

AGENDA
IU EAST FACULTY SENATE
December 11, 2001
Middlefork Hall 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting November 6, 2001
- III. President's Report - Susan Shapiro - 10 Minutes
Report
- IV. Student Leaders Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Faculty Senate President Nominations
 - B. AAA Committee - Mary Fell
No Report
 - C. Budgetary Affairs - Ed Fitzgerald – 5 Minutes
 - Information Items
 - Institutional priorities and long term goals
 - Faculty salaries and ratio of budget spent on instruction versus other budget areas
 - Implications of state's budget woes
 - Role of Budgetary Affairs
 - D. Curriculum Committee - Alisa Clapp-Itnyre
No Report
 - E. Faculty Affairs – Vandana Rao Dev – 10 Minutes
Voting Item - Procedures for Hiring With Tenure - Circular E8-02
Accommodations for Religious Observances – Circular E9-02
 - F. General Studies - Joan Lafuze
No Report
 - G. Workload - Mort Seddighin
No Report
- VI. Chancellor's Business - David Fulton - 15 Minutes
 - A. State Budget Cuts - IU and IUEast
- VII. Academic Affairs - Diane Roberts 5 Minutes
Announcements
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

December 11, 2001
Middlefork Hall Room 124
11:00 am – 12:15 am

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Brown, E.; Chandler, David; Clapp-Itnyre, A; Clark, Karen; Dhawale, K.; Dooley, D.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, C.; Foos, M.; Fulton, D.; Goerss, B.; Gray, G.; Hamilton, S.; Heffron, M.; Helton, E.; Humphries, P.; Kriese, P.; Lafuze, J.; Larger, M.; Lemming, E.; Mahaffey, J.; Malleus, R.; Martin, M.L.; Mathew, G.; May, D.; McFadden, S.; Nishihara, L.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Seddighin, M.; Shapiro, S.; Slattey, E.; Stanforth, D.; Stolle, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Watkins, M.; Weber, G.; West, D.; Wilde, J.

Absent: Blake, J.; Broadwell, A.; Carter, R.; Clark, Kevin; Dempsey, K.; Duncan, E.; Englert, L.; Hufford, L.; Jayasuriya, K.; Kirk, E.; Lemna, K.; Marschall, T.; Maurer, J.; McCarty, J.; Meyer, D.; Morse, M.; Osgood, T.; Rains, J.; Roman-Royer, J.; Sabine, N.; Scott, W.; Thomas, T.; Turk, E.; Wagor, W.; Young, B.

I. Call to Order

Senate President Susan Shapiro called the meeting to order at 11:12 am.

II. Approval of Minutes

T.J. Rivard moved to accept the Minutes of the November 6, 2001, Faculty Senate Meeting. Mary Fell seconded. November 6, 2001 Faculty Senate Minutes approved.

III. President's Report – Susan Shapiro

A. .Suzi Shapiro reported that the Teaching Learning Center was working with the Library and IT Department to develop Spring Training Sessions on Oncourse and email for students. She added that if there are other areas of training that faculty would like to have offered, please let her know.

B. December Graduate List

The list of Tentative December Graduates was presented for Senate approval. Faculty members were reminded that the approval of the Graduate list was pending satisfactory completion of all course work. Joan Lafuze moved to approve the list. Cheryl Stolle seconded. Tentative Graduate List approved.

IV. Student Leaders -

No Report

V. Faculty Senate Committee Reports

A. Nominating Committee - Mary Fell

Mary Fell called for Nominations for Faculty Senate President. She explained that new election rules state that the election be conducted in February in order to give the President Elect time to become familiar with duties and responsibilities of the Senate President. She encouraged interested faculty to talk with previous Senate Presidents to learn more about the position. Nominations should be submitted by January to any member of the Nominating Committee – Michael Foos, Betty Goerss, or Mary Fell.

B. AAA Committee - Mary Fell

No Report

C. Budgetary Affairs Committees- Ed Fitzgerald

Ed Fitzgerald reported that the proposed State Budget cuts for education will have serious consequences for IU East. The Chancellor and Business Manager, Dan Dooley, have kept the Budgetary Affairs Committee updated on the recent Budget status. Budgetary Affairs will be considering long term goals and plans for the 2003-04 Budget as well as looking at

the role of Budgetary Affairs. A draft of the proposed Budget plan and its consequences will be brought to Divisions. Division representatives on Budgetary Affairs will keep their Divisions apprised of the progress.

The Chancellor stated that Budgetary Affairs will be a major player in Budgetary plans for the rest of the year and on through 2005. He added that cuts will be mostly on the administrative areas and that the academic mission will be maintained, preserved, expanded and implemented. Due to lower than expected revenues and the impact on academic institution, the Governor has proposed to the General Assembly that repair and rehabilitation monies are gone; that technology allocations be stopped; and, that there be no increases in operating money next year. President Brand has proposed to identify savings in this year's budget that can be carried over to next year. There may be some savings in salaries, the S & E budget, utility costs and in some areas of the General Fund. Chancellor Fulton said areas of savings at IU East should be finalized before Christmas Break. If the Governor's proposals for revenue enhancements do not pass by March 13th, it may be necessary to conduct a special session of the Legislature. The Chancellor thinks the plan is sound, but the Legislature needs to be motivated and to act on a plan. Ed Fitzgerald commented that, as rumors circulate about budget plans, faculty should check with members of Budgetary Affairs for information.

D. Curriculum Committee - Alisa Clapp-Itnyre

Alisa Clapp-Itnyre reviewed the processes and procedures on for bringing courses from the Master Course Inventory to ensure that all courses are compatible on all campuses. She explained that there needs to be a model framework for each course and a mutually agreed upon procedure for review of courses. Divisions and Vice Chancellors have worked together in the review process and have looked at all the 100 and 200 level courses in the Master Course Inventory. The 300 and 400 levels have not all been reviewed. Michael Foss reported that UFC has taken a superficial look at 100 and 200 level courses. Vice Chancellor Roberts noted that IU East gets transfers from many different places and faculty have to assess what courses will be compatible.

E. Faculty Affairs Committee – Vandana Rao

Procedures for Hiring With Tenure (Circular E8-02)

Vandana Rao presented the revised "Procedures for Hiring with Tenure" for a vote. The revisions were noted on the overhead screen. Suzi Shapiro called for the vote. Policy passed. The Chancellor noted that this policy will require extra work and awareness of the procedures for Search Committees in the future when an issue involving Tenure arises
Accommodations for Religious Observances (Circular E9-02)

Vandana Rao asked Faculty if they had read the policy and were ready to vote on this issue, and the reply was affirmative. Greg Weber explained that University Faculty Council had voted on a resolution for accommodation of religious holidays. Each campus was then given the opportunity to establish its own resolution regarding religious holidays. Basically this resolution states that if a student has a conflict with attending class on a religious holiday he/she makes a written request two weeks in advance, notifying the instructor of the conflict. The student and instructor then discuss a reasonable accommodation. Faculty discussion pertaining to which holidays would be included; if a written request was really necessary; should the student notify the faculty member at the beginning of the semester; how formal the process should be; should a statement regarding religious accommodation be included in the syllabus; and, what would be considered a "reasonable" accommodation, followed. The question was called. Faculty voted to approve the policy as presented.

F. General Studies Committee - Joan Lafuze

No Report

G. Workload - Mort Seddighin

No Report

VI. Chancellor's Business - David Fulton

A. Chancellor Fulton explained that the Lilly Endowment awards money to improve education and many schools apply. The Fayette Community Education Coalition submitted a proposal to create a Center for the Arts and Sciences in Connersville. The Endowment Committee did not feel the coalition had the necessary administrative capabilities. The coalition then asked to partner with IU East and the Chancellor was pleased to announce that its proposal had been approved and would be receiving a 3 year, \$5 million grant. Vice Chancellor

Matika will serve as Project Director and Dan Dooley, with the IU RUGS office, will provide fiscal oversight.

- B. The Chancellor announced that Judy McCarty was retiring and acknowledged her 25 years of service to the University and the Nursing Division.

VII. Academic Affairs - Diane Roberts

- A. Vice Chancellor Roberts reported that the Self Study Report will be sent to North Central in mid January. Four representatives will visit the campus March 3-6, 2002.
- B. There will be a meeting of the Strategic Management Process Core Committee this afternoon.
- C. The Vice Chancellor said she found a carton of chalk under a desk and distributed it to faculty since there never seems to be chalk in the classrooms.

VIII. Enrollment Services - Ben Young

No Report

IX. Old Business

None

X. New Business

None

XI. Announcements

- A. Suzi Shapiro said there will be Oncourse workshops on Wednesday and Thursday mornings (December 12 and 13) in the TLC. Anyone unable to attend at those days should call the TLC to arrange a time.
- B. The Chancellor's Christmas Party will be this Friday, December 14th, at 6:00 PM, in Springwood Hall.

XII. Adjournment

Marty Pentz moved to adjourn. Greg Weber seconded. Meeting Adjourned at 12:10 pm