

IU EAST FACULTY SENATE
Meeting Minutes
March 31, 2020 ● 11:00am-12:15am
via Zoom

Presiding: Laverne Nishihara, Faculty Senate President

Present: L. Adams, R. Aldrich, J. Barbre, P. Baumann, M. Bennett, M. Blakefield, M. Blankenship, L. Blanton, K. Blewett, F. Bose, B. Brodeur, R. Brunk, J. Buffington-Adams, D. Bullock, S. Burns, A. Carmack, J. Carroll, H. Chen, O. Cheung, S. Clamme, A. Clapp-Itnyre, K. Clark, R. Clemons, J. Combs, A. Cooksey, G. Dam, G. Dixon, L. Dulemba, C. Evans, S. Fowler, K. Girten, A. Hall, J. Harper, E. Helton, R. D. Honaker, J. Horn, R. Itnyre, M. Jance, C. Judd, R. Karki, P. Khurana, D. Kim, N. Kong, A. Kraha, C. LaForge, J. Lafuze, Y. Law, E. Lee, Y. Liu, E. Loshek, KT Lowe, D. Lundy, M. Malott, S. McFadden, C. Messer, C. Mier, , A. Mironko, D. Money Penny, C. Nemcik, L. Nishihara, D. Olson, M. Parker, T. Perkins, M. Pomper, A. Quenette, J. Raposo, K. Rees, J. Renfro, TJ Rivard, J. Rivas, J. Rosser, R. Roswell, N. Rybas, N. Sabine, T. Scales, K. Schwartzel, W. Scott, L. Simpson, D. Smith, S. Smith, D. Snider, S. Song, E. South, L. Steiner, M. Thomas Evans, W. Tobin, J. Tolbert, K. Wadsworth, S. Whitehead, J. Wilde, F. Yates, Y. You

Guests and Visiting Faculty Present: F. Burgos (visiting), N. Froebe (visiting), E. George (guest), D. Hicks (guest), C. Reisner (guest), J. Schweitzer (visiting), Z. Shao (guest; technical support)

Absent: S. Armstead, B. Bogenschneider, G. Braxton-Brown, D. Dues, E. Fitzgerald, D. Frazier, W. Goo, D. Halliwell, K. Johnson, H. Kathuria, A. Kim, J. Lamb, D. Miller, W. Mohamad, R. Mulligan, R. Ramsey

Sabbatical/Leave: C. Longley, J. Simon, B. Trammell, L. Zhong

Faculty Senate Secretary: Judy Ford

Announced: Chancellor Kathy Girten and Executive Vice Chancellor for Academic Affairs Michelle Malott will be available for a short time following the meeting for questions.

Agenda Correction – Under IV, section D, two information items should be voting items as new courses: MATH-M220 Calculus for Data Science I (Cir. E105-20) and MATH-M230 Calculus for Data Science II (Cir. E106-20). A motion was made and seconded to amend the agenda; approved 99% electronically, 1 voice vote.

- I. **Approval of Minutes** – Faculty Senate Meeting of March 3, 2020
 - A. Approved with correction: Macy Bennett was present
- II. **Chancellor’s Report** – Chancellor Kathy Girten
 - A. COVID-19 Update
 - Thank you to everyone for all you do and are doing. A special shout out to the Center for Faculty Development who have been working tirelessly to help faculty get their courses online. There are still a lot of questions and we don’t have all the answers, but that’s okay. The COVID-19 situation is very serious; IU and IUE have great websites with a lot of good information and resources (IUE.edu/covid).
 - Our priorities are: 1) keep everyone safe; and 2) ensure our students can progress in their education.
 - For everyone’s safety, please do NOT come to campus unless absolutely necessary. Social distancing is critical, as is washing our hands. Buildings are locked, and almost everyone is working from home. This will remain in place until further notice.
 - Physical Facilities has deep-cleaned; breaking seals means they have to clean again and they only have a few staff on campus at once. So if it’s absolutely necessary for you to come to your office, please don’t wander around and go into other areas. Necessary

means really necessary – not just convenient. This is for your safety as well the safety of others who **must** be there.

- Summer classes will be online; events are cancelled or postponed or are taking place in virtual format – well into the summer.
 - Please remind your students to enroll for next semester! Campuses around the country are worried about enrollment drops and are being very conservative in terms of budget. IU, for example, has a hiring pause, which is happening all over the country.
 - Campuses around the country are laying off employees – especially those whose jobs make it impossible for them to work from home. IU is NOT doing this – which is one reason we are being very conservative about new hires.
 - All athletics have been cancelled at least through August 1.
- B. Hot Water Conversion Project – The project is still going forward at this point. Bids are due today and IU will evaluate them using their normal processes and will make an award (or not). If we go forward, we will figure out a way that those who need to get items from their offices or the science labs will be able to do so in a way that works in our current environment.

III. Academic Affairs Report – Executive Vice Chancellor Michelle Malott

- A. Will be hosting an open office via Zoom on Wednesday and Friday at 1:00 p.m.; link will be sent following the Faculty Senate meeting.
- B. Thank you to everyone for their work through all the changes and adjustments that have had to be made.
- Fun on social media that includes: Tommy Renfro’s open mic performances, The Beth and Deb Show, performances by Deb Miller and her husband, Parenting Tuesdays, Melissa Blankenship’s radio spot about online teaching.
- C. Remote Desktop will allow you to access your desktop from home. For assistance in accessing your desktop remotely, check Knowledge Base or contact our IT Help Desk.
- D. Admissions has been hosting virtual visits and they are working on converting New Student Orientation for the incoming class to all virtual.
- E. Policy Updates:
- i. Online proctoring for the rest of the semester came from EVP Applegate’s office.
 - ii. Students currently in letter grade courses can be provided a pass/fail or satisfactory/fail grade. There will be the ability to provide students with an optional “Pass” grade or a “Satisfactory” grade if they appeal their letter grade. A FAQ sheet will be provided to help answer questions.
 - iii. Summer Sessions will be all online.
 - iv. UFC is discussing extension of the tenure and renewal clock by one year for everybody.
 - v. Course evaluations and sabbaticals will be campus-based discussions.

IV. Committees

- A. Nominating Committee – Amanda Carmack
- i. Following the Faculty Senate meeting, the committee will be sending out a Qualtrics link for completing your vote for committees. Click the link, select your votes and submit. Due by Friday, April 3, at noon. If you have questions, reach out to Amanda Carmack or Josh Tolbert.
- B. Admissions and Academic Affairs Committee – Melissa Blankenship
- i. Voting Item
 - 1. Change Effective Date of Admissions Policy Cir. E94-20
 - a. Moved and seconded by the Admissions and Academic Affairs Committee; approved 97% electronically; 0 voice votes
 - Effective Fall 2021
 - ii. Information Item
 - 1. Proposed Revisions to Appeals Policy Cir E95-20

- a. Proposing change to students appealing academic dismissal; move to system where appeals are done on a rolling basis and AAA is appointing a Reinstatement Sub-committee to make recommendations to AAA.
 - b. Amend language in third paragraph to make it a little more legalese.
 - c. AAA will send an email out for questions and comments.
- C. Faculty Affairs Committee – Chera LaForge
- i. Voting Item
 1. Resolution Recognizing the Impact of COVID-19 on Faculty Life Cir. E96-20
 - a. Moved and seconded by the Faculty Affairs Committee; approved 92% electronically; 0 voice votes
 - ii. Information Items
 1. Hearing on Proposed Amendments to the Constitution of the Indiana University Faculty, preceding a vote by IU faculty Cir. E97-20
 - a. Section 1.2, full-time, non-tenure track faculty academic appointees are being made voting members of University Faculty Council. Change allows clinical faculty, lecturers, and teaching professor faculty to have the vote in UFC.
 - b. Section 4, keeping the tenure-track or tenured UFC representative and adding a non-tenure-track UFC representative. Keeping Senate President at IU East as an ex-officio voting member.
 - c. Section 4.1, changing “one representative for every 200 faculty members.”
 - d. Ballots to be sent out in late April.
 - e. Questions/Comments – Email appeal for questions/comments will be sent; Laverne and Stephanie are willing to host an open meeting.
 - Add Senior Lecturer to 1.2 (b) and 2
 - Good to include more of our faculty as voting members; a right step for the university
 - Use of tenure-track or “tenure eligible”?
 2. Current Constitution of the IU Faculty (no discussion) Cir. E98-20
 3. Lecturer Policy Cover Page (no discussion) Cir. E99-20
 4. Proposed Revisions to the Lecturer Policy (Teaching Professor) (no discussion) Cir. E100-20
 5. Proposed Revisions to the IU East Bylaws Cir. E101-20
 - a. Feedback and recommended changes received at open meetings; FAC will be meeting to look at the comments and perhaps make some adjustments.
 - b. Another set of open meetings will be held prior to the next Faculty Senate meeting.
- D. Curriculum Committee – Rebecca Clemons and Sue McFadden
- i. Voting Items
 1. Curriculum Change – Honors Program Cir. E102-20
 - a. Concerns addressed:
 - HON-H 233 is a pure humanities course, looking at the development of the history of humanities; keeping pace with national trends and is a course that is used within honors programs across Indiana University. The course has been accepted as a Gen Ed course. It is an interactive hybrid course anchored in literature.
 - HON-H 303 is a variable topics course; faculty across campus will be invited to present their current research, publications and field work.
 - Courses provide a touchstone for the students in each year of their progress through the program.
 - Students who began the program this past fall will be asked to elect those courses. The courses will be required for students beginning in Fall 2020.

- b. Approved 75% electronically; 0 voice votes
- 2. Proposed Undergraduate Learning Outcomes Cir. E103-20
Information: Assessment Examples Cir. E104-20
 - a. The idea is that not everything will be assessed in every class or program; the information will be taken and mapped to program classroom major assessment categories that you are already working with.
 - b. #5 was introduced to support co-curricular learning. It's not any one particular learning event that happens, but a combination of all the learning that's happening. Learning outcomes depends upon the program and how you can fulfill this mission of IU East within the classroom.
 - c. Moved and seconded by the Curriculum Committee; approved 79% electronically; 0 voice vote

Motion made and seconded for a five-minute extension of the Faculty Senate meeting; approved by voice vote.

- 3. New Course – MATH-M220 Calculus for Data Science I Cir. E105-20
New Course – MATH-M230 Calculus for Data Science II Cir. E106-20
 - a. Moved and seconded by the Curriculum Committee; approved 97% electronically; 0 voice votes

Motion made and seconded for a ten-minute extension of the Faculty Senate meeting; approved by voice vote.

E. Athletics Committee – Neil Sabine

- i. Voting Item
 - 1. E-sports Resolution Cir. E107-20
Information – E-sports Budget Cir. E108-20
Information – E-sports Code of Conduct Draft Cir. E109-20
 - a. Concerns addressed:
 - We will not be able to hire a coach right away due to the hiring freeze.
 - Coaches will recruit players/teams for the various games, conduct practices, select games to compete in.
 - Athletes will also be subject to their own E-sports code of conduct as well as the athletic code of conduct for all athletes.
 - We are doing all we can to be gender neutral for competition.
 - b. Motion made and seconded; approved 71% electronically; 0 voice votes

V. **President's Report** – Laverne Nishihara (the following was emailed to faculty following meeting)

A. Faculty Promotion Increases

- At IU East, salary increases accompanying faculty promotions appear to lag behind salary increases at other IU regional campuses. The accuracy of the dollar amounts must still be confirmed. Chancellor Kathy Girten is very willing to look into this with VC of Administration and Finance Leisa Julien.
- I am requesting that the Chancellor update the Budgetary Affairs Committee with accurate dollar amounts and reporting on the effort to achieve equity in promotion increases. I'm asking BAC Chair Paula Baumann to report on BAC's May meeting during the August 2020 Senate meeting. The goal is to achieve equity in promotion increases without sending IU east down the financial hole, so to speak. The hope is that progress can be made despite delays and complications associated with the coronavirus situation.
- Currently, the Faculty Affairs Committee is not charged with looking into promotion increases. However, it might be a future charge for FAC to periodically review IU East's faculty promotion increases, and make recommendations if needed. FAC is concerned with the "general welfare, [and] working conditions" of faculty (Bylaws VI.B.5).

- If there are updates by the April 21 Faculty Senate meeting, I will include them in my report.

B. Sustainability Resolution

- IU East’s Sustainability Resolution, approved by Faculty Senate in December 2019, has been revised by other IU campuses for consideration in their faculty governance organizations. The sustainability resolutions have been approved, or will soon go up for a vote, in all the IU campuses’ faculty governance organizations, with the possible exception of IU South Bend. South Bend is working on bringing the resolution forward by the end of the semester.
- Currently in University Faculty Council (UFC), the plan is to bring a Sustainability Resolution up for a vote at the April 28 UFC meeting. UFC Co-chair Diane Henshel and I are compiling the campuses’ resolutions, and working on the resolution to be voted on in UFC.

C. Post-Senate Voting and Announcement emails

- Following the Senate meeting, please check your email and vote in the committee elections (emailed Qualtrics ballots) by noon Friday, April 3. Please look for PowerPoint announcements emailed by Senate Secretary Judy Ford.

VI. Student Government Association – Elizabeth George, Vice President

- A. SGA is trying to find ways to assist students who have lost their jobs on campus due to COVID-19.
 - Information shared on emergency relief for students: The Marilyn Watkins fund at IU East is an emergency fund to assist students in need.
- B. Amazing number of nominations for SGA this year; Rush will be held via Zoom tomorrow evening from 7-8 with a video message from the Dean of Students and several past SGA presidents will be speaking. Rebecca Hester and members of SGA will go through applications on April 5 via Zoom to approve or disapprove new members.
- C. Officer elections will be April 8 at 1:30 p.m. via Zoom.
- D. Requests that faculty be patient with students due to the challenges the current situation brings.

VII. Old Business

None reported.

VIII. New Business

None reported

Adjourn 12:37pm