

AGENDA
IU EAST FACULTY SENATE
November 4, 2008
11:00 – 12:15
132 Whitewater Hall

- I. Approval of minutes—Faculty Senate meeting of October 7, 2008
- II. President's report
- III. Standing Committee
 - A. Curriculum Committee – Bob Ramsey
Voting Item:
New Degree Proposal: BA in ~~Biotechnology~~ Biochemistry
 - B. Athletics Committee – Neil Sabine
Information Item: Addition of Team Sports Update
Information Item: Academic Performance and Retention of Athletes
 - C. AAA Committee – Michele Curry
First Reading: Administrative Withdrawal Policy
 - D. Nominating Committee – Denise Bullock
Information Item: Election Results
- IV. Chancellor's Report—Interim Chancellor Paydar
- V. Academic Affairs Report—Executive Vice Chancellor Richards
- VI. Old Business
- VII. New Business

Adjourn 12:15 P.M.

**INDIANA UNIVERSITY EAST
2008-09 FACULTY SENATE
October 7, 2008
Whitewater Hall Room 132
11:00 AM**

Presiding: Markus Pomper, Faculty Senate President

Present: Armstead, S; Baker, D; Baldwin, L.; Battraw, J; Baumann, P.; Beach, D; Beck, V.; Bergen, M.; Bingaman, R; Blakefield, M.; Braxton-Brown, G.; Clark, K; Dempsey, K.; Desantis, K.; Dulemba, L.; Fell, M.; Felton, K.; Fitzgerald, E.; Folkerth, M.; Frantz, D.; Gabston, G.; Harper, J.; Hefron Williamson, M.; Helton, E.; Humphries, P.; Jance, M.; Jayasuriya, K.; Kriese, P.; Kunshek, R.; Lafuze, J.; Ludlum Foos, C.; Lundy, D.; Ma, H.; Maurer, J.; McKinley, E.; Morse, M.; Nishihara, L.; Paydar, N.; Peacock, F.; Pomper, M.; Ramsey, R.; Rankin, S.; Richards, L.; Rivard, T.; Roswell, R.; Sabine, N.; Scales, T.; Scane, M.; Scott, W.; Seddighin, M.; Simon, J.; Slattery, E.; Stanforth, D.; Thomas-Evans, M.; Watkins, M.; Wazir, M.; Whitt, P.; Wilde, J.; Winburn, E.

Absent: Barbre, J.; Bow, C.; Branstrator, P; Breymier, T.; Buckner, B.; Bullock, D.; Chang, W.; Clapp-Itnyre, A; Cooksey, A.; Curry, M.; Doerger, D.; Greer, K.; Henderson, T.; Huffman, E.; Kathuria, H.; Kirk, B.; Knuths, J.; Mahaffey, J.; McFadden, B.; McFadden, S.; Passet, J.; Shapiro, S.; Stolle, C.; Thomas, T.; Tolley, R.; Weber, G; Wilson, E.

Purdue: Alenskis, B.

Guests: Dennis Hicks, *Registrar*

Call to order

Quorum was reached and the meeting was called to order at 11:00am by Markus Pomper, Faculty Senate President.

I. Approval of Minutes

The minutes for the August 24, 2008 meeting were approved by unanimous consent.

II. President's Report

Chancellor Search - The committee is preparing a report for President McRobbie based on the feedback provided by faculty, staff and students. In that report the committee describes the perceived strengths and weaknesses of each candidate, but does not recommend any particular candidate be hired, nor will it make rankings of the candidates in order of preference. Alongside the committee's summary of the campus perspective will be placed feedback from members of the community who met with the candidates, reactions of the university vice-presidents and chancellors who met them, summaries of the comments made by references contacted by telephone, letters of recommendation, and the applicants' CVs and letters of interest. Based on these materials, the President will determine which of the candidates (anywhere from one to all four of them) he would like to speak with personally prior to making his decision.

UFC Business – A committee has been considering P&T guidelines in order to come up with recommendations for all campuses. The committee has reached a consensus about double-voting, representation of ranks on the campus committees, number of external letters, minimal size of the campus P&T committee, and communication with the

candidate at all levels of review. Items that are next on the agenda will involve what happens to the dossier when it leaves campus.

Discussion: Our P&T guidelines state that a Dean cannot be on the committee if a person from their School is going up for P&T. We discussed and we agreed that a Dean can serve if the Dean holds Faculty status and is not from the school from which a candidate comes. When there is a negative decision by a campus committee only the process, but not the committee's decision, can be appealed. There are no provisions for appeal of decisions at higher levels of review. We are hoping to get some language included in the policy that will explain to the candidate why a case was not approved by the Vice President or by the President.

Website Development – Creating space for the Senate committees' procedures and for the minutes to be placed on the web. The goal is to get all the committee minutes up on the web from the last couple of years. It is most important to get the minutes archived from the Curriculum Committee because the Commission of Higher Education could ask for evidence of when a certain program was voted into place and we need to keep a paper trail of this. If you have any minutes from the committees please send them on to Markus.

III. Standing Committees

A. Nominating Committee – Neil Sabine

Ballots were passed out for Faculty Board of Review. Members were to vote for two candidates. Results will be announced at next month's meeting.

Discussion: It was questioned whether the Associate Vice Chancellor's were eligible to serve. If it is a concern, please send an email to Markus Pomper or Laverne Nishihara for the Faculty Affairs to look into this further.

Ballots were passed out for the Promotion and Tenure Committee. Members were to vote for one candidate. Results will be announced at next month's meeting.

Ballots were passed out for the Athletics Committee. Nominees were requested from the floor. None were made. Members were to vote for one candidate. Results will be announced at next month's meeting.

Ballots were passed out for Nominating Committee. Nominees were requested from the floor. Mort Seddighin was added to the ballot. Members were to vote for one candidate. Results will be announced at next month's meeting.

Faculty Affairs Committee – Laverne Nishihara

Voting Item: A motion to rescind the Academic Appointments Policy and add in the new one as stated in circular E09-09 came moved and seconded by the Faculty Affairs Committee. Affected Policies will be Classification of Academic Appointments (Cir. E09a-09) and Academic Appointments (Cir-E09b-09).

Discussion: It was discussed whether the titles for "Clinical" professors and lecturers listed in Cir. E09a-09 are correct or not. Laverne stated that the Faculty Affairs Committee will look at the Policy and double check the correct titles. The term "Tenure Track" is used to encompass both tenured and tenure-probationary faculty. So, the word Tenure-Track does not mean that the person is not tenured yet.

The motion to rescind the Academic Appointments Policy and add in the new policy as presented in circular E09-09 passed without opposition.

C. Curriculum Committee – Bob Ramsey

Information Items:

MCI Course Activations:

MUS-K 110 (Music Composition for Non-Music Majors) (Cir. E10-09)

MUS-K 361 (Intro to MIDI and Computer Music) (Cir. E10-09)

MUS-K 430 (Intro to Contemporary Music) (Cir. E12-09)

Discussion: None.

Voting Item: A motion to approve the adoption of the Policy for the First Year Seminar Course as presented in circular E13-09 came moved and seconded from the Curriculum Committee. This motion includes making the First Year Seminar mandatory for all new students (Cir. E13a-09), amending the General Education Framework (E13b-09) and amending of the Institutional Program Requirements (E13c-09).

Summary of Intent of the Resolution:

A grade of 2.0 is required in the First Year Seminar course. This course will be delivered under EDUC U 100. This course is mandatory for all beginning freshmen and for transfer students with no more than 12 credit hours of transferring course work. This course will be taken in the first semester after admission to IU East. General Education Core Requirements will change from 39 to 41 credit hours. This policy is effective for all beginning freshmen who begin classes in summer 2009 and after.

Discussion: A cost center will be set up with credit hours going back to the center so that the money can be distributed to the Schools to pay for the faculty teaching the course as well as other expenses. The policy requires the seminar to be 2 credit hours. This was a compromise between 3 and 1 credit hours.

It was observed that two modifications to the General Education framework and the Institutional Program Requirements were unrelated to the first year seminar. These modifications were proposed because they referred to policies that no longer exist. The question was divided, and only the portions regarding the first year seminar were considered.

The suggestion was made that students should have a choice to take course for 2 credit hours or for 3 credit hours depending on the course load set by each instructor. A motion to amend the Policy on page 30 (Cir. E13a-09) from *2 credit hours* to *a minimum of 2 credit hours or more* was made and seconded. After brief discussion, the motion was defeated.

This course will not be a duplication of New Student Orientation. The class must be taken during the student's first semester. It was observed that the proposed first-year seminar has similar objectives as the existing honors seminar.

A motion to propose an amendment to the Policy by inserting "*First year students who are admitted into the honors program and take H100 are exempt from taking EDUC U100*" (Sec. A on page 30, Cir.E13a-09) was made and seconded.

It was observed that the Institutional Program requirements already permit exceptions to be made. The motion was defeated.

It was suggested that the course should be listed as a graduation requirement rather than a

general education requirement.

A motion to amend the proposed resolution (Cir. E13-09) by striking the second “Therefore” was made and seconded. This amendment would not introduce the Freshman Seminar course into the General Education framework, as it already is an institutional degree requirement.

Discussion: Course was placed into the general education section for assessment purposes. The motion to remove the proposed changes to the general education requirements carried with some opposition.

A friendly amendment was made to remove the word *students* from the first bullet point on page 30, section C.

The motion to adopt the modified resolution on page 29 (Cir. E13-09) as amended was passed with one opposing vote.

IV. Chancellor’s Report – Interim Chancellor Paydar

We submitted three requests for buildings to IU Trustees; one was for an Academic building to house Nursing, Education and Science; the second request was for buildings to be renovated on campus; and a third request was for a Health and Wellness Center. The Academic building did not get approved. The Health and Wellness Center was approved. The next step is to go through approval by the Commission for Higher Education, which will happen in Bloomington this Friday. From there it will go to General Assembly. In February of this year IU will be looking into doing master planning of this campus to see where buildings are and to see where parking lots are. There have been many requests to have parking next to Hayes, which will be looked at.

Reciprocity was terminated for all universities this past June in Indiana and in Ohio with the exception of IU East until the end of June 2009. So, anyone admitted this fall or this spring will be grandfathered by Higher Education Commission. We have been negotiating with Ohio and the Indiana Commission for Higher Education and there are signs that great things will be coming our way.

It is the quality of students that has improved significantly rather than the quantity of credit hours. The SAT scores were up by 21 this fall semester which is very exciting.

V. Academic Affairs Report – Executive Vice Chancellor, Larry Richards

Larry Richards thanked everyone for helping out and approving the First Year Seminar Course stating that it was going to be a huge help to our campus and thanked Markus Pomper for chairing the committee as well. It has been quite an accomplishment. For this course to be successful once the students have gone through this course they need to be able to look back and say “I’m glad I did that, that was valuable, that was important”, if they cannot say that then it will not be successful. We have to make it interesting and fun.

We have been doing a search for an Executive Director of University College. University College is for all first semester students; there will be some students in their second semester who will be a part of this college who have not yet selected a major. Associated with that will be potential advising program that will involve faculty as well as other offices that deal with first year students. The status of that search is somewhat uncertain right now.

VI. Old Business

None.

VII. New Business

None.

Meeting adjourned at 12:15 p.m.

INDIANA UNIVERSITY EAST
Request for a New Concentration
under the B.A. in Natural Science and Mathematics Degree

Title of Proposed Concentration: Biochemistry

Proposed Date of Implementation: Spring 2009

I. Why is the program needed? (Rationale)

Biochemistry is the 'Chemistry of Life'. It is central to all areas of the Biological or Life Sciences. Biochemistry provides an understanding of every aspect of the structure and function of living things at the molecular level. Biochemistry offers the tremendous challenge of seeking to understand the most fundamental of life's processes at the molecular level, and to utilize this knowledge for the benefit of mankind.

There are close links between Biochemistry and other specific life sciences, such as Cell Biology, Genetics, Microbiology, Molecular Biology, Physiology and Pharmacology. In fact, in many cases the distinctions between these disciplines are becoming increasingly blurred. Biochemistry is a practical laboratory science that applies the molecular approaches of chemistry to the vast variety of biological systems. Biochemists work at all levels and with all types of biological organisms, ranging from biomolecules to man.

Who employs biochemists?

Biochemists work in many walks of life - in industry, hospitals, agriculture, research institutes, education and associated areas. There are many areas of everyday life as diverse as medical products and diagnostics, new food and its safety, crop improvement, cosmetics and forensic science that owe their development or even existence to biochemists

Industry

Pharmaceutical, food, brewing, biotechnology and agrochemical companies all need and employ biochemists to develop new products and to monitor the production, quality control and safety of existing ones.

Medicine

Hospitals, public health laboratories and medical research institutes, as well as the pharmaceutical industry, all require biochemists. Here they provide a variety of services, carrying out tests on blood, urine and other body fluids, alongside researching the underlying causes of disease and the methods of treatment.

Agriculture and the Environment

Biochemists and biotechnologists, who often have a biochemistry degree,

working in agriculture have been responsible for many developments, such as pest-resistant crops, improvements in crop yields and tomatoes that keep better. They also monitor the environment. Employers include seed companies, local government, the Civil Service and water authorities.

Education

All levels of education offer prospects for biochemists. The combination of biology and chemistry, along with the training in numerical and analytical skills that is given in any area of science, makes biochemistry ideal for teaching throughout the school age range. There are also opportunities for more advanced teaching, usually associated with research, in universities and colleges, and medical, dental and veterinary schools.

Away from Science

A science background can be an excellent starting point for many other careers. Biochemistry is a numerate subject that develops analytical thinking, creativity in problem solving, and the ability to handle large amounts of complex information - skills required in jobs in all walks of life including, for example, sales and marketing, accountancy and finance, journalism, and patent work.

II. List major topics or curriculum of the program.

The proposed curriculum includes the General Education, Distribution and Language requirements common to all concentrations under this degree. The Biochemistry Concentration includes 16 credits of relevant Biology courses and 13 hours of relevant Chemistry courses plus a 1 credit Capstone for a total of 30 credits.

III. List the major student outcomes (or set of performance-based standards) for the proposed program.

The Student Learning Outcomes are the same as those for the other science degrees, the BA in NSM with a Concentration in Biology, the BS in Biology and the BS in Biotechnology.

Students graduating from all Programs in Biology should be able to:

1. Demonstrate knowledge and the ability to integrate form, function, and organization within and across the disciplines of biological investigation.
2. Describe basic biological principles, apply these to experimental outcomes, and examine biological phenomena through observation and logical and critical thinking.
3. Apply key concepts, practices, and materials required for hypothesis-based, scientific research in biological sciences.
4. Demonstrate the ability to locate, evaluate, and use information effectively to develop scientific ideas and concepts and prepare oral and written scientific communication.

(In accordance with the *Information Literacy Competency Standards for Higher Education*. American Library Association. 2006

<http://www.ala.org/acrl/ilcomstan.html>)

5. Evaluate the ethical and social implications of biology on humans and the environment, and personally demonstrate adherence to accepted standards of professional and ethical behavior.

IV. Explain how student outcomes will be assessed (course-embedded assessment, graduate follow-up, employer survey, standardized tests, etc.).

Assessment will follow the assessment plan for other NSM degrees and will consist of course-embedded assessment questions and problems in examinations, as well as writing assignments.

V. Describe the student population to be served.

The program will meet the needs of students who are interested in the areas where chemistry and biology intersect. Currently students with an interest in Biochemistry must choose a degree in either Biology or Biotechnology. Those degrees include specific biology courses which are not necessarily relevant to the field of Biochemistry.

VI. How does the program complement the campus or department mission?

This degree complements the other science degrees of the School of Natural Science and Mathematics by using existing courses and combining them in different ways. A Biochemistry concentration will attract additional students and increase enrollment in existing courses.

VII. Describe any relationship to existing programs within the IU system.

Supports existing Biology and Biotechnology degrees by attracting additional students to the required courses, facilitating scheduling.

VIII. List and indicate the resources required to implement the proposed program. Indicate sources, e.g. reallocation or any new resources such as personnel, library holdings, equipment, etc.

The concentration requires no additional resources since all courses are already regularly offered.

IX. Describe any innovative features of the program (e.g., involvement with local or regional agencies, offices, etc., cooperative efforts with other institutions, etc.).

The concentration makes use of existing courses by combining them in new ways..

BACHELOR OF ARTS IN NATURAL SCIENCE AND MATHEMATICS DEGREE

PROGRAM INFORMATION SHEET FOR STUDENTS

General Information:

The Bachelor of Arts in Natural Science and Mathematics Degree is designed for students who are interested in the flexibility and diversity of a liberal arts degree and the opportunity to pursue more extensive study in natural science and mathematics and the opportunity to develop one or more minors. The degree has multiple concentration options including Biology, Mathematics and Biochemistry. An Interdisciplinary Concentration allows you to design a specific course of study that meets your career goal. Examples include: science and criminal justice for forensics; science and business for pharmaceutical sales; science and politics for environmental careers.

The BA in Natural Science and Mathematics may not necessarily fulfill the requirements for graduate or professional schools. Students planning post-baccalaureate study should check the requirements of the specific program in which they are interested as early as possible.

All students planning to complete the requirements for the Bachelor of Arts in Natural Science and Mathematics Degree Program should complete the following as early as possible in their academic plan.

1. Skills review and all needed developmental courses.
2. Declaration of major form.
3. Meet with an NSM advisor and complete a 4 year academic plan. *The Interdisciplinary Track requires approval of the academic plan by the student's advisor, the NSM School Curriculum Committee, and NSM School dean.*

General Requirements for Graduation:

1. Declaration of major form on file.
2. Complete Institutional Program requirements (printed in the Bulletin).
3. Complete 30 credit hours of 200 level or higher courses at IU East.
4. Complete 15 credit hours of the concentration at IU East.
5. Complete the capstone requirement at IU East (students matriculating fall 1995 or later).
6. Complete 30 credit hours at the 300-400 level.
7. Complete 120 credit hours.

GPA Requirements for Graduation:

1. Minimum overall GPA of 2.3.
2. A grade of C or better in all courses taken for the concentration (see below).
3. Minimum GPA of 2.5 in the major.

Course Requirements for Graduation:

General Campus Requirements: (14-17 cr.)

First Year Seminar EDUC-U100 (2 cr.) – [Not required for first year students entering IU East before Summer 2009 Semester.]

- ENG W131 (3 cr.)
- Any 2nd college writing course (3 cr.)
- SPCH S121 (3 cr.)

- Mathematics (3 cr.)
100 level or higher (excluding M110, M117 and T courses).
- Computer Literacy (0-3 cr.) (See NSM computer literacy policy)

□ **Distribution Requirements:** (36 cr.) Courses used for general education or the concentration cannot be used as distribution credit.

Natural Science and Mathematics (12 cr.) must include courses from at least 2 different disciplines. One course must be a laboratory science. A second math course is required of students in non-math concentrations. Biology majors should take CHEM-C108 or CHEM-C106/126 to complete prerequisites for required Cellular and Molecular courses.

Anatomy	Chemistry	Physical
Anatomy	Geology	Geography
and	Mathematics	Physics
Physiology	Microbiology	Physiology
Astronomy		
Biology		

Humanities and Fine Arts (12 cr.) must include courses from at least two different disciplines.

Communication	History	Philosophy
English	Journalism	Religion
Fine Arts	Music	Speech
Foreign		Theater
Language		

Behavioral and Social Sciences (12 cr.) must include courses from at least two different disciplines.

Anthropology	Folklore	Psychology
Criminal	Human	Sociology
Justice	Geography	
Economics	Political	
	Science	

□ **Foreign Language** -The first two semesters of a foreign language sequence or equivalent.

□ **Natural Science and Mathematics Concentrations – 30* credits**

I. **BIOLOGY CONCENTRATION** (30* cr.)

- A. One course from each area plus one additional course from two of the following areas.
Evolution & diversity (B301, L 318, Z301);
Cellular & molecular (L211/213, L314, L315, L321, M310/315);
Ecological & environmental (L325, L333, Z468).
- B. Biology electives (200 level or above) to total 30 cr. chosen from those appropriate for biology majors.
- C. L452 (0-1 cr.) Capstone in Biology

II. **MATHEMATICS CONCENTRATION** (30* cr.)

Pre Calculus and Trigonometry are prerequisites for upper level courses. Credits from these courses may be used to satisfy the Mathematics General Education Requirement, but do not contribute to the credit hours in the concentration.

- A. The Calculus sequence, Math M215-216-311 (13 cr. hrs).
- B. Applications Courses (6 cr.) These courses are chosen from among Linear Algebra, Differential Equations, and Numerical Methods.
- C. Transition (6 cr.) Math M380 (History of Math) and M393 (Bridge to Abstract Math)
- D. One Course (3 cr.) at the Math M400 level.
- E. Mathematics electives (2-3 cr.) to total 30 cr. Must be 200 level or above. This can include certain computer science courses, but excludes Math K300.
- F. Capstone in Mathematics (0 cr.)

** Must include at least 20 cr. at the 200 - 400 level. No more than 6 cr. of individualized study may be used.*

III. Biochemistry Concentration (30 cr.)

- A. Biology Courses(16 cr. hrs).
 - BIOL L211, Molecular Biology (3 cr.)
 - BIOL L213, Molecular biology Laboratory (2 cr.)
 - BIOL M310, Microbiology (3 cr.)
 - BIOL M315, Microbiology Laboratory (2 cr.)
- B. Chemistry Courses (13 cr.)
 - CHEM C341, Organic Chemistry Lecture I. (3 cr.)
 - CHEM C342, Organic Chemistry Lecture II (3cr.)
 - CHEM C343, Organic Chem. Lab I (2 cr.)
 - CHEM C344, Organic Chem. Lab II (2 cr.)
 - CHEM-C483, Biological Chemistry (3 cr.).
- C. Capstone (1 cr.)

IV. INTERDISCIPLINARY CONCENTRATION (30 cr.)

A minimum of 16 cr. in Natural Science and Mathematics courses with additional courses to create a well-defined concentration. At least 20 cr. must be at the 200 level or higher. All interdisciplinary programs must be approved by the student's advisor, the NSM division curriculum committee, and the NSM School dean. Students should meet with their advisor early and plan their entire 4 year program.

Electives - additional courses as needed to total 120 credits

INDIANA UNIVERSITY EAST
 DIVISION OF NATURAL SCIENCE AND MATHEMATICS
B.A. in Natural Science and Mathematics (120 cr.)
Advising Check List

Name _____ Date _____

Advisor _____

III. Biochemistry Concentration (120 cr.)

Skills Review Test completed	Y	N	NR
Developmental Courses completed	Y	N	NR

1. General Campus Requirements: (14-17 cr.) Yr/sem Grade Credit

First Year Seminar EDUC-U100 (2 cr.)*	_____	_____	_____
English ENG-W131 (3 cr.)	_____	_____	_____
Any 2nd Writing Course (3 cr.) ENG-W132, W231 ...	_____	_____	_____
Speech SPCH-S121 (3 cr.)	_____	_____	_____
Computer Literacy** (0-3 cr.)	_____	_____	_____
Mathematics (3 cr.):100 level or higher (excluding M110, M117 and "T" courses; recommended M125 and M126)	_____	_____	_____

* Not required for first year students entering IU East before Summer 2009 semester.
 **See NSM computer literacy policy

2. Distribution: (36 cr.) *Courses used for general education cannot also be used here*
 Arts and Humanities** (12 cr.) *(May include foreign language.)*

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Social and Behavioral Sciences*** (12 cr.)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Natural Science and Mathematics (12 cr.) *(Courses used for the major may not be used here.)*

MATH-K300 Statistical techniques	_____	_____	3
MATH-M215 Calculus	_____	_____	5
Introductory Biology (e.g. – L107)	_____	_____	3-5
_____	_____	_____	_____

*** Must include courses from at least two different disciplines.

3. Foreign Language -The first two semesters of a foreign language sequence or equivalent.

_____	_____	_____	_____
_____	_____	_____	_____

Indiana University East
Admissions and Academic Affairs Committee
Policy for Student Attendance and Administrative Withdrawal
(Draft)

I. Attendance - Class attendance is critical for student achievement and retention. Indiana University East maintains the expectation that students will attend class. A student who does not attend class jeopardizes his/her GPA and retention status at Indiana University East. Failure to attend or voluntarily withdraw from classes may result in poor grades, low GPA, and academic suspension or dismissal. The purpose of this policy is to improve student retention and limit the detrimental consequences of recurring absences.

II. Student Responsibility for Reporting Absences - The first line of communication should be between the student and the instructor of the course in which the student is enrolled. Students are responsible for contacting the professor regarding any absence. This contact should be initiated prior to the absence when possible, or immediately after the absence. Instructors are encouraged to contact any student whose attendance is jeopardizing their potential to successfully complete the course.

III. Initiating Intervention – Instructors will note that a student’s attendance is irregular on the Enrollment Verification documents submitted to the Registrar’s office. This would apply to those students not attending class, or those attending episodically, with frequent absences. The Registrar’s office will provide the Director of Retention with the names of students so identified.

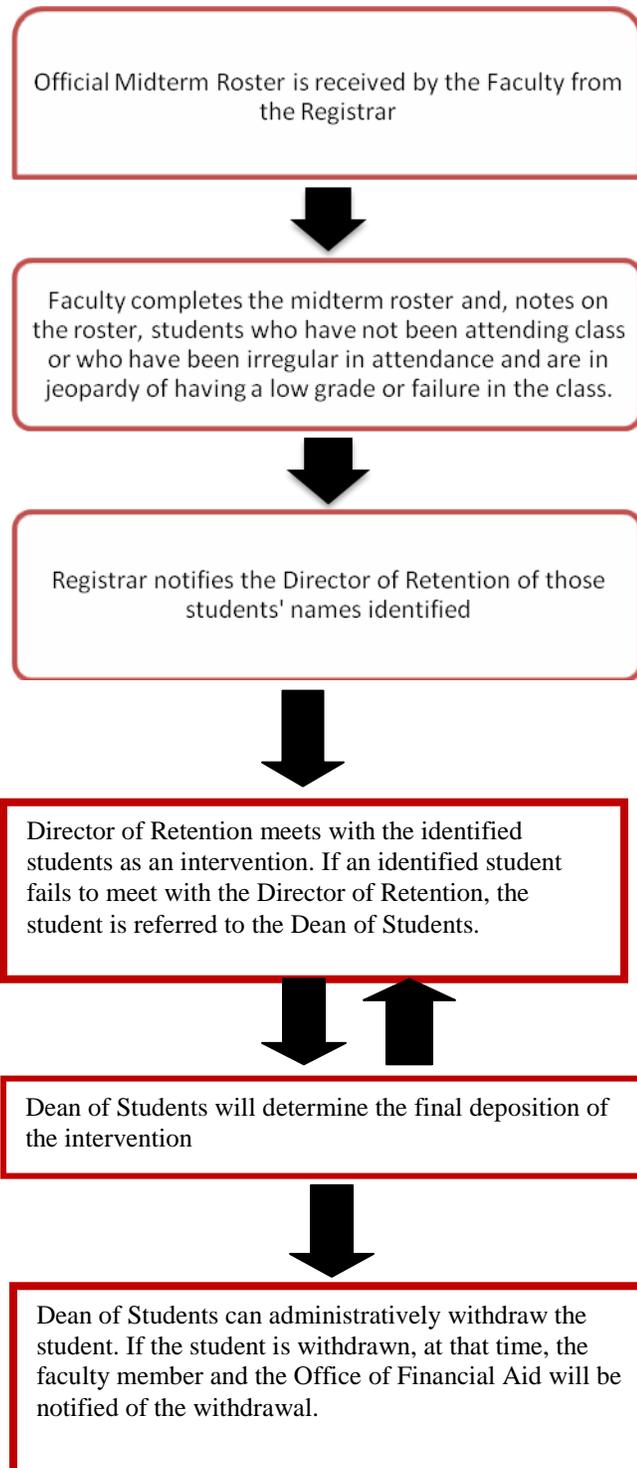
In addition to the Enrollment Verification forms, an instructor may initiate an intervention relative to student attendance at any point in the semester where the student’s risk of failure becomes evident. In said case, the instructor will directly contact the Director of Retention.

IV. Intervention and Academic Withdrawal - The Director of Retention, or designee, will meet with the student as an intervention. Should the student fail to meet with the Director of Retention, or the Director of Retention believes that the student’s choice to not attend class has irretrievably harmed their opportunity to pass the course; the student will be referred to the Dean of Students.

The Dean of Students will determine the final disposition of the intervention. This may include Administrative Withdrawal. The student, the instructor of record, and the Office of Financial Aid will be notified of the withdrawal.

Developed by: IUE Admission and Academic Affairs Committee 10-08-2008
Revised: 10-27-2008

Indiana University East
Policy on Student Attendance and Administrative Withdrawal
Draft Policy



Developed by: Admission and Academic Affairs Committee – 10-27-2008

Athletics Summary Data 2007

Number of Students Participating on Athletic Teams: 36

Women's Volleyball – 11 (6 returned)

Men's Basketball - 17 (6 returned)

Men's Golf – 9 (4 returned)

Academic Performance of Student Athletes:

Women's Volleyball Team GPA 2.64
 2 KAIC Scholar Athletes (minimum of 3.5 GPA)
 1 NAIA Scholar Athletes (minimum of 3.75 GPA)

Men's Basketball Team GPA 2.21
 2 KAIC Scholar Athletes (minimum of 3.5 GPA)

Men's Golf Team GPA 2.94
 2 KAIAC Scholar Athletes (minimum of 3.5 GPA)

Overall GPA (all sports): 2.55

Average number of credit hours (all sports): 13.78 (Fall and Spring semesters)