

**AGENDA**  
**IU EAST FACULTY SENATE**  
**August 23, 2001**  
**Vivian Auditorium Whitewater Hall**  
**9:00 am - 10:15 pm**

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, May 1, 2001
- III. President's Report - Susan Shapiro
  - A. Partner Insurance Issue
  - B. UFC Agenda Committee Report
  - C. Nomination for Vice Chancellor Review
  - D. Honorary Degree Nominations
  - E. UFC Representatives
- IV. Faculty Committees
  - A. Year End Reports
  - B. AAA Committee
  - C. Budgetary Affairs
  - D. Curriculum Committee -
  - E. Faculty Affairs -
    - a) Faculty Affairs Committee (Circular E20-01)
    - b) Senate Standing Committee Constitutional Changes (Circular E21-01)
  - F. Workload
    - Reassigned Time Report
- VI. Chancellor's Business - David Fulton
  - Welcome
  - SMP Report
- VII. Academic Affairs - Diane Roberts
  - New Faculty
- VIII. Enrollment Services - Ben Young
  - Enrollment
  - Senior Initiative
  - Ohio Option
- IX. Old Business
  - Policy for Voting - Approval of Graduates
- X. New Business
- XI. Announcements
- XII. Adjournment

**INDIANA UNIVERSITY EAST  
FACULTY SENATE RETREAT MINUTES  
August 23, 2001  
Vivian Auditorium Whitewater Hall  
9:00 am – 11:30 am**

**Presiding: Susan J. Shapiro, President of Faculty Senate**

Present: Armstead, S.; Baldwin, L.; Beach, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Broadwell, A.; Brown, E.; Chandler, David; Clapp-Itnyre, A; Clark, Karen; Dempsey, K.; Dhawale, K.; Duncan, E.; Englert, L.; Fell, M.; Folkerth, M.; Foos, C.; Foos, M.; Fulton, D.; Goerss, B.; Gray, G.; Hamilton, S.; Heffron, M.; Helton, E.; Humphries, P.; Jayasuriya, K.; Kirk, E.; Lafuze, J.; Larger, M.; Lemna, K.; Lemming, E.; Mahaffey, J.; Malleus, R.; Martin, M.L.; Marschall, T.; Mathew, G.; Matika, J; Maurer, J.; May, D.; McCarty, J.; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; O'Brien, J.; Osgood, T.; Passet, J.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Scott, W.; Seddighin, M.; Shapiro, S.; Slattery, E.; Stadick, A.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; West, D.; Young, B.  
Absent: Blake, J.; Blakey, G.; Carter, R.; Clark, Kevin; DeSantis, K.; Fitzgerald, E.; Hufford, L.; Kriese, P.; Rains, J.; Roman-Royer, J.; Stanforth, D.; Stolle, C.; Sundaram, D.S.; Thomas, T.; Weber, G.;

I. Call to Order

Senate President Susan Shapiro called the meeting to order at 9:20 am.

II. Approval of Minutes

Mary Fell moved to accept the May 1, 2001 Faculty Senate Minutes. Ashton Veramallay seconded. Corrections - Michael Foos noted that in IV. G., the committee is the "Association of University Professors". Mary Fell noted in V. A., that committee members must be "Associate or Full Professors". Walter Wagor suggested the outcomes of elections, in V., should have been attached to the minutes. The President mentioned that the ballots were counted after the meeting. Michael Foos suggested the results be attached to the August Minutes.

Minutes approved as corrected.

III. President's Report – Susan Shapiro

A. Partner Insurance Issue

President Shapiro reported that UFC has been dealing with the issue of extending insurance to domestic partners of the same sex. A proposal from IUPUI and Bloomington has been sent to the Trustees for consideration. Although it is not a secret, the issue is being kept relatively quiet until the Trustees act. The President said she has sent an email to faculty asking for their thoughts, questions and/or comments on this matter so that she can take them to UFC.

B. UFC Representatives

Suzi Shapiro reported that the all University Agenda Committee had met to set the agendas for the year. The final report will be forwarded to faculty. She added that IU East should have representatives to University Committees in order to have a voice in University business. She said that some UFC Committees are parallel to IU East Committees and suggested that a member of the committee represent IU East on the UFC counterpart. The first UFC Meeting will be October 2, and other times will be sent by email.

C. Review of Vice Chancellors

All Vice Chancellors will be reviewed this year according to the policy suggesting that reviews be conducted during or before the 5<sup>th</sup> year. A list of nominees representing a stakeholder group of faculty, students and community representatives, to serve on each Vice Chancellor Review Committee will be sent to the Chancellor who will then appoint the committees and Co-Chairs. Each committee will have six members who will reflect on the Vice Chancellors' performance. Vice Chancellors will provide the committee with their goals

and achievements. The committees will provide its method of the review. It is hoped that the reviews will be completed in a timely manner and sent to the Chancellor.

#### D. Honorary Degrees

President Shapiro asked faculty to think about nominees for Honorary Degrees. She said nominees could be from the community or within the University. Names of nominees can be sent to the Chancellor and materials supporting the nomination should be provided as soon as available.

#### E. Senate Committees

President Shapiro announced that some Senate Committees had not yet elected a Chair and encouraged the committees to meet during the day to complete this selection.

#### E. Faculty and Student Exchange

President Shapiro spoke about the possible exchange of faculty or students with traditionally minority institutions. This will be discussed later, but she asked that faculty think of who might be invited to come to IU East. She added that this would be an opportunity to integrate different perspectives into classes.

#### F. Medallion Dinner

Honorees at this year's Medallion Dinner will be George Blakey, Emeritus Professor, and Rick Ahaus, President of Ahaus Tool & Engineering. Invitations will be sent soon. Money raised from this event will go toward scholarships and to support the new George Blakey Research Holdings area in the library. For further information, contact Tammy Williamson.

#### G. North Central Accreditation

Faculty members were encouraged to participate in the North Central Accreditation visit that will take place this year.

### IV. Faculty Senate Committee Reports

#### AAA Committee - Sherry Rankin

Sherry Rankin said that copies the AAA Committee 2000-01 year-end report will be placed in notebooks in each building lounge.

#### Budgetary Affairs - Mary Blakefield

The #1 priority of the Budgetary Affairs Committee this year will be the consideration of salaries in relation to peer institutions.

#### Curriculum – Lora Baldwin

Lora Baldwin reported that the Committee approved 4 Degree Programs, 2 Associate Degrees and 3 Certificate programs. It also approved Institutional Program Requirements; approved an exemption policy for English, to test out of W131; approved a policy for elective credit for preparatory English; and, also an Exemption Policy for Instructional Math. The Committee began reviewing the campus Computer Literacy Policy. It also developed a policy for submitting new courses from the Master Course List and set up criteria to be followed. Lora thanked Peggy Branstrator and Alisa Clapp-Itnyre for their work with the committee during the year.

#### Faculty Affairs – Vandana Rao

Vandana Rao said there were two voting issues left from last year that needed to be completed. Circular E20-01 relates to responsibilities of the Faculty Affairs Committee stated in the current By Laws and changes proposed by the committee. The proposed change describes the responsibilities of the committee in regard to the Academic handbook and the general welfare and working conditions of the faculty. There was discussion about deleting the number of members and term served, but some felt if all committees were not consistent then that information needed to be in the description. Larry Englert moved to table the proposal. It was suggested to have a copy in the minutes of the next Senate meeting.

Circular E21-01 included a Constitutional Change Proposal and a By Laws change that came moved and seconded by the Faculty Affairs Committee. The change "Faculty Senate shall have the authority to create, revise and eliminate committees as necessary" passed by a voice vote.

Michael Foos explained that the By Law change proposal would put all information pertaining to descriptions and responsibilities of Senate Committees in one place, in the By Laws. He added that this information is currently listed in multiple sections and in some cases with conflicting descriptions. Larry Englert called the question. By-Law Change proposal passed by voice vote.

Vandana Rao presented the End of the Year report for Faculty Affairs. The committee brought forward 10 motions before the Senate of which 9 were passed. Vandana Rao thanked Walter Wagon and Michael Foos for their leadership on the Dismissal Policy and P&T policy. She thanked Marty Pentz for his work on the quorum issue and Neil Sabine for his work on the composition of the P&T committee and for his contributions to the P&T policy.

Workload Committee - Edwina Helton

Edwina Helton reminded faculty that October 15 is the deadline for applications for Professional Development Release Time.

She said the committee would be looking at workload issues relating to technology-based classes.

She thanked members of the committee – Joe Blake, David Chandler, Judy McCarty, Sue McFadden and Joan Lafuze for their work during the past year.

Nominating Committee – Mary Fell, Betty Goerss, Michael Foos

Mary Fell said there are two elections – one for the P & T Committee and the other for Slate Selection for the Faculty Board of Review. She added that a person cannot serve on both committees at the same time.

Kris Dhawale asked if there needed to be an election to replace Kurt Acton. Mary Fell said there is nothing in place to have a new election to replace a committee member, but the committee could request it. For now, she said the committee would be left as is.

Ballots for P & T Committee were passed out. Mary explained that, under the new policy approved in April 2001, all members of the P & T Committee must be tenured and hold rank of Associate Professor, with at least one Full Professor be elected each year. She asked that faculty rank vote four (4) candidates on the slate with #1 being the first choice, #2 second, etc. Laverne Nishihara asked that her name be removed from the ballot.

The list of nominees for the slate for Faculty Board of Review was distributed. Mary Fell explained that faculty should vote for four (4) members. An election will be held at the October Senate Meeting from the slate selected today for Faculty Board of Review.

VII. Chancellor's Business - David Fulton

- A. The Chancellor welcomed new and returning faculty. He commented on the amount of work that was accomplished by Faculty Senate during the past year on important issues facing the campus. He also noted the changes that have taken place during the past years as the campus celebrates its 30<sup>th</sup> anniversary. It has been 30 years of growth and changes in policy and programs. He felt the campus has dealt with the change effectively.
- B. The Chancellor also encouraged faculty to be aware of and participate in the Strategic Management Process as it relates to the mission and vision and anticipated growth of the campus. The campus will need to plan for changes stated in the five objectives and tactics of the SMP. The focus of the process this year will be on implementation.

There was a question about the effect the Community College system would have on IU East and Eleanor Turk asked if there had been any study to determine where the Community College enrollment would impact IU East. The Chancellor replied that is another instance of how IU East would have to change - to face a functioning Community College by 2004.

VIII. Academic Affairs – Diane Roberts

- A. Vice Chancellor Roberts welcomed and introduced new full time faculty:  
Elizabeth Kirk, Education; Tracy Marshall, Social Work; George Mathew, Physics; Joanne Passet, History; Eric Duncan, Psychology; Guillermo Gray, Foreign Languages; Rick Malleus, Speech/Communications; Judy Maurer, Education; Walter Scott, Mathematics; Beth Slattery, English; Lisa Beach, English; Emily Lemming, Education; Jerome Mahaffey, Speech

- A. She then introduced faculty members who will be serving in new positions as Division Chairs this year: Joe Blake, Behavioral and Social Sciences; Mary Blakefield, Natural Science and Math; Karen Clark, Interim Chair of Nursing; and Anthony Broadwell, Interim Chair of BEST.
- B. The Vice Chancellor commented that the North Central Self Study would be conducted this year. Also, the Commission on Higher Education will review the Baccalaureate and Associate Programs. And, UFC approved the transferability of more than 300 courses within the IU system.

VIII. Enrollment Services - Ben Young

- A. Dr. Young announced that, as of today, enrollment is up about 6% overall and there is an 8% increase in credit hours. He added that for the last 7 terms there has been a steady increase in both areas. He felt that moving the start date of the semester back had helped.
- B. He noted there are two new programs in place this year. The first is the Senior Citizen Initiative that gives people over 60 the opportunity to audit IU East classes for \$85, plus parking. The other is the Ohio Option that is available to residents of Darke and Preble Counties in Ohio to take IU East classes at Indiana in-state rates. He thanked Faculty Senate for its letter to President Brand supporting the Ohio Initiative and felt it had impact on hastening the approval process.

IX. Vice Chancellor for External Relations and Development – Joanne Matika

- A. Vice Chancellor Matika said there are two objectives to the marketing plan - to increase visibility and enhance IU East. There will be letters, radio and newspaper ads, billboards and mailings, t-shirts, banners, posters, etc. about the 30<sup>th</sup> Anniversary celebration events.
- B. External Relations will also be tracking how and where people learned about the new Ohio option.

IX. Old Business

The policy for voting on graduates for August Graduation will be referred to the AAA Committee

X. New Business

A list of tentative dates for Faculty Senate Meetings for 2001-02 was distributed for a vote. Discussion. Dan Meyer moved to table the vote until the next meeting, which is scheduled for October 16, 2001. Motion passed.

XI. Announcements

- A. Amy Stadick, a member of the SMP Sub Committee to Improve Culture, explained that, in response to feedback received on the questionnaire regarding conflict, the committee is working on a process to mediate conflict on campus. Members of the Committee have worked with Margaret Lechner of the Conflict Resolution Center and have been discussing a four-step mediation process to supplement procedures already in place. The process includes: the parties trying to resolve the issue between themselves; going to the person's supervisor for help in resolving the issue; going to a trained "listener" for help with mediation; if mediation is refused a confidential note would be placed in the persons file. Margaret Lechner explained that mediation is a system where a trained mediator listens to both sides, then tries to help both parties resolve the issue. Diane Roberts noted that this is not an approved policy. Amy Stadick asked for faculty feedback and comments on the questionnaire.
- B. Diane Roberts announced that Suzi Shapiro has a new position and will be serving as Director of the Teaching Learning Center.
- C. Mary Fell reminded faculty that a new President of Faculty Senate for next year will need to be elected. This election will be conducted in February and she asked that faculty think about nominees.
- D. Michelle Larger said that she and Randall Osborne had been doing research on student poor performance. She will be continuing this research and said Student Research

Assistants will be asking to visit classes to have students complete questionnaires/forms to gather information on variables affecting student poor performance.

E. Mike Foos said the Educational Experience Committee will send faculty the draft of a form it would like to use to gather information on student faculty interaction. The form will not contain any reference to names or class content. He asked for faculty comments on the format and gathering this information.

F. Karen Clark reminded faculty that Institutional Review Board approval is needed for research projects.

G. Cathy Ludlum Foos commented that vocal representatives on the Education Policy Committee had initiated looking into the transferability of credits among campuses. She encouraged faculty to speak up on issues.

H. Laverne Nishihara said that the Multicultural Affairs Committee will be accepting nominations for the Martin Luther King Award.

I. Sheila Armstead announced that the Aids Task Force will sponsor a walk on September 29, and suggested that divisions and/or students challenge others to participate. For further information contact Sheila at 973-8534

J. Suzi Shapiro asked faculty to let her know what kinds of workshops and/or programs they would like the TLC to make available. Some workshops have been scheduled and she encouraged people to call ext. 475 for further information.

XII. Adjournment

Meeting adjourned by consensus at