

**INDIANA UNIVERSITY EAST**  
**2007-08 FACULTY SENATE**  
**August 23, 2007**  
**Holiday Inn**  
**2:00PM**

**Presiding:** Markus Pomper, Faculty Senate President

*Present:* Armstead, S.; Baker, D.; Baldwin, L.; Barton, G.; Battraw, J.; Baumann, P.; Beach, D.; Beck, V.; Bingaman, R.; Blakefield, M.; Bow, C.; Breymier, T.; Buckner, B.; Bullock, D.; Chang, W.; Clapp-Itnyre, A.; Clark, K.; Curry, M.; Dempsey, K.; Dhawale, K.; Dulemba, L.; Fell, M.; Felton, K.; Fitzgerald, E.; Folkerth, M.; Frantz, D.; Harper, J.; Helton, E.; Henderson, T.; Huffman, E.; Humphries, P.; Jayasuriya, K.; Kirk, B.; Knuths, J.; Kriese, P.; Kunshek, R.; Ludlum Foos, C.; Mahaffey, J.; Maurer, J.; McFadden, S.; Morse, M.; Nishihara, L.; Passet, J.; Paydar, N.; Peacock, F.; Pomper, M.; Rankin, S.; Richards, L.; Rivard, T.; Roswell, R.; Sabine, N.; Scales, T.; Scane, M.; Scott, W.; Seddighin, M.; Shapiro, S.; Shyan-Norwalt, M.; Simon, J.; Stanforth, D.; Stolle, C.; Thomas-Evans, M.; Watkins, M.; Weber, G.; Whitt, P.; Wilde, J.; Williamson, M.; Winburn, E.; Winton, K.

*Absent:* Bergen, M.; Branstrator, P.; Braxton-Brown, G.; Cooksey, A.; Desantis, K.; Foos, M.; Lafuze, J.; Lundy, D.; Osgood, T.; Ramsey, R.; Rao, V.; Roberts, M.; Slattery, E.; Thomas, T.; Tolley, R.

*Purdue:* Tetteh, Edem;

*Guests:* Dennis Hicks, *Registrar*

**Call to order**

Quorum was reached and the meeting was called to order at 2:35pm by Markus Pomper, Faculty Senate President.

The Chancellor requested the opportunity to share the President's table as an example of mutual support. No objections were presented.

**I. Approval of Minutes**

A motion to accept the minutes for the May 1, 2007 meeting was presented. The minutes were approved as presented.

**II. Meeting Calendar**

The meeting dates presented on Circular E03-08 have incorrect years. A resolution to hold the regular meetings of the Indiana University East Faculty Senate during 2007-08 shall be from 11:00-12:15 on the first Tuesday of the month altering only in January was approved without opposition.

The meeting dates are as follows: October 2, 2007; November 6, 2007; December 4, 2007; January 15, 2008; February 5, 2008; March 4, 2008; April 1, 2008; and May 6, 2008.

**III. President's Report**

The executive vice president has circulated a memo of things he wants to see in the P&T Documents. For example: He stipulates the size not to exceed the thickness of a binder clip. UFC will take this up in their business. Putting a size limitation on documents is in the purview of the EVP. Faculty Affairs will be looking at additional recommendations that were made by the P&T committee last year.

At the end of the May meeting Committees were supposed to meet and select chairpersons and report back to Markus. Only one committee complied. All remaining committees need to meet at the end of today's meeting to select a chairperson.

The Faculty Senate website has lost its links through the website upgrade. Markus is working diligently to have them restored.

Enrollment Management Task Force has created a data driven plan. Example: purchase names from the SAT company of all the students who fall within a certain SAT range. Contacting the students on that list, seeing who applies and who is admitted. Then follow those students to see who we retain. What can we do to help students persist at IU East? Once we have students here it is faculty's role to keep them here.

The key charges to committees are:

AAA – Changes to the admissions policy and student retention.

BAC – Become familiar with the budget. Look at the plans we're making and determine how much it's going to cost us. If there's money to do it or if there's not where the money could potentially come from and report back.

Curriculum Committee – Minor in Informatics Proposal. Learning Committees and scheduling.

FAC – P&T Policy clarifications. Changes to membership rules in the faculty handbook/bylaws (Retired faculty, members on sabbatical remain members of the assembly).

Bylaws change – Faculty Senate Summer Stipend.

Nominating Committee, LLTRC and P&T Committee – standard charges

Athletics Committee – policy creation and implementation

The Athletics Committee is not a standing committee but because it has dual charges it may be good to look at it in that way and change the bylaws accordingly.

#### **IV. Standing Committee Year End Reports**

##### **A. AAA Committee – Michelle Curry**

Forgiveness policy has been completed and is in existence. Summer schedule classes: 6, 6, 12 week calendar has been discussed. Athletics Committee addressed and approved and committee formed. Admissions Policy still in process. The committee will be holding hour and a half to two hours for Fall to work through the charges appropriately.

Undistributed credit was addressed and Larry Johnson will apply credits accordingly. If he is uncertain what to do he will move forward after consultation with the division chairs. Wearing of graduation ceremony honor cords for students walking in May but not completing their credits until May. The committee decided it would be appropriate for students to wear the cords. Master's Program exists and is moving along nicely.

Retention was discussed extensively. The committee will continue to look closely at it in the next two years. Appeals Sessions – it was decided the committee will now hold three appeals sessions. (January, August and now the third week of April.)

During the 2006-07 Academic Year 31 petitions for appeals were reviewed and 25 were granted.

##### **B. Athletics Committee – Neil Sabine**

Thank you for the approval of the NAIA and KIC. Our NAIA visit was over the summer. The group has recommended our approval to the board. We will find out the board's decision towards the beginning of October. Even though we do not have all the final approvals we are proceeding as if we do to confirm students being admitted meet the qualification required by the Association.

##### **C. Budgetary Affairs – Mort Seddighin**

The standard charges were not addressed this year due to the budgetary difficulties of the 2006-07 year. Thanks were expressed to all the committee members for their work during this time. The committee did survey the faculty for feedback on areas we can reduce costs

and increase revenues. The report was distributed to the Senate. The committee co-chairs attended University and Executive Cabinet meetings. They also met with Bob Sandy. Recommendations were shared with faculty. The committee recommended an increase in faculty salaries; made recommendations to the upcoming committee members including communication with administration, continued equities and compression in faculty salaries, and research the implications of moving from divisions to schools and colleges.

**D. Curriculum Committee – Greg Weber**

The committee approved changes in the degree requirements in the BS in Elementary Education and the BS in Secondary Education, processed some name changes for degrees and certificates, processed revisions of three existing courses, adoption of four new courses from the MCL, and approved a policy for jointly offering graduate and undergraduate courses.

Unfinished business: Minor in Informatics, revisions to the AS and BS degree in Business, and streamlining the procedure for adopting existing courses.

**E. Faculty Affairs Committee – Laverne Nishihara**

The committee presented revisions to the Clinical Ranks Policy and the Lecturer policy. Feedback was solicited from the divisions the Lecturer Long Term Contract Committee. Recommendations were implemented and the revisions were approved by the Senate.

The committee was asked to address the possibility of conversion of the Divisions of IUE in to Schools or Colleges especially in light of the IU East and IU constitutions and the experiences of other campuses in IU who have gone through the conversion. A draft of possible benefits, repercussions and recommendations was presented to the senate.

Unfinished business: examine the Chair Review instrument, recommendations and possible changes to the P&T process. The Executive VP of IU sent a memo regarding the P&T policy addressing dossier construction, the number of external reviews required, etc. This may bring changes to the P&T, LLTCC and Clinical Ranks Policies.

**F. Nominating Committee – Beth Slattery**

The committee processed elections at Senate Meetings and online. This year's committee will work to process as many elections as possible online to save time. Committees should let the Nominating Committee members know the skill sets that would enhance the productivity of their committee.

**G. Workload Committee – Jerome Mahaffey**

The committee moved to be disbanded and have the Senate Bylaws updated. In February 2007 the Senate passed the disbanding of the Workload Committee.

**H. Lecturer Long Term Contract Review Committee – Edwina Helton**

The committee's first year. Recommendations were made regarding the policy to Faculty Affairs Committee. Cases were reviewed and processed.

**I. Promotion & Tenure Committee – Neil Sabine**

The committee reviewed and processed cases.

**V. Standing Committees**

**A. Nominating Committee – Greg Barton**

Faculty Board of Review Slate Selection

Faculty and Administrator issues are reviewed by this committee. Vote for two.

Review Board of Misconduct and Grievances

This committee handles complaints brought forward under the Student Code of Conduct. Vote for three; one should be tenured. The Chancellor will select members from the final list along with two students. Strike from list: Mary Fell and Kathleen Kreamelmeyer.

Lecturer Long Term Contract Review Committee

Select one one-year replacement. Strike from list: Mary Fell, Mary Ann Morse, Sue McFadden and Marilyn Watkins.

Promotion & Tenure Committee

Select one one-year replacement. Strike from List: Sue McFadden

Budgetary Affairs Committee

Note: Mort Seddighin will serve from Natural Science and Mathematics. Judy Batraw replaces Marilyn Watkins from Education. The senate voted to show their affirmation of the members without opposition.

Faculty Affairs Committee

Note: David Frantz is an ex officio member as UFC representative.

**VI. Academic Calendar – Larry Richards**

A motion to approve the resolution of the academic calendars for the next five years: 2008-2012/3 as presented in Circular E06-08 was seconded.

Discussion: Clarification was requested regarding the start date of the Spring 2013 semester. It appears to start earlier than usual. It has to do with the number of working days coming back after New Years. Also, one typographical correction 2007-08 Summer 2 term should be 2008 rather than 2009. Opposition was voiced regarding the start of the summer sessions due to the lack of preparation time. It was recommended we look at a 5/5/10 schedule in place of the 6/6/12. Shorter 5-week sessions can always be scheduled. The schedule for 2009-10 schedule seems to start really late and end really late. Is there any way to adjust it? The calendar was set based on the rules adopted.

The motion to approve the calendars for the 2008-2012 Academic years was approved with opposition.

**VII. Chancellor's Report**

Chancellor Paydar requested the faculty review the new organizational chart he distributed. He moved the Senate endorse the organizational chart as distributed subject to any changes, to be assessed in 9 months. The motion was seconded.

Discussion: Since it is subject to change would it be better to vote at the next meeting? Time is of the essence. We need to show action. Since we are reviewing it in 9 months it seems reasonable to endorse it. A friendly amendment was offered (and accepted) so that the motion reads: "The faculty endorse the organizational chart, as distributed, subject to any changes, and to be re-assessed in nine months."

What budgetary impact will it have? There is some but there is only one additional position – Executive director of external affairs. The salary for this position is more than originally suggested. Other than that there isn't much cost. We are looking at this from a revenue generating perspective rather than cost cutting. (You spend money to make money.) We are simply being asked to support the Chancellor.

Faculty requested the opportunity to abstain from voting.

The motion passed without opposition.

**VIII. Academic Affairs Report – Larry Richards**

This is going to be an active year. We have the opportunity to do some great things. Vice Chancellor Richards encouraged the faculty to utilize Mary Ann Morse and Mary Blakefield according to their responsibility assignments.

There are two things to do better than our peers: 1) recruitment 2) retention. Everyone has to be involved.

**IX. New Business**

None.

The meeting adjourned at 3:55pm.