

**IU EAST FACULTY SENATE**  
**Meeting Minutes**  
**August 22, 2019 ● 9:45am-11:00am**  
**Lingle Auditorium at Reid Health**

**Presiding:** Laverne Nishihara, Faculty Senate President

**Present:** L. Adams, R. Aldrich, S. Armstead, J. Barbre, P. Baumann, M. Bennett, M. Blakefield, M. Blankenship, L. Blanton, K. Blewett, B. Bogenschneider, F. Bose, B. Brodeur, R. Brunk, J. Buffington-Adams, D. Bullock, F. Burgos, S. Burns, A. Carmack, H. Chen, O. Cheung, S. Clamme, A. Clapp-Itnyre, K. Clark, R. Clemons, J. Combs, K. Cruz-Uribe, G. Dam, G. Dixon, D. Dues, L. Dulemba, C. Evans, E. Fitzgerald, S. Fowler, M. Freeland, N. Froebe, W. Goo, A. Hall, D. Halliwell, J. Harper, E. Helton, D. Hicks, D. Honaker, J. Horn, M. Jance, C. Judd, R. Karki, P. Khurana, A. Kim, D. Kim, N. Kong, A. Kraha, C. LaForge, J. Lafuze, J. Lamb, K. Laswell, S. Lee, Y. Liu, C. Longley, E. Loshek, KT Lowe, D. Lundy, M. Malott, S. McFadden, C. Messer, C. Mier, D. Miller, A. Mironko, D. Moneypenny, C. Nemcik, L. Nishihara, D. Olson, M. Parker, T. Perkins, A. Quenette, J. Raposo, K. Rees, C. Reisner, J. Renfro, TJ Rivard, J. Rivas, G. Romans, J. Rosser, R. Roswell, N. Rybas, N. Sabine, T. Scales, K. Schwartzel, J. Schweitzer, W. Scott, L. Simpson, D. Smith, S. Smith, D. Snider, S. Song, E. South, M. Thomas Evans, W. Tobin, J. Tolbert, B. Trammell, K. Wadsworth, S. Whitehead, J. Wilde, F. Yates, Y. You

**Absent:** G. Braxton-Brown, A. Brown, J. Carroll, A. Cooksey, M. Curry, R. Holcomb, K. Johnson, H. Kathuria, W. Mohamad, R. Mulligan, M. Pomper, R. Ramsey, L. Steiner, P. Webster, L. Zhong

**Sabbatical/Leave:** R. Itnyre, YK Law, J. Simon

**Faculty Senate Secretary:** Judy Ford

- I. **Executive Session** – Approval of August 2019 Graduates
    - A. Moved and seconded; Voice Vote – Approved unanimously
  - II. **Nominating Committee** – Amanda Carmack
    - A. Voting Items
      - i. Promotion & Tenure Committee By-election (one full-term vacancy) – Paula Baumann elected
      - ii. Lecturer Long-Term Contract Review Committee By-election (two short-term vacancies) – Jay Barbre and LaCalvin Simpson elected
      - iii. Faculty Board of Review Slate Selection (four elected to slate)
      - iv. Review Board for Misconduct and Grievances (9 elected for consideration)
      - v. Budgetary Affairs Committee By-election (one vacancy for 2019-20; approval of School nominee) – Jane Lamb elected
  - III. **Approval of Minutes** – Faculty Senate Meeting of April 23, 2019
    - A. Approved with corrections
      - i. Change Christine Nemcik, Julien Simon, Andrea Quenette, Neil Sabine, Young Yu, and Frances Yates as present.
- Information Items**
- A. Senate Membership Roster Cir. E01-20  
Please check your name and rank for accuracy. If there is an error, email Laverne.
  - B. Committee Roster Cir. E02-20

Roster will be updated following the meeting with newly elected faculty, posted, and included with a future Faculty Senate packet.

**IV. Faculty Senate Meeting Dates – Voting Item** Cir. E03-20

Dates set to work with UFC schedule. Motion made and seconded to approve meeting dates. The following dates were approved unanimously:

Thursday, August 22, 2019 (during faculty retreat: 9:45am-11:00am at Reid)

Tuesday October 1, 2019

Tuesday, November 5, 2019

Tuesday, December 3, 2019

Tuesday, January 14, 2020

Tuesday February 4, 2020

Tuesday, March 3, 2020

Tuesday, March 31, 2020

Tuesday, April 21, 2020

\*Meetings 11:00am-12:15pm in Whitewater 132 unless otherwise announced.

**V. President's Report – Jay Barbre** Cir. E04-20

There were numerous actions on the part of Faculty Senate academically and in terms of policy changes. There were seven primary UFC actions as well as RFC actions.

**VI. Chancellor's Report – Chancellor Kathy Cruz-Uribe**

- A. Moment of silence for our colleague, Mort Seddighin, who passed away on June 30<sup>th</sup>. Mort joined the IU East faculty in 2000, and he was a well-known name in the field of mathematics and will be sorely missed by his family and colleagues.
- B. Responsible Employee brochure and information: All faculty are considered to be "Responsible Employees" under Title IX. Tracy Amyx is our Deputy Title IX Coordinator. Responsible Employees must take an annual online Sexual Misconduct Training module—you have received an email from Michelle Malott with instructions on where to find the module online. If you receive a complaint of sexual misconduct, it is your duty to report it. Forms of sexual misconduct prohibited at IU include: Sexual Assault, Sexual Exploitation, Sexual Harassment, Dating/Domestic Violence, and Stalking. If you receive a complaint, you MUST report it to Tracy Amyx. Reporting ensures that information regarding resources, assistance, reporting options, rights and protections, is provided. When in doubt, contact Tracy! Please refer to the brochure for very helpful information.
- C. July 1<sup>st</sup> marked the beginning of IU's Bicentennial year, which ends June 30, 2020. There will be many Bicentennial activities all year throughout IU. On our campus, this includes our Faculty Research Day on September 19<sup>th</sup>, and we will be burying a Time Capsule at some point, and installing a Bicentennial Marker, and our library continues to work on the Bicentennial Oral History Project. Parul Khurana is our Bicentennial Professor, and she will be traveling around the state giving talks.
- D. Strategic Planning: The IU Bicentennial Strategic Plan (which ours is tied to), goes to the end of the Bicentennial. We have accomplished a lot, and these accomplishments will be included in the IU Bicentennial Strategic Plan reports for the Board of Trustees, and shared with our campus. We will need to refresh our campus strategic plan. To plan for the future, we will take time to reflect on what we have accomplished, look at the horizon to see what our external environment looks like, and then update (and hopefully simplify) our "Campus Priorities." The intention is to identify what goals or approaches need to be changed, and identify actions that need to be taken. As we did in

2014, we'll use an inclusive process that engages faculty, staff, students and community members as we plan our course for the future.

- E. This is the year for my formal chancellor review. A review committee has been appointed by John Applegate, made up of primarily faculty, but including also a student, and an alumna, a community member, and staff members. The committee is being co-chaired by Ed Marshall (retired from IU), and Denise Bullock (thank you, Denise).
- F. The search for our Chief Diversity Officer/Special Assistant to the Chancellor is going well, with finalists identified. Campus interviews are being scheduled.
- G. We have four Herbert Scholars this year.
- H. Cadet Graduation was Saturday, August 11<sup>th</sup> in Bloomington. I was proud to present chief Scott Dunning with a Medal of Valor for his actions during the Dennis School shooting.

*Concern/question:* The clearing of the trees in the area near Meijer has ecologically set the area way back. What is the rationale for that?

*Response:* Safety issues; IU architects are looking at the area to see what can be planted to make it more of a landscaped area. We are looking at a way to keep trash from Meijer from accumulating.

**VII. Charges to Committees 2019-20** Cir. E05-20

Most charges were recommended by the committees themselves at the end of last academic year. Charges were added to Admissions and Academic Affairs Committee (AAA) and Faculty Affairs Committee. There is an additional charge that will be shared with AAA Committee in the near future. Charges can be added throughout the year.

**VIII. Academic Affairs Report – Executive Vice Chancellor Michelle Malott**

- A. Enrollment – As of Sunday, total headcount is 3,576; last year at the same time it was 3,512. We are up about 1.8%. For credit hours, we are at 37,924; last year we were at 36,961, up 3.4%. Incoming freshmen are about 20 less than last year. There are 70 enrolled in the online students' seminar, compared to 48 last year.
- B. Retention – Full-time beginners are at 63.4% retention; last year we were at 65.5%. Student Success has been working over the summer to see what can be done differently to help students. One of the issues is we have multiple types of students we serve as well as multiple initiatives. What we are trying to do is best address the students that we have.
- C. Staffing Updates and Changes –
  - i. UCOL is now the Office of Student Success and focusing on all students. New Data Analyst, Darshan Shah, started a few weeks ago. He will be working in full partnership with Mengie Parker, Director of Institutional Effectiveness.
  - ii. Faculty changes will be announced by Deans in school meetings.
  - iii. Student Success Academy is coming along quite well.
  - iv. Ten people went through the QM Academy; it was very successful.
  - v. GenEd assessment groups, ARGs, will be meeting soon.
  - vi. A number of faculty and staff are attending the upcoming Assessment Academy in Indianapolis. IU Online Conference is in October.
  - vii. Higher Learning Commission – We need a good draft done by this time next year. Groups are collecting evidence, putting things into Boxes. This is an Assurance Argument, stating we feel we are successful at...evidenced by... not successful at...or making changes by...
  - viii. Convocation for the new class is Friday.

- ix. Door Locks on Classrooms – All doors can now be locked while you are in the classroom, if you so choose. Important to remember that if you turn the door to lock and it closes behind you as you leave, the classroom will be locked. The next person to use the classroom will not be able to get in.
- x. Annual Review – Michelle’s Annual Review is coming up in a couple of years and she requests some informal feedback from faculty and staff. She will be sending out an anonymous Survey Monkey that will go back to her.
- xi. Academic Affairs Newsletter – Recently sent out via email and paper copies. Hopes are to capture things that there is not enough time to talk about during Senate meetings, keeping faculty/staff updated, and giving kudos. Let Michelle or TJ know if there is anything you feel needs to be included on a regular basis.

**IX. Annual Reports 2019-20**

- A. AAA Committee – Melissa Blankenship Cir. E06-20
  - i. In July the committee reviewed a near record number of appeals; they entertained twenty-nine appeals, denied four, reinstated twenty-four, and had one drop.
  - ii. Last year they heard thirty-four reinstatements, approved twenty-seven, denied seven and two were no-shows.
  - iii. It looks like the policy that was approved last year to change the dismissal policy is having an effect. Several of the appeals were ones that were caught early, allowing us to focus on student success.
- B. Athletics Committee – Wes Tobin Cir. E07-20
  - i. The now thirteen-member committee met four times.
  - ii. They also received athletic appeals, but they differ from AAA’s. To be a student athlete you have to maintain a 2.0. A student that does not have a 2.0 and wants to continue playing a sport has to receive approval from the committee.
  - iii. Eight appeals were received, seven were approved, and one was not able to be considered because they were denied by AAA.
  - iv. Continuing for next year is the Esports proposal.
  - v. The annual survey was in process at the end of the spring term.
- C. Budgetary Affairs Committee – Wes Tobin Cir. E08-20
  - i. The committee met four times.
  - ii. There was a bit of a challenge due to the changeover of the Vice Chancellor for Administration and Finance. Questions on the way things were done were clarified.
- D. Curriculum Committee – Rebecca Clemons Cir. E09-20
  - i. The committee approved three new degrees and processed changes as voting items in the senate.
  - ii. There were four course activations, nine changes to the GenEd curriculum (either add or drop), and changes to GenEd documents as well.
  - iii. They also developed a Quickstart Guide for Course Creation, Change, Etc. You can contact your Curriculum Committee member to help guide you through the process.
  - iv. Don’t forget that once you create a course you have to submit it to your Dean; it then goes to the Curriculum Committee for approval, sent to the Agenda Committee and on then on to Faculty Senate, so it is better to get things started early.
- E. Faculty Affairs Committee – Laverne Nishihara Cir. E10-20

- i. The committee completed the Clinical Professor Policy along with corresponding revisions to the Bylaws.
    - ii. They met several times with Executive Vice Chancellor Michelle Malott on the topics of the scheduling of Administrative reviews and the possibility of an occasional informal survey.
  - F. Graduate Affairs Committee – Jerry Wilde Cir. E11-20
    - i. There were twenty-six courses activated and twelve program approvals.
  - G. Lecturer Long-Term Contract Review Committee – Tim Scales Cir. E12-20
    - i. The committee had no candidates last academic year.
  - H. Nominating Committee – Eevett Loshek Cir. E13-20
    - i. The committee conducted elections and by-elections as needed;
    - ii. Conducted votes using the electronic voting system; and
    - iii. Assisted committees with the process of selecting their chairs.
  - I. Promotion and Tenure committee – Neil Sabine Cir. E14-20
    - i. The committee reviewed four cases, one for emeritus, two for tenure, and one promotion.
- X. New Business**
- A. No new business.

Adjourn 10:55am