

AGENDA

and

**PRIOR NOTICE
Proposed Voting Item to Change Constitution**

**IU EAST FACULTY SENATE
December 4, 2007
11:00 – 12:15
132 Whitewater Hall**

- I. Approval of minutes—Faculty Senate meeting of November 6, 2007
- II. President's report
- III. **Executive Session:** Approval of December Graduates (Cir. E14-08)
- IV. Standing Committee
 - A. Faculty Affairs Committee – Laverne Nishihara (20 minutes)
Voting Item: Revision to Constitution (Cir. E15-08)
Supporting Document: Excerpt of IU Constitution (Cir. E15a-08)
 - B. Curriculum Committee – Bob Ramsey (10 minutes)
Voting Item: Resolution to Rescind ENG W131 Exemption Policy (Cir. E16-08)
Supporting Document: Text of ENG W131 Exemption Policy (Cir. E16a-08)
 - C. Nominating Committee – Greg Barton
Information Item: Announcement of Faculty Board of Review
- V. Chancellor's Report—Interim Chancellor Paydar (5 minutes)
- VI. Academic Affairs Report—Executive Vice Chancellor Richards (5 minutes)
- VII. Old Business
- VIII. New Business

Adjourn 12:15 P.M.

Please note that the list of tentative graduates is confidential information.

**INDIANA UNIVERSITY EAST
2007-08 FACULTY SENATE
November 6, 2007
Whitewater Hall Room 132
11:00 AM**

Presiding: Markus Pomper, Faculty Senate President

Present: Baker, D.; Baldwin, L.; Batdraw, J.; Baumann, P.; Beach, D.; Bingaman, R.; Blakefield, M.; Bow, C.; Braxton-Brown, G.; Breymier, T.; Buckner, B.; Bullock, D.; Clapp-Itnyre, A.; Clark, K.; Curry, M.; Dempsey, K.; Dulemba, L.; Fell, M.; Felton, K.; Folkerth, M.; Frantz, D.; Harper, J.; Helton, E.; Henderson, T.; Humphries, P.; Jayasuriya, K.; Kirk, B.; Kriese, P.; Kunshek, R.; Lafuze, J.; Ludlum Foos, C.; Lundy, D.; Maurer, J.; McFadden, S.; Morse, M.; Nishihara, L.; Passet, J.; Paydar, N.; Peacock, F.; Pomper, M.; Ramsey, R.; Rankin, S.; Rao, V.; Richards, L.; Rivard, T.; Roswell, R.; Sabine, N.; Scales, T.; Scane, M.; Scott, W.; Shapiro, S.; Shyan-Norwalt, M.; Slattery, E.; Stanforth, D.; Stolle, C.; Thomas-Evans, M.; Watkins, M.; Whitt, P.; Wilde, J.; Williamson, M.; Winburn, E.

Absent: Armstead, S.; Barton, G.; Beck, V.; Bergen, M.; Branstrator, P.; Chang, W.; Cooksey, A.; Desantis, K.; Dhawale, K.; Fitzgerald, E.; Foos, M.; Huffman, E.; Knuths, J.; Mahaffey, J.; McFadden, B.; Osgood, T.; Roberts, M.; Seddighin, M.; Simon, J.; Thomas, T.; Tolley, R.; Weber, G.; Winton, K.

Guests: Dennis Hicks, *Registrar*; Molly Vanderpool, *Director of Admissions*

Call to order

The meeting was called to order at 11am by Markus Pomper, Faculty Senate President.

I. Approval of Minutes

A motion to accept the minutes for the October 2, 2007 meeting was made. The minutes were approved as presented.

II. President's Report

Markus attended the Presidential Inauguration of Michael McRobbie. In his mention of regional campuses he stated he wants us to focus on increasing graduation rates. 5% of budget needs to be allocated to the retention and graduation initiative.

UFC will consider a proposal to limit transfer credits from community colleges. The Board of Trustees would like to see the Family Leave Policy extended at some point if it is financially feasible. The P&T guidelines are still being reviewed.

Noel Levitz has been contracted for consultation on retention. The consultant would like to work with faculty on retention issues. If you are interested in working with this team please let Markus know.

III. Standing Committees

A. AAA Committee – Michele Curry

The Admissions Policy as presented in Cir E12-08 comes moved and seconded by the committee.

Discussion: There appears to be more emphasis on high school performance. Does this means the admissions office now has veto power to deny a student based on placement tests? Executive Vice Chancellor Richards indicated the opposite is true. The admissions office will have the power to admit a student if their high school record is promising. Clarification was requested regarding placement testing for courses other than math and English that use the same mechanism. Faculty will be involved in placing students in appropriate courses according to the test scores regardless of the subject.

Placement and admissions is being separated. The placement policy is still under review. We are voting today on the admissions policy.

The motion to approve the admissions policy as presented in Circular E12-08 was approved as presented without opposition.

B. AAA Committee – Neil Sabine

The Policy for Approved Absences of Student Athletes as presented in Cir E11-08 comes moved and seconded by the committee.

Discussion: Does this policy include the team manager? No athletes only. It was suggested the committee consider including the manager as his/her attendance is required at games.

What if attendance plays a role in a student's grade? The committee is asking for a best faith effort from the faculty.

Concern was expressed that the policy does not have clear boundaries and may be headed for disaster. The role of the student athlete is as a student first – the student will have to make a choice. This policy is for games only.

The need to keep policy and procedure separate was expressed.

It is incumbent upon the student to pick non-conflicting courses. The policy doesn't seem to cover online courses and it needs to. It was suggested student athletes notify instructors the first week of classes to work out any conflicts. It was also suggested the coach send a memo to faculty with the game schedules. Concern was expressed that the schedule of classes does not offer enough choices to accommodate athletes' schedules.

The use of "approved absence" is problematic. Students won't read this policy. It is not the intent of the policy to say athletics take precedence over academics. It was suggested we look at the policies of other institutions. It was asked whether there is a policy for the coaches in how they set practice times and games in accommodating the academic schedule? Concessions are needed on both sides. Concern was expressed that the policy puts restrictions on faculty but not on coaches. The committee tried to keep things simple. It was suggested the title of the policy be changed.

A motion to send the policy back to the committee was made and seconded. The motion passed with opposition.

The committee is asked to rewrite the guidelines and provide a clearer picture of faculty, student and coach responsibility.

C. Curriculum Committee – Bob Ramsey

Informational Item: MATH M415 has been brought forward from the Master Course Inventory as reflected in Cir E13-08.

D. Faculty Affairs Committee – Laverne Nishihara

Informational Item: October 18, 2007 the division of Humanities and Fine Arts along with the division of Behavioral and Social Sciences voted to merge in to one division. The new division is Humanities and Social Sciences (HSS). The Faculty Affairs Committee is presenting this as an informational item unless members of the Faculty Senate request it be made a voting item.

The IU East Faculty Senate approved the merger by unanimous consent upon recommendation by the Faculty Affairs Committee.

E. Nominating Committee – Neil Sabine

The new members of the Faculty Board of Review are Edwina Helton and Lora Baldwin.

IV. Chancellor's Report

We are continuing to streamline the processes of making sure our budget is in check. Chancellor Paydar has been working with the Budgetary Affairs Committee to cut expenses and increase revenues. He expects good progress to continue to be made during the Spring semester.

The Advisory Board structure has been rearranged to include the division Chairs and the Faculty Senate President.

We hosted the Dean of Informatics a few weeks ago. Several faculty were involved. A committee will be formed to look at the feasibility of creating a bachelorette degree in Informatics. Markus Pomper and Larry Richards are responsible for forming the committee. One of the topics was resources that will hopefully come our way at the appropriate time.

In the Fall semesters of 2003-2005 we had big drops in our head count. This means our graduating class will be smaller. Everyone is expecting a drop in our credit hours next fall including Noel Levitz. In order for us to combat this outcome we need to have the biggest fall enrollment we've ever had. We are putting a lot of emphasis on recruitment.

Tomorrow we will have 62 regional counselors on campus. We will offer \$2.4 million in scholarships at 9am in Vivian Auditorium. (250 students will receive certificates for scholarships)

We have a number of initiatives in recruitment in place. We need to focus on retention. We have contracted Noel Levitz for \$114,000 to assist us in evaluating our retention efforts. Bloomington will be providing the funding.

Graduation is on President's McRobbie's agenda. There are a number of programs he wants to start including \$1 million intercampus activities. The President has asked all the campuses to set aside 1% of their nonacademic budgets for scholarships and retention activities. We need to come up with approximately \$40,000 a year for five years.

Thank you for your help with all these discussions regarding our infrastructure. It is very important for us to consider the creation of schools on this campus. We are the only campus without schools.

Chancellor Paydar has been working with BAC to create a model for Responsibility Centered Management. RCM is the opposite of the budgeting system we have today. In the RCM model the money goes to the schools and administration has to make a case for funds to be allocated differently. For this to happen IU has to recognize the centers – this is why we must create the schools.

There are lots of great things happening at IU East and it's been a great month of October.

V. Academic Affairs Report – Executive Vice Chancellor Richards

Thank you for your work on the Admissions Policy. It will make a big difference for what Molly and her office can do. It will make a big difference for the students we attract here.

One change being made is the scholarship program. We will be offering four year scholarships to high ability students. They will have to maintain certain requirements to keep those for four years. We have 21st Century Scholars scholarships. We have scholarships for low income students. We are hoping to be able to guarantee tuition and fees for students below a certain income level.

Noel Levitz had their first visit here for the retention program. They want the Student Satisfaction Inventory to be done in class. It will take some time (approx 30 minutes) but Larry asks for your cooperation to do whatever you can to accommodate that. It's a major project for this campus. We will be hiring a Retention Coordinator out of the money the president's giving us for the next two years.

We have to find a way to accommodate athletics. There is a way to make this work. We need to find it. Athletics isn't just for fun it's an education. Please think about what you do for students who are sick.

VI. Old Business

None.

VII. New Business

None.

Adjourned 12:05pm.

Last	First	Middle	Degree	Major	Minor	School
Barker	Barry	C	Bachelor of Science in Behavioral Science	Sociology	None	BSS
McClurg	Julie	Ann	Bachelor of Science in Behavioral Science	Psychology	Sociology	BSS
Robinson	Karen	Kristine	Bachelor of Science in Behavioral Science	Psychology	Student did not apply for a minor	BSS
Adams	Dawn	Renee	Associate of Science in Business	Not applicable for this degree	None	BUSE
Addison	Jason	E	Associate of Science in Business	None	None	BUSE
Arvin	Katherine	Marie	Bachelor of Science in Business Administration	General Business	None	BUSE
Aspillaga	Sebastian	Eduardo	Bachelor of Science in Business Administration	Finance	None	BUSE
Barker	Jeffery	Lee	Bachelor of Science in Business Administration	General Business	None	BUSE
Begoon	Melissa	Lou	Bachelor of Science in Business Administration	Accounting	None	BUSE
Bishop	Melissa	Nicole	Bachelor of Science in Business Administration	Marketing	None	BUSE
Bowers	Susan	M	Bachelor of Science in Business Administration	General Business	None	BUSE
Busching	Mark	Edward	Bachelor of Science in Business Administration	General Business	None	BUSE
Byrd	Becky	Sue	Associate of Science in Business	Accounting	None	BUSE
				Management Information		
DeFossett	Michele	L	Bachelor of Science in Business Administration	Systems	None	BUSE
				Management Information		
Dickens	Seth	Whitten	Bachelor of Science in Business Administration	Systems	None	BUSE
Dirr	Jeff	John	Bachelor of Science in Business Administration	General Business	None	BUSE
Harman	Cara	Nicole	Bachelor of Science in Business Administration	Accounting	None	BUSE
Harsh	Daniel	Thomas	Bachelor of Science in Business Administration	Management	None	BUSE
Hatfield	Renee	Nicole	Associate of Science in Business	Not applicable for this degree	None	BUSE
Huber	Travis	William	Bachelor of Science in Business Administration	General Business	None	BUSE
				Management Information		
Jacot	Brian	Allen	Bachelor of Science in Business Administration	Systems	None	BUSE
Jarrett	Gary	Max	Bachelor of Science in Business Administration	Accounting	None	BUSE
Johnson	Cortney	Diane	Bachelor of Science in Business Administration	General Business	None	BUSE
Johnson	Pamela	Kay	Bachelor of Science in Business Administration	General Business	Student did not apply for a minor	BUSE
Keihn	Tabitha	Quinn	Associate of Science in Business	Accounting	None	BUSE
Kendall	Lauren	Elizabeth	Bachelor of Science in Business Administration	General Business	None	BUSE
Knick	Brittany	N	Bachelor of Science in Business Administration	Accounting	None	BUSE
Kolopanis	Kyle	A	Bachelor of Science in Business Administration	General Business	None	BUSE

Last	First	Middle	Degree	Major	Minor	School
Mallett	Terri	A	Bachelor of Science in Business Administration	General Business	None	BUSE
Mc Carroll	Alicia	Jean	Associate of Science in Business	Management	None	BUSE
Meyer	William	Henry	Bachelor of Science in Business Administration	General Business	None	BUSE
Mooney	Blerina		Associate of Science in Computer Science	Not applicable for this degree	None	BUSE
Morin	John	J	Bachelor of Science in Business Administration	Management	None	BUSE
Noah	Nicole	L	Bachelor of Science in Business Administration	General Business	None	BUSE
Oldfield	Beverly	Jean	Bachelor of Science in Business Administration	General Business	None	BUSE
Pierce	Patrick	William	Bachelor of Science in Business Administration	Accounting	None	BUSE
Pohl	Samantha	M	Bachelor of Science in Business Administration	Marketing	None	BUSE
Proffitt	Jeffrey	L	Bachelor of Science in Business Administration	General Business	None	BUSE
Proffitt	Joni	Renee	Bachelor of Science in Business Administration	General Business	None	BUSE
Quinlan	Shelli	Leigh	Bachelor of Science in Business Administration	General Business	None	BUSE
Rasnick	Lesley	Ann	Associate of Science in Business	None	None	BUSE
Riegle	Samantha	Rae	Bachelor of Science in Business Administration	Accounting	Student did not apply for a minor	BUSE
Sedler	Denise	Diane	Bachelor of Science in Business Administration	General Business	None	BUSE
Seibert	Tim	James	Bachelor of Science in Business Administration	General Business	None	BUSE
Slick	Rebecca	L	Bachelor of Science in Business Administration	Marketing	None	BUSE
Standish	Charlie	James	Bachelor of Science in Business Administration	General Business	None	BUSE
Stutz	Debra	L	Bachelor of Science in Business Administration	General Business	None	BUSE
Taylor	Kathy	Denise	Associate of Science in Computer Science	Not applicable for this degree	None	BUSE
Taylor	Kathy	Denise	Bachelor of Science in Business Administration	General Business	None	BUSE
Teufel	Kyla	Marie	Bachelor of Science in Business Administration	General Business	None	BUSE
Walling	Nicki	L	Bachelor of Science in Business Administration	Management	Economics	BUSE
Young	Kimberly	Sue	Associate of Science in Business	Not applicable for this degree	None	BUSE
Duke	Kerri	Lynn	Bachelor of Science in Education	Elementary	None	EDUC
Hibbard	Mark	Alan	Bachelor of Science in Education	Elementary	None	EDUC
Leverton	Mary	C	Bachelor of Science in Education	Elementary	None	EDUC
Meadows	Jenny	Marie	Bachelor of Science in Education	Elementary	None	EDUC
Neal	Jennifer	H	Bachelor of Science in Education	Secondary/Social Studies	Sociology	EDUC
Renfro	James	T	Bachelor of Science in Education	Secondary/Science	None	EDUC

Last	First	Middle	Degree	Major	Minor	School
Dunn, II	James		Bachelor of Arts	Communication	None	HFA
Miller	Sharon	LeAnne	Bachelor of Arts	Humanities	None	HFA
Tower	Nicholas		Bachelor of Arts	Humanities		HFA
Waak	Katie	Ann	Bachelor of Arts	English	Creative Writing	HFA
Elleman	Kelly		Associate of Science in Natural Science & Mathematics	Chemistry	None	NSM
Elleman	Kelly		Bachelor of Arts	Natural Science & Mathematics	Natural Science & Math	NSM
Fuesler	Tracy	C	Bachelor of Arts	Natural Science & Mathematics	None	NSM
Jackson	Keisha	Ann	Bachelor of Arts	Natural Science & Mathematics	None	NSM
Jennings	Kisha	Anita	Bachelor of Arts	Natural Science & Mathematics	Biology, Political Science	NSM
Robinson	Holly	K	Bachelor of Science in Biology	Not applicable for this degree	Chemistry	NSM
Baumbauer	Cynthia	Maple	Bachelor of General Studies	Behavioral & Social Sciences	None	SCS
Braxton-						
Brown	Melissa	A	Bachelor of General Studies	Arts & Humanities	None	SCS
Ervin	Sherry		Bachelor of General Studies	Arts & Humanities	None	SCS
Franklin	Sara	D	Bachelor of General Studies	Behavioral & Social Sciences	None	SCS
Goddard	Tyrone	Jason	Bachelor of General Studies	Arts & Humanities	None	SCS
Lear	Danielle	Nicole	Bachelor of General Studies	Arts & Humanities	None	SCS
Owens	Michele	D	Bachelor of General Studies	Arts & Humanities	None	SCS
Riggs	Jamen	David	Bachelor of General Studies	Behavioral & Social Sciences	None	SCS
Robinson	Diana	Diltz	Bachelor of General Studies	Conc: Arts & Humanities	None	SCS
Rodgers	Angela		Bachelor of General Studies	Behavioral & Social Sciences	None	SCS
Snyder	Natasha	Ann	Associate of Arts in General Studies	Not applicable for this degree	None	SCS
Upchurch	Micole		Associate of Arts in General Studies	Not Applicable for this degree	None	SCS
Adams	Maria	F	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Bowman	Brent	Alan	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Bryant	Jami	Lynn	Associate of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Dayadharum	Nathaniel		Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Ellis	Joshua	Dale	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA

Last	First	Middle	Degree	Major	Minor	School
Falcone	Angela	Renee	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Haley	Ashley		Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Jackson	Ashley	Marie	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Johnson	Toni	Michelle	Bachelor of Science in Criminal Justice	Not Applicable for this degree	Student did not apply for a minor	SPEA
Osborne	Teresa		Bachelor of Science in Criminal Justice	Not Applicable for this degree	History	SPEA
Powell	Dustin	K	Bachelor of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Teppe	Jonna	Charlea	Associate of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Wing	Jessica	Lynn	Associate of Science in Criminal Justice	Not applicable for this degree	None	SPEA
Banks	Lea	M	Associate of Science in Human Services	Not applicable for this degree	None	SWK
McDivitt	Timothy	Edward	Associate of Science in Human Services	Not Applicable for this degree	None	SWK

Constitution Indiana University East Faculty Senate

Preamble

We the Faculty of Indiana University East, in order to promote excellence in scholastic and professional attainment, and to maximize participation, influence, and effectiveness of the faculty in the operation and development of Indiana University East, do hereby constitute ourselves as the Faculty Senate.

Article 1. The Faculty

Section 1.1 Source of Powers

Subject to the limitations imposed by the laws of the state of Indiana, this constitution confirms and establishes in the Faculty the powers and duties herein specified.

Section 1.2 The Faculty

The Chancellor, the Vice Chancellor for Academic Affairs, and all full-time employees holding academic rank (including full-time professional librarians and lecturers and emeritus faculty) shall constitute the faculty at Indiana University East.

Section 1.3 Associate Members

Persons who serve as part-time teaching staff and adjunct faculty shall have all rights and privileges in the Senate meetings except the vote.

Section 1.4 Voting Members

Persons who serve as administrative officers, adjunct faculty, and part-time teaching staff shall have all rights and privileges in the Senate meetings except the vote.

- A. All faculty as defined in Article 1, Section 1.2 shall be voting members of Faculty Senate.
- B. Associate members who are part-time teaching staff with an academic year appointment of at least 50% FTE will be granted the right to vote in the Faculty Senate.
- C. All other associate members may elect a representative(s) to vote in the Faculty Senate. The number of voting members will be established as follows:
 1. The total number of adjunct and part-time teaching staff, excluding those already granted voting rights under Article 1 Section 1.4.B, will be certified to the President of the Faculty Senate by the Vice Chancellor for Academic Affairs within two days of the beginning of each semester.
 2. One voting member may be elected for the first twenty-five members of the certified list or part thereof.
 3. An individual representative's right to vote terminates at the end of one semester.
 4. The President of the Faculty Senate, in conjunction with the nominating committee, will be responsible for seeing that this election is carried out.

Article 2. Powers and Responsibilities

~~Subject to the limitations imposed by the laws of the state of Indiana and the Board of Trustees of Indiana University, this constitution establishes the following powers and responsibilities for the Senate.~~

~~**Section 2.1 Legislative Authority**~~

~~The legislative and consultative authorities delineated in Sections 2.2 and 2.3 of the Indiana~~

~~University Faculty Constitution of this article are allocated to the University faculty as a whole (University faculty), to campus faculties, and to school faculties as provided in this section. In matters in which campuses and schools have concurrent interests, conflicts of interest should be accommodated by negotiation. Any standards and procedures for determining the authority of academic units and the relationship between them enacted by the University Faculty Council pursuant to Section 2.2.D of IU Faculty Constitution shall apply.~~

~~A. Authority of School Faculties~~

~~School faculties (and campus faculties with regard to academic programs not within the authority of a school faculty) have legislative and consultative authority pertaining to the school regarding:~~

- ~~1. The school's academic mission.~~
- ~~2. The school's structure of faculty governance, consistent with University faculty standards.~~
- ~~3. Creation, reorganization, merger, and elimination of academic programs and units within the school.~~
- ~~4. Authority of academic units within the school and the relation between them.~~
- ~~5. Conferring of degrees.~~
- ~~6. Curriculum.~~
- ~~7. Academic calendar, with only such deviation from University and campus calendars made necessary by special curricular or accreditation requirements.~~
- ~~8. Admission and retention of students in the school.~~
- ~~9. Standards for student academic performance.~~
- ~~10. Student conduct and discipline, consistent with University and campus faculty standards.~~
- ~~11. Appointment, promotion and tenure, compensation, conduct and discipline, and grievances of school faculty, consistent with University and campus faculty standards.~~
- ~~12. School facilities and budgets.~~
- ~~13. Appointment and review of school academic officers (except the dean of the school) and administrative officers affecting the school's academic mission, consistent with campus and University standards.~~
- ~~14. Other matters affecting the academic mission of the school, subject to the legislative authority of the University and campus faculties.~~

~~B. Authority of Campus Faculties~~

~~Campus faculties have legislative and consultative authority pertaining to the campus regarding:~~

- ~~1. The campus' academic mission.~~
- ~~2. The campus' structure of faculty governance, consistent with University faculty standards.~~
- ~~3. Policy and allocation of authority for academic matters affecting more than one school on the campus.~~
- ~~4. Academic calendar, with only such deviation from the University calendar made necessary by local circumstances.~~
- ~~5. Creation, reorganization, merger, and elimination of programs and units affecting more than one school on the campus.~~
- ~~6. Appointment, promotion and tenure, compensation, conduct and discipline, and grievances of campus faculty, consistent with University faculty standards.~~
- ~~7. Appointment and review of campus academic officers and administrative officers affecting the academic mission, consistent with University standards.~~
- ~~8. Campus facilities and budgets.~~
- ~~9. Student conduct and discipline, consistent with University standards.~~
- ~~10. Interecollegiate and intramural athletics.~~
- ~~11. Other matters affecting the academic mission of the campus, subject to the legislative authority of the University and school faculties.~~

~~C. Campus faculties have the authorities listed in Constitution of the Indiana University Faculty Section 2.4.A over academic programs not within the authority of a school faculty.~~

~~**Section 2.2 Recommending Authority**~~

~~The Senate may recommend policies concerning Indiana University East and its relationship with the community and the University system.~~

Article 2. Powers and Responsibilities of the Faculty

Subject to the limitations imposed by the Board of Trustees, the laws of the state of Indiana and the Constitution of the Indiana University Faculty, this constitution establishes the following powers and responsibilities for the Faculty at Indiana University East.

As established above, the Faculty of Indiana University East constitute the Faculty Senate.

Section 2.1 Legislative Authority of the Faculty Senate

- A. Legislative authority means the power to establish policies and to determine standards and procedures for their implementation subject to the Board of Trustees, the laws of the State, University Faculty Council, and the Constitution of the Indiana University Faculty.

- B. The Faculty Senate at Indiana University East has legislative authority regarding:
- 1) The campus' academic mission.
 - 2) The campus' structure of faculty governance, consistent with University faculty standards.
 - 3) Policy and allocation of authority for academic matters affecting more than one school on the campus.
 - 4) Creation, reorganization, merger, and elimination of programs and units affecting more than one academic unit on campus.
 - 5) Standards and procedures for appointment, promotion and tenure, compensation, conduct and discipline, and grievances of campus faculty, consistent with University faculty standards.
 - 6) Standards and procedures for appointment and review of academic officers, consistent with campus and University standards.
 - 7) Curriculum.
 - 8) Standards and procedures for admission and retention of students and maintenance of standards for academic performance of students.
 - 9) Standards and procedures for student conduct and discipline, consistent with University standards.
 - 10) Intercollegiate and intramural athletics.
 - 11) Conferral of degrees.
 - 12) Academic calendar, with only such deviation from the University calendar made necessary by local circumstances.
 - 13) Other matters affecting the academic mission of the campus, subject to the legislative authority of the University.
 - 14) Such other authority as may be subsequently delegated by the Board of Trustees, or the University Faculty Council.

Section 2.2 Legislative Authority of Faculty of Schools at Indiana University East

- A. Schools at Indiana University East are academic units, each headed by a Dean with responsibility for academic programs and courses, and the faculty, staff and resources needed to deliver those programs and courses. The use of the term *Schools at Indiana University East* confers authority for the following areas as defined in Section 2.2.B.
- B. The Faculty Senate at Indiana University East delegates the following legislative authority to faculty of Schools at Indiana University East (hereinafter "schools"):
- 1) Recommendations to appropriate campus committees for promotion, tenure and long-term contracts of faculty within the school.
 - 2) Implementation of standards and procedures for resolving issues of school faculty conflict, conduct and discipline, consistent with campus and University policies, and in addition to the standards and procedures of the Faculty Senate.
 - 3) Curricular changes that do not affect academic units outside the school.
 - 4) Creation and enforcement of standards of admission and retention of students in academic programs of the school as required by program

accreditation or other imposed limits, in addition to standards of the Faculty Senate.

- 5) Creation and enforcement of standards for academic performance of students in the academic programs and courses in the school, in addition to standards of the Faculty Senate.
- 6) Creation and enforcement of standards of student conduct and discipline, in addition to standards of the Faculty Senate.
- 7) Recommendations to Faculty Senate for conferral of degrees to students in the academic programs of the school.
- 8) Other matters affecting the academic mission of the school, provided that these matters do not affect any other academic unit.
- 9) Such other authority as may be subsequently delegated by the Faculty Senate.

Section 2.3 Recommending Authority and Consultation of the Faculty

- A. The Faculty Senate has the authority to recommend policies or practices concerning campus operations that affect the academic mission of the campus. Campus administrative officials should consult and keep faculty informed about these policies, practices or operations. Consultation may take a variety of forms, including discussions with the Agenda Committee or Standing Committees, presentations at Senate meetings or special meetings of the Faculty, or written memoranda to the Faculty.
- B. The Faculty Senate may recommend action, and the campus administrative officials should consult with the faculty concerning:
 - 1) Decisions regarding the University's existing or prospective physical resources.
 - 2) Allocations of the University's resources among competing demands, including campus facilities and budgets.
 - 3) Establishment of administrative offices affecting the academic mission and appointment and review of administrators filling those offices, consistent with campus and University standards.
 - 4) Campus relationships with the community and the University system.
 - 5) Faculty compensation and benefits.
 - 6) Other matters affecting the academic mission of the campus.

Article 3. Officers

Section 3.1 Presiding Officer

The President of the Faculty Senate shall be the presiding officer of the Senate. In his or her absence, the President-Elect shall preside, followed by the Chair of the Faculty Affairs Committee, the Chair of the Curriculum Committee, the Chair of the Admissions and Academic Affairs Committee, the Chair of the Budgetary Affairs Committee, then by the senior faculty member present. Seniority shall be determined by rank and date of appointment at Indiana University East. The presiding officer shall conduct meetings according to Robert's Rules of Order and may vote only to break a tie.

Section 3.2 President

A President shall be elected from the Senate members by a majority vote at the February meeting. The President-Elect shall assist the President, attend meetings with the President as possible, and perform other duties as appropriate. At the first Senate meeting of the subsequent fall semester, the President-Elect will assume the position of President. The President may choose to be exempt from all other Senate committee assignments. The rights and responsibilities of the President are:

- A. To serve as Chairperson of the Agenda Committee.
- B. To serve as official spokesperson and corresponding secretary for all Senate affairs.
- C. To keep and circulate minutes of each Senate meeting.
- D. To act as repository of the records and transactions of the Senate and its committees.
- E. To appoint a senate member parliamentarian prior to the first senate meeting.
- F. To preside at Faculty Senate meetings as outlined in Article 3, Section 3.1

Article 4. Meetings

Section 4.1 First Meeting

The President of the Faculty Senate shall call the first meeting of the Senate no later than September of the fall semester.

Section 4.2 Schedule

The Senate shall meet monthly, the time and date to be selected by majority.

Section 4.3 Cancellation

A monthly Senate meeting may be cancelled when the Agenda Committee determines that the present agenda does not require a meeting. The President of the Faculty Senate will notify Senate members of the cancellation.

Section 4.4 Quorum

Fifty percent (50%) of voting members shall constitute a quorum.

Section 4.5 Voting

A majority of voting members present shall constitute legislative authority.

Section 4.6 Special Meetings

Special meetings of the Senate may be called by the President of the Faculty Senate or shall be called when requested by 20 percent of the voting members.

Section 4.7 Notice of Meetings

All regularly scheduled meetings of the Senate shall be publicized at least one week prior to meeting time.

Article 5. Faculty Review Board

Section 5.1 Scope

The Board shall review and express its judgment on issues of dismissal, academic freedom, reappointment, tenure, promotion, salary, merit, professional conduct, and the nature or conditions of work.

Section 5.2 Initiation of Review

The Board may initiate a review of an issue or may have a review requested by any member of the faculty, including associate faculty members.

Article 6. Committees

Section 6.1 Authority

Committees shall make studies, formulate recommendations, and carry out such responsibilities as granted to them by the Constitution or the Senate. Committee action may be initiated from within its membership or by request from the Senate.

Section 6.2 Membership

Membership on committees is open to all voting members of the Senate. Associate members may be appointed or may request membership on committees, but their number shall not constitute more than one third of any standing committee. In addition, the elected faculty representative to the University Faculty Council shall serve as an ex officio member of the Faculty Affairs Committee.

This member is not to be included in the calculations of any representational ratio or size limits relating to committee membership unless duly appointed to the Faculty Affairs Committee by the Faculty Senate.

Section 6.3 Terms and Elections

Members of standing committees of the Indiana University East Faculty Senate shall serve two year terms with half of the members being elected each year. Elections shall be held during the April Faculty Senate meeting and new members shall begin service on July 1, unless a different election date or starting date is designated in the Senate by-laws of that committee. The President of the Faculty Senate will call the first meeting of newly elected standing committees within one week of the election. During that meeting the members of each committee shall elect the chair of the committee from those members who have completed at least one year of service.

Section 6.4 Annual Reports

Each year the committee chairperson shall file with the President of the Faculty Senate a report of that committee's actions.

Section 6.5 Standing Committees

The Faculty Senate shall have the authority to create, revise, and eliminate committees as necessary.

Section 6.6 Ad Hoc Committees

The Senate shall create special committees whenever necessary and shall designate their size and jurisdiction. Likewise, the Senate may appoint delegates to represent the Senate at other functions and locations.

Article 7. Amendments

Amendments to the Constitution shall be enacted, with previous notice to the faculty, upon approval by a two-thirds vote of the Senate members attending the meeting.

Amendment to the Bylaws of the Constitution shall be enacted, with previous notice to the faculty, upon approval by a majority vote of those attending the meeting.

[Amended: 11/2/82, 1/24/86, 4/9/93, 11/1/94, 4/4/95, 2/17/98, 3/24/98, 4/21/98, 3/6/01, 5/1/01, 8/23/01, 2/26/02]

ARTICLE 2: FACULTY AUTHORITY

Section 2.1: Faculty Authority

Subject to the Trustees of Indiana University, the laws of Indiana and the United States, and other provisions of this constitution, the Faculty of Indiana University has the legislative and consultative authority specified in this article.

Comment on Section 2.1: The Constitution of the Indiana University Faculty is the governing document which states the authority of the Indiana University Faculty and how that authority may be exercised. The University, through the Trustees, formally subscribes to principles of faculty government and relies on the University and campus faculty constitutions to meet that commitment; the University includes the Constitution of the Indiana University Faculty in the Academic Handbook which it distributes to new faculty as representing the structure of University government; and our University Presidents, Vice Presidents, and Chancellors have accepted the privilege of serving as presiding officers over the faculty councils in which the Constitution vests legislative authority. In these circumstances the Constitution of the Indiana University Faculty is authoritative until amended by its own terms or repudiated by the Trustees. The Constitution recognizes that the faculty's authority is subject to the powers of the Trustees and to state and federal law, but the Trustees defer to faculty authority in accordance with principles of academic freedom and faculty governance, generally recognized in the higher education community, to which the Trustees have subscribed.

Section 2.2: Legislative Authority The faculty has legislative authority to establish policy and determine procedures for its implementation governing the teaching, research, and service aspects of the University's academic mission. Areas within the faculty's legislative authority include:

- A. Academic mission.
- B. Structure and standards for faculty governance.
- C. Standards and procedures for creation, reorganization, merger, and elimination of academic programs and units.
- D. Standards and procedures for determining the authority of academic units and the relationship between them.
- E. Curriculum.
- F. Class scheduling and academic calendar.
- G. Admission and retention of students.
- H. Student academic performance.
- I. Standards and procedures for student conduct and discipline.
- J. Athletics.
- K. Creation and definition of academic ranks.
- L. Standards and procedures for faculty appointments, promotion and tenure, compensation, conduct and discipline, and grievances.
- M. Standards and procedures for appointment and review of academic officers.
- N. Conferring degrees.
- O. Other authorities delegated to the faculty by the Trustees.

Comment on Section 2.2: Section 2.2 states the legislative authority of the faculty as a whole, which is allocated to University, campus, and school faculties in Section 2.4. Section 2.2 begins with the general principle that the faculty has authority over academic matters and then specifies a non-exhaustive list of included authorities. In some matters, such as admission of students, the faculty has authority to act in specific cases but sometimes delegates that authority to administrators. In some matters, the administration has authority to act in specific cases subject to standards and procedures enacted by the faculty. In legislating "standards and procedures" the faculty designs frameworks for collaboration with the administration so each can fulfill its appropriate role.

Section 2.3: Consultation of the Faculty

The Trustees and administration should consult the faculty concerning:

- A. Planning and decisions regarding physical resources.
- B. Budgets.
- C. Faculty compensation and benefits.
- D. Establishment of administrative offices affecting the academic mission and appointment and review of administrators filling those offices.
- E. Any other aspect of University operations having an impact on the academic mission.

Consultation of the faculty shall be through representatives authorized by faculty governance institutions. Consultation should occur sufficiently in advance of action to permit faculty deliberation.

Comment on Section 2.3: Consultation of the faculty involves consultation of representatives of the faculty authorized to exercise faculty authority. See Section 2.5, below. The consultative authority, as well as legislative authority, of the faculty is allocated to University, campus, and school faculties in Section 2.4.

Section. 2.4: Allocation of Faculty Authority

The legislative and consultative authorities delineated in Sections 2.2 and 2.3 of this article are allocated to the University faculty as a whole (University faculty), to campus faculties, and to school faculties as provided in this section. In matters in which campuses and schools have concurrent interests, conflicts of interest should be accommodated by negotiation. Any standards and procedures for determining the authority of academic units and the relationship between them enacted by the University Faculty Council pursuant to Section 2.2.D of this Constitution shall apply.

A. Authority of School Faculties

School faculties (and campus faculties with regard to academic programs not within the authority of a school faculty) have legislative and consultative authority pertaining to the school regarding:

1. The school's academic mission.
2. The school's structure of faculty governance, consistent with University faculty standards.
3. Creation, reorganization, merger, and elimination of academic programs and units within the school.
4. Authority of academic units within the school and the relation between them.
5. Conferring of degrees.
6. Curriculum.
7. Academic calendar, with only such deviation from University and campus calendars made necessary by special curricular or accreditation requirements.
8. Admission and retention of students in the school.
9. Standards for student academic performance.
10. Student conduct and discipline, consistent with University and campus faculty standards.
11. Appointment, promotion and tenure, compensation, conduct and discipline, and grievances of school faculty, consistent with University and campus faculty standards.
12. School facilities and budgets.
13. Appointment and review of school academic officers (except the dean of the school) and administrative officers affecting the school's academic mission, consistent with campus and University standards.
14. Other matters affecting the academic mission of the school, subject to the legislative authority of the University and campus faculties.

B. Authority of Campus Faculties

Campus faculties have legislative and consultative authority pertaining to the campus regarding:

1. The campus' academic mission.
2. The campus' structure of faculty governance, consistent with University faculty standards.
3. Policy and allocation of authority for academic matters affecting more than one school on the campus.
4. Academic calendar, with only such deviation from the University calendar made necessary by local circumstances.
5. Creation, reorganization, merger, and elimination of programs and units affecting more than one school on the campus.
6. Appointment, promotion and tenure, compensation, conduct and discipline, and grievances of campus faculty, consistent with University faculty standards.
7. Appointment and review of campus academic officers and administrative officers affecting the academic mission, consistent with University standards.
8. Campus facilities and budgets.
9. Student conduct and discipline, consistent with University standards.
10. Intercollegiate and intramural athletics.
11. Other matters affecting the academic mission of the campus, subject to the legislative authority of the University and school faculties.

Campus faculties have the authorities listed in Section 2.4.A over academic programs not within the authority of a school faculty.

C. Authority of the University Faculty

1. The University faculty has legislative and consultative authority in all areas of faculty authority not allocated to schools and campuses and in matters requiring consistent regulation on all campuses.
2. Only the University faculty has authority to recommend conferring honorary degrees.
3. In matters in which University, school, and campus faculties have concurrent authority, the University faculty has authority to determine how the faculty's authority shall be exercised.
4. Actions by the University Faculty Council which limit the legislative authority of campus faculties shall require an affirmative vote of two-thirds of members present.

Comment on Section 2.4: This section articulates how faculty authority is allocated among University, campus, and school faculties. Whether the allocated authority is legislative or consultative and where legislative authority is limited to enacting "standards and procedures" is governed by Sections 2.2 and 2.3. The structure of academic units is distinctive on each campus. To cope with this, the constitution specifies (in Section 2.4.B) that in regard to academic programs that are not part of a school, campus faculties have the authority of a school faculty and authorizes faculties (in Section 2.5.C) to delegate authority to departments and divisions. The concept of "school" should be understood with appropriate flexibility. For example, the University Libraries should be treated as a school in appropriate ways.

Section 2.2.D articulates the faculty's authority regarding issues of University structure. Under Section 2.4.C, the University Faculty Council, with leadership of the Agenda Committee, will allocate authority and coordinate action in matters in which more than one faculty have an interest. Since membership of the UFC and the Agenda Committee includes faculty government leaders of all campuses, all interests should be well represented in this process. The faculty constitution cannot undertake to resolve all issues where there are conflicting interests among academic units, such as those between system schools and campuses, but it does provide a framework within which those conflicts of authority can be negotiated. In general, authority should be allocated to the faculty that must work with the consequences of its exercise.

Section 2.5: Exercise of Faculty Authority

- A. The University faculty shall exercise its authority through the University Faculty Council. Resolutions adopted pursuant to Section 3.6 of this Constitution shall be advisory. Otherwise, a faculty may exercise its authority as a whole faculty or through institutions of representative faculty governance established pursuant to the faculty's constitution or bylaws.
- B. Faculties may delegate their authority to faculties of departments, divisions, or other academic units. The faculty of any unit to which faculty authority is delegated shall have the right of self-governance over the unit's major functions and responsibilities, consistent with University, campus, and school faculty standards.
- C. The Trustees and administration should inform the faculty of policies and circumstances adequately to permit the faculty to exercise its authority in a responsible and effective manner. The faculty shall inform the administration and Trustees regarding proposed faculty legislation.

Comment on Section 2.5: The University community as a whole has an interest in the maintenance of faculty governance and academic freedom throughout the University system.

Collaboration between the Trustees, administration, and faculty in University governance requires timely provision of information and exchange of views to enable each to participate in the creation of goals and plans for their implementation. The administration has the responsibility to inform the faculty of matters relevant to the exercise of faculty authority. At the same time, the faculty recognizes its obligation to inform the administration in a timely manner regarding the exercise of faculty authority.

RESOLUTION REGARDING RESCINDING ENG W131 EXEMPTION POLICY

WHEREAS one of the Indiana University East learning objectives states, “*Educated persons should be able to express themselves clearly, completely, and accurately. Effective communication entails successful sharing through a wide variety of techniques, including reading, writing, speaking and technology,*” and

WHEREAS general education and campus learning objectives address the importance of writing skills, highlighting the continued importance of first year competence, and

WHEREAS the ENG W131 Writing Exemption Policy passed by Faculty Senate on October 5, 2001 is not in line with current practice in writing programs of comparable structure and content, now therefore

BE IT RESOLVED that the ENG W131 Exemption Policy be rescinded.

Fundamental Skills Requirement in Writing English Composition

This part of the writing requirement may be fulfilled in any one of the following ways:

- A. Exemption without credit. Students scoring 670 or above on the SAT Verbal Examination, or 32 or above on the ACT English Composition Section, or 4 to 5 on the Advanced Placement English Composition section, are exempt from English Composition.

- B. Exemption with credit. Some students have the opportunity to receive English credit. A student will be granted 3 credits for English W131 if the student has:
 - a. a score of 670 or above on the SAT Verbal Examination, or 32 or above on the ACT English Composition Section, or 4 to 5 on the Advanced Placement English Composition section, AND
 - b. if the student applies for credit through the Department of English in Whitewater Hall.

- C. Completion of English W131, Elementary Composition I (3 cr.) with a grade of C- or better.

Passed by IU East Faculty Senate: October 5, 2001