

AGENDA
IU EAST FACULTY SENATE
May 1, 2001
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, April 3, 2001
- III. President's Report - Susan Shapiro
UFC Information
- IV. Student Leaders Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Elections
 - B. AAA Committee - Sherry Rankin
 - C. Budgetary Affairs - Mary Blakefield
Budgetary Affairs Committee Description
 - D. Curriculum Committee - Lora Baldwin
 - New Degrees
 - Associate in Nursing
 - Associate in Early Childhood Education
 - Certificate in Latino Studies (Circular E26-01)
 - Certificate in American Ethnic and Minority Studies - HFA
(Circular E24-01)
 - New Classes from the Master Course List - See next page
 - a. E135 Golf, E151 Yoga, E190 Yoga I
 - b. Education - also with Post Baccalaureate Certificate in Teaching and Learning Information
 - c. Latino Studies - also with Certificate Information
 - d. Nursing - also with Associate Degree Information
 - Exemption Policy for Institutional Mathematics (Circular E23-01)
 - Graduate Courses - Joanne Rains
 - E. Faculty Affairs - Vandana Rao
 - Voting Items - See copies from April Meeting
 - 1) Issue of quorum for Senate (Circular E19-01)
 - 2) Faculty Affairs Committee (Circular E20-01)
 - 3) Senate Standing Committee Constitutional Changes
(Circular E21-01)
 - 4) P & T Policy Draft (Circular E22-01)
 - F. Workload - Edwina Helton
Reassigned Time Report
- VI. Chancellor's Business - David Fulton
Report
- VII. Academic Affairs - Diane Roberts
Information Items
- VIII. Enrollment Services - Ben Young
VOTE: Tentative May Graduate List
- IX. Old Business
- X. New Business
- XI. Announcements

XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
May 1, 2001
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A.; Clark, Karen; Clark, Kevin; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Dooley, D.; Englert, L.; Fell, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Hicks, D.; Humphries, P.; Jayasuriya, K.; Larger, M.; Lemming, E.; Lemna, K.; Martin, M.L.; Matika, J.; May, D.; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Armstead, S.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Carter, R.; Corder, S.; DeSantis, K.; Fitzgerald, E.; Henry, M.; Hufford, L.; Folkert, M.; Lafuze, J.; Ludlum Foos, C.; Mahaffey, J.; McCarty, J.; Rivard, T.J.; Roman-Royer, J.; Sundaram, D.S.; Thomas, T.; Turk, E.; Weber, G.;

- I. Call to Order
Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.
- II. Approval of Minutes
Minutes approved by consensus
- III. Student Leaders -
 - A. The Student Leaders presented the Student Choice Award for Teacher of the Year to Dr. George Blakey. The Runner-Up Award was presented to Dr. Randall Osborne.
- IV. President's Report – Susan Shapiro
 - A. The President reported that there was not a quorum present at the April meeting when the vote was taken on the Proposed 2002-05 Academic Year Calendar, and another vote was necessary. She explained that the vote was on keeping the status quo, and no changes were to be made in beginning date for Summer II, 10-week session. Passed.
 - B. The President said that a group of IU East Graduate faculty, Paul Barton-Kriese, Betty Goerss, Randall Osborne, Joanne Rains, have been discussing the creation of a Graduate Faculty Committee. The committee could determine what faculty might want to do and check with Bloomington on application procedures.
 - C. Suzi Shapiro reported that UFC had discussed the Distinguished Faculty Awards and reviewed the selection process. Currently, all Distinguished Faculty are from the Bloomington and IUPUI campuses. The UFC Agenda Committee forwarded its recommendation that the selection committee not be anonymous and that the process of information distribution be improved. Suzi said she has copies of the process and would share the information.
 - D. Suzi Shapiro reported that Trustee Ray Richardson had voiced some concerns about the IU East dismissal policy. He felt there should not be a delay before dismissing a faculty member for cause. He also noted that both Bloomington and IUPUI have already gotten approval from the Board of Trustees for their dismissal policies. IU East policy should not require approval of Trustees as it is essentially

the same as that of IUPUI. Trustee Richardson suggested starting from scratch on a new policy for all campuses that would be drafted by the University Council in Bloomington. Faculty concerns about governance issues were expressed. One faculty member suggested that the term Trustee refers to "trust" and that campuses should be trusted to create policies as instructed by the Board and that the Board should be trusted to stand by the decisions that its members make.

- E. The Inter Campus transfer of credits will be a reality for Indiana and IU East will have to do the best it can to deal with it. For the next step, a set of objectives and a description for each course will be developed. Courses that do not match the description would need to be renumbered. The goal is to complete this process during the next year.
- F. A Bloomington committee is looking into allegations of sweatshop labor policies being used to produce clothing and other items with university logos.
- G. The University Affirmative Action Committee will meet with the Commission on Higher Education in Indianapolis on May 2, to look at faculty and student minorities. Eleanor Turk, Michael Foos, and Kris Dhawale will attend from IU East.
- H. Faculty P & T Committee - Michael Foos
Michael Foos reported that the Committee heard 5 cases for Promotion and Tenure. He announced that Mary Blakefield, Sue McFadden and Lavern Nishihara received Promotion to Associate Professor and Tenure, and that Walter Wagor and Marilyn Watkins were promoted to Full Professor.
Michael Foos said that the Committee also acts as a representative for the Emeritus rank in Faculty governance. The Committee looked at the Emeritus Policy and has appointed George Blakey an Emeritus faculty.
- I. The Senate President called for Executive Session to vote on the tentative list of May graduates. Brief discussion. Larry Englert moved to accept the tentative list of May graduates, pending satisfactory completion of all coursework. Tentative Graduate List approved.
- J. Joan Lafuze explained the P.A. Mack - FACET Award. She said she had nominated Randall Osborne for the award and left a packet in Indianapolis. Suzi Shapiro suggested a brief statement reflecting faculty approval be sent forward in support of Randall's nomination. Ed Brown so moved. Marty Pentz seconded. Suzi Shapiro said Randall would be leaving to become Chair of the Psychology Department at Southwest Texas State College. Chancellor Fulton asked that faculty recognize Randall for his past efforts and future endeavors.

V. Faculty Committees

A. Nominating Committee - Mary Fell
P & T Committee

Ballots were distributed for the selection of P & T Committee members.

Under the new guidelines all members of the committee must be Tenured, Associate faculty and include one full professor.

Suzi Shapiro reminded faculty that, with regard to service loads, Senate committees list the maximum number who can serve, but committees can still function with fewer members.

Mary Fell presented the lists of nominees and explained that the Nominating Committee put together the lists of nominees for Faculty Senate committees from the committee preference form. They tried to have 6 nominees for each committee due to recent talks about service loads and reduced committee service. The Constitution states that associate members can be asked to serve on committees. Also, having 6 nominees would allow for nominations from the floor. She asked faculty to rank vote the nominees, with 1 being the first choice and 6 being the last choice.

As an information item, Mary Fell noted that a voice vote would be taken for the Workload and Budgetary Affairs Committees since they are required to have Divisional representation.

AAA Committee:

Deborah May, Nursing, asked to be added to the AAA Ballot.

Larry Englert moved the nominations be closed. Neil Sabine seconded
Rank vote the four nominees

Curriculum Committee

David Chandler was nominated to serve.

Rank vote

Faculty Affairs

Kris Dhawale and Lora Baldwin approved

General Studies

This is a new committee. The rank vote will determine the 1 year and two year member terms.

Nominating Committee

The slate was selected from a vote at the last meeting. Faculty was instructed to vote for one person, not rank.

AAA Committee - Sherry Rankin

No Report. Sherry Rankin thanked the members of the committee for their work this year.

Budgetary Affairs - Mary Blakefield

Mary Blakefield asked if the Budgetary Affairs Committee description was a voting item. Senate President said it was procedural and will be in the policy section of the Academic Handbook. Therefore, it does not need a vote.

Salary issues

Budgetary Affairs representatives have copies of how IU East ranks with peer institutions on salary issues. The Chancellor has committed money for employee salaries, a 4% increase for faculty and 3.5% for staff. Mary Blakefield reported that Budget information received yesterday shows an overall .5% increase for IU East the first year and 1.5% the second year.

The Chancellor thanked Mary Blakefield and the Budgetary Affairs Committee for its work this year. He gave an update on the state budget report, adding that the Governor may veto this budget. Among the items included for each of the next two years: a 1% increase for faculty and staff; .5% increase in S & E; Informatics; Technology funding; across the board fee increases; and, adjustments for IVTC and Vincennes fees. Additionally, five Indiana University construction projects were approved. The IVTC building in Richmond was approved as well. The Chancellor believes that the Trustees would likely agree on a 6.5% increase for all campuses. Sources of funding for IU East include operating appropriations, projected tuition fees, SDC reserves, instruction program reallocation and reallocation of existing S & E budget. The Chancellor pointed out budget goals for faculty and staff compensation increases; increases in health insurance, retention and persistence programs, the TLC, and additional faculty in Psychology, History, Nursing, Foreign Language, and Writing.

Curriculum – Lora Baldwin

- A. The Curriculum Committee brought, moved and seconded, an Associate Degree in Nursing. Lora Baldwin explained that the degree has been approved by the Commission for Higher Education and is activated on other campuses. Degree approved.
- B. . The Curriculum Committee brought, moved and seconded, an Associate of Science Degree in Early Childhood Education. Degree approved.
- C. The Curriculum Committee brought, moved and seconded, a Certificate in Latino Studies. Neil Sabine asked why this program was needed and if language proficiency was needed. It was explained that courses are not currently offered but will be. Certificate approved.
- D. The Curriculum Committee brought, moved and seconded, a Certificate in American Ethnic and Minority Studies. Certificate approved.
- E. Several new courses were brought from the Master Course List to support the Nursing and Education degrees and the Certificate programs previously approved. Golf and yoga classes were also brought forward as information items.

- F. An Exemption Policy for math proficiency was presented. The policy is to be in line with a similar policy passed in English last year. Policy passed
- G Graduate courses
Walter Wagor said it was not clear to him that the new degrees fulfilled the institutional requirements of IU East.

Suzi Shapiro noted the time, 12:20 pm, and asked to extend the Faculty Senate meeting time. Rob Tolley so moved. Lora Baldwin seconded

Faculty Affairs – Vandana Rao

Voting Items

- A. Circular E19-01 - Senate Quorum
Vandana Rao explained that the change would require a quorum of the members present at the Senate meeting for passage of voting items, not a quorum of the total number of Senate members. Passed
- B. Circular E22-01 - P & T Policy Draft
Walter Wagor had noted all the changes in the draft document attached to the Minutes. Mary Fell suggested a wording change on page 6 from "being hired" to "hiring". Alisa Clapp-Itnyre asked if the changes would apply to new hires or current employees. Walter Wagor said that would be the choice of the person involved. Randall Osborne commented that the Behavioral Sciences Self Study team liked the changes. Walter Wagor explained that the committee was trying to accommodate the systems school requirements. Joanne Rains said that P & T is a campus issue. The change was noted in "d." that in a system school the review committee may constitute the committee review. Sue McFadden asked about Librarian external reviewers since they do not have any reviewers from outside IU. There were questions about the use of secret ballots to determine recommendation for P & T. The objections would be noted in a "minority report". Call for a vote. P & T Policy passed.
- C. Circular E20-01 - Faculty Affairs Committee
Vandana Rao explained the proposed changes. There was brief discussion and then the Senate President announced that there was no longer a quorum present. Further discussion and a vote on this item and other remaining voting items would be continued at the Senate Retreat in August.

Workload Committee - Edwina Helton

Workload committee completed the results of the workload survey. Thanks to all who returned their surveys for taking time to fill one out. The results will be attached to your minutes for this meeting. The results of the reassigned time report were also shared in the agenda. She thanked all those who worked on the workload committee this year.

Suzi Shapiro said the Workload Survey and Report would be put on the Listserv. She noted that the time was 12:40pm.

VI. Chancellor's Business - David Fulton

Chancellor Fulton thanked the Senate Committees for their hard work this year.

VII. Academic Affairs – Diane Roberts

- Vice Chancellor Roberts again congratulated faculty who received teaching awards at the Honors Day Program on April 22. Honorees include: Mary Fell, the All-University Sylvia E. Bowman Award for Excellence in Teaching; Cathy Ludlum Foos, the All-University Thomas Ehrlich Award for Excellence in Service Learning; Marjorie Johnstone, the IU East Adjunct Faculty Award for Excellence in Teaching; Cheryl Stolle, the Helen Lees Award; Diana Stanforth, the Horizon Award; and Trustee Awards to: Marie Bergan; Edwina Helton; Laverne Nishihara; and, Randall Osborne.
- The School of Nursing honored Mary Folkerth with the Clinical Excellence Award and Karen Clark with the Lois C. Mayer Excellence Award.
- The Vice Chancellor said that the NCA had asked for a change of status for IU East from a Baccalaureate to a Masters Degree granting institution, as of March 2002.

Joanne Rains said that the application process for graduate faculty status was not difficult.

VIII. Enrollment Services - Dr. Benjamin Young
No Report

IX. Old Business
None

X. New Business
None

XI. Announcements

A. HFA, BSS and NSM are trying to get an Honor's Program started. There will be a meeting at noon on Wednesday, May 9, in Whitewater 200C. Paul Barton-Kriese, Alissa Clapp-Itnyre and Kumara Jayasuriya are the coordinating faculty for an Honors program.

B. Suzi Shapiro asked that faculty notify her if they plan to attend graduation.

XII. Adjournment
Senate meeting adjourned at 12:50 pm.