

Admissions and Academic Affairs Committee
2005-06
Minutes
April 5, 2006

Time: 9:30 – 11:00 am
Place: 204 Springwood

Present:

Markus Pomper, NSM, Chair
Lora Baldwin, Library
Michele Curry, Nursing
Cheryl Stolle, Education
Margaret Thomas Evans, HFA
Denise Bullock, BSS

Guests:

Larry Richards
Jan Tyler
Tracy Stokes

Absent

Greg Barton, HFA

1. Discussion of waivers for Suspension Appeals.

The committee discussed the waivers of the requirement to appeal a suspension with Larry. Larry informed the committee that a student who is placed on probation may not be able to remedy the GPA within the allowed 12 credit hours. However, if the student shows some progress (with semester GPA well above 2.0), he/she should be allowed to continue without having to appeal the suspension.

The committee agreed and discussed various ways to make such exceptions. It was agreed to allow students to continue without requiring them to appeal their suspension under the following circumstance: The student's cumulative GPA will rise to above 2.0 if the student continues for another 12 credit hours with the same semester GPA as the student obtained in the current semester. Larry will first attempt the waiver with this formula, but may make minor adjustments without consulting the committee.

2. Planning for Suspension Appeals

The committee discussed the timetable for the suspension appeals after the spring semester. There will be two meetings: One in the second half of May (preferably a Tuesday), and one on August 21. The exact timetable and deadlines will be

determined by Ben Young. Lora will bring the library's laptop for both meetings.

Before each meeting, Academic Advising will be asked to provide the committee with information as to which students have met regularly with their advisors during the probationary period.

Tracy Stokes informed the committee that Academic Advising will also be offering workshops for suspended students. A list of workshop topics will be provided to AAA before each suspension hearing so that students can be required to attend suitable workshops as part of their stipulations for reinstatement.

The Campus Career Center is now offering a course COAS X208 (Career Planning, 1 cr.). AAA may require individual students to take this course as part of the stipulations for reinstatement.

3. Career Counseling Modules.

Jan Tyler informed the committee about the new career planning modules that were created to help guide students in making sound career choices and encourage students to declare a major.

Students are being counseled to either complete the course COAS X208 or to meet with CCC staff and complete modules that help students assess their career goals.

It was agreed that most students would benefit from participating in one of these choices for career planning. In particular, those students who do not declare a major within 24 credit hours of study are most at risk of not having a direction in their college career. Other students, for example those who declare a major early on, may not need the career planning session. Students who fall between those two categories may or may not need career planning. Staff at Academic Advising and CCC will use their best judgment and encourage students accordingly to take one of the career planning modules.

Jan Tyler would like to use service indicators to prevent students from registering unless they either enroll in the CAS course, or complete the modules, or obtain a waiver from their academic advisor. The "waiver" may be permanent (because the student has a good sense of direction) or temporary (the student is reminded to either declare a major or complete one of the career planning options.)

It was agreed that students who are admitted into UDIV without a major should – during their first semester - be encouraged to take one of the career planning options. During the second semester, the encouragement should be more forceful. If, after completing 24 credit hours, the student has neither declared a major, nor completed one of the career planning options, a service indicator may be used to prevent the student from registering until the student has at least met with

Academic Advising.

AAA made the determination that the use of service indicators in this context is permissible without further approval of the faculty senate. Students have the choice of either declaring a major, or completing a self-paced module, or enrolling in a college credit course. Therefore, the issue is not a curricular matter. The use of service indicators is an established tool used by the administration to ensure compliance with payment of fees, or keeping of advising appointments, and it is deemed appropriate in this context.

It was agreed that CCC should report in one year on the effect of this program. If it is then determined that the COAS course should be mandatory for certain students, the matter should be referred to the curriculum committee for further action.

The committee adjourned at 11:00 am.