

# INDIANA UNIVERSITY EAST FACULTY SENATE MINUTES

November 2, 2004  
Whitewater – Room 132  
11:00 AM

## **Presiding: Cathy Ludlum Foos, Faculty Senate President**

**Present:** Armstead, S.; Baker, D.; Baldwin, L.; Barton, G.; Baumann, P.; Bergen, M.; Bingaman, R.; Branstrator, P.; Braxton-Brown, G.; Bullock, D.; Chang, W.; Clapp-Itnyre, A.; Clark, K.; Cowling, J.; Dempsey, K.; Doerger, D.; Fell, M.; Felton, K.; Folkerth, M.; Foos, M.; Fulton, D.; Harper, J.; Huffman, E.; Humphries, P.; Jerzak, P.; Kirk, B.; Knuths, J.; Koenig, M.; Kriese, P.; Lemming, E.; Ludlum Foos, C.; Mahaffey, J.; McFadden, S.; Meadow, L.; Morse, M.; Nishihara, L.; Passet, J.; Peacock, F.; Pomper, M.; Richards, L.; Rivard, T.; Romero, M.; Roswell, R.; Scott, W.; Seddighin, M.; Szopa, A.; Thomas Evans, M.; Thomas, T.; Tolley, R.; Veramallay, A.; Williamson, M.; Winburn, E.

**Purdue Faculty:** Alenskis, B., Kozak, M.

**Guests:** Bryan Kanney (Student LEADER); Ben Young (Vice Chancellor for Enrollment Services); Cynthia Vaughn, (Director of Marketing), Dan Dooley (Business Manager)

**Absent:** Blakefield, M.; Cooksey, A.; Curry, M.; Dhawale, K.; Englert, L.; Fitzgerald, E.; Frantz, D.; Goerss, B.; Hamilton, S.; Helton, E.; Jayasuriya, K.; Kreamelmeyer, K.; Lafuze, J.; Marschall, T.; McFadden, B.; Naeke, A.; Osgood, T.; Powell, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.; Roberts, M.; Roman-Royer, J.; Rudmann, D.; Sabine, N.; Shapiro, S.; Slattery, E.; Stanforth, D.; Stolle, C.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.

## **Call to order**

The meeting was called to order at 11:06 AM by Cathy Ludlum Foos, Faculty Senate President.

### **I. Approval of Minutes**

A motion was made and seconded to accept the minutes of the October 5, 2004 meeting. The minutes were accepted as presented.

### **II. President's Report**

–Amanda Hoadley, note taker, was unable to attend today's meeting due to a death in the family.

–Reminder: announcements to share with Faculty Senate members should be sent to Cathy. They can be sent as a PowerPoint presentation, or the information can be sent to Cathy, who will create the PowerPoint slides for you.

–November and December are important months for faculty governance on this campus. In faculty senate packet is a copy of IU East's proposed Revision of Admissions Policy which is a result of the mandate of the Indiana Commission for Higher Education and their creation of the community college, and the specification that regional campuses become baccalaureate institutions, and not open admissions. The revision of our Admissions Policy was in response to those changes.

–Strategic Management Process (SMP) instigated by Chancellor Fulton and engaged in by this campus for quite some time is now at the stage where Executive Council has sent a draft institutional implementation plan to the SMP committee. All are invited to participate in open meetings to discuss the draft. In those discussions, we need to start establishing priorities and in order to do that we need to have a sense of where we are going.

– President Herbert's key work in the mission differentiation process is "focus." Cathy Ludlum Foos thanked everyone for attending sessions with Charlie Nelms and FC

Richardson. Standing room only showed that IU East is serious about our future and ownership of this campus. Cathy Ludlum Foos gave a PowerPoint presentation to summarize where we are now and what is coming next:

#### Convergence: Finding our Educational Niche

1. Revision of Admissions Policy: What will be our standards & practices for admission (post-Community College)? –Instigator: Indiana Commission for Higher Education
2. SMP: What is our campus strategic plan for the next several years? –Instigator: Chancellor Fulton
3. MDP: What is our mission & focus vis-à-vis other IU campuses? –Instigator: President Herbert

Question #1 for MDP Campus Conversations: Is there currently consistency between written campus admissions policies and practices? Should admissions standards be changed in any way to achieve the student body profile the campus wishes to serve, given its stated mission and program focus?

TO ENSURE OUR ADMISSIONS POLICY IS IN LINE WITH OUR INSTITUTIONAL FOCUS WE NEED TO IDENTIFY THAT FOCUS AND THE STUDENT POPULATION THAT CORRESPONDS TO OUR FOCUS.

#### Convergence: Establishing Priorities

From the IU East “Campus Profile and Analysis” prepared (in Bloomington) as stage one of the mission differentiation process:

*The six-point strategic plan . . . is impressive. [But], can the campus accomplish all these things in an era of limited resources? Which of these six areas will be its highest priorities? . . . In the next few years, the campus will need to ascertain which of its several initiatives will be pursued with the most vigor, especially given the relatively small faculty and staff available to carry out these plans.*

To prioritize items in our strategic plan we need to know what our focus is, so we can ensure that we prioritize those items that best support our focus/niche/projected area of excellence.

#### Convergence: Next Steps

1. The campus identifies its special focus and its student demographic.
2. The six MDP questions are answered from the perspective of the campus focus and student body; these are submitted to the MDP staff by the beginning of December.
3. The Faculty Senate approves a mission statement based on the campus focus and student demographic; this is submitted to the MDP staff by the beginning of December, ultimately to be approved by the Commission for Higher Education.
4. The Faculty Senate revises the campus Admissions Policy to align with and support the campus focus and student demographic, for desired implementation in Fall 2005.
5. The SMP Committee holds open meetings to gather feedback on the Example Institutional Action Plan, with the specific goal of beginning to identify campus priorities based on the campus’ special focus and mission.

### Convergence: Who Are our Students?

**Is this our focus?** *IU East specializes in providing a personalized, supportive and scholarly learning environment focused on student success.*

If so, which students do we serve?

**Is this our target population?** *Students in (predominantly rural) east central Indiana & west central Ohio (many of whom are non-traditional students) who are seeking baccalaureate degrees and/or opportunities for lifelong learning, including limited graduate degrees.*

Cathy Ludlum Foos commented that the campus has answered questions “Where are we right now,” but has not answered question, “Where are we going” which must be answered based on our focus. The main outcome of the Mission Differentiation Project is that every campus will be submitting a Mission Statement that is going to be the official Mission Statement of the campus and must be approved by the Trustees and the Commission for Higher Education. Charlie Nelms made very clear in campus meeting that the kinds of requests we make to the Commission will be reviewed based on what we say in our mission statement. Must be sure of the direction we want to go is in the mission statement. Commission needs something longer and in more detail than current Mission Statement. Want the statement by December. President Herbert not inclined to give us more time. President Herbert wants to take mission statement to legislature before budget presented because Vincennes is vying for money.

The Admission Policy must be approved at the December meeting if it is to be implemented by next Fall (2005).

The SMP committee will have open meetings to discuss priorities in campus planning and where major resources will go.

#### Questions:

- Alisa Clapp-Itnyre will we be discussing models over next month and be voting in December? –Yes, at the December meeting we will be voting on the mission statement to be presented to President Herbert.
- Alisa Clapp-Itnyre asked if there will there be a choice of statements. –Cathy answered that we will not rewrite our mission statement but will start with what we have and add the component President Herbert and the Commission want to see.
- Alisa Clapp-Itnyre asked whether there would be discussion ahead of time or just at the December meeting. –Cathy suggested discussion prior to voting.
- TJ Rivard asked if we are going to be able see other regional campus’ mission statements because we are trying to differentiate ourselves. This one sounds like others. –President Foos answered that we are not required or expected to have 8 diverse missions; the process is a mix between mission differentiation and mission *clarification*. Campuses may have similar foci but would be differentiated by region.
- Tom Thomas noted that our statement sounds vague for figuring out how to advertise ourselves. –Cathy Ludlum Foos answered we are not to show we are better than but to show we have a mission distinct from IVTC. Draw from a different student population. Suspect that anything we turn in as competing with IVTC will not be well received.
- Chancellor Fulton commented that this exercise has two purposes—1) be clear about what we do best--our niche, our strength, and 2) create a foundation for marketing.
- Greg Braxton-Brown commented that the Mission Statement and Statement of Mission differ. Mission statement is legal authority; it’s the scope and authority of operation. The Statement of Mission is marketing.

### III. Student LEADERS

–Bryan Kanney reported that the Student Leaders held focus groups where students were given a copy of the spring schedule for feedback. Student LEADERS are in the process of writing up the data and preparing a report from the group for the Chancellor, Vice Chancellors, and heads of departments.

–Celebrations from around the World will be November 17 from 12-2 PM.

–AIDS-STD Awareness will feature *The Ryan White Story* to be presented on November 30<sup>th</sup>. The presentation time will be announced. December 1 is World AIDS Day.

### IV. Standing Committees

#### A. AAA Committee

Markus Pomper reviewed the Proposed Admission Policy Circular E9-05 (Page 1-11), which comes moved and seconded by the AAA Committee. Because this policy affects several other policies already on the books, the goal is to have a first reading today and give the committee a chance to review all the implications of any proposed changes prior to the actual vote, which will take place at the December meeting.

Discussion:

- Brian Alenskis asked if students accepted under conditional eligibility are eligible for financial aid. –Ben Young answered, “Yes.”
- Frances Peacock stated that students accepted under restricted advising are required to meet with an advisor. Markus Pomper further stated that students in the lower advising category must go to an advisor for drops and rescheduling. Advising will have fairly tight control, as the students are flagged in the system.
- Alisa Clapp-Itnyre asked whether a student admitted conditionally is allowed to take other classes. –Markus Pomper answered, “Yes.”
- Alisa Clapp-Itnyre asked whether conditionally admitted students end up in classes that are too hard for them. Will students end up enrolling in upper level classes before taking developmental classes? –Markus Pomper noted that on page 10 of Circular E9-05 it is stated that students in the Preparatory Advising category may generally not enroll above 100 level preparatory classes.
- Anne Szopa asked what is the rationale for admission under faculty sponsorship? –Markus Pomper answered he was not sure where faculty sponsorship was proposed. Cathy Ludlum Foos added that admission under faculty sponsorship is a university policy. Markus Pomper stated that a student whom a faculty member knows can succeed, but who did not meet admission requirements, may be admitted under this category.
- TJ Rivard commented that he would suspect faculty sponsorship admission could be abused. Faculty sponsorship seems unfair and unethical and it is not clear how the faculty member assumes responsibility. –Markus Pomper stated it is left open because it is so exceptional. Could suggest that paragraph be removed.
- TJ Rivard answered he would suggest Faculty Sponsorship paragraph be removed. Rob Tolley added, especially if admission is open through other paths.
- Markus Pomper further commented that students can always appeal admission decision.
- Wendy Chang questioned how a student could transfer from another institution if academically dismissed. –Markus Pomper answered that the dismissal could have been a long time ago. Student might carry few credits for admission as a transfer student. GPA requirement is 2.0 for in-state and 2.5 out-of-state. Student would be placed on probation

1st semester here and if did not maintain GPA will be dismissed. This policy is in keeping with allowing people a second chance at IUE.

- Wendy Chang asked if GPA is so low, how do we allow sufficient time to bring up GPA? –Markus Pomper answered that IUE transfer credit policy is to transfer credits not grades. Students start out with 0 GPA hours or points. GPA is what students earn at IUE.
- Frances Peacock added that the policy is system wide; Ben Young pointed out that intercampus grades transfer. Markus Pomper gave the example that 30 credits might transfer but a student still needs 90 more. GPA would be from those 90 credit hours.
- Brian Alenskis asked, what is the rationale for in- and out-of-state GPA requirements? –Markus Pomper does not know; it's set by the Commission for Higher Education.
- Brian Alenskis asked whether reciprocity applied. –Chancellor Fulton stated that reciprocity would allow an Ohio student to be admitted under the Indiana rule of 2.0 as opposed to 2.5. Would like for AAA to look into this question.

President Foos reminded everyone that AAA will bring the proposal for a vote at the December meeting.

## **B. Curriculum Committee**

Alisa Clapp-Itnyre presented two course activations as information items: MATH M421, Introduction to Topology, to be taught by Markus Pomper (Cir. E10-05), and MATH M393, Bridge to Abstract Mathematics, to be taught by Mort Seddighin (Cir. E11-05).

## **C. Faculty Affairs Committee**

Mary Ann Morse presented, moved and seconded by the Faculty Affairs Committee, revised wording (Circular E12-05) for the Lecturer Policy adopted at the May 4, 2004 meeting. The revised wording clarifies the statement of time period in regard to paid professional leave for Senior Lecturers. The proposed amendment is as follows: (proposed change appears in italics, changed phrasing is crossed out).

From Lecturer policy (paragraph 4, approved 5-4-04)

Senior Lecturers are eligible to apply for up to one semester of paid professional leave ~~after every 7 years of service, starting with the first year of service as full-time lecturer.~~  
*During each period of seven years' full-time service, including time on professional leave, following the completion of the first six years of full-time service.*

No questions or discussion. Motion adopted unanimously.

## **V. Chancellor's Report**

Chancellor Fulton thanked all who attended the Mission Differentiation meeting. The campus gave an impression of general unanimity in what we are doing and a sense of understanding what we are doing. The second meeting with community leaders showed that their expectation of what IU East's mission is coincides with and is complementary to the IUE statement.

Chancellor Fulton announced that a letter has been received announcing the retirement of Ashton Veramallay effective Jan 30, 2005. The Chancellor commented that he and IU East are looking forward to a celebration of Ashton's new role in life and to his continued work for IUE. The Senate joined Chancellor Fulton in thanking Dr. Veramallay for his contribution to the IUE School of Business and to the Richmond community.

## **VI. Academic Affairs Report**

Vice Chancellor of Academic Affairs, Larry Richards, announced that the M.S. in Education was approved by the Education Council and will go to the Academic Leadership Council this week and then to the Board of Trustees in December. Approval of the proposal will depend on the wording of our mission statement.

## **VII. New Business**

None.

**Meeting adjourned at 12:00 pm**

Karen Wright, note taker