

**AGENDA**  
**IU EAST FACULTY SENATE**  
**January 22, 2002**  
**Middlefork Hall 124**  
**11:00 am - 12:15 pm**

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes - Faculty Senate Meeting, December 11, 2001
- III. President's Report - Susan Shapiro - 10 Minutes  
Report
- IV. Student Leaders Announcements
- V. Faculty Committees
  - A. Nominating Committee - Mary Fell
  - B. AAA Committee - Mary Blakefield  
Report
  - C. Budgetary Affairs - Ed Fitzgerald  
Report
  - D. Curriculum Committee - Alisa Clapp-Itnyre  
No Report
  - E. Faculty Affairs – Vandana Rao Dev – 5 Minutes  
Information Item – Constitutional Change
  - F. General Studies - Joan Lafuze  
No Report
  - G. Workload - Mort Seddighin  
Report
- VI. Chancellor's Business - David Fulton - 15 Minutes  
Report
- VII. Academic Affairs - Diane Roberts  
North Central Report - Walter Wagor
- VIII. Enrollment Services - Ben Young  
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST  
FACULTY SENATE MINUTES  
January 22, 2002  
Middlefork Hall Room 124  
11:00 am – 12:15 am

**Presiding: Susan J. Shapiro, President of Faculty Senate**

Present: Blakefield, M.; Brown, E.; Carter, R.; Chandler, David; Clapp-Itnyre, A.; Dooley, D.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, C.; Foos, M.; Fulton, D.; Heffron, M.; Helton, E.; Humphries, P.; Jayasuriya, K.; Kirk, E.; Lafuze, J.; Lemming, E.; Malleus, R.; Mathew, G.; May, D.; Meyer, D.; Nishihara, L.; Passet, J.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rao, V.; Rivard, T.J.; Roberts, D.; Scott, W.; Seddighin, M.; Shapiro, S.; Slattery, E.; Stolle, C.; Szopa, A.; Thomas, T.; Veramallay, A.; Wagor, W.; Wilde, J.; Young, B.

Absent: Armstead, S.; Baldwin, L.; Bergen, M.; Blake, J.; Branstrator, P.; Broadwell, A.; Clark, Karen; Clark, Kevin; Dempsey, K.; Dhawale, K.; Duncan, E.; Englert, L.; Goerss, B.; Gray, G.; Hamilton, S.; Hufford, L.; Kriese, P.; Larger, M.; Lemna, K.; Mahaffey, J.; Marschall, T.; Martin, M.L.; Maurer, J.; McFadden, S.; Morse, M.; Osgood, T.; Rankin, S.; Roman-Royer, J.; Sabine, N.; Stanforth, D.; Tolley, R.; Turk, E.; Watkins, M.; Weber, G.; West, D.

I. Pre Meeting Comments

Senate President Suzi Shapiro noted that a quorum had not been reached and asked if there were any items on the Agenda that would require a vote. Although there were no voting items, Michael Foos pointed out that it would not be considered an official meeting unless a quorum was present. The President then suggested beginning the meeting and some additional faculty might arrive late. She also encouraged Senate members to attend meetings on time so that Senate business could be completed in the time allotted. She then asked Walter Wagor to give an update on the North Central Self Study Report

Walter Wagor said the Self Study Report has been completed and was sent to North Central last week. Copies of the full 205 page report will be printed and distributed to Secretaries, the Graf Center, and members of Chancellor's Cabinet. It will also be available on the Lincoln File Server under Iue-sf-1.Lincoln.File Server.Committee.NCA. Self Study Final Version. He suggested that people read the Summary and Conclusions regarding the strengths and weaknesses in the 5 criteria. A North Central resource room will be set up in the DAR Room from February 4 – March 4. An outline of the details of the visit will be discussed at the February 26<sup>th</sup> Faculty Senate Meeting. The NCA Team will arrive on Sunday, March 3<sup>rd</sup> and be on campus Monday, Tuesday (March 4 & 5) and half of Wednesday (March 6). There will be a campus wide Open Session at 10:00am on Wednesday. This visitation is the end of a process that began in 2000. Since then Diane Roberts and Walter Wagor have attended meetings, sub committee meetings and Steering Committee meetings - and looked at the criteria upon which IU East would be evaluated. A draft of the report was created during Spring and Summer 2001 and distributed on campus in October. There have been three revisions since then. Walter Wagor said the report is a reflection of how IU East matches the criteria, what has been done in the past 10 years and what will be done in the next 10 years.

II. Approval of Minutes

The meeting was officially called to order by Senate President Suzi Shapiro at 11:30 am, when a quorum was present. Ashton Veramallay moved to accept the Minutes of the December 11, 2001 Senate Meeting. Marty Pentz seconded. The December 11, 2001 Faculty Senate Minutes were approved.

III. President's Report – Susan Shapiro

A. Suzi Shapiro reported that UFC is looking at the Conflict of Interest Policy.

B. The Academic Handbook Committee, Walter Wagor, Michael Foos, Tom Osgood and Suzi Shapiro, has been working on corrections and updates to the Academic Handbook. They

hope to have a draft copy ready for the North Central visit. Suzi Shapiro asked that people send further changes/additions to her.

- C. Suzi Shapiro proposed that the Faculty Senate and the TLC work on some type of formal distributive education policy for IU East. Suggested options were an Ad Hoc Senate Committee selected from the divisions or the Curriculum Committee? She felt that there should be some more specific statement on how credit is awarded for distributed education courses. Also, there may need to be guidelines on how distributive education courses are advertised in our campus materials. Suzi said she would be willing to work on a draft and present it at AAC for distribution to Divisions, possibly in March. She asked that anyone interested in working with her on this draft/policy should let her know. She will forward the information from Distributed Education committees for Indiana University

IV. Student Leaders  
No Report

V. Faculty Senate Committee Reports

A. Nominating Committee - Mary Fell

Mary Fell asked for nominations for Faculty Senate President. She reported that Vandana Rao had been nominated for Senate President. Joan Lafuze moved the nominations be closed. TJ Rivard seconded. The election of Faculty Senate President will be conducted at the February Senate Meeting.

B. AAA Committee - Mary Fell

Mary Fell reported that the committee heard 6 student appeals of suspensions. All 6 students were re-instated with conditions.

C. Budgetary Affairs Committees- Ed Fitzgerald

Ed Fitzgerald reported that the committee had not been able to find a mutually satisfactory meeting time and had not met.

D. Curriculum Committee - Alisa Clapp-Itnyre

No Report

E. Faculty Affairs Committee – Vandana Rao

Vandana Rao thanked the committee members working on the Academic Handbook. A conflicting statement was found in a Constitutional Amendment pertaining to membership on standing committees and the proposed revision was presented as an information item. Mike Foos presented the Constitutional Amendment to the Senate. There were some additional changes suggested for clarification. The revision statement will be brought to the next Senate meeting for a vote.

F. General Studies Committee - Joan Lafuze

No Report

G. Workload - Mort Seddighin

Mort Seddighin said that March 1 is the deadline for Reassigned Time for Fall 2002. He added that the committee is discussing some workload issues and would welcome faculty input. Workload issues being discussed include: University expectation that everyone must do everything, and be excellent in all areas; credit for work done outside of the ordinary position description; there should be discussion between faculty and External Affairs relating to the marketing of courses; and, scheduling issues, including the offering of more night and week end courses.

VI. Chancellor's Business - David Fulton

A. Budget Update

The Chancellor said there is not much to report on the Budget since the Legislature has just started a short session. State revenues may be lower than expected and that will affect both higher and K-12 education. Chancellor Fulton said that Budgetary Affairs need to be involved in budget development and thinking about how to meet our needs with limited funds for next year. Dan Dooley, Business Manager, has been meeting with Professional and Staff Councils for their input. The IU Board of Trustees will be looking at tuition increases to ensure adequate operating funds and may make the decision at the January Trustee Meeting.

B. SMP Sub Committee on Culture

The Chancellor said the Culture Sub Committee was looking at salary issues and recommended that: IU East encourage salaries at the top of the allowable range; that IU East should be funding a bonus program for faculty and staff; and, that salary compression should be reviewed. Ron Carter asked how IUE salaries could be at the top of the range when most comparisons indicate IU East salaries are the lowest in the system. The Chancellor responded that the range is the same for all campuses so it is difficult if not impossible to change our relative position. Walter Wagor asked about comparisons of enrollments and credit hours to last year. The Chancellor added that 3 full time lecturers were hired to replace adjuncts and this process is to be repeated for two more years.

The Chancellor said the SMP PACT Program on Campus Norms has been completed.

- C. The Chancellor said he has not received any nominations for Honorary Degree Candidates. Names should be submitted ASAP so the information can be forwarded to the committee.
- D. The Chancellor announced that there is a display of rare books in the Library. These books may be used in the library or in classes.
- E. The Chancellor thanked Diane Roberts and Walter Wagor for their work on completing the North Central Report during the Christmas break.

VII. Academic Affairs - Diane Roberts  
No Report

VIII. Enrollment Services - Ben Young

- A. Dr. Young reported that the Vice Chancellor for Information Technology Search is moving ahead. The committee has selected 13 applicants for further consideration and possible interviews.
- B. He also reported that Spring enrollment, both in head count and credit hours, increased for the 9<sup>th</sup> consecutive term. Spring 2002 enrollment is 2,286 and credit hours are 21,162. Both figures exceed the previous high numbers of 1993. Dr. Young added that there were close to 100 students in the new Ohio Option program. He gave faculty credit for their efforts in advising students and class offerings.

IX. Old Business  
None

X. New Business  
None

XI. Announcements

Suzi Shapiro said the TLC would be distributing a catalog of classes and workshops that are available through the TLC. There are no designated times but TLC personnel will conduct the workshops when requested by individuals or when faculty-staff/groups can get together.

XII. Adjournment

Suzi Shapiro asked for a motion to adjourn. The Meeting was adjourned by acclamation.  
Meeting Adjourned at 12:15 pm