

MEETING MINUTES
IU EAST FACULTY SENATE
AUGUST 17, 2017
9:20 am – 10:50 am
Vivian Auditorium, Whitewater Hall

Presiding: *Chera LaForge, Faculty Senate President*

Present: *M. Abdel-Rahman, R. Aldrich, S. Armstead, D. Baker, P. Baumann, J. Beal, M. Bennett, M. Blakefield, M. Blankenship, F. Bose, C. Bow, G. Braxton-Brown, T. Breymier, B. Brodeur, S. Brudvig, R. Brunk, B. Buckner, J. Buffington-Adams, D. Bullock, S. Burns, A. Carmack, J. Carroll, S. Clamme, A. Clapp-Itnyre, K. Clark, R. Clemons, J. Combs, A. Cooksey, L. Cramer, R. Crane, M. Curry, D. Dallmer, G. Dam, G. Dixon, L. Dulemba, C. Evans, M. Folkert, M. Freeland, W. Goo, A. Hall, J. Harper, E. Helton, D. Honaker, D. Hicks, J. Horn, R. Itnyre, M. Jance, C. Judd, R. Karki, P. Khurana, D. Kim, A. Kraba, J. Lafuze, Y. Law, E. Lee, E. Losbek, D. Lundy, M. Malott, S. McFadden, C. Messer, C. Mier, C. Miller, A. Mironko, W. Mohamed, D. Moneypenny, R. Mulligan, C. Nemic, L. Nishihara, D. Olson, M. Parker, T. Perkins, A. Quenette, S. Rankin, J. Raposo, J. Renfro, T.J. Rivard, J. Rivas, J. Rosser, R. Roswell, T. Rountree, N. Rybas, T. Scales, K. Schwartzel, W. Scott, J. Simon, B. Smit, S. Smith, M. Thomas Evans, W. Tobin, J. Tolbert, B. Trammell, S. Whitehead, J. Wilde, M. Wolf, M. Williamson, F. Yates Y. You, L. Zhong*

Absent: *L. Baldwin, K. Cruz-Uribe, E. Fitzgerald, S. Fowler, D. Frantz, R. Holcomb, K. Johnson, J. Kameen, J. Lamb, C. Longley, D. Miller, P. Nelson, R. Ramsey, K. Rees, T. Renner, J. Richwine, N. Sabine, A. Savoy, M. Seddighin, L. Simpson, L. Steiner*

On Sabbatical/Leave: *J. Barbre, O. Cheung, A. Kim, K. Miller Wolf, S. Petersheim*

Faculty Senate Secretary: *Jessica Baker*

I. Executive Session

- A. Voting Item:** Approval of August Graduates (Confidential Cir. E01-18)
- i. Non-voting members asked to step out
 - ii. Approved by verbal vote—no discussion

II. Nominating Committee

A. Voting Items

- i. Promotion and Tenure By-Election (Two-Year Replacement)
 1. David Frantz elected
- ii. Faculty Board of Review Committee Slate Selection
 1. Please remove the following names: David Frantz and Denise Bullock
- iii. Review Board for Misconduct and Grievances Committee
 1. Please remove the following names: Denise Bullock, Steven Petersheim, Melissa Blankenship, Natalia Rybas, Julie Rosser, Ann Kim, James Barbre

III. Approval of Minutes – Faculty Senate Meeting of April 25, 2017

- A. Make requested update on attendance, stating T. Perkins and A. Clapp-Itnyre present
- B. Minutes approved verbally with amendments
- C. Approved by verbal vote—no discussion

IV. Voting Item: Meeting Dates for 2017-2018 (Cir. E02-18)

- A. Approved by verbal vote—no discussion

- V. **Standing Committees**
 - A. **AAA Committee – Susan Brudvig (1 min)**
 - i. **Information Item:** Student Appeals
 - 1. Heard 13 re-instatement appeals and approved 10
 - 2. Heard two grade appeals
 - B. **Curriculum Committee – Yu Kay Law/Stephanie Whitehead (5 min)**
 - i. **Voting Item:** Proposed Concentration to be Delivered Online-BS in Business Administration-Entrepreneurship Concentration (Cir. E03-18)
 - 1. Approved by verbal vote—no discussion
- VI. **President’s Report for 2016-2017 – Ange Cooksey** (Cir. E04-18)
 - A. Reference Circular E04-18
- VII. **Charges to Committees 2017-2018 – Chera LaForge** (Cir. E05-18)
 - A. Reference Circular E05-18
- VIII. **Annual Reports 2016-2017**
 - A. AAA Committee – Susan Brudvig (Cir. E06-18)
 - i. Reference Circular E06-18
 - B. Athletics Committee – Tim Scales (Cir. E07-18)
 - i. Reference Circular E07-18
 - C. Budgetary Affairs Committee – Litao Zhong (Cir. E08-18)
 - i. Reference Circular E08-18
 - D. Curriculum Committee – Yu Kay Law/Stephanie Whitehead (Cir. E09-18)
 - i. Reference Circular E09-18
 - E. Faculty Affairs Committee – Laverne Nishihara (Cir. E10-18)
 - i. Reference Circular E10-18
 - F. Faculty Board of Review – Denise Bullock (To be presented Spring 2018)
 - G. Graduate Affairs Committee – Jerry Wilde (Cir. E11-18)
 - i. Reference Circular E11-18
 - H. Lecturer Long-Term Contract Review Committee – Diane Baker (Cir. E12-18)
 - i. Reference Circular E12-18
 - I. Nominating Committee – Chera LaForge (Cir. E13-18)
 - i. Reference Circular E13-18
 - J. Promotion & Tenure Committee – Alisa Clapp-Itnyre (Cir. E14-18)
 - i. Reference Circular E14-18
- IX. **Academic Affairs Report – Executive Vice Chancellor Michelle Malott**
 - A. Welcome back!
 - i. Chancellor would like to invite everyone to her All Campus Update on Sept. 19th at 11:00 (Vivian).
 - ii. Fall faculty reception at the Chancellor’s home: Sept. 6th at 5:30
 - B. Good news
 - i. Many good things are happening across campus this summer. A few examples: Steven Petersheim received a Fulbright and will be heading to Belarus for the fall semester.
 - ii. One of our students participated in Pres. McRobbie’s inaugural student research experience at IUB
 - iii. Rosalie Aldrich was named as the John and Corrine Graf Professor

- iv. The library – much service learning happening this summer
 - v. New public art being installed, Art Annex completed
 - vi. Whitewater Lobby- Project will be finished at the end of October.
Jackhammering will be done before classes start next week.
- C. Enrollment:
- i. Reminder that overall enrollment view looks at both incoming class and new transfers, and re-enrolling students (i.e. retention)
 - ii. Incoming class looks solid, helped in part by 60 new soccer students.
 - iii. Transfer student numbers are down. Why: some still registering, we have fewer students from Ivy Tech, economy. Advisors and Admissions continuing to work hard to get students registered between now and Monday.
 - iv. Current picture – likely that we will come in just under our budgeted credit hours. Not an emergency situation by any means, but we have moved into a “new normal”.
- D. Royall
- i. We have engaged the services of Royall – enrollment consulting firm. They have a team that will work with/complement the work of Admissions. They will work on generating a wider pool of prospective students – two main projects: HS seniors (impact next year) and junior/sophomore (impact down the road).
 - ii. Kokomo and SB have been working with Royall and Kokomo are seeing results.
- E. Effort to help students with debt: pilot project to drop students by end of 4th week who have no aid, no payment. Will rely on faculty use of FLAGS...etc. Will be making contact with these students prior to dropping them.
- F. Searches
- i. HSS dean search will be getting underway soon
 - ii. Director of Behavioral Health starting soon, full-time,
 - iii. Dean of Students – should be underway by end of Sept.
- G. Dean Review process– we have a formal review process (by faculty/staff) of deans. Last year, Dean Sabine was reviewed and this year, Dean Clark will undergo a review in the spring.
- H. Initiatives related to student success
- i. RFY- Group of us (Carrie, TJ, Oniffe and myself) attended AASCU Summer meeting. RFY was one focus area. We are continuing with that work this year – I will send out a short summary of achievements from last year and activities for this year. I invite anybody who is interested in these efforts, to “rethink” the experience our first year students have, to please get in touch with me. I would be appreciate having more faculty on the team! In addition, IU is holding an RFY Summit for the regional campuses on Sept. 19th – open to all who are interested.
 - 1. Note – our first Convocation is happening tomorrow afternoon! – comes out of RFY work.
 - ii. Team of people (Chera, TJ, KT, Stephanie, Carrie and me) attended an AASC&U workshop at Loyola Univ. to focus on ways that we can be more intention about how student projects/experiences that are integrated into their learning experience – a HIP. Many of you are already doing a lot of great things with students and we want to develop a structure that makes this an intentional, component of student’s education – stay tuned for more about that.
 - iii. Student Achievement Record – project we will be participating in (IUPUI already doing it) to develop an official record of student co-curricular activities.

Will try to blend it with our existing LEAD program. Good way to help students document their engagement.

X. **Student Government Association – Taylor Webster**

- A. SGA has started an umbrella sharing station for students to grab an umbrella to go between buildings on rainy days.

XI. **Old Business**

XII. **New Business**

A. **Information Item:** HLC Monitoring Report – TJ Rivard

- i. Monitoring Report #1: The report focused on graduate program review with the MA in English as the primary source. It was due on May 15th, and the HLC response was positive with an institutional expectation to continue monitoring progress.
- ii. Monitoring Report #2: The report focused on assessment, student learning, and institutional effectiveness. It was due on July 3rd to HLC, but there has not been a response.
- iii. Monitoring Report #3: This report is to focus on program review at the undergraduate and graduate levels and is due on Dec. 1st.
- iv. In the Open Pathways, HLC expects each institution to work on a Quality Initiative. Our focus is on retention, and a call for faculty assistance was made.

B. **Information Item:** Common Calendar Proposal – Michelle Malott

- i. Conversation about benefits of looking at better aligning calendars among campuses to support students in IUOCC classes and collaborative programs.
- ii. Will be providing information about what we are being asked to consider to AAA for further discussion/bring to senate.

XIII. **Announcements**

A. **Solar Eclipse Viewing Party (August 21)** – Wes Tobin

B. **One Book Project** – F. Yates

C. **Diversity Committee** – D. Bullock

D. **Retirement of Clickers** – Chera LaForge

- i. A new program will be used utilizing smartphones and laptops to vote.

Adjourn @ 10:42