

**FACULTY SENATE 2012/13
INDIANA UNIVERSITY EAST
August 23, 2012
9:45 a.m. – 11:00 a.m.
Lingle Auditorium, Reid Hospital**

Presiding: Laverne Nishihara, Faculty Senate President

Present: Aldrich, R; Alexander, R; Armstead, S; Baker, D; Baldwin, L; Barbre, J; Baumann, P; Blakefield, M; Bow, C; Braxton-Brown, G; Breitenbach, G; Breymer, T; Buckner, B; Bullock, D; Carroll, J; Cheung, O; Clapp-Itnyre, A; Clark, K; Curry, M; Dempsey, K; DeSantis, K; Dilworth, L; Dixon, G; Doerger, D; Folkerth, M; Frank, K; Frantz, D; Gabston, M; Harper, J; Harrison, M; Helton, E; Itnyre, R; Jance, M; Joyner, F; Kathuria, H; Khurana, P; Kim, A; Kriese, P; LaForge, C; Lafuze, J; Law, Y; Longley, C; Ludlum Foos, C; Lundy, D; Ma, H; McFadden, S; Messer, C; Mohamed, W; Moneypenny, D; Morgan, A; Olson, D; Passet, J; Peacock, F; Perkins, T; Petersheim, S; Pomper, M; Prater, A; Rankin, S; Richards, L; Rivard, T; Roswell, R; Rybas, N; Sabine, N; Savoy, A; Scales, T; Scane, M; Scott, W; Seddighin, M; Shapiro, S; Simon, J; Simpson, L; Slattery, E; Stanforth, D; Stoten, S; Thomas Evans, M; Thornburg, E; Tolley, R; Trammell, B; Watkins, M; Weber, G; Weyermann, T; Whitehead, S; Wilde, J; Williams, D; Williamson, M; Wills, M; Yates, F; You, Y; Zhong, L

Absent: Britt, C; Cooksey, A; Dulemba, L; Fitzgerald, E; Kunshek, R; Mahaffey, J; Piard, E; Ramsey, R; Steiner, L

Purdue: Alenskis, B

Guests: Buffington-Adams, J, *Visiting Faculty*; Farris, C, *Visiting Faculty*; Hicks, D, *Registrar*; Roames, R, *Visiting Faculty*; Vlastic, A, *Visiting Faculty*

Faculty Senate Secretary: Heinemann, S

Call to Order

Quorum was reached and the meeting was called to order at 9:45 a.m. by Laverne Nishihara, Faculty Senate President.

I. Executive Session

Voting Item: Approval of August 2012 graduates (confidential Cir. E03-13)
The lists for August graduates were approved.

II. Standing Committees

A. Nominating Committee – Mattie S. Gabston

Voting Items:

Promotion and Tenure Committee – 1 vacancy to be filled

Name removed from ballot: Frantz, D

The slate selection was conducted.

III. Approval of Minutes – Faculty Senate meeting of April 24, 2012

Discussion: Several mistakes with the attendance section.

Attendance corrections were made and incorporated into the April 24, 2012 minutes.

The meeting minutes of April 24, 2012 were approved as corrected.

IV. Information Items:

A. Senate members were requested check their name, rank and status to make sure the information is correct for the Senate Membership Roster. (Cir. E01-13)

- B. Chairs had been determined for the 2012-13 committees that were without chairs in late Spring 2012 – Curriculum Committee: Maureen Scane, Faculty Affairs Committee: Jean Harper, Lecturer Long-Term Contract Review Committee: Karen Clark. (Cir. E02-13)

Voting Item: Meeting dates for 2012-13 (Cir. E04-13)

Discussion: Year needed to be changed from 2012 to 2013 for the months of January through April. The meeting dates for 2012-13 were approved.

V. **President's Report** (Cir. E05-13)

- A. Thank you to the AAA Committee for revising the Pass/Fail Policy, which allows students up to three weeks into the semester to request a change to the pass/fail status.
- B. Thanks to the Faculty Affairs Committee and Markus Pomper for all the hard work that was put into the revisions of IU East's Promotion and Tenure Policy.
- C. Faculty Board of Review Policy and Procedures will be getting revisions this fall semester.
- D. Thank you to the Curriculum Committee, which handled numerous course proposals, program proposals and one new degree program, the Bachelor of Applied Science from the BUSE School. The Online Course Approval System (CARMin) has become notorious because it is a sophisticated and difficult approval system for courses. We asked that instructions for IU East be added to CARMin forms by University Student Services and Systems in Bloomington so that it might be easier when entering the courses information into the system, but they replied with a 'No' saying they did not have the time. They did however make a short instruction sheet to be placed on the website and have agreed to make a quick check of IU East CARMin forms to see that the information is there.
- E. UFC is the University Faculty Council for all IU campuses. Last year revisions to the UFC Constitution were made reducing the number of representatives from IUB and IUPUI. UFC will now have an Executive Committee that will have voting authority on non-controversial items. This year Cathy Ludlum Foos is the UFC representative.
- F. The Regional Campus Caucus formed last year addresses concerns of the regional campuses.
- G. Faculty members have asked that the aye and nay voting be conducted with clickers and so starting with the October meeting we will be trying it out.

Discussion: Did the idea of a representative senate leave with our last chancellor? No, we have looked at several different structures for senate, but whatever we decide we need to make sure it is comfortable for Faculty Senate. FAC is charged with the task.

VI. **Chancellor's Report** – Interim Chancellor Larry Richards

- A. Chancellor's Address is this afternoon at 3:30 p.m. and most of the announcements will be made at that time.
- B. Enrollments for the fall have grown a little bit but nothing like last year at this time. There are no exact numbers yet but we may show that IU East has grown maybe 4- 5%. We will have roughly 400 new freshmen this semester and maybe 390 transfer students, which has increased from last year's 369 students. The growth (separate from the high school students) can be accounted for entirely from the increases in online courses.
- C. With all the different social media and technological advances of our society it becomes easy to receive information from various sources that may or may not be reliable. As faculty at IU East be alert of this possibility and be aware of the proper protocol of events that might occur on campus.

Nominating Committee – Continued

Information Item:

Lora Baldwin was elected to be the short-term member for the P&T Committee.

Voting Items:

Faculty Board of Review By-Election for remainder of 2012 calendar year – one short-term vacancy to be filled

Name removed from ballot: Baldwin, L

The slate selection was conducted.

Faculty Board of Review Slate Selection – two two-year vacancies to be filled

Name removed from ballot: Baldwin, L

The slate selection was conducted.

Review Board for Misconduct and Grievances – three vacancies to be filled

Names removed from ballot: Rybas, N; You, Y; Slattery, E; LaForge, C; Scott, W

The slate selection was conducted.

VII. Charges to Committees 2012 – 2013 (Cir. E06-13)

- A. There has been one more suggested revision to the Promotion and Tenure Policy & Procedures. FAC has been charged with considering another suggestion from last year's P&T Committee about removing the annual reports and supervisor's annual reviews from the dossier for Promotion and Tenure.
- B. Graduate Affairs Committee is a new committee which handles graduate curriculum, graduate admissions and other matters. It has been requested that one of the co-chairs be an official member of the Faculty Senate Agenda Committee, yet the GAC is not to be a Senate Standing Committee. FAC has been asked to work with GAC and the two co-chairs to make changes to the by-laws as needed.
- C. FAC should consider the possibility of a representative or other Senate model to present to faculty members for discussion before they go through revisions of the constitution.
- D. Ask that the faculty members consider creating a position of Vice President of Faculty Senate, someone who will step in for the Senate President in his/her absence and be assigned some tasks by the President.

VIII. Academic Affairs Report – Interim Vice Chancellor Mary Blakefield

- A. There was one proposal from the Academic Leadership Council Retreat, which was the RN to BSN mobility option offered at the Madison location. It was approved unanimously. If all goes well, IU East will be offering it in Fall 2013.

IX. Annual Reports 2011-2012

- A. AAA Committee – Lora Baldwin (Cir. E07-13)

Appeals Report: The AAA Committee changed the month of the appeals to July so that the students would have more time to schedule classes. AAA considered 18 appeals on July 19 and 20, of which only 13 were approved.

Annual Report for 2011-12: In 2011-12, the AAA Committee made changes to the Drop, Add, Change policy along with revisions to the Pass/Fail policy. One thing that is not on the list of charges is that the AAA Committee is working on creating a policy that requires a mandatory sit-out of one semester for students placed on academic dismissal.

- B. Athletics Committee – Marcy Jance (Cir. E08-13)

The IU East Hazing Policy was approved by Faculty Senate last October. The Athletics Committee had six athletics appeals. Four of those were granted and one was with conditions. They also conducted an athletics survey on the student athletes over the athletics policies, making sure that all students knew what was required of them. One other thing is that the committee plans on moving up the annual athletics report to fall.

Discussion: Is the student GPA still above the campus as a whole? Yes

- C. Budgetary Affairs Committee – Edwina Helton (Cir. E09-13)
BAC met twice with the Chancellor and Vice Chancellor for Administration and Finance to discuss budgetary updates and be consulted. The committee started two practices of inviting the EVCAA to meetings and taking a list of main points to share with committee members and Schools.
 - D. Curriculum Committee – Maureen Scane (Cir. E10-13)
The Curriculum Committee had 11 new course requests. The committee voted on 30 course activations, had 4 course changes, 17 courses re-circulated via CARMin and 6 new program requests. The committee handled 4 degree completion program proposals. The committee plans to continue to work with faculty on the CARMin process and create a policy for the structure of the committee so that each school is represented. Also thanks to Brenda Buckner for all her hard work in dealing with the CARMin system and assisting with the training of faculty members.
 - E. Faculty Affairs Committee – Markus Pomper (Cir. E11-13)
FAC considered revisions to the Promotion and Tenure Policy which was approved in April. The revisions to the Faculty Board of Review Policy did not get finished but it is hoped that it will be up for vote in October. There was a proposal from the Athletics Committee, which FAC decided against. FAC continues to work on integrating the work of the Graduate Affairs Committee into faculty governance.
 - F. Faculty Board of Review – Greg Weber (Cir. E12-13)
Faculty Board of Review received two complaints, one about the nature and conditions of work and the second about non-reappointment. The number of cases in which it was recommended that the faculty member be sustained was zero.
 - G. Lecturer Long-Term Contract Review Committee – David Frantz (Cir. E13-13)
The Lecturer Long-Term Contract Review Committee did not meet because there were no cases for the committee to consider.
 - H. Promotion and Tenure Committee – T.J. Rivard (Cir. E14-13)
The Promotion and Tenure Committee evaluated four cases and one emerita case. This fall there will be a workshop for associate professors on the preparation of a dossier for applying to full professor.
- X. **New Business**

Meeting was adjourned at 10:57 a.m.