

FACULTY SENATE
INDIANA UNIVERSITY EAST
MARCH 1, 2016
11:00 AM – 12:15 PM
WHITEWATER HALL 132

Presiding: Ange Cooksey, Faculty Senate President

Present: R. Aldrich, R.Alexander, S.Armstead, L.Baldwin, J.Barbre, P.Baumann, J.Beal, M.Blakefield, T.Breymier, B.Brodeur, B. Buckner, J.Buffington-Adams, D.Bullock, A.Carmack, T.Chavis, O.Cheung, S.Clamme, A.Clapp-Itnyre, K.Clark, R.Clemons, J.Combs, R.Crane, E.Cruz-Uribe, K.Cruz-Uribe, K.DeSantis, L.Dulemba, C.Farris, E.Fitzgerald, M.Folkerth, S.Fowler, D.Frantz, W.Goo, J.Harper, S.Harris, E.Helton, R.Itnyre, M.Jance, R.Kaufmann, H.Kathuria, P.Khurana, A.Kim, J.Kim, A.Kraha, C.LaForge, J.Lafuze, J.Lamb, Y.Law, C.Longley, E.Loshek, S.McFadden, C.Miller, K.Miller-Wolf, D.Moneypenny, C.Nemcik, L.Nishihara, D.Olson, M.Parker, S.Petersheim, S.Rankin, J.Raposo, K.Rees, R.Roswell, N.Rybas, N.Sabine, T.Scales, W.Scott, M.Seddighin, J.Simon, D.Stanforth, L.Steiner M.Thomas Evans, W.Tobin, G.Weber, T.Weyermann, S. Whitehead, J.Wilde, M.Williamson, F.Yates, Y.You, L.Zhong

Absent: D.Baker, C.Bow, G.Braxton-Brown, G.Breitenbach, S.Brudvig, S.Burns, J.Carroll, G.Dam, D.Dallmer, K.Dempsey, L.Dilworth, G.Dixon, R.Holcomb, K.Johnson, R.Karki, C.Messer, W.Mohamed, P.Nelson, T.Perkins, R.Ramsey, A.Savoy, L.Simpson, J.Tolbert, Williams, D.

On sabbatical: D. Lundy, E.Piard

Faculty Senate Secretary: N. Schlichte

Call to Order by Ange Cooksey, Faculty Senate President

I. Approval of Minutes – Faculty Senate meeting from February 2, 2016

- a. Add names to attendance list.
- b. Minutes approved as amended.

II. Chancellor's Report – Kathy Cruz-Uribe

- a. February Board of Trustees meeting – one of the topics was a brief report on the Honors Programs at the campuses; Kokomo Chancellor Sue Sciame-Giesecke presented about the regional campuses; each honors director provided her with information (thank you, Alisa!). Made a couple of key points:
 1. programs are growing;
 2. programs help us recruit the strongest students and keep them in our regions;
 3. help build a community of scholars on our campuses (e.g., IUE, IUK, and IUSE have research expectations built into their curricula);
 4. the programs give back to their regions (e.g., through service learning).

- b. Update on the Annex – last we heard, they were at a capacity of 90 students – but we are meeting with the Annex folks in the next few weeks, so I will be able to get an update.
- c. Campus Campaign start date (Begins April 11 and goes through April 22). At the end of that day, we will celebrate by going in to the Student Events & Activities Center for a reception.
- d. Salary Policy:
 - 1. IU provides **guidelines** for salary setting.
 - 2. This year, the maximum salary increase POOL is 2.5% for continuing faculty and staff.
 - 3. This is a POOL; individuals increases will vary, will be based on factors such as performance, equity and merit.
 - 4. Salary policy fits in to our overall budget planning for next year; we are in that process right now, with the Deans looking at their budgets.
 - 5. Note that this POOL is a MAXIMUM pool – a limit. Campuses have to make sure they have the budget to cover any increases, and that, of course, is our goal as a campus – to make sure we have the budget to do so. That is what we are working on now. Also, of course, everything depends on the Board of Trustees – as they do not approve the IU final budget until later (June).
 - 6. Also note that minimum wage for all employees (appointed and temporary) will be increasing to \$10.15/hour.

III. Standing Committees

a. Athletics Committee – Gene Cruz-Uribe

- 1. Voting Item: Indoor Track Proposal (Cir. E46-16)
- 2. 94% approved.

b. Faculty Affairs Committee – Laverne Nishihara

1. Information Item: (Cir. E47-16)

- i. Possible Resolution on IU South Bend’s Domestic Partnership statement
 - a. Dr. Nishihara spoke on what the possible resolution statement included (which can be viewed on pgs. 12-15 in senate packet).
 - b. FAC will continue to discuss the current resolution and will be voting in April.
 - c. Also, FAC will hold open meetings for further discussion if faculty would like.
 - d. Dr. Nishihara will send out an email to the faculty senate that includes the FAC’s draft resolutions, the rationale, and the data of domestic partners across campuses.

2. Discussion Item: (Cir. E48-16)

- i. Proposed revisions to Promotion & Tenure Policy and Procedures
 - a. These revisions have been discussed within the schools either electronically or face-to-face.
 - b. The FAC has taken all comments
 - c. The revisions are in bold face type, comments are in italics, beginning on page 16 of the faculty senate packet.
 - d. On page 26 in the senate packet, there is a change in the large bold paragraph: The text, which is currently shown as stricken beginning at the words: “According to the By Laws”...down to the end of the sentence ending with “must disqualify themselves from that ease”, will now be kept in the document for clarity.
 - e. FAC will continue to take suggestions and questions for the rest of the month.

c. Curriculum Committee – Yu Kay Law & Sarah Harris

1.Voting Item: Program Change

- i. BA and BS in Communication Studies (Cir. E49-16)
 - a. No discussion, 88% approved.

2.Information Item: Program Change

- i. Minor in Special Educ. Mild Moderate Generalist (Cir. E50-16)
 - a. No discussion or questions.

3.Information Item: Course Activation

- i. THTR-T 270: Intro to History of the Theatre I (Cir. E51-16)
 - a. No discussion or questions.

d. Nominating Committee – Ron Itnyre

1.~~Athletics Committee Election~~ – this was removed from the agenda and will be on a summary ballot in April.

2.Nominating Committee Election

- i. The following names were removed from ballot: Roger Crane, Joan Lafuze, Marsha Williamson
- ii. There are 2 open spots, and 3 different schools have to be represented.

3.Promotion and Tenure Committee Election

- i. The following name(s) removed from the ballot: Gene Cruz-Uribe (he is already on the committee),
- ii. Vote for 4 people, 1 must be full Professor, and at least two schools must be represented.

4.Lecturer Long Term Committee Election

- i. The following name(s) were removed from the ballot: Joan Lafuze

5.Faculty Board of Review By-Election

- i. Position will serve through end of 2017

- ii. The following name(s) were removed from ballot: Ed Fitzgerald

e. Academic Affairs Report – Interim VCAA, Mary Blakefield

1. The Office of Online Education will be here today for an open session. This is located in the Community Room at 12:15pm.
2. We are close to announcing the Dean of School of Business and Economics.
3. The Honor's Convocation will be held April 28th. The reception begins at 5:30pm, the event starts at 6:15, please mark on your calendar.
4. Reminder – Commencement is May 13th. If you have not ordered your cap and gown, please do so. Kim Ladd has sent out an announcement as a reminder.
5. The month of April is Sexual Assault Awareness Month. This is a very important topic to our students, if there is anything you can do in your classroom to incorporate the subject matter into the lesson, please do so to increase student awareness.

f. President's Report – Ange Cooksey

1. Regional Faculty Council met on Tuesday, February 23rd at IUPUI.
2. Notes from John Applegate's Report:
 - i. There is a new normal of declining enrollments across campuses, which has made it more challenging with retaining students to graduation. This is something that really needs attention from all levels of the university.
 - ii. Faculty from each regional campus have been identified to be the contacts for the Bicentennial Campaign.
 - iii. Faculty presence on campus is still an emerging issue, and at this time there is no plan to pass a policy or even make guidelines.
 - iv. 2019 Carnegie Classification application work has begun.
3. Notes from Michael Rushton's Report (Head of the Commission for Regional Faculty Excellence):
 - i. A lot of attention is being raised about collaborative degrees and to make those successful.
 - ii. Much is being done with dual credit instruction.
 - a. In some locations/campuses, IU faculty is partnering with high school teachers and will be launching an 18 hour certification program for the dual credit instructors.
 - iii. Formation of common calendar for regional campuses, on-line classes and summer school. This will be a guide to make sure we have common start and end dates.
4. Becky Torstrick's Report:
 - i. Faculty can be instrumental in student success:
 - a. Look to remove curricular barriers.

- b. Look at academic policy on probation. Pay more attention to pre-probation early warning system.
- c. Ramp up efforts in teaching and learning.
- d. 40-45% of our students are 1st Generation.
- e. Look for ways to create more bridges for students to graduate.
- f. Need to rekindle passion for helping students.

5.UFC Report

- i. The search is underway for the new CFO. Plan is to have a new person in place by the end of June.
- ii. Approval of new nepotism policy – you can view on IU website.
- iii. The approval of components in new transfer policy; some specifics include:
 - a. Credits earned at the 100 or 200 level at a 2 year institution must transfer in at the 100 or 200 level, may not be transferred in to count as 300-400 required course in a program.
 - b. Revision to undergraduate inter-campus transfers – removal of references to outdated systems like INSITE and changes that brought this more in line with the actual structure of the university transfer office at this time.
 - c. More importantly, the second change highlighted the fact that course conflict resolution policies will now reside in the university transfer office.
 - d. Changes in university transfer policies with some updates on the policy regarding the management of the master course list.
- iv. Note – there is another policy change regarding the IU Library Faculty Council. It had voted to disband in 2012, and now per university policy has been changed to reflect that.
- v. The full report on Sexual Misconduct has been issued and is online for your review at the central IU website.
- vi. There is a new report on directions in Advising across campuses:
 - i. Advisors will be providing freshmen and sophomores with more employment data early on in their career.
 - ii. Advisors will take student coaching training, and take on more of a coaching role.
- vii. The paycheck modeler will be released at the end of March.

g. Student Government Association – Lizzi Miller

- 1.Thanked the faculty senate for their participation in the blood drive, we were able to collect 76 units of blood and we did beat IU-Kokomo.
- 2.Our original goal was to attain 42 units and we far exceeded that, and had to expand our time period to accept all the donors.

3. We have started nominations for Student Government. If you have students in your courses who you believe would be a good fit for student government, please nominate them.

- i. We only need the student's name (first, and last) and their IU-email.
- ii. Lizzi has provided a link for faculty.
- iii. There was a question about how to better include the online students, however, the student government is trying to gather input and information from the online students on how to better include them in the upcoming year.

IV. Old Business – none

V. New Business –

- a. E-Dossier system – Can faculty going to promotion and tenure next year, have access to their E-dossier this year?
- b. FAC received a couple of comments that candidates last year were able to get access to their E-dossiers only in early summer, maybe even later than that. The idea was perhaps if all the Chancellors of the campuses discuss the possibility that if the candidates should have access to their E-Dossiers earlier because of the previous issues. The Chancellor, Mary Blakefield, and Kim Ladd have been in contact regarding the E-dossiers. It does appear that this year's candidates have to be finished out, before they will open it up for the new candidates.

Announcements:

- c. Jay Barbre: IRB training will begin immediately following faculty senate. Location: WZ208 from 1-3pm – this is a repetition from the Feb 1st training.
- d. Rosalie Aldrich: QPR Training for Suicide Prevention will take place on March 21 from 4-5:30pm, there is a pre- and post-test if you would like to participate. Email Rosalie to register, there are limited spots. This will be located in the CTL conference room.
- e. Dennis Hicks: The Women Red Wolves Basketball team will be playing for the KIA Conference Championship tonight at 7pm at Earlham. Both women's and men's teams have qualified for the National Championship as well.
- f. Ange Cooksey: Student Research Day – Call out for proposals is March 15th. I would like you to strongly encourage your researches to submit at least the 300 word abstract proposal by March 15. Student Research Day is our biggest showcase of undergraduate research on our campus, there are cash awards and the chancellor will be in attendance and giving remarks, as well, Jay Barbre will be offering remarks. We want to encourage all our students who are eligible to participate in student research day.

g. Alisa Clapp-Itnyre- IU East will be hosting the Mideast Honors Association Conference on April 1st through April 3rd. We have 12 other campuses attending as well. We are looking for faculty moderators, and would love to use your expertise to moderate this event.

Adjourn: 12:00pm