

AAA meeting 10/19/18

1. Revisit Dean's Chancellor's List policy
 - a. Amy spoke to Todd Duke, who has clarified:
 - i. S/W/P grades do not impact qualification, provided student has earned 12 hours. R and I grades don't get added to the credit count.
 - ii. We are still not sure if he automatically disqualifies I or R students from the lists; however, if they have earned 12 credits beyond those grades, we believe they should qualify. The checking process should be adjusted to fit the policy.
 - iii. There has not been a consistent pattern to *when* the records are checked; but we can set that today (decision – 1 week after grades are due)
 - b. New clarification language: in general, we approved it. We decided that reports should be run 10 business days after the faculty deadline for grade submission. Amy will run the new language by Dennis, Todd, and Oniffe to make sure it's a realistic expectation for the process.
 - c. It will be ready to move to Senate once Dennis, Todd and Oniffe have seen it.
2. Revisit Grade Appeal Policy
 - a. Policy comments and questions:
 - i. Michelle feels grade appeals should end at the dean's level. Melissa observed that adjunct faculty may feel uncomfortable with being open with a dean as it might impact employment; having an AA level allows for further review.
 - ii. IUK and IUS end at the dean's level; IUN and IUSB go to AAA after the dean; the IU School of Medicine uses a flow chart with different levels of appeal
 - iii. Our current policy contains a lot of language that is unnecessary for the student. We concurred that the policy really just needs to be the process.
 - iv. How do we handle the differences in structure between schools? Do we list department chairs or associate deans as a part of the process? That could be covered by "dean or designee."
 - v. In a nutshell: the policy needs a complete overhaul. Melissa and Wes are willing to pull out the key points and rewrite the policy. Tanya will take that draft and create a flow chart that outlines the process.
 - b. Checklist discussion: postponed until the policy revisions occur
 - c. Planned timeline:
 - i. Melissa and Wes will work on their drafts and bring it to the November meeting
3. Academic Appeals decision document – discussion postponed until November (first on the agenda)