ludlum; Foos, C.; Hufford, L.; Jayasuriya, K.; Larger, M.; Martin, M.L.; McCarty, J.; McFadden, S.; Nishihara, L.; Osgood, T.; Pandya, V.; Roman-Royer, J.; Sundaram, D.S.; Turk, E.; Watkins, M.; Weber, G.;

I. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:12 am.

II. Approval of Minutes

President Shapiro asked for approval the Minutes of the November 7, 2000, Faculty Senate Meeting. Randall Osborne so moved. T.J. Rivard seconded.

III. President's Report – Susan Shapiro

A. President Shapiro said she had sent a copy of the University policy on Conflict of Interest to all faculty members. The policy will be placed in the Academic Handbook.

B. UFC Items

a. President Shapiro reported on some new university funding opportunities available through Humanities and Fine Arts Grants that President Brand had talked about at the UFC Meeting. She said the application procedure is not yet in place. However, the grants are competitive and there is no set amount for each campus. One million dollars is available each year, for four years. The grants must include Humanities and Fine Arts, but do not have to come from that Department.

b. UFC also talked about the new Informatics Degree, which is one of the "New Economy" degrees that seems to be receiving a substantial amount of money for capital investment in advanced technology programs. There also seems to be money available for Endowed Chairs for New Economy courses from the Commission on Higher Education. Walter Wagor asked if it would be possible for IU East to ask for

endowed chair money to add to the Graf Chair. Chancellor Fulton thought not, but it might be something to look at in the future.

- c. It was reported that IVTC had a 17% increase in Fall enrollment, mostly in Workforce Development courses.
- d. President Shapiro said that UFC is forming 2 new committees, one to evaluate disputes between departments on different campuses, the other to look at the review process for Chancellors. Ron Carter and Michael Foos volunteered to be on this committee. There will also be an Ad Hoc Committee to discuss issues relating to P & T where different campuses are involved. She encouraged faculty to consider serving on these committees.

IV. Enrollment Services - Dr. Benjamin Young

- A. Vice Chancellor Young said that IU East should be better able to recruit students for Spring classes since the beginning of the semester will be a week later than in previous years.
- B. The Vice Chancellor asked faculty to make an effort to get current students enrolled in Spring classes now, before the break.
- C. He asked that any student issues be referred to his office.
- D. Alisa Clapp-Itnyre asked if there was a policy that a student could not have three finals in the same day. Suzi Shapiro said there is a policy that the student can ask for a change in exam schedule.
- E. The tentative list of December Graduates was presented. Dr. Young asked if there were any corrections or changes. Hearing none he asked for approval of the list. Marty Pentz moved to approve the Tentative List of December Graduates, pending successful completion of course requirements. Lora Baldwin seconded. Tentative List of December Graduates approved.

V. Faculty Committees

AAA Committee - Sherry Rankin
No Report

Budgetary Affairs - Mary Blakefield

Mary Blakefield reported that the Budgetary Affairs Committee had looked at the Pro Forma Budget. She also said that Budgetary Affairs would be meeting with the Strategic Planning Committee. Members of the committee are trying to get faculty input from each Division concerning projected Divisional budgetary needs for the next two years.

Curriculum – Lora Baldwin

Lora Baldwin brought, moved and seconded by Curriculum Committee, a proposal to have the Freshman Seminar a 1 – 3 variable credit course. She noted that some instructors have indicated that they would like to teach other components. Walter Wagor asked if this change was for IU East or any campus. Lora said it would be for any campus. Proposal passed. Lora Baldwin brought, as information items, three courses from the Master Course List

English L553, a Children's Literature course to be co-listed with L 390, Children's Literature. Walter Wagor asked for the rationale for adding another Graduate level course. Lora explained that teachers need additional courses offered for license renewal.

E119, Physical Ed course. The goal of the class is to have students develop their own physical fitness program.

Y383, American Political Ideals, to support the advanced degree in Political Science.

Walter Wagor noted that it is difficult for Faculty Senate to evaluate courses without information prior to the Senate meeting and asked that in the future the information be attached to the agenda.

Faculty Affairs – Vandana Rao

Vandana Rao reported that the committee is working on the P & T document and hope to have a draft completed by February. She encouraged faculty to contact their Divisional representative on the Committee with suggestions and/or concerns. She added that Michael Klein would visit IU East again in February or March.

Workload Committee - Edwina Helton

Edwina Helton reported that the committee had reviewed the applications for reassigned time and both were approved.

VII. Chancellor's Business - David Fulton

A. Chancellor Fulton said he wanted to make sure that everyone understood that the Strategic Management Process is a BIG DEAL and gave a power point presentation to illustrate the major points.

Case for Action:

If we fail to:

- 1.) create an environment of trust, confidence and accountability
- 2.) attract and retain students
- 3.) improve our financial viability

...then we will fail to survive.

The Mission, or goal, will be to provide high-value and relevant educational experiences.

The Vision is that IU East will be recognized as the top provider of educational experiences for the diverse communities it serves.

Strategic Planning Objectives:

- 1.) To develop effective leadership throughout IU East.
- 2.) To build a culture of confidence, trust and accountability.
- 3.) To enhance the quality and delivery of educational experiences.
- 4.) To selectively pursue new markets and services (relative to the economy of the area).
- 5.) To competitively market our strengths and successes (determined by quality, and expand our success in the community).

The Chancellor repeated that this is, indeed, a BIG DEAL, and important to the future of the campus. He encouraged everyone to attend any of the building meetings scheduled by the Strategic Management Process Steering Committee, to talk with Committee members, to share their opinions with Committee members, and to invite Committee members to attend Division meetings. He explained that these Objectives represent opinions expressed to committee members in talking and meeting with campus constituencies in the first round of open meetings. He said the next stage would be to begin work on the strategy and tactics to achieve these objectives and the implementation of the plan. He said there are three phases in this process – the assessment phase, the planning phase and the implementation phase. The Chancellor again encouraged faculty

participation. Further open building meetings will be scheduled. Mary Folkerth asked how this plan fits with the campus Long Range Plan. The Chancellor said that the Long Range Plan will be replaced by this new strategic plan.

- B. Biennial Budget
- C. The Chancellor said that the Trustees had approved the Biennial Budget and sent it to the Commission for Higher Education. Upon approval of the Commission, the budget will be sent to the State Budget Agency that will present it to the General Assembly for approval at its beginning session. There are some major struggles facing higher education in the state budget, including increases in salaries and supplies, cost of living, and the new Informatics program. IU East faces a deduction in funding due to enrollment declines over the past 4 years. The Curriculum Committee will look at a new economics program and a new Natural Science and Math degree to be included in the budget. Lora Baldwin asked the status of the Criminal Justice degree. The Chancellor said it is not included in the biennial budget and we are not asking for additional funding. The Commission will still be considering approval, hopefully this spring.
- C. The Chancellor said the operating budget process for 2001-2002 will begin in January-February and a draft budget should be ready in February. Budget deliberations will include Strategic Management Process considerations and should be completed in March.

VIII. Academic Affairs – Diane Roberts

- A. The Vice Chancellor extended congratulations to Kathleen Lemna on the being awarded her Doctorate Degree
- B. Ron Carter and Joanne Rains were congratulated for receiving Sabbaticals for the year 2001.
- C. Michael Foos, Kris Dhawale and Mary Blakefield, faculty members of the Natural Science and Math Division, were congratulated for receiving a \$12,000 RUGS Grant. Additionally, an Undergraduate grant from RUGS for \$4,000 will provide an undergraduate summer fellowship for travel and research. Summer Fellowship recipients include Alisa Clapp-Itnyre, Jerome Mahaffey, Mort Seddighin, Jerry Wilde, Markus Pomper
- D. Walter Wagor asked who were the recipients of reassigned time mentioned in the report from the Workload Committee. Edwina Helton said they were Eleanor Turk and Gregory Weber

IX. Old Business

None

X. New Business

- A. Walter Wagor asked the status of Honorary Degree candidates. Chancellor Fulton reported that no names had been submitted.
- B. Suzi Shapiro proposed the first Tuesday of the month for Faculty Senate meetings in the Spring Semester, (February 6, March 6, April 3, and May 1). Joan Lafuze seconded. Meeting dates approved for Spring Semester.

XI. Announcements

- A. Vice Chancellor Matika said the Campus Holiday Party would be Friday, December 15.

- B. Lora Baldwin said the Library will have a Web based catalogue system. She announced that there would be orientation sessions scheduled in January.
- C. Lora Baldwin reported that room 124 will be re-equipped with new systems that will be easier to use, and should be completed by the time of the next Senate meeting

XII. Adjournment

Marty Pentz moved to adjourn. T.J. Rivard seconded. Senate meeting adjourned at 12:05 pm.