

**AGENDA**  
**IU EAST FACULTY SENATE**  
**March 6, 2001**  
**MIDDLEFORK HALL Room 124**  
**11:00 am - 12:15 pm**

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, February 6, 2001
- III. President's Report - Susan Shapiro  
UFC Items
- IV. Student Leaders Announcements
- V. Faculty Committees
  - A. Nominating Committee - Mary Fell  
Faculty Senate President
  - B. AAA Committee - Sherry Rankin
  - C. Budgetary Affairs - Mary Blakefield
  - D. Curriculum Committee - Lora Baldwin  
Course Activation from Master Course List  
WOST H260 History of American Women  
French 101 and Spanish 102  
Institutional Degree Requirements  
Waiver Form for Institutional Degree Requirements
  - E. Faculty Affairs - Vandana Rao  
Discussion Items  
Post Tenure Review Revisions (Circular E14-00)  
Faculty Board of Review Policy Statement (Circular E15-01)  
Proposed Dismissal Procedures Revisions (Circular E13-01)  
Voting Items - See copies from February Meeting  
General Studies Committee Proposal (Circular E9-01)  
Allocation of Faculty Authority Proposal (Circular E10-01)  
Promotion and Tenure By Law (Circular E11-01)
  - F. Workload - Edwina Helton
  - G. Faculty Board of Review - Lora Baldwin  
Faculty Board of Review Bylaw Changes (Circular E12-01)
- VI. Chancellor's Business - David Fulton  
Budget Update
- VII. Academic Affairs - Diane Roberts
- VIII. Enrollment Services - Ben Young
- IX. Old Business
- X. New Business  
Calendar Committee - Proposed Academic Year Calendar
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES

March 6, 2001

Middlefork Hall Room 124

11:00 am – 12:15 pm

**Presiding: Susan J. Shapiro, President of Faculty Senate**

Present: Acton, K.; Baldwin, L.; Bales, J.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Clapp-Itnyre, A; Clark, Kevin; Coble, T.; Dempsey, K.; Dennis-Bay, L.; Dooley, D.; Eagles, J.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Heffron, M.; Helton, E.; Henry, M.; Hicks, D.; Humphries, P.; Jayasuriya, K.; Lafuze, J.; Martin, M.L.; Matika, J; May, D.; McFadden, S.; Meyer, D.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Pomper, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Shapiro, S.; Stanforth, D.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Armstead, S.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Carter, R.; Chandler, David; Clark, Karen; Corder, S.; DeSantis, K.; Dhawale, K.; Englert, L.; Hamilton, S.; Hufford, L.; Larger, M.; Lemming, E.; Lemna, K.; Ludlum Foos, C.; McCarty, J.; Mahaffey, J.; Morse, M.; Powell, M.; Roman-Royer, J.; Seddighin, M.; Stolle, C.; Sundaram, D.S.; Thomas, T.; Weber, G.;

I. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.

II. Approval of Minutes

President Shapiro asked for approval of the Minutes of the February 6, 2001, Faculty Senate Meeting. T.J. Rivard so moved. Mary Fell seconded.

III. President's Report – Susan Shapiro

A. Items from UFC

- President Shapiro reported that the February UFC Meeting was dedicated to the draft document of the Irv Boschman Report that proposes plans for a "Virtual University" and the Distributed Education System. These plans will become an important part of future course offerings for the entire IU system. The report also proposes broadening the faculty reward system. (More information is available at [http://www.indiana.edu/~iude/de\\_plan/index.html](http://www.indiana.edu/~iude/de_plan/index.html).)
- Suzi Shapiro said she would send faculty the UFC Document, U6-2001, relating to academic appointment revisions. There are some changes in wording relating to adjuncts, visiting and acting faculty.
- UFC approved honorary degrees.
- There was a Memorial for Michael Doan who died in January.

B. Suzi Shapiro said a proposal has been sent to President Brand asking that IU East be able to charge in state rates to students living in Preble and Darke Counties of Ohio. The Trustees have discussed this proposal but are concerned about setting a precedence in other counties. Suzi Shapiro added that AAC would like to send a resolution to the President on in state rates for Darke and Preble Counties. Rob Tolley suggested also considering students from Butler County. Chancellor Fulton explained that Darke and Preble Counties were selected since they are contiguous with Wayne County. Eleanor Turk asked how such fees were handled at IU Southeast and Northwest. The Chancellor said that IU Southeast has a reciprocal agreement with Kentucky and South Bend will accept Jr. College transfers at in state rates. Randall Osborne moved to approve sending the AAC resolution to President Brand. Joanne Rains seconded. The resolution will be forwarded to President Brand.

- IV. Student Leaders - Josh Bales, Jeff Eagles, Tiffany Coble
- A. Josh Bales explained that the Student Leaders have gone through extensive training to know where things are and procedures to follow so that they can serve as a resource for students and answer their questions. He said there are seven Student Leaders: Josh Bales, Jeff Eagles, Tiffany Coble, Katie Baldwin, Joy Sery, Michelle Borden, and Aaron Austin.
  - B. Tiffany Coble said Campus Life had conducted a survey to find out what students liked about IU East and what they would change. The survey showed that students liked the instructors, small classes and the support system at IU East. The survey also indicated students would like more parking, more food options and more course offerings. Students would also like to have a sidewalk from the Whitewater parking lot to Springwood Hall. Tiffany said the survey results have been shared with Chancellor Fulton and Vice Chancellor Roberts.
  - C. On behalf of the Outstanding Teaching Award Committee, Jeff Eagles and Tiffany Coble asked Faculty Senate members if ballots could be passed out in classes so students could participate in the selection. Faculty agreed.
- V. Faculty Committees
- Nominating Committee - Mary Fell
- A. Mary Fell said that, according to procedures, March is the month for faculty to fill out committee service preference forms. She asked if anyone had a blank form to copy so she can distribute it to faculty.
  - B. Mary Fell said that Kumara Jayasuriya had been nominated to fill the vacancy on the Faculty Affairs Committee and called for a vote. Faculty voted unanimously in favor of his nomination. He will serve on the committee for the rest of the year.
  - C. Mary Fell reported that Suzi Shapiro had been nominated for Faculty Senate President for the year 2001-2002. Call for a vote. Suzi Shapiro was unanimously elected. Mary Fell asked faculty to start thinking about a Senate President candidate for the following year.

AAA Committee - Sherry Rankin  
No Report

Budgetary Affairs - Mary Blakefield  
The committee is looking at budget priorities. Division Chairs and Committee Representatives have copies of the budget and the Chancellor's Office will send copies to all faculty. Ed Fitzgerald asked faculty members to give their input to the committee.

Curriculum – Lora Baldwin

- A. Lora Baldwin said Curriculum Committee is bringing forth the following courses from the Master Course List.  
**WOST H260 History of American Women** to be used toward Women and Gender Studies Minor and Associate Degree Concentration  
**French 101 and 102 and Spanish 102** - These 3 credit courses replace the current 4 credit courses that require use of a language lab, since IU East does not have a lab.
- B. The Draft Proposal for Revisions to the Institutional Program Requirements that was attached to the Minutes was reviewed. Peggy Branstrator said that she had checked the **current** Institutional Program Requirements and found that ~~in some instances only one course in the major field was required and in others there were no residency requirements~~ **IU East residency requirement is only one course in the major.** The Committee felt that there should be a minimum number of hours completed at IU East so that ~~a student would not transfer a lot of credits and take few courses at IU East and then graduate~~ **we could adequately assess learning objectives.** Walter Wagor asked how courses taken at other IU campuses were handled. He also asked how the competency level for Math classes was determined. Peggy Branstrator said the Curriculum Committee would like to

vote on the revisions at the next meeting and encouraged faculty to talk with any member of the committee about the proposal. Curriculum Committee members include: Lora Baldwin, Peggy Branstrator, Joe Blake, Alisa Clapp-Itnyre, Mary Ann Morse, Vandana Rao, and T.J. Rivard. Peggy added that the Committee had tried to emphasize skills levels. Randall Osborne suggested requiring 100 level courses. Lora Baldwin said the committee worked with AAA to create a form to test out of a class or deviate from institution requirements.

Faculty Affairs – Vandana Rao

Voting Items

- A. The first voting item, E09-01, a bylaw change establishing a General Studies Committee. Mary Fell expressed concerns about the additional workload for faculty created by another standing committee. Vandana explained that 9 members were a maximum, the committee could work with fewer than 9. Secondly, the General studies standing committee was only replacing a committee that already existed. The idea was to create a committee for General Studies that would function as a Division and take responsibility for the curriculum. Eleanor Turk commented that General Studies was the 3rd largest degree and had no voice. T.J. Rivard had no qualms about having a standing committee, but suggested a committee of 4 or 5, instead of increasing committee service. Joan Lafuze had questions about a degree program as a Senate Committee and thought a separate department should be created. Diane Roberts said the program had been operating without faculty oversight and felt a lot of things could be done electronically to save faculty time. Mary Fell proposed that membership numbers and terms of service be changed to reflect current committee practice. Eleanor Turk seconded.  
**Proposal approved. Vote on the proposal, as revised; approved.**
- B. The second voting item, the Allocation of Faculty Authority Proposal (Circular E10-01) from UFC to adopt wording from the IU Academic handbook, was presented for a vote. **Passed**
- C. The third voting item, proposed changes to the P & T Committee to eliminate Tenure-track faculty from serving on the committee (Circular E11-01) was presented for a vote. It was noted that the changes allow for additional members to be added to the committee if necessary. **Proposal passed**

Discussion Items

- A. Post Tenure Review Revisions (Circular E14-00). Changes requested from the Board of Trustees that include re-wording to state IU East procedures.
- B. Faculty Board of Review Policy Statement (Circular E15-01) adding a phrase from the IUPUI policy statement.
- C. Proposed Dismissal Procedures Revisions (Circular E13-01) adapted for IU East from the IUPUI handbook, protects the faculty and university with a listing of items not to be used for dismissal and changes some levels of responsibility to the Division and the Vice Chancellor. There are two items for dismissal - professional incompetence and allegations of misconduct.

Workload Committee - Edwina Helton

Edwina reported, as an information item, that the committee is putting together the information from the survey. She reminded faculty to return the surveys.

Faculty Board of Review - Lora Baldwin

- A. Faculty Board of Review Bylaw Changes - T.J. Rivard  
T.J. Rivard explained that the reasons for the changes are to clarify that it is the responsibility of the Board to call hearings on complaints, to address procedural and privacy issues, and clarify who can be involved in a case. Walter Wagor noted that this would be a voting item at the next Senate meeting.

VI. Chancellor's Business - David Fulton

- A. Chancellor Fulton recognized the Division of Education for receiving full NCATE accreditation.

- B. The Chancellor thanked Faculty Senate for its resolution relating to in state fees for students in Dark and Preble Counties in Ohio.
- C. The Chancellor reported the budget is moving along. It is out of the House and has been sent to the Senate. The Governor has recommended support of the document. The House voted to fund the Informatics Degree at half the level requested, regional campuses will receive money in the second budget year and the capital side of the budget is strong. The President of the Trustees feels good about this budget and hopes to get Senate approval at the levels approved by the House.
- D. The SMP program is coming to the end of the first phase and will meet next week with the consultant to determine the final document. During the second phase, which will begin immediately, the campus will begin working on implementing the tactics. The whole issue of availability of classes, which was identified by the consultant and verified by the recent student survey, will be front and center.

VII. Academic Affairs – Diane Roberts

The Vice Chancellor ceded the floor to Dennis Hicks and the Calendar Committee. Dennis Hicks said that discussion on having the Summer 10 week session begin at the same time as Summer I had begun in 1992. He displayed the proposed 3-year calendar options on the screen and explained the rationale for changes. The proposed Summer changes, starting in 2003, make no changes to Summer I 6-week schedule. Summer II 10-week courses would start at the same time as Summer I, but ending in July. Summer II 6-week courses would begin after Summer I and end in August. This would allow for 3 different final exam dates. It would also eliminate the confusion of people missing the start of Summer II classes during the Summer I session. It was pointed out that High School Students would not be out of school in time to begin classes during Summer I. Mike Foos commented that faculty pay would come out of one fiscal year, either Sum. I or Sum. II, and not overlap both. There were questions about how many courses could be offered. It was suggested to try it for one year and get data on enrollment. Tom Osgood added that Senate could vote on a 3-year calendar and then revise it in the second year if necessary. Dennis Hicks asked if the vote could be taken at the next meeting and Senate members agreed. Dennis urged faculty to contact either Lora Baldwin or himself with any questions they might have regarding the changes.

VIII. Enrollment Services - Dr. Benjamin Young

No Report

IX. Old Business

None

X. New Business

None

XI. Announcements

None

XII. Adjournment

Randall Osborne moved to adjourn. Mary Fell seconded.  
Senate meeting adjourned at 12:30 pm.