

FACULTY SENATE
INDIANA UNIVERSITY EAST
April 29, 2014
11-12:15pm
132 WHITEWATER HALL

Presiding: Jay Barbre, Faculty Senate President

Present: R. Aldrich, R. Alexander, D. Baker, L. Baldwin, S. Banga, P. Baumann, M. Blakefield, C. Bow, S. Brudvig, B. Buckner, D. Bullock, S. Burns, J. Carroll, O. Cheung, K. Clark, J. Combs, A. Cooksey, E. Cruz-Uribe, K. Cruz-Uribe, K. Dempsey, G. Dixon, C. Farris, M. Folkerth, K. Frank, D. Frantz, J. Harper, S. Harris, E. Helton, D. Hicks, R. Itnyre, M. Jance, F. Joyner, H. Kathuria, P. Khurana, A. Kim, P. Kriese, C. LaForge, J. Lafuze, Y. Law, C. Longley, C. Ludlum-Foos, D. Lundy, W. Mahamed, D. Money Penny, L. Nishihara, D. Olson, M. Parker, T. Perkins, M. Pomper, A. Prater, S. Rankin, J. Raposo, L. Richards, R. Roswell, N. Rybas, N. Sabine, T. Scales, M. Scane, W. Scott, S. Shapiro, L. Simpson, D. Stanforth, S. Stoten, M. Thomas Evans, R. Tolley, B. Trammell, M. Watkins, T. Weyermann, S. Whitehead, J. Wilde, M. Williamson, F. Yates, Y. You, L. Zhong, E. O'Brien, C. Halberstadt

Guests: J. Lamb

Absent: S. Armstead, G. Braxton-Brown, G. Breitenbach, T. Breymier, C. Britt, T. Chavis, R. Crane, K. DeSantis, L. Dilworth, D. Doerger, L. Dulemba, E. Fitzgerald, M. Gabston, M. Harrison, R. Holcomb, K. Johnson, J. Kim, H. Ma, S. McFadden, C. Messer, P. Nelson, C. Nemic, J. Passet, S. Petersheim, E. Piard, R. Ramsey, A. Savoy, M. Seddghin, L. Steiner, E. Thornburg, G. Weber, A. Widmer, D. Williams, M. Wills

On sabbatical: A. Clapp-Itnyre, J. Simon.

Faculty Senate Secretary: N. Schlichte

Call to Order

Quorum was reached and the meeting was called to order at 11:00 am by Jay Barbre, Faculty Senate President.

- I. **Approval of List of May 2014 Graduates** – Those who are not voting members stepped out of room for this approval.
 - a. **Confidential Cir. E53-14**
 - i. Dennis reminded everyone this is a tentative list until the final audit
 - ii. Voted by acclamation – the motion is carried.
- II. **Approval of Minutes** - from April 1, 2014 meeting
 - a. No corrections, but faculty could email corrections to Jay, if need be.
- III. **Standing Committees**
 - a. Athletics Committee – Marcy Jance
 - i. Voting Item: Athletics Committee Policy
 1. Cir. E54-14 – the Athletics Committee and the Chancellor has been meeting over past few months and has revised the Athletics Committee Policy. The clean and marked up versions are attached.
 2. Laverne raised concern asking if committee members are aware that all changes are not in compliance with all IU-UFC policy – there is an all UFC policy that was revised in 2004 that includes things such as that members of the committee must be a majority of faculty members. So what is being proposed is not in compliance because we cannot supersede Indiana University itself.
 3. Discussion took place regarding whether policy was being followed. Per Paul Kriese, yes, this motion is out of order. The committee needs to go back and will be revisited again in the fall. Marcy will examine the UFC policy to make sure there are no breaks from existing policy.
 - b. Curriculum Committee – Maureen Scane

i. Voting Items:

1. Minor in Mathematics (Cir. E55-14)
 - a. No discussion, Vote – 97%, motion carried
2. Marketing Cognate for B.S. in Informatics (Cir. E56-14)
 - a. No discussion, Vote – 95%, motion carried
3. Marketing Minor (Cir. E57-14)
 - a. Neil Sabine inquired & it was noted this is minor for people outside of the Business school
 - b. Vote – 97%, motion carried
4. BSN Program Change (Cir. E58-14)
 - a. Denise Bullock comments: She was aware Nursing has spoken with Psychology on this, but as an advocate on liberal arts, she sees the value of students having classes from a broad range of perspectives including social sciences, she sees this potentially diminishing even though some of the same content is being discussed, there is a difference from a nursing perspective and a social science psychology perspective.
 - b. Karen Clark response: Our students do take a percentage of humanities, social science and other general education courses, and their students are tested on the NCLEX exam, so they are held accountable for this and we need to make sure our students have that broad range of classes (psychology, sociology, humanities, relationships and diversity), so we make sure they are still getting that liberal education.
 - c. Vote – 77%, motion carried.
5. Math – Y299 Junior Seminar (Cir. E59-14)
 - a. This is a new course item, Gene Cruz-Urbe questioned as to why it was a 200 level number, rather than a 300 level number and if this would cause confusion with the students.
 - b. Response: this course is described as a threshold class at the entry to the junior level (after they have taken calculus) – as a gateway class.
 - c. Vote – 68%, motion carried.

ii. Information Items:

1. Removing a GenEd Course from GenEd framework (Cir. E60-14)
 - a. Laverne requested more information for this removal & explanation was provided by Oi Lin Cheung.
 - b. Question asked what would take the place of this course supposing a student takes this course and once the course is removed, would course still count? Answer is yes, it would be based on matriculation date and the general ed in place when they matriculated. There is a policy that accounts for this situation.
2. Music Concentration (Cir. E61-14)
 - a. Larry Richards commented that for those who have not been involved in conversations there is a difference on a transcript between a concentration and a track. Music is currently a track in the IU system, so we do not have to go to the UFC approval board for a tract. This particular proposal is a track.
 - b. Jessica Raposo comment: Following up on what Larry just said, this has come up in conversation that it was ok with the curriculum committee because it is simply changing the requirements to better conform with Humanities.
3. Music Minor (Cir. E62-14)
 - a. No discussion.

iii. Course Activations:

1. BIOL-Z 217 Intro Developmental Biol Lect (Cir. E63-14)
2. HIST-A 303 United States 1789-1865 I (Cir. E64-14)
3. HIST-A 304 United States 1789-1865 I (Cir. E65-14)
4. HIST-H 496 Internship in History (Cir. E66-14)
 - a. No discussions on course activations.

- c. Graduate Affairs Committee – Jerry Wilde
 - i. Voting Items:
 - 1. Online Grad Cert in Online Teaching and Assessment (Cir. E67-14)
 - a. This was forwarded to us from the Academic Affairs committee - this is our attempt to be ahead of the game as the State of Indiana discusses the certification for the teachers.
 - b. Vote – 92%, motion carried
 - 2. Online Grad Cert in Early Childhood Education (Cir. E68-14)
 - a. Jerry explained there are some policy changes at the federal level regarding the amount of training the Headstart teachers and preschool teachers need to have so this how we are addressing this issue.
 - b. Vote – 98%, motion carried.
 - ii. Information Item:
 - 1. EDUC-L 500 Instructional Issues in Lang Learning (Cir. E. 69-14)
 - a. No discussion.

IV. Common Calendar Ad Hoc Committee Report – Dennis Hicks

- a. As you are aware, we are moving to an IU common calendar, this was voted and approved by the Board of Trustees and the UFC and it will be implemented. You can view this calendar by going to the IU East website and scrolling all the way to the bottom under Campus Information and clicking on: Academic Calendar. This goes out the year 2031.
- b. There had been some questions about the term end dates in that for example: if the calendar states classes end on December 21st, that just means that all classes have to be completed no later than that date – meaning you can be done prior to that, as long as you are done on December 21st.
- c. This means that all refund dates and withdraw dates match across campus which is really nice.
- d. Please note that every IU campus will begin on the same start date.
- e. These are the term dates and we are allowed to have mini sessions – the begin and end dates are not dictated.
- f. Again our Spring dates are very close to everything we proposed.
- g. There is a summer proposal that may change the date Summer sessions begin on the Wednesday following commencement.
- h. Duane Lundy asked the question if starting Fall and Spring, do we now have an extra week? The answer is no, we do not. All they are saying is that your Fall or Spring has to be completed by the ending date.
- i. What about dates for the breaks? An ad hoc calendar committee was put together (Dennis, Paula Baumann, Steve Petersheim, Molly Vanderpool, Maureen Scane) looked at Fall and Spring breaks for all campuses. The campuses are able to determine their dates. As it turned out, our Spring break matched every campus but one, Fall break is a bit trickier as some campuses may take a long weekend but take a shorter Thanksgiving break. We saw this but do not bring this as a voting item.

V. Information Item – Kathrine Frank

- a. Page 82 of your packet – Explains the creation of new department in the IU East School of Humanities and Social Sciences split into smaller departments, this was passed by HSS : department chairs have been named. Larry will now take this to the next stages of the process.
- b. Laverne commented she is assuming that this is not a voting item here in senate because it does not affect units outside of HSS, is that correct? She mentioned that she voted against the change in HSS since she had less than 24 hrs. to discuss this and no question & discussion within the school. Reiterating, her statement for the record.
- c. Kathryn – this was discussed at length in SS and then was put forward to HSS, it was discussed in the meeting before the vote and the vote was passed.

VI. Chancellor’s Remarks – Kathy Cruz-Uribe

- a. Strategic Planning: there will be 2 open forums available for you to review the progress of the IU East strategic plan. Those dates are: Tuesday, May 6th from 11-Noon in Whitewater 132, or Friday, May 9th from 9-10am in Whitewater 132.
- b. You can view also on the Chancellor’s website under “Strategic Planning.”
- c. Classroom renovation taking place in Springwood Hall. We are making a collaborative classroom and construction will start soon. We are down to the wire and construction will begin as soon as classes end. We came up with great designs, tested different chairs (in the library with the students). Should be up and

running by fall semester. Will seat about 35-35 separated or about 70 opened-up. To reserve these rooms – please contact Angela Locke.

- d. Denise Bullock asked for update on the Student Events facility. Kathy responded this project is moving forward and there is a meeting next week for updates. It did pass the state budget committee on the 23rd of last month.

VII. **President's Report** – Jay Barbre

- a. The UFC did vote to approve the Common Calendar and has left the option to approving summer calendar or calendar changes to its power due to some summer issues not being quite yet resolved.
- b. Some of you may have read an article regarding Post Tenure review and Ball State University. UFC notes there is a process in place and they are gathering these policies together on a chance there is need to respond to this, it will be in place. The UFC felt there is no cause for concern; they just want to have all ducks in a row if the need arises.

VIII. **Academic Affairs Report** – Executive Vice Chancellor Larry Richards

- a. The Board of Trustees has approved Tenure and Promotion of Associate Professor to five of our faculty: Hitesh Kathuria, Elvinet Piard, Wazir Mohamed, Marcy Jance and Jay Barbre
- b. There is an increasing pressure coming from the federal government regarding the Cleary Act – primarily we are required to report in any crime in a very public way -which we have already been doing. The new part has to do with very strong pressure from influential places in Congress with respect to report sexual assault. The burden will be on the campuses as they will be held responsible for things that happen on our campus. Stating that employees on a campus who hear about anything related to an assault, must report this immediately and people will be trained on how to handle this – not quite clear who will be going through training, we will need to provide training to handle this type of situation and this will include any faculty member who is an advisor to any student organization or club – at some point it will probably be all faculty members. This is an online training. This is CSA (Campus Security Authority) – you will hear more about this as you come back in the fall.
- c. IU has a new system for submitting and uploading new academic proposals for programs (degree, concentration, etc). The program is called APPEAR. We will begin using this template over time, so you might begin to utilize this template now. We are working on a process going forward.
- d. Lastly, we need to do more with reporting student attendance through flags, roster verification. This is something we do to comply with federal requirements and it is mandatory. This is 100% participation and an expectation of employment. Expect something along this to be put in place by Fall. We now have to put in sanctions now with anyone who does not comply including our part-time faculty.
- e. Another item that has put into place due to response to an audit in late 1990's and IU was fined a very large amount by the federal government has to do with F, FN and FNN reporting.
- f. What does this mean? We need to take attendance much more often than we do right now. (This policy applies to online classes as well). Students must be actively participating with the Oncourse site. This does not mean they can simply log onto site (Financial Aid contract also states they must be active participant).
- g. One more item – Federal law requires that students must have text book information at the time they register. We must have that information and work harder as a campus to provide this information. IU is putting more pressure on this to happen. We know it is difficult but we need to do better on this.
 - i. Denise Bullock asked about using the phrase “To be determined” – is this still allowed? Answer is that is really needs to be provided at the time of registration.
 - ii. It was also noted there were some issues with book orders being transferred and the bookstore is working on coordinating this better.
 - iii. Comments were that some book issues may have happened due to some last minute staffing changes.

IX. **Announcements:**

- a. Neil Sabine – Mort is going on sabbatical next year and Hitesh will be their representative for the BAC for the coming academic year. There was 1st and 2nd motions and vote by acclamation was taken – motion approved.
- b. Emily O'Brien – SGA, thanking everyone for allowing her to sit in on Faculty Senate this year, introduced Chris Halberstadt as her replacement.
- c. Mary Folkerth – on behalf of the School of Nursing she would like to invite all faculty and staff to the recognition ceremony on May 16th at 2pm at the Lighthouse Assembly of God, you are all welcome to come.

- d. Kathryn – the One books are in at the library and can be picked up by full and part time faculty teaching in the fall. She wanted to thank Chera LaForge, Frances Yates and Stephanie Hayes-Mussoni as they are the leadership team for the One Book, Many Voices next year.
- e. Oi Lin – The curriculum CARMiN instructions have been updated and will be posted to the senate website and will request Jay to send out email and announcement to help alleviate questions.
- f. Mary Folkerth – asked everyone to give applause to Oi Lin for all the work she has done – she did an excellent job.
- g. Fredricka – passed out information card to faculty as they walked in with an image by Ann Kim. In the School of Business there is an art collaborative exhibit - this exhibit is up through fall semester. They are working to possibly get these pictures online. Also, Ann will be doing artist talk after the semester as a kick-off with grad students.
- h. There will be Senior Art Exhibition, Friday, May 2, 2014 from 5-7pm at Room 912. Seniors will be doing show, with 9 students exhibiting their capstone work.
- i. Dennis Hicks shared good news – enrollment for summer and fall is up over this time last year.
- j. Chancellor – wanted to thank everyone for a really wonderful and supportive year!

Everyone please make sure you signed in on the rosters.

Meeting was adjourned at 12:06pm